

S U S A N C O M B S	TEXAS COMPTROLLER <i>of</i> PUBLIC ACCOUNTS P.O. Box 13528 • AUSTIN, TX 78711-3528	
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June 15, 2011

Dear Judge

As you may know, Section 74.602 of the Texas Property Code authorizes the Comptroller to allocate a portion of the unclaimed capital credits received from electric cooperatives back to counties in cooperatives' service areas. The Code also states that the money may only be used to fund an appropriate program under Section 381.004 of the Local Government Code.

The commissioners' court is the primary governing body and ultimate decision-making authority regarding the legitimacy of requests for funds under this provision. The amount available to each county will be based on total capital credits remitted this reporting year, minus anticipated claims as determined by the Comptroller.

If your office anticipates submitting a request for these funds, please refer to the following guidelines:

- Requests are to be submitted by the commissioners' court, in writing, to the Texas Comptroller of Public Accounts by August 31 of each year.
- Requests must include the complete name, address and federal tax identification number of the Commissioners' Court. Funds will be paid directly to the court.
- All requests must include certification that the purpose of the funds is in compliance with the provisions of Section 381.004 of the Texas Local Government Code.

Please mail your request(s) to: Texas Comptroller of Public Accounts
Unclaimed Property Division
Holder Reporting Section
P. O. Box 12019
Austin, Texas 78711-2019

If you have any questions concerning these procedures, please contact Elisa Flores by e-mail at elisa.alice.flores@cpa.state.tx.us or by phone at (800) 321-2274, ext. 3-1072.

Sincerely,

Larry Schilhabel
Section Supervisor
Holder Reporting Section

cc: Elisa Flores

Unclaimed Property Reporting
PO Box 12019
Austin, TX 78711-2019
Phone: 512/463-4083
Fax: 512/463-3750



Fax

To: Ivon Cantu
Budget Office

From: Elisa Alice Flores
Phone: 512 463 1072

Fax: 956 292-7035 **Date:**

Phone: 956 292-7025 **Pages:** 2

Re: Unclaimed Property Reporting **Fax** 512 463 3750

Urgent For Review Please Comment Please Reply Please Recycle

•Comments: - Here is copy of letter that went out.
If I can help you in anyway, please let me know.
I am the one that administers this program.

Elisa Alice Flores