

SELECTION/EVALUATION/RANKING CRITERIA

HIDALGO COUNTY

“LEGAL CONSULTANT TO ASSIST WITH NEGOTIATION OF CONTRACTS”

RFQ № 2011-175-00-00-YZV

The submitter’s Request for Qualifications (RFQ) will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed “RFQ Evaluation Form”.

1. EXPERIENCE IN CONTRACT NEGOTIATION: (35 PTS.)

Five (5) years to ten (10) years

Fifteen (15) years plus

Twenty (20) years plus

2. UNDERSTANDING OF THE PROJECT: (30 PTS.)

Demonstrates an understanding of the scope of services

Address appropriate Federal/State/Local regulations and policies

Identify information to be gathered or obtained

Approach to problem analysis

3. SIMILAR PROJECTS (as referenced in page 5 of exhibit A) (20PTS.)

The firm provided as much background information as to its experience in providing similar services

Included list of similar projects for comparative purposes

4. COMMITMENT OF QUALIFIED/EXPERIENCE STAFFING TO COUNTY: (15 PTS.)

Commitment of Staffing to County-minimum staff identified

Details assignment of team

TOTAL POINTS = 100 POINTS

EXHIBIT "B"
RFP w/Q EVALUATION FORM
"LEGAL CONSULTANT TO ASSIST WITH NEGOTIATION OF CONTRACTS"
RFQ № 2011-175-00-00-YZV

<u>Selection Criteria</u>	<u>Minimum Points</u>	<u>Score</u>
1. EXPERIENCE IN CONTRACT NEGOTIATION 35 PTS		
➤ Five (5) year to ten (10) years	5 pts	
➤ Eleven (11) to Fifteen (15) years	10 pts	
➤ Twenty (20) plus	20 pts	
Comments/Rationale for points:	TOTAL:	<u> </u>
2. UNDERSTANDING OF THE PROJECT 30 PTS		
➤ Demonstrates an understanding of the scope of services	5 pts	
➤ Address appropriate Federal/State/Local regulations and policies	5 pts	
➤ Identify information to be gathered or obtained	10 pts	
➤ Approach to problem analysis	10 pts	
Comments/Rationale for points:	TOTAL:	<u> </u>
3. SIMILAR PROJECTS 20 PTS		
➤ The Firm provided as much background information as to its experience in providing similar services	10 pts	
➤ Includes a list of similar projects for comparative purposes	10 pts	
Comments/Rationale for points:		
4. COMMITMENT OF QUALIFIED/EXPERIENCE STAFFING TO COUNTY 15 PTS		
➤ Commitment of Staffing to County – minimum staff identified	5 pts	
➤ Details assignment of team	10 pts	
Comments/Rationale for points:	TOTAL:	<u> </u>
		TOTAL SCORE:
		<u> </u>

Provider: _____

Evaluator: _____ Date: _____