



PURCHASING DEPARTMENT  
County Of Hidalgo

MEMORANDUM

TO: Norma Longoria, Director  
Hidalgo County WIC Program

ATTN: Margarita Gonzalez  
Administrative Assistant

FROM: Sandy Suarez, Buyer II (sgs)  
Hidalgo County Purchasing Department

DATE: July 08, 2011

RE: Memo of Concurrence/Recommendation  
Bid No. 2011-151-07-06-SGS  
HIDALGO COUNTY WIC PROGRAM-"LEASE OFFICE SPACE - CITY OF DONNA"

Attached you will find copies of one (1) bid response received for the above referenced project. Please review. We will need to present this on the next Commissioner's Court Meeting; therefore, we would like to have your response on or before the following deadline.

Please acknowledge by signing below, of your Concurrence/Recommendation to award to the sole bidder meeting all specifications/requirements and return to the Purchasing Dept. via fax to (956)-318-2629 or (956) 292-7612 or email: sandy.suarez@co.hidalgo.tx.us by no later than Friday, 15, 2011 @ 3:00 P.M. in order to place this item on the agenda for next Commissioners Court Meeting, Tuesday, 26, 2011.

any concerns on the space provided below

If you should have any questions or need additional information please contact me at (956) 318-2626 ext.4860

COMMENTS/CONCERNS:

BUDGET ACCOUNT #: 1.1292.441.06.350.001.1.441.

Norma L Longoria Norma L Longoria, WIC 7/11/11  
Authorized Signature Printed Name Department Date

Enclosures

# HIDALGO COUNTY PURCHASING DEPARTMENT TABULATION SHEET

**DEPARTMENT NAME: HIDALGO COUNTY WIC PROGRAM**

**BID OPENING DATE: JULY 06, 2011**

**BID OPENING TIME: 9:30 A.M.**

**DESCRIPTION OF BID: LEASE OFFICE SPACE-CITY OF DONNA**

**BID NO: 2011-151-07-06-SGS**

**BUYER: SANDY SUAREZ**

SOLE BIDDER		<del>OPTION 1 3 YEAR TERM</del>		OPTION 2	
				- 3 YEAR TERM W/ OPTION 1 ADDITIONAL YEAR RENEWAL	
#1	GBB RENTALS, LTD 301 S. 8 <sup>th</sup> Street Donna, TX. 78537	Price Per Sq. Foot	NO BID	Price Per Sq. Foot	\$ 0.85
		Total Sq. Ft. _____ \		Total Sq. Ft. <b>4,500</b>	
		Total Amount \$ _____		Total Amount: \$ <b><u>3,825.00</u></b>	

**HIDALGO COUNTY PURCHASING DEPARTMENT  
PARTICIPATING BIDDER'S LOG  
SPECIFICATIONS/BID PACKETS  
RFB-RFP-RFQ**

**BID OPENING DATE:** June 15, 2011

**BID OPENING TIME:** 9:30 A.M.

**DEPARTMENT/BID DESCRIPTION** "HIDALGO COUNTY WIC PROGRAM-LEASE OFFICE SPACE-CITY OF DONNA

NAME OF BIDDER: COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAILOUT	DATE	ADDRESS E-MAIL & PHONE NO
1. GBB Rentals, LTD Attn: Enrique Garza	E-mail	Sandy Suarez	06/20/11	5310 Garret Road Harlingen, TX. 78552 956-551-7664 F# 956-447-9198 <a href="mailto:egarza@bibisicorp.com">egarza@bibisicorp.com</a>
2. Laura Salinas	Velocity (BLM)	Sandy Suarez	06/20/11	419 N. 12 <sup>th</sup> St (residence) Donna, TX. 78537 P# 956-461-2851
3. Bic Realty Attn: Belinda Menchaca	E-mail	Sandy Suarez	06/20/11	3910 W. Freddy Gonzalez Edinburg, TX. 78539 P# 956-383-6295 F# 956-381-1176 <a href="mailto:bmenchaca@bicinvestments.com">bmenchaca@bicinvestments.com</a>
4. Cohr's Realty Group Attn: Jonathan	E-mail	Sandy Suarez	06/24/11	202 N Salinas Blvd Donna, TX 78537 P# 956-464-5385 <a href="mailto:crгоffice@aol.com">crгоffice@aol.com</a>
5.				

IN PERSON (IP)  
E-MAIL (EM)  
TELEPHONE REQUEST (TR)  
BIDDER LIST MAILOUT (BLM)  
FACSIMILE (FAX)

# HIDALGO COUNTY PURCHASING DEPARTMENT COMPARISON SHEET

**DEPARTMENT NAME: HIDALGO COUNTY WIC PROGRAM**

**BID OPENING DATE: JULY 06, 2011**

**BID OPENING TIME: 9:30 A.M.**

**DESCRIPTION OF BID: LEASE OFFICE SPACE-CITY OF DONNA**

**BID NO: 2011-151-07-06-SGS**

**BUYER: SANDY SUAREZ**

CURRENT CONTRACT HOLDER		PROPOSED VENDOR		DIFFERENCE	
<b>GBB Rentals, LTD.</b>		<b>GBB Rentals, LTD. (Sole Bidder)</b>			
Price Per Square Ft	\$ 0.85	Price Per Square Ft	\$ 0.85	Price Per Square Ft	<b>\$ 0.00</b>
Monthly Lease amt.	\$3,825.00	Monthly Lease amt.	\$3,825.00	Monthly Lease amt.	<b>\$ 0.00</b>
Total Sq. Ft. of Building: <u>4,500 sq. ft.</u>		Total Sq. Ft. of Proposed Building: <u>4,500 sq ft</u>		no difference in size	