
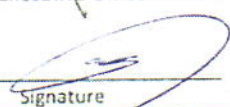


# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input checked="" type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other	<b>Stipend:</b> Cellular Telephone \$50/mo Data Pad \$25/mo
COUNTY OWNED WIRELESS DEVICE		
Office Use / Employee: <u>Daniel Gonzalez</u> Employee ID# <u>182745</u> Signature: <u>resigned</u> Department <u>IT</u> Dept# <u>200</u> Quantity: <u>1 950-907-1611</u> Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532 Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664 Requisition Total: _____ Requisition Number: _____		
STIPEND		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept# _____ Quantity: _____ Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532 Total: _____		
(2) Elected Official/Department Head Authorization for Request: <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> <div style="text-align: center;">                       Signature                 </div> <div style="text-align: center;"> <u>Raman Ramirez</u>                      Print Name                 </div> <div style="text-align: center;"> <u>9/13/11</u>                      Date                 </div> </div>		
(3) Executive Office Authorization (Commissioner's Court Departments Only): <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> <div style="text-align: center;">                       Signature                 </div> <div style="text-align: center;"> <u>Valdo Guerra</u>                      Print Name                 </div> <div style="text-align: center;"> <u>9/13/11</u>                      Date                 </div> </div>		
(4) IT DEPARTMENT ONLY: Service Type Codes: <u>Transferring to Antonio Silva</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 9/20/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: [http://www.irs.gov/irs/signet/wd\\_id=167154.00.html](http://www.irs.gov/irs/signet/wd_id=167154.00.html) EXAMPLE 2

Revised 03/09/2011

