

AI-8598**23.A.7.****Approval of Comdata Fuel Card Requests and Cancellation of All Other Fuel Cards****CC REGULAR****Date:** 04/01/2008**Submitted By:** Yvette Islas, PURCHASING DEPT.**Submitted For:** Marty Salazar**Department:** PURCHASING DEPT.**Agenda Category:** Purchasing Department **Purchasing only:** Hidalgo County**Information****CAPTION**

A. Presentation for discussion, consideration and approval of application requests for Fleet Fueling Cards through our participation with Texas Procurement and Support Services (TPASS) contract with Comdata Corporation / Transmontaigne Product Services, Inc. (awarded vendor of State Council on Competitive Government) submitted by Elected Officials/Department Heads/Agency and/or Program Directors detailing holders and users as attached hereto, including but limited to the following and subject to the newly adopted and approved Hidalgo County Fuel Credit Card Policies and Procedures:

1. Administration-Security
2. Boot Camp (Edinburg)
3. Restitution Center
4. Precinct #2
5. Buildings & Grounds

B. Requesting authority to cancel all existing/current Fleet Fueling System cards (i.e. Arguindegui Oil Co., Comdata, and commercial fuel credit cards- Conoco, Exxon, Shell & Valero) upon receipt, activation and distribution of new cards with confirmation of applicable/required training.

BACKGROUND

Please see attached Comdata Fuel card Application/Request forms submitted by Department(s).

Fiscal Impact**FISCAL YEAR:****ACCT. #:** Various**FUNDS AVAILABLE Y/N?:****MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

For funding availability please see the attached 2008 Expense Report for Object Code 682 (Dated as of 3-28-08).

AttachmentsLink: [Security Administration Request Form](#)Link: [Boot Camp Request Form](#)Link: [Restitution Center Request Form](#)Link: [Precinct No. 2 Request Form](#)

Driver ID/Pin List

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

	First Name	Last Name	Employee I.D. Number	DBM Use Only verification	Purchasing Dept Use Only Date of Signed Fuel Policy & training
1	Rolando	Gonzalez	089524	AK	✓
2	David	Garza	122386	AK	AK
3	Robert	Lugo	016497	AK	AK
4	Armando	Lemus	138716	AK	AK
5	Albert	Collins	133841	AK	AK
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					