

AGA, INC.
ALCOCER GARCIA ASSOCIATES, INC.

July 29, 2011

Fernando Flores, Planning Director
City of Donna
307 S. 12th St.
Donna, TX 78537

Re: Architectural and engineering services for Proposed Improvements to
Donna Square

Dear Mr., Flores,

Based on the attached Scope of Services, please consider this our best and final offer. The fee for the AGA, Inc. Basic Services would be a fixed sum of \$ 6,968.00. If we are to include the land survey, printing, Accessibility Plan Review and Accessibility Post-Construction inspection, please add \$ 2,700.00 for a total contract amount of \$ 9,668.00.

Thank you for your consideration of the above.

Sincerely,



George A. Garcia
Architect

AGA, INC.
ALCOCER GARCIA ASSOCIATES

July 29, 2011

Fernando Flores, Planning Director
City of Donna
307 S. 12th St.
Donna, TX 78537

Re: Scope of Architectural / Engineering Services for Improvements to Donna Square

Dear Mr.Flores

The AGA, Inc. Architectural and engineering Scope of Services for the referenced project is as follows:

The project includes the items listed in the attached cost estimate dated 7-27-11.

The AGA, Inc. A/E services would be as contained in the standard Urban County Program Professional Services Agreement and include the following Basic Services:

1. Architectural Design and Construction Administration Services Phases
2. Structural Engineering Design and Construction Administration Services
3. Electrical Engineering Design and Construction Administration Services
4. Prepare Bidding Forms and Documents
5. Assist Owner in Receipt of Competitive Bids
6. Evaluate Bids Received
7. Issue Notice of Award and Notice to Proceed to successful Bidder
8. Review project Shop Drawings and Submittals
9. Review and certify General Contractor's Application for Payments
10. Construction inspections and Reports
11. Punch -list inspection(s)
12. Final inspection and close-out documents

The AGA, Inc. Basic Services fee would be a sum of \$ 6,968.00. We also recommend that we include the following additional services for the project:

Land survey for sidewalks.....	700.00
Reproduction of plans and specifications (35 sets).....	800.00
State Accessibility Standards Registration and Plan Review ..	600.00
State Accessibility Standards Post Construction Inspection	<u>600.00</u>
Total.....	\$ 2,700.00

With the additional services, the total A/E Contract would be \$ 6,968.00 + \$ 2,700.00, for a total stipulated fixed sum of \$ 9,668.00.

Sincerely,



George A. Garcia, Architect

Project: Proposed Improvements to Donna Square, City of Donna, Texas

PRELIMINARY COST ESTIMATE

Pavilion :

Roof & roof deck removal & disposal.....	2,600	
Install new standing seam metal roofing.....	16,800	
Repair & paint existing wood structure.....	3,200	
Repair & re-paint 8 masonry/stucco columns.....	7,200	
Add electrical outlets and fixtures.....	3,000	
Low walls: Re-stucco inside surfaces, add stone veneer to outside surfaces, add concrete cap.....	<u>33,020</u>	
Total.....	\$ 65,820	\$ 65,820

Plumbing :

Install 3 drinking fountains and water faucets.....	2,800	
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Site Work

Install concrete sidewalks.....	16,840	
Install H.C. Parking signs.....	600	
Re-work handrails at concrete ramps.....	<u>1,400</u>	
Total.....	\$ 18,840	<u>18,840</u>

Construction Total.....\$ 87,100

Above includes all contractor's costs, overhead and profit.

SUMMARY OF PROJECT ESTIMATED COSTS

Construction.....	\$ 87,100
Architectural & Engineering fee (8% of construction cost)	6,968
Land survey.....	700
Printing, final plans & specs.....	800
Accessibility Registration and Plan Review....	600
Accessibility Post-Construction Inspection.....	<u>600</u>
Total.....	\$ 96,768



George A. Garcia,
 AGA, Inc. Architect
 7 - 27 - 11