



WIRELESS DEVICE REQUEST FORM W.2011.2

County Owned Wireless Device: <input checked="" type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	TYPE OF REQUEST Wireless Data Device: <input checked="" type="checkbox"/> Data Card → no cost <input type="checkbox"/> Blackberry <input checked="" type="checkbox"/> Other: Routers (Equipment)	Stipend: <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
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COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# _____ Signature: _____
Emergency Management Dept#: 110

Quantity: 8
 Service: \$ 343.92 /mo (x) 10 months = 3439.20 Account: 1-1283-429-10-300-027-2-532
 Service: \$ 8 /mo (x) 249.99 months = 1,999.92 Account: 1-1283-429-10-300-027-2-601
 Requisition Total: 5,439.12 Requisition Number: 190835

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____
 Department: _____ Dept#: _____

Quantity: _____
 Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532
 Total: _____

(2) Elected Official/Department Head Authorization for Request:

Ramon Garcia Ramon Garcia 06-07-11
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Sprint Unl. 3G/4G Connection Card Plans +
Cradlepoint HBR1200 Routers

Commissioner's Court Action: _____ Commissioner's Court Date: 6/14/11

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govtfsig/article/0_id=167154_00.html. EXAMPLE 2.