



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: Norma Longoria, Director
Hidalgo County WIC Program

ATTN: Margarita Gonzalez
Administrative Assistant

FROM: Sandy Suarez, Buyer II (sgs)
Hidalgo County Purchasing Department

DATE: September 02, 2011

RE: Memo of Concurrence/Recommendation
Bid No. 2011-212-08-31-SGS
HIDALGO COUNTY WIC PROGRAM-"LEASE OFFICE SPACE - CITY OF MCALLEN"

Attached you will find copies of one (1) bid responses received for the above-referenced project. Please review. We will need to present this on the next Commissioner's Court Meeting; therefore, we would like to have your response on or before the following deadline.

Please acknowledge by signing below, of your Concurrence/Recommendation to award to the ^{Sole} ~~low~~-bidder meeting all specifications/requirements and return to the Purchasing Dept. via fax to (956)-318-2629 or (956) 292-7612 or email: sandv.suarez@co.hidalgo.tx.us by no later than Thursday, September 08, 2011 @ 10:00 A.M. in order to place this item on the agenda for next Commissioners Court Meeting, Tuesday, September 20, 2011.

If you should have any questions or need additional information please contact me at (956) 318-2626 ext.4860.

COMMENTS/CONCERNS:

A.J. Martinez L.P.

BUDGET ACCOUNT #: 1.1292.441.06.350.002.1.441

Authorized Signature

Printed Name

Department

Date

Enclosures

HIDALGO COUNTY PURCHASING DEPARTMENT TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY WIC PROGRAM

BID OPENING DATE: AUGUST 31, 2011

BID OPENING TIME: 9:30 A.M.

DESCRIPTION OF BID: LEASE OFFICE SPACE-CITY OF McALLEN

BID NO: 2011-212-08-31-SGS

BUYER: SANDY SUAREZ

| SOLE BIDDER NAME / LOCATION | | UNIT PRICE | | TOTAL MONTHLY PRICE |
|--------------------------------|--|------------------------------|---------|--|
| #1 | A & J MARTINEZ, LP 3001 N. 23 Rd Ste 8 McAllen, TX. 78501 | Price Per Sq. Foot | \$ 1.10 | Monthly Charge \$ <u>2,800.60</u> |
| | | Total Square ft: <u>2546</u> | | |

**HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG
SPECIFICATIONS/BID PACKETS
RFB-RFP-RFQ**

BID OPENING DATE: AUGUST 31, 2011

BID OPENING TIME: 9:30 A.M.

DEPARTMENT/BID DESCRIPTION "HIDALGO COUNTY WIC PROGRAM-LEASE OFFICE SPACE-CITY OF McALLEN" BID NO.: 2011-212-08-31-SGS

| NAME OF BIDDER: COMPANY/FIRM | BID REQUEST *VIA | SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAILOUT | DATE | ADDRESS E-MAIL & PHONE NO |
|---|------------------------|---|----------|---|
| 1. A & J Martinez Attn: Agustin Martinez Contact person: Mari | E-mail | Sandy Suarez | 08/15/11 | 5111 North McColl Rd. McAllen, TX. 78504 P#380-3441(Woman's Health Clinic) F# 380-3715 C#821-5840 marimb@wctrvgv.com |
| 2 Trendsetter Realty Attn: Francine Garcia | E-mail | Sandy Suarez | 08/15/11 | 324 Nolana McAllen, TX. 78501 P#687-2222 secretary@trendsettersre.com |
| 3. First American Realty Co. Attn: Charles Marina | E-mail | Sandy Suarez | 08/15/11 | 3827 N, 10 th Ste. 105 McAllen, TX, 78503 P# 956-682-3000 cm@firstamrlty.com |
| 4. Cardenas Commercial Properties Attn: Mr. Cardenas | E-mail | Sandy Suarez | 08/15/11 | 7600 N. 10 th Str McAllen, TX. 78503 P# 631-2201 cccardenas@sbcglobal.net |
| 5. Remax In the Valley Attn: EJ or Annie | E-mail | Sandy Suarez | 08/15/11 | 5017 S. McColl Rd. P#687-5449 F#866-324-9737 ej@yallcome2tx.com c/c annie@yallcome2tx.com |

IN PERSON (IP)

E-MAIL (EM)

TELEPHONE REQUEST (TR)

BIDDER LIST MAILOUT (BLM)

FACSIMILE (FAX)

HIDALGO COUNTY PURCHASING DEPARTMENT COMPARISON SHEET

DEPARTMENT NAME: HIDALGO COUNTY WIC PROGRAM

BID OPENING DATE: AUGUST 31, 2011

BID OPENING TIME: 9:30 A.M.

DESCRIPTION OF BID: LEASE OFFICE SPACE-CITY OF McALLEN

BID NO: 2011-212-08-31-SGS

BUYER: SANDY SUAREZ

| CURRENT CONTRACT HOLDER | | PROPOSED VENDOR | | DIFFERENCE | |
|--|------------|---|----------|---------------------|---------|
| A & J Martinez | | A & J Martinez | | | |
| Price Per Square Ft | \$1.10 | Price Per Square Ft | \$ 1.10 | Price Per Square Ft | \$ 0.00 |
| Monthly Lease amt. | \$2,800.60 | Monthly Lease amt. | 2,800.60 | Monthly Lease amt. | \$ 0.00 |
| Total Sq. Ft. of Building: <u>2546 sq. ft.</u> | | Total Sq. Ft. of Proposed Building: <u>2546</u> sq ft | | NONE | |
| | | | | | |