

# URBAN COUNTY PROGRAM

## Hidalgo County Commissioners' Court Agenda Request Form

No. 3

Date: July 26, 2011 Meeting Date Request: August 2, 2011  
 Deadline for Action: August 2, 2011 Contact Person: Diana R. Serna  
 Department: Urban County Program Phone: (956) 787-8127 Fax: (956) 787-5291

*Diana R. Serna, Urban County Director* 

**Caption:** Requesting authorization to amend the Homeless Prevention and Rapid Re-Housing Program (HPRP) contract with Catholic Charities of the Rio Grande Valley (CCRGV) for Development and Advancement) and the Hidalgo County Urban County Program. The amendment would reduce the original contract amount of \$968,297.00 by \$152,282.54. The amended contract amount for CCRGV will be \$816,014.46. The amendment will also decrease budgeted amounts within both Homeless Prevention and Rapid Re-Housing categories.

**Background:** The HPRP Program requires that a total of 60% of the HPRP funds be spent by July 20, 2011. CCRGV expenditure ratio is at 44%. We are therefore, recommending the amendment to the HPRP contract and the recapture of funds so that we can re-allocate these funds to other agencies that will help the County meet its threshold. The amendment will also decrease budgeted amounts within both Homeless Prevention and Rapid Re-Housing categories.

Activity	HOMELESS PREVENTION			RAPID RE-HOUSING		
	Original Budget	Difference	Revised Amount	Original Budget	Difference	Revised Amount
Financial Assistance	544,241.00	-80,000.00	464,241.00	224,000.00	-72,282.54	151,717.46
Housing Relocation & Stabilization	50,000.00	0.00	50,000.00	70,000.00	0.00	70,000.00
Data Collections	33,028.00	0.00	33,028.00	33,028.00	0.00	33,028.00
Administration	7,000.00	0.00	7,000.00	7,000.00	0.00	7,000.00
<b>TOTALS</b>	<b>634,269.00</b>	<b>80,000.00</b>	<b>554,269.00</b>	<b>334,028.00</b>	<b>72,282.54</b>	<b>261,745.46</b>

Contract Amount awarded: \$968,297.00 (HP: \$634,269.00 Rapid: \$ 334,028.00)  
Amount De-Obligated: \$152,282.54 (HP: \$ 80,000.00 Rapid: \$ 72,282.54)  
**New Contract Amount:** \$816,014.46 (HP: \$554,269.00 Rapid: \$ 261,745.46)

Approval is recommended.

Finance 

Please initial for approval:

Legal Counsel \_\_\_\_\_ Budget \_\_\_\_\_ Human Resources \_\_\_\_\_  
 Dept./Fund No: \_\_\_\_\_

Amt. Expended: \$ \_\_\_\_\_ Funds/Staffing  
 Budgeted: Yes \_\_\_\_\_ No \_\_\_\_\_

Account Code: \_\_\_\_\_ Impact on Future Budget: Yes \_\_\_\_\_ No \_\_\_\_\_

Comments:

Action taken by Commissioner's Court:

Approved \_\_\_\_\_ Tabled \_\_\_\_\_ Denied \_\_\_\_\_ Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_



# Catholic Charities Of the Rio Grande Valley

Providing help  
Creating hope

July 21, 2011

Diana R. Serna, Director  
Urban County Program  
1916 Tesoro Blvd.  
Pharr, Texas 78577

RE: HPRP Plan of Action & Budget Amendment

Dear Ms. Serna,

We have reviewed the Plan of Action that was submitted to us and are therefore revising our current budget as listed below:

CURRENT BUDGET			
ACTIVITY	Homeless Prevention	Rapid Re-Housing	TOTAL
Financial Assistance	\$544,241.00	\$224,000.00	\$768,241.00
Housing Relocation & Stabilization	\$50,000.00	\$70,000.00	\$120,000.00
Data Collections	\$33,028.00	\$33,028.00	\$66,056.00
Administration	\$7,000.00	\$7,000.00	\$14,000.00
TOTALS:	\$634,269.00	\$334,028.00	\$968,297.00

PROPOSED BUDGET			
ACTIVITY	Homeless Prevention	Rapid Re-Housing	TOTAL
Financial Assistance	\$464,241.00	\$151,717.46	\$615,958.46
Housing Relocation & Stabilization	\$50,000.00	\$70,000.00	\$120,000.00
Data Collections	\$33,028.00	\$33,028.00	\$66,056.00
Administration	\$7,000.00	\$7,000.00	\$14,000.00
TOTALS:	\$554,269.00	\$261,745.46	\$816,014.46

De-obligate  
Difference  
\$ 152,282.54

If you have any questions, please do not hesitate to give me a call at (956) 702-4088.

Sincerely,

  
Sr. Norma Pimentel  
Executive Director

ACTIVITY	HOMELESS PREVENTION
Financial Assistance	\$ 544,241.00
Housing Relocation & Stabilization	\$ 50,000.00
Data Collections	\$ 33,028.00
Administration	\$ 7,000.00
<b>TOTAL</b>	<b>\$ 634,269.00</b>

RAPID RE-HOUSING	TOTAL BUDGET
\$224,000.00	\$768,241.00
\$70,000.00	\$120,000.00
\$33,028.00	\$66,056.00
\$7,000.00	\$14,000.00
<b>\$334,028.00</b>	<b>\$968,297.00</b>

**NOTES:**

CURRENT BUDGET	<b>\$968,297.00</b>
60% expenditure requirement:	<b>\$580,978.20</b>

Current Budget	\$968,297.00
Total Spent as of today	\$428,695.66
Current Balance:	\$539,601.34

**LOSS (60% EXPENDITURE)**

60% Expenditure requirement	\$580,978.20
Spent before 7/19/2011:	\$428,695.66
<b>Difference:</b>	<b>\$152,282.54</b>

Budget	\$968,297.00
Difference 60%	\$152,282.54
Spent amount:	\$428,695.66
<b>Estimated expense:</b>	<b>\$387,318.80</b>
Balance:	\$0.00

<b>LOSS:</b>	<b>\$152,282.54</b>
<b>Additional recapture:</b>	<b>\$0.00</b>
<b>TOTAL TO RECAPTURE:</b>	<b>\$152,282.54</b>

ESTIMATED EXPENSES (Based on Balance available)	
July Estimated	\$40,000.00
August Estimated	\$40,000.00
September Estimated	\$40,000.00
October Estimated	\$40,000.00
November Estimated	\$40,000.00
December Estimated	\$40,000.00
January Estimated	\$40,000.00
February Estimated	\$40,000.00
March Estimated	\$40,000.00
April Estimated	\$27,318.80
May Estimated	\$0.00
<b>TOTAL:</b>	<b>\$387,318.80</b>

PROPOSED BUDGET	
CURRENT BUDGET	\$968,297.00
De-obligate amount -60% diff.	\$152,282.54
De-obligate amount-Additional	\$0.00
<b>REVISED BUDGET:</b>	<b>\$816,014.46</b>

PROJECTED	
Total Drawn as of today :	\$428,695.66
Estimated expenses till May 2012	\$387,318.80
<b>TOTAL AMOUNT TO BE SPENT:</b>	<b>\$816,014.46</b>

1/1/12