DATE: August 17, 2011

DEPARTMENT HEAD: Barbara Storz

DEPARTMENT NAME: TEXAS AGRILIFE EXTENSION

ACCOUNT NUMBER: 1-1100-461-00-380-001-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
442	Equipment & Vehicle Rentals	671	Bldg. & Othr. Structure R&M Supp.	$350.00
442	Equipment & Vehicle Rentals	661	Minor Office Furniture and Equipment	500.00
442	Equipment & Vehicle Rentals	601	Office & Computer Supplies	$1,500
442	Equipment & Vehicle Rentals	432	Equipment & Vehicle R&M Service	900.00
810	Dues & Memberships	630	Food	$80.00
			TOTAL	3,330.00

REASON: **To properly classify expenditures for construction and replacement projects needed within the office. Also to classify expenditures for Total Imaging Solutions payments for the months of October through December, 2011, also need to funds available for any vehicle maintenance needed.**

Barbara C. Storz

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**