
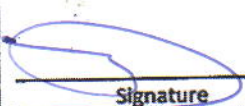


WIRELESS DEVICE REQUEST FORM W.2011.2



TYPE OF REQUEST		
County Owned Wireless Device: <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	Wireless Data Device: <input checked="" type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	Stipend: <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
COUNTY OWNED WIRELESS DEVICE		
Office Use / Employee: <u>Office Use</u> Employee ID# _____ Signature: _____ Department: <u>Fire Marshal</u> Dept#: <u>300</u>		
Quantity: <u>5</u> Service: \$ <u>189.95</u> /mo (x) <u>6</u> months = <u>\$1,139.70</u> Account: <u>1-1100-422-10-300-001-0-</u> <u>-532</u> Service: \$ _____ /mo (x) _____ months = _____ Account: _____ <u>-619/664</u>		
Requisition Total: <u>* No Charge For Equipment.</u> Requisition Number: _____		
STIPEND		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept#: _____ Quantity: _____ Service: \$ _____ /mo (x) _____ months = _____ Account: _____ <u>-532</u> Total: _____		
(2) Elected Official/Department Head Authorization for Request: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Signature </div> <div style="text-align: center;"> <u>Juan Martinez</u> Print Name </div> <div style="text-align: center;"> <u>06/16/11</u> Date </div> </div>		
(3) Executive Office Authorization (Commissioner's Court Departments Only): <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Signature </div> <div style="text-align: center;"> <u>Valde Guerra</u> Print Name </div> <div style="text-align: center;"> <u>6/22/11</u> Date </div> </div>		
(4) IT DEPARTMENT ONLY: Service Type Codes: <u>3g mobile broadband plan for Novatel</u> <u>C777</u>		

Commissioner's Court Action: _____ Commissioner's Court Date: 6/28/11

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/lsig/article/0,,id=167154,00.html>. EXAMPLE 2.

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
County Owned Wireless Device: <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	Wireless Data Device: <input checked="" type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	Stipend: <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
COUNTY OWNED WIRELESS DEVICE		
Office Use		
Office Use / Employee: _____ Employee ID# _____ Signature: _____ Department: <u>Fire Marshal</u> Dept#: <u>300</u> Quantity: <u>2</u> Service: \$ <u>75.98</u> /mo (x) <u>6</u> months = <u>\$455.88</u> Account: <u>1-1100-422-10-300-001-0-</u> <u>532</u> Service: \$ _____ /mo (x) _____ months = _____ Account: _____ <u>★-619/664</u> Requisition Total: _____ Requisition Number: _____ <u>★ No Charge For Equipment</u>		
STIPEND		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept#: _____ Quantity: _____ Service: \$ _____ /mo (x) _____ months = _____ Account: _____ <u>532</u> Total: _____		
(2) Elected Official/Department Head Authorization for Request: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Signature </div> <div style="text-align: center;"> <u>Juan Martinez</u> Print Name </div> <div style="text-align: center;"> <u>06/16/11</u> Date </div> </div>		
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(4) IT DEPARTMENT ONLY: Service Type Codes: <u>upgrade to MIFI4082</u>		

Commissioner's Court Action: _____ Commissioner's Court Date: 6/28/11

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/irs/article/0,,id=167154,00.html>. EXAMPLE 2.