



## FACILITIES MANAGEMENT County Of Hidalgo

To: Olga Garza, Planning Analyst  
Hidalgo County Budget Office

From: Daniel Flores, Maintenance Manager  
Hidalgo County F. Management

Date: July 18, 2011

Ref: Claims

This is a request to place the following two invoices on the agenda for approval to issue payment.

- 1) Rio Grande Plumbing---Invoice number 310799 in the amount of \$ 578.02  
( On February 16, 2011 PO # 652954 was issued to Noe Garcia to purchase plumbing parts for a work order that had been assigned to him, he made the purchase and submitted the invoice to the office for payment, on March 09, 2011 an invoice was received for additional items listing the same purchase order number, after speaking with the employee it was determined that he had assumed that since it was the same project he was working on that he could use the same PO to purchase the extra parts that he needed. A second requisition was entered to cover the extra materials and after explaining the situation to Purchasing Dept. the request was denied and it was recommended that this invoice be placed as a claim.)
- 2) Reliant Energy---Invoice number 1110085456560 in the amount of \$ 51.30  
( invoice was returned by the Auditor's Office with a discrepancy memo stating that they were unable to process it for payment because the building had been vacant since December 2010, that whoever was in charge of connecting/disconnecting services should have made sure that the service was terminated immediately, after explaining that this department was not responsible for terminating services that it was up to the Purchasing Dept to issue that request to the electric company. The building in question is where JP Rosa Trevino had originally been housed before they moved to the new Facilities on Hall Acres.

If you have any questions or require additional information regarding this, please call me @ 956-289-7850



# RIO GRANDE

1010 E. PECAN

PLUMBING SUPPLY INCORPORATED

www.riograndeplumbingsupply.com

PH. (956) 686-9557 • FAX (956) 686-7317 • 1-800-533-9401  
 P.O. BOX 3330 • McALLEN, TEXAS 78502

INVOICE  
 Number: 310799

Date: 03/09/11  
 09:18 a  
 Page: 1

323110

SOLD HIDALGO CO COURT HOUSE  
 TO: ATTN: ACCOUNTS PAYABLE  
 100 E. CANO  
 EDINBURG TX 78539  
 PH: 318-2511 EXT. 4629

SHIP HIDALGO CO COURT HOUSE  
 TO: ATTN: ACCOUNTS PAYABLE  
 100 E. CANO  
 EDINBURG TX 78539  
 PH: 318-2511 EXT. 4629  
 Attn: RAMIRO

ORDER NO.	ORDER DATE	ACCOUNT	SALESPERSON	PURCHASE ORDER NO.	SHIP VIA	DATE SHIPPED	TERMS
310799	03/09/11	0000000174	411	652954	OVER COUNTER	03/09/11	UPON RECPT

ORDERED	SHIPPED	QTY	B.O.	PRODUCT CODE	PRODUCT DESCRIPTION	DISC	UNIT PRICE	EXTENDED PRICE
1.00	1.00	0.00		CR-31128	CRANE H/C B. FOOT TOILET WHITE		\$100.9500	\$100.95
1.00	1.00	0.00		CR-3612	TANK AND COVER PRESS ASSIS		\$170.9500	\$170.95
1.00	1.00	0.00		GB-24	1 1/2 X 24" GRAB BAR		\$24.7500	\$24.75
1.00	1.00	0.00		B-523	T. SEAT ELONG. OP/FRONT L/COVER		\$14.9900	\$14.99
1.00	1.00	0.00		PARTS	CR-8213 LAV WALL HUNG		\$45.0000	\$45.00
1.00	1.00	0.00		GB-FW	1 1/2 FLOOR TO WALL GRAB BAR		\$55.0000	\$55.00
2.00	2.00	0.00		PFDWV90ST-3	3 PVC DWV STREET 90 ELL		\$3.1700	\$6.34
2.00	2.00	0.00		PFDWV90ST-4	4 PVC DWV STREET 90 ELL		\$5.9600	\$11.92
2.00	2.00	0.00		PFDWVFFF-4-3	CLOSET FLANGE FLUSH FIT 4 X 3		\$6.4000	\$12.80
2.00	1.00	0.00		10833	LENOX DIAMOND BLADE		\$12.0000	\$12.00
2.00	2.00	0.00		800RG	RECIPROCATING BLADE		\$9.4100	\$18.82
2.00	1.00	0.00		M-8884	MOEN ADA METERING LAV FAUCET		\$85.0000	\$85.00
10.00	10.00	0.00		B10-201	COCK HOLE COVER		\$1.9500	\$19.50

RECEIVED BY  
 [Signature]

" The items not marked are not on the P.O."

13

De A Garcia

PO# 652954

Amx

1-1100-419-40-220-001-0-671

GOOD SERVICES RECEIVED BY:

#578.02 NOE Garcia Court House

INVOICE RECEIVED BY:  
 [Signature] ON 3/9/11

ALL PAYMENTS ON ACCOUNT WILL BE APPLIED TO THE OLDEST INVOICES

SUB-TOTAL: \$578.02

SALES TAX: \$0.00

FREIGHT: \$0.00

TOTAL: \$578.02

ACCOUNTS ARE DUE ON THE 10TH DAY OF THE MONTH FOLLOWING DELIVERY OF MERCHANDISE, AND CUSTOMER AGREES, BY EXECUTION OF THIS INVOICE OR OFFER FOR USING DELIVERY OF MERCHANDISE HERE LISTED, TO PAY A SERVICE CHARGE CALCULATED AT 18% PER ANNUM ON ALL PAST DUE BALANCES. A 15% HANDLING CHARGE APPLIES TO ALL RETURNED MERCHANDISE. NO RETURNS ON SPECIAL ORDER ITEMS. ALL TOOLS SOLD ON THIS INVOICE ARE NOT TAX EXEMPT. THIS INVOICE IS PAYABLE AT McALLEN, HIDALGO COUNTY, TEXAS.

**COPY**

# Requisition

Req # 00190250

PO # 652954

Date: 02/16/11

*Attn: Almas  
Please submit  
as a claim  
Thank.  
Mats*

Bill To: x  
x

Vendor: 31003  
RIO GRANDE PLUMBING SUPPLY INC.  
P O BOX 3330  
MCALLEN TX 78502  
*686-9557*

Ship To: FACILITIES MANAGEMENT DEPARTMENT  
3100 S. BUSINESS HWY 281  
EDINBURG TX 78539

Contact: MSIFUENTES  
956-289-7853

*Order P.O.*

Contract No:

Special Instructions:

REQ # 135

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
2.00	EACH	OM CRANE H/C BIGFOOT TOILET WHITE	100.95	201.90
2.00	EACH	OM TANK AND COVER PRESS ASSIS	170.95	341.90
2.00	EACH	OM T.SEAT ELONG OP/FRONT L/COVER	14.99	29.98
		Account No	Encumbrance	
		1-1100-419-40-220-001-0-671	573.78	
		W/O # 11-0385	Freight	.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	Total	573.78

Authorized By: \_\_\_\_\_

652954

# Requisition

Req # 00196125

PO #

Date: 05/24/11

*2nd Request Denied*

Bill To: x  
x

Vendor: 31003

RIO GRANDE PLUMBING SUPPLY INC.  
P O BOX 3330  
MCALLEN TX 78502

Ship To: FACILITIES MANAGEMENT DEPARTMENT  
3100 S. BUSINESS HWY 281  
EDINBURG TX 78539

Contact: ALMA  
956-289-7851

Contract No:

Special Instructions:

REQ 485

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		(NOTE: SEE THE INTERNAL EXPLANATION)		
		DO NOT DUPLICATE ORDER		
1.00		PARTA/ SUPPLIES FOR UPGRADE OF TOILETS AT COURTHOUSE		.00
1.00	EACH	31128- CRANE H/C BIGFOOT TOILET WHITE	100.95	100.95
1.00	EACH	CR-3612, TANK AND COVER PRESS ASST	170.95	170.95
1.00	EACH	GB-24, 11/2X24 GRAB BAR	24.75	24.75
1.00	EACH	B-523, T.SEAT ELONG. OP/FRONT L / COVER	14.99	14.99
1.00	EACH	PARTS, CR-2813, LAV WALL HUNG	45.00	45.00
1.00	EACH	GB-FW, 11/2 FLOOR TO WALL GRAB BAR	55.00	55.00
2.00	EACH	PFDWV90ST.3, 3 PVC DWV STREET 90 ELL	3.17	6.34
2.00	EACH	PFDW90ST-4, 4PVC DWV STREET 90ELL	5.96	11.92
2.00	EACH	PFDWVFFF-4-3, CLOSET FLANGE FLUSH FIT 4X3	6.40	12.80
1.00	EACH	10833, LENOX DIAMOND BLADE	12.00	12.00
2.00	EACH	800RG, RECIPROCATING BLADE	9.41	18.82
1.00	EACH	M-8884, MOEN ADA METERING LAV FAUCET	85.00	85.00
10.00	EACH	B10-201, COCK HOLE COVER	1.95	19.50
		Account No	Encumbrance	
		1-1100-419-40-220-001-0-671	578.02	
			Freight	.00
			Total	578.02
		REF: WORK ORDER 11-0385		
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: \_\_\_\_\_

I N V O I C E

Number: 313460

\*R E P R I N T\*

Date: 04/05/11

Page: 1

SOLD HIDALGO CO COURT HOUSE  
 TO: ATTN: ACCOUNTS PAYABLE  
 100 E. CANO  
 EDINBURG TX 78539  
 PH: 318-2511 EXT. 4629

SHIP HIDALGO CO COURT HOUSE  
 TO: ATTN: ACCOUNTS PAYABLE  
 100 E. CANO  
 EDINBURG TX 78539  
 PH: 318-2511 EXT. 4629  
 Attn: RAMIRO

ORDER NO.	ORDER DATE	ACCOUNT	SALESPERSON	PURCHASE ORDER NO.	SHIP VIA	DATE SHIPPED	TERMS
313460	04/05/11	0000000174	360	652954	OVER COUNTER	04/06/11	UPON RECPY
ORDERED	SHIPPED	QTY B.O.	PRODUCT CODE	PRODUCT DESCRIPTION	DISC	UNIT PRICE	EXTENDED PRICE
2.00	2.00	0.00	CR-31128	CRANE H/C BIGFOOT TOILET WHITE		\$200.9500	\$201.90
2.00	2.00	0.00	CR-3612	TANK AND COVER PRESS ASSIS		\$170.9500	\$341.90
2.00	2.00	0.00	B-523	T. SEAT ELONG. OP/FRONT L/COVER		\$14.9900	\$29.98

SCR-TOTAL: \$573.78

SALES TAX: \$0.00

FREIGHT: \$0.00

TOTAL: \$573.78

I N V O I C E

Number: 310799

\*R E P R I N T\*

Date: 03/09/11

Page: 1

SOLD HIDALGO CO COURT HOUSE  
 TO: ATTN: ACCOUNTS PAYABLE  
 100 E. CANO  
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 PH: 318-2511 EXT. 4629  
 Attn: RAMIRO

ORDER NO.	ORDER DATE	ACCOUNT	SALESPERSON	PURCHASE ORDER NO.	SHIP VIA	DATE SHIPPED	TERMS
310799	03/09/11	0000000174	411	652954	OVER COUNTER	03/09/11	UPON RECP

ORDERED	SHIPPED	QTY B.O.	PRODUCT CODE	PRODUCT DESCRIPTION	DISC	UNIT PRICE	EXTENDED PRICE
1.00	1.00	0.00	CR-31128	CRANE N/C BIGFOOT TOILET WHITE		\$100.9500	\$100.95
1.00	1.00	0.00	CR-3612	TANK AND COVER PRESS ASSIS		\$170.9500	\$170.95
1.00	1.00	0.00	GB-24	1 1/2 X 24" GRAB BAR		\$24.7500	\$24.75
1.00	1.00	0.00	B-523	T.SEAT BLONG. OP/FRONT L/COVER		\$14.9900	\$14.99
1.00	1.00	0.00	PARTS	CR-8213 LAV WALL HUNG		\$45.0000	\$45.00
1.00	1.00	0.00	GB-FW	1 1/2 FLOOR TO WALL GRAB BAR		\$55.0000	\$55.00
2.00	2.00	0.00	FFDWV90ST-3	3 PVC DWV STREET 90 ELL		\$3.1700	\$6.34
2.00	2.00	0.00	FFDWV90ST-4	4 PVC DWV STREET 90 ELL		\$5.9600	\$11.92
2.00	2.00	0.00	FFDWVFP-4-3	CLOSET FLANGE FLOSH FIT 4 X 3		\$6.4000	\$12.80
1.00	1.00	0.00	10833	LENOX DIAMOND BLADE		\$12.0000	\$12.00
2.00	2.00	0.00	800RG	RECIPROCATING BLADE		\$9.4100	\$18.82
1.00	1.00	0.00	M-8884	MOEN ADA METERING LAV FAUCET		\$85.0000	\$85.00
10.00	10.00	0.00	B10-201	COCK HOLE COVER		\$1.9500	\$19.50

SUB-TOTAL: \$578.02

956-686-9557  
 T H A N K Y O U  
 FOR USING  
 RIO GRANDE PLUMBING SUPPLY  
 FAX 956-686-7317

SALES TAX: \$0.00

FREIGHT: \$0.00

TOTAL: \$578.02

**I N V O I C E**  
 =====  
 Number: 308800

\*R E P R I N T\*

Date: 02/17/11  
 Page: 1

SOLD HIDALGO CO COURT HOUSE  
 TO: ATTN: ACCOUNTS PAYABLE  
 100 E. CANO  
 EDINBURG TX 78539  
 PH: 318-2511 EXT. 4629

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 100 E. CANO TX 78539  
 EDINBURG TX 78539  
 PH: 318-2511 EXT. 4629  
 Attn: RAMIRO

ORDER NO.	ORDER DATE	ACCOUNT	SALESPERSON	PURCHASE ORDER NO.	SHIP VIA	DATE SHIPPED	TERMS
108800	02/17/11	0000000174	360	652954	OVER COUNTER	02/17/11	UPON RECPT
ORDERED	SHIPPED	QTY B.O.	PRODUCT CODE	PRODUCT DESCRIPTION	DISC	UNIT PRICE	EXTENDED PRICE
2.00	2.00	0.00	CR-31128	CRANE R/C BIGFOOT TOILET WHITE		\$100.9500	\$201.90
2.00	2.00	0.00	CR-3612	TANK AND COVER PRESS ASSYS		\$170.9500	\$341.90
2.00	2.00	0.00	B-523	T.SEAT ELONG. OP/FRONT L/COVER		\$14.9900	\$29.98

SUB-TOTAL: \$573.78

SALES TAX: \$0.00

FREIGHT: \$0.00

TOTAL: \$573.78



Reliant Energy Account: 4 482 451 - 4  
 Customer Name: HIDALGO COUNTY  
 Account Name: JP PCT 2 PLC 2



Invoice Number 111 008 545 656 0	Amount Due \$ 51.30
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<b>Account Summary</b>		<b>Billing Date:</b> May 3, 2011
Previous Amount Due		\$36.10
Payment 04/25/2011		-36.10
Balance Forward		0.00
Current Charges		51.30
<b>Amount Due</b>		<b>\$51.30</b>

**Questions or Comments?**

Reliant Energy  
 P.O. Box 1532  
 HOUSTON TX 77251-1532  
 For billing inquiries: Contact us  
 toll-free at 1-888-256-8108  
 Email us at: solutions@reliant.com  
 Visit our Web site:  
 EnergyCommander.com  
 PUCT Certificate 10007

*Not Paying - No service shall be available. Return to Dept.*

*J.P. Rosa Treviños office has vacated the building as of December 31st, 2010*

**Service Address:**

124 E PARK ST  
 PHARR TX 78577

For outages or emergencies  
 1-866-223-8508.

ESI ID:  
 10032789440223640  
 SCALAR Meter

**Electric Usage Detail**

Load Factor 34.7 %  
 Meter Number: 930099  
 Current Meter Read 59277  
 Previous Meter Read 59177  
 kWh Multiplier 2  
 kWh Usage 200  
 Demand 1 kW

**Current Electric Charges Detail**

30 Day Billing Period From 03/29/2011 To 04/28/2011

<b>State Power Program - Fixed Price</b>		
Actual Consumption * Price	200 kWh @ \$0.116780/kWh	23.36
<b>TDSP Pass-Through Charges</b>		
Competition Transition Charge	200 kWh @ \$0.000065/kWh	0.01
Transition Charge	8.40000 kW @ \$1.040549/kW	8.74
Transition Charge	8.40000 kW @ \$2.284916/kW	19.19
<b>Total TDSP Pass-Through Charges</b>		<b>27.94</b>
<b>Current Charges</b>		<b>\$51.30</b>

**COPY**

*1-1100-419-40-220-001-0-622*

*\$ 51.30*

*GOOD SERVICES RECEIVED BY  
 Hidalgo @ JP PCT # 2 PLC 2  
 INVOICE RECEIVED BY:  
 Diana ON 5-3-11*

**Important Message:** Explanation of charges and other critical information are provided on reverse side, when applicable.



Please mail this portion with your payment. Make check payable to: Reliant Energy



Reliant Energy  
 P.O. Box 1532  
 HOUSTON TX 77251-1532

Account: 4 482 451 - 4

AMOUNT PAID \$: \_\_\_\_\_

Date Due	06/02/2011
Amount Due	\$ 51.30
Invoice Number	111 008 545 656 0

Mail payment to:

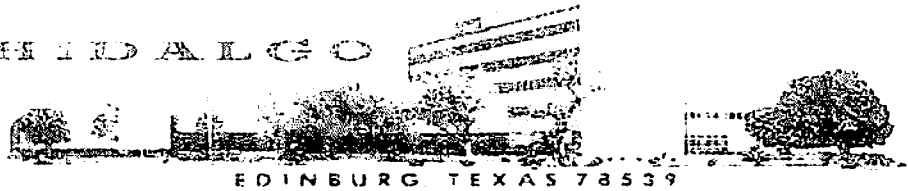
RELIANT ENERGY DEPT 0954  
 PO BOX 120954  
 DALLAS TX 75312-0954



1110085456560

001700000448245142000000051300000000513020

C O U N T Y O F H I D A L G O



HIDALGO COUNTY AUDITOR'S OFFICE  
County Administration Building 3rd Floor  
2808 S. Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

**MAILING ADDRESS:**  
HIDALGO COUNTY AUDITOR'S OFFICE  
P. O. BOX 689  
EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 05/17/2011

TO: Alma Ybarra

DEPARTMENT: (220) FACILITIES MANAGEMENT

FROM: Yolanda E. Peralez

PHONE: (956)-318-2511 ext 4622

REFERENCE: RELIANT ENERGY SOLUTION Invoice #1110085456560

THE FOLLOWING DOCUMENT (S), i.e. Invoice #1110085456560 IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT # AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER: Alma, this invoice can't be processed because the building is vacant and has been vacant since late December. Your department has submitted numerous invoices for this account; according to Rachel Bueno from PCT PI 2, JP Rosa Trevino and staff have vacated the building. Further attention needs to take place, so that Reliant Energy no longer bills Hidalgo County for electric services.

**COMMENTS / RECOMMENDATION:** Whomever is responsible for connecting and disconnecting services, should make sure that it is done immediately.

COUNTY AUDITOR'S FORM RE-CA-020  
REVISED: 08/2010



HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ JR. JUDGE, 92ND D.C.	RODOLFO DELGADO JUDGE, 93RD D.C.	J. R. "BOBBY" FLORES JUDGE, 135TH D.C.	ROSE GUERRA REYNA JUDGE, 206TH D.C.	JUAN R. PARTIDA JUDGE, 275TH D.C.	MARCO E. RAMIREZ, JR. JUDGE, 332ND D.C.	NDE GONZALEZ JUDGE, 370TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 383TH D.C.	AIDA SALINAS FLORES JUDGE, 338TH D.C.
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**Daniel Flores**

**From:** Nielda Cavazos [nielda.cavazos@co.hidalgo.tx.us]  
**Sent:** Wednesday, May 18, 2011 9:07 AM  
**To:** daniel.flores@co.hidalgo.tx.us  
**Subject:** FW: Disconnect Electric Service-Hidalgo County JP Pct 2-Rosa Trevino

*Thanks,*

*Nielda Cavazos, Administrative Assistant  
Hidalgo County Purchasing Department  
1801 S. Bus Hwy 181  
Edinburg, Texas 78539  
Phone: (956) 292-7000 ext 4843  
Fax: (956) 292-7612  
nielda.cavazos@co.hidalgo.tx.us*

**From:** Darlene Betancourt [mailto:darlene.betancourt@co.hidalgo.tx.us]  
**Sent:** Tuesday, May 03, 2011 9:17 AM  
**To:** 'Nielda Cavazos'; 'Moises Salazar'  
**Subject:** Disconnect Electric Service-Hidalgo County JP Pct 2-Rosa Trevino

Nielda,

I was contacted on, Friday, April 29, 2011, from Judge Rosa Trevino's office, inquiring on procedures on disconnecting electricity at their old location. They have since relocated to the New Hidalgo County Precinct 2 Offices, and will no longer be requiring services from Reliant Energy for the following locations:

122 E. Park, Pharr, Texas  
124 E. Park, Pharr, Texas.

Please make the necessary arrangements to proceed in notifying Reliant Energy regarding this matter.

Should you require additional information or have any questions you may contact Judge Trevino's Office at 956-787-1986. Thank you

Darlene H. Betancourt, CPPB  
Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
Edinburg, TX. 78539  
Phone (956) 292-7000 x-4852 Fax: (956) 292-7612

5/18/2011

