

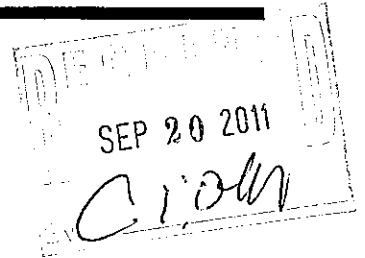
MEMORANDUM

TO: Israel "Buddy" Silva, Juvenile Probation Director

FROM: Yvette S. Islas, Buyer
Purchasing Department *YSI*

DATE: September 16, 2011

RE: RFQ 2012-014-00-00-YSI
"Chief Physician Services for the Judge Mario E. Ramirez, Jr.
Juvenile Justice Center"



It is time to go out for qualifications for the above referenced project, attached are draft requirements and evaluation criteria for your review.

Please make any changes, additions or deletions (if any) and/or indicate if they meet all your requirements by signing below and marking approve or disapprove and **return by Monday, September 26, 2011** along with your budget information for advertisement in order to place on Commissioner's Court agenda and begin the RFQ process.


If contact names or addresses are incorrect, please advise. In addition, please review the attached participation log and let me know if there are any additional vendors you'd like me to send this request to.

If you have any questions, please call me at 318-2626, ext 4874.

If you have any concerns or recommendations please include this in the space provided below or if you require additional information please do not hesitate to contact me. Thank you.

BUDGET ACCOUNT #: 2-1100-423-32-330-001-0-331

Recommendations/Concerns: _____

 _____ *Israel Buddy Silva* _____ *9-20-11*
AUTHORIZED SIGNATURE PRINTED NAME DATE

Submit this form to the Hidalgo County Purchasing Department
via fax: (956) 292-7612 or via e-mail:
yvette.islas@co.hidalgo.tx.us