

URBAN COUNTY PROGRAM

Hidalgo County Commissioners' Court Agenda Request Form

No. 2

Date: July 26, 2011

Meeting Date Request: August 2, 2011

Deadline for Action: August 2, 2011

Contact Person: Diana R. Serna

Department: Urban County Program

Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, Urban County Director



Caption: Requesting authorization to amend the Homeless Prevention and Rapid Re-Housing Program (HPRP) contract with Texas Rio Grande Legal Aid, Inc. (TRGLA) and the Hidalgo County Urban County Program. The amendment would reduce the original contract amount of \$328,328.10 by \$71,191.00. The amended contract amount for TRGLA will be \$257,137.10. The amendment will also decrease budgeted amounts within the Homeless Prevention category.

Background: The HPRP Program requires that a total of 60% of the HPRP funds be spent by July 20, 2011. TRGLA expenditure ratio is at 47%. We are therefore, recommending the amendment to the HPRP contract and the recapture of funds so that we can re-allocate these funds to other agencies that will help the County meet its threshold. The amendment will also decrease budgeted amounts within the Homeless Prevention category.

Activity	HOMELESS PREVENTION		
	Original Budget	Difference	Revised Amount
Housing Relocation & Stabilization	300,000.00	-67,831.00	232,169.00
Data Collections	15,000.00	0.00	15,000.00
Administration	13,328.10	-3,360.00	9,968.10
TOTALS	328,328.10	71,191.00	257,137.10

Contract Amount awarded: \$328,328.10

Amount De-Obligated: \$ 71,191.00

New Contract Amount: \$257,137.10

Approval is recommended.

Finance 

Please initial for approval:

Legal Counsel _____ Budget _____ Human Resources _____

Dept./Fund No: _____

Amt. Expended: \$ _____ Funds/Staffing

Budgeted: Yes _____ No _____

Account Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

LAW OFFICES OF
Texas RioGrande Legal Aid, Inc.
300 SOUTH TEXAS BOULEVARD
WESLACO, TEXAS 78596
TELEPHONE: (956) 447-4800
FAX: (956) 968-8823
WWW.TRLA.ORG

DAVID G. HALL
EXECUTIVE DIRECTOR

EMAIL: DHALL@TRLA.ORG

July 21, 2011

Diana R. Serna, Director
Urban County Program
1916 Tesoro Blvd.
Pharr, Texas 78577

RE: HPRP Plan of Action & Budget Amendment

Dear Ms. Serna,

We have reviewed the Plan of Action that was submitted to us and are therefore revising our current budget as listed below:

	CURRENT BUDGET	DEDUCT loss	PROPOSED BUDGET
ACTIVITY	Homeless Prevention		TOTAL
Housing Relocation & Stabilization	\$300,000.00	\$67,831.00	\$232,169.00
Data Collections	\$15,000.00		\$15,000.00
Administration	\$13,328.10	\$3,360.00	\$9,968.10
TOTALS:	\$328,328.10	\$71,191.00	\$257,137.10

If you have any questions, please do not hesitate to give me a call at (956) 447-4824.

Sincerely,

David G. Hall / by Dianne Rodriguez

David G Hall
Executive Director



HPRP
PLAN OF ACTION

ACTIVITY	HOMELESS PREVENTION
Financial Assistance	\$ -
Housing Relocation & Stabilization	\$ 300,000.00
Data Collections	\$ 15,000.00
Administration	\$ 13,328.10
TOTAL	\$ 328,328.10

NOTES:

CURRENT BUDGET	\$328,328.10
60% expenditure requirement:	\$196,996.86

LOSS (60% EXPENDITURE)

60% Expense requirement	\$196,996.86
Spent before 7/19/2011:	\$154,611.56
Difference:	\$42,385.30

LOSS:	\$42,385.30
Additional recapture:	\$28,805.70
Total Recapture:	\$71,191.00

Current Budget	\$328,328.10
Total Spent as of today	\$161,027.98
Current Balance:	\$167,300.12

Current Budget	\$328,328.10
Less Difference 60%	\$42,385.30
Spent amount:	\$161,027.98
Estimated expense:	\$96,109.12
Balance:	\$28,805.70

PROPOSED BUDGET	\$328,328.10
De-obligate amount -60% diff.	\$42,385.30
De-obligate amount-Additional	\$28,805.70
REVISED BUDGET:	\$257,137.10

ESTIMATED EXPENSES (Minus recapture)	
July Estimated	\$8,737.19
August Estimated	\$8,737.19
September Estimated	\$8,737.19
October Estimated	\$8,737.19
November Estimated	\$8,737.19
December Estimated	\$8,737.19
January Estimated	\$8,737.19
February Estimated	\$8,737.19
March Estimated	\$8,737.19
April Estimated	\$8,737.19
May Estimated	\$8,737.22
TOTAL:	\$96,109.12

PROJECTED	
Total Drawn as of today	\$161,027.98
Estimated expenses till May 2012	\$96,109.12
TOTAL AMOUNT TO BE SPENT:	\$257,137.10

1/1/12