

Office of Tax Assessor-Collector

# COUNTY of HIDALGO



*Armando Barrera Jr., RTA*

Assessor and Collector

P.O. Box 178  
Edinburg, Texas 78540-0178  
(956) 318-2157 • Fax (956) 318-2733

July 14, 2011

MS. Marty Salazar  
Hidalgo County Purchasing Agent  
2802 S. Bus. Hwy 281  
Edinburg, Texas 78539

Re: Bid No. 2011 – 131A – 07 - 13 - SMA

Dear Ms. Salazar:

Recommendation is hereby made in favor of Information Management Solutions from San Antonio, Texas for the amount of \$39,328.00.

Information Management Solutions is the lowest bidder that met all the specifications.

Should you have any questions in regards, do not hesitate to contact my office.

Sincerely,

Armando Barrera Jr., RTA  
Hidalgo County Tax Office

ABJ:nc

Xc: MS. Sandra Montalvo  
Purchasing Dept.





Hidalgo County Purchasing Office  
 2812 S. Business Highway 281  
 New Administration Building  
 Edinburg, Texas 78539  
 (956) 318-2626/ Fax: (956) 318-2629

**MEMORANDUM**

**TO:** Armando Barrera, Jr., RTA  
 Hidalgo County Tax Assessor/Collector

**ATTN:** Edgar Jaramillo via email: [edgar.jaramillo@taxoffice.co.hidalgo.tx.us](mailto:edgar.jaramillo@taxoffice.co.hidalgo.tx.us)  
 Mary Garcia via email: [mary.garcia@taxoffice.co.hidalgo.tx.us](mailto:mary.garcia@taxoffice.co.hidalgo.tx.us)

**FROM:** Sandra Montalvo, Buyer II  
 Hidalgo County Purchasing Department

**DATE:** July 13, 2011

**RE:** **BID AWARD CONCURRENCE REQUEST**: – Hidalgo County Tax Assessor/Collector  
 “Printing and Mailing of 2011 Tax Statements, Tax Rolls and Envelopes” Bid No. 2011-131A-07-13-SMA

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We have received three (3) responses to the above mentioned project.. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advice if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner’s Court Meeting: therefore, we need your response July 15 2011 @ 10:00 a.m. or if possible earlier Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: [sandra.montalvo@co.hidalgo.tx.us](mailto:sandra.montalvo@co.hidalgo.tx.us)

Thank you for your attention and cooperation to this matter.


**APPROVE**

**DISAPPROVE and/or REJECT**

BUDGET ACCOUNT#: 1-1100-415-15-140-001-0-350

Recommendations/Concerns: \_\_\_\_\_

\_\_\_\_\_

 Armando Barrera Jr. Tax Office July 14, 2011

AUTHORIZED SIGNATURE

PRINTED NAME

DEPARTMENT

DATE

Enclosures