

## **EXHIBIT “A”**

Specifications/Requirements

### **HIDALGO COUNTY HEALTH DEPARTMENT**

*“Laboratory Services for CHIP, Medicaid, Private Insurance, Self Pay, Title V & CHIP Perinatal Patients (Superior Health Plan & Molina Health Care)”*

**BID NO.: 2011-173-08-10-SMA**

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#### **SCOPE:**

The Hidalgo County Health Department is seeking to contract with a qualified vendor(s) to furnish “Laboratory Services for **CHIP, Medicaid, Private Insurance, Self Pay, Title V & CHIP Perinatal Patients** (Superior Health Plan & Molina Health Care)

The following are the minimum requirements and/or specifications that will be acceptable to the Hidalgo County Health Department. These requirements and/or specifications must be **equal or better**, including, but not limited to, the following:

#### **SPECIFICATIONS/REQUIREMENTS, TERMS AND CONDITIONS**

- 1) All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursement for such charges or expenses shall be passed onto Hidalgo County.
  - 2) Hidalgo County Health Department has the authority to utilize State Contracts from its membership with their existing or new cooperatives when ever it is in the County’s best interest to do so.
  - 3) All services will be on an “**As Needed Basis**”, there are no set quantities to be requested only approximations.
  - 4) The initial contract term for this project will be for one (1) year with the County’s option to extend for an additional two (2) one (1) year term.
  - 5) Hidalgo County Health Department reserves the right to continue this bid for an additional sixty (60) day grace period, under the same rates, terms and conditions at the end of the contract term for unforeseen delays in award of new bid for the next contract term.
  - 6) Insurance requirements for this project to be maintained through out the contract term (Refer to limits on the Exhibit “C” for limits).
  - 7) Hidalgo County Health Department reserves the right to award to one (1) or multiple vendors which ever is more valuable to the County.
  - 8) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.
  - 9) All bid prices for items shall take into consideration shipping and handling costs and any other items mentioned on specifications as part of the fixed item price.
  - 10) Hidalgo County Health Department reserves the right to add/delete items as it deems to be in the best interest of the County.
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- 11) Laboratory will be responsible for billing *Chip, Medicaid, Private Insurance, Self Pay and CHIP Perinatal Patients for all services (Superior Health Plan & Molina Health Care)*.
- 12) Patients will be screened by Hidalgo County Health Department staff for eligibility.
- 13) Specimens will be collected by Hidalgo County Health Department Staff.
- 14) Provide at least 2 (two) accessible lab locations to refer patients for collection if specimen can not be collected by Hidalgo County Health Department staff (i.e. Weslaco, Edinburg, McAllen). Laboratory will be responsible for delivery/processing of such specimens when necessary.
- 15) Electronic Lab results are required.
- 16) Lab must schedule and provide pick up services for all specimens from each clinic location on a daily basis. Locations are as follows:
  - Edinburg Clinic – 3105 E Schunior, Edinburg, TX
  - Elsa Clinic – 708 Edinburg St., TX
  - Hidalgo Clinic – 702 E Texano St., Hidalgo, TX
  - McAllen Clinic – 300 E Hackberry, McAllen, TX
  - Mission Clinic – 211 N. Schuerbach, Mission, TX
  - Pharr Clinic – 300 W. Hall Acres, Pharr, TX
  - Weslaco Clinic – 1901 N. Bridge, Weslaco, TX
- 17) All certificates, licenses, etc. for laboratory to operate in the State of Texas are required and copies must be submitted with bid.
- 18) Must be CHIP, Medicaid, Private Insurance and Self Pay Provider mandated by the State of Texas Department of Health.
- 19) All supplies must be provided to Hidalgo County Health Department for all required testing.

### **WOMEN’S HEALTH:**

- 1) Annually approximately 1,250 female patients are seen, at five (5) specimens per patient.
  - 2) Approximately 600 lab re-submissions.
  - 3) Maternal Serum Screen 5. (Age, AFP, hCG, uE3, DIA, ITA)  
*Results must be available and provided within 24 hours.*
  - 4) *Maternal Serum Screen 4 (Age, hCG, uE3, DiA, ITA)*
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- 5) Prenatal (OB) Panel (Total of 11 tests which include Hepatitis B, HIV, RPR & Rubella)  
*Results must be available and provided within 24 hours.*
- 6) Amplified CT/GC Testing for Chlamydia and Gonorrhea.  
*Results must be available and provided within 48 hours.*
- 7) Surpath (Liquid Pap Smear) includes HPV, GC/Chlamydia.  
*Results must be available and provided within 48 hours.*
- 8) Bacterial Vaginosis/Vaginitis (Trich, G. Vaginalis, & Candida).  
*Results must be available and provided within 48 hours.*
- 9) Single HIV; Single RPR; Single Rubella Screens

#### **CHILDRENS HEALTH:**

Average of 250 Children enrolled in Superior Health Plan. Services Required for Children:

- 1) New Born Screening  
*Results must be available and provided within 24 hours.*
- 2) Lead  
*Results must be available and provided within 24 hours.*
- 3) Hemoglobin Type  
*Results must be available and provided within 24 hours.*

#### **Lab Requirements:**

- Supplies provided for all of the above tests
- Provide computers for lab requests at each of the seven (7) health Department clinics
- Provide pick up services at each of the (7) Health Department Clinics
- Provide accessibility to refer clients for special specimen collections, as needed (i.e. East side, West side & Mid-Valley)

#### **ADDITIONAL INFORMATION:**

Hidalgo County is requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to, Sandra Montalvo, Buyer, via-email [sandra.montalvo@co.hidalgo.tx.us](mailto:sandra.montalvo@co.hidalgo.tx.us) Physical: 2802 S. Business Hwy. 281 Postal/Mailing: 2812 S. Business Hwy. 281, New Administration Building, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

**ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, August 03, 2011, by 5:00 P.M. Responses to said inquiries will be sent to all applicants via facsimile by no later than, August 05, 2011 by 5:00 p.m.**

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