



## TEXAS DEPARTMENT OF STATE HEALTH SERVICES

DAVID L. LAKEY, M.D.  
COMMISSIONER

1100 West 49th Street • Austin, Texas 78756  
P.O. Box 149347 • Austin, Texas 78714-9347  
1-888-963-7111 • [www.dshs.state.tx.us](http://www.dshs.state.tx.us)  
TDD: 1-800-735-2989

September 1, 2011

Norma L. Longoria, WIC Director  
LA #012, Hidalgo County Health & Human Services  
WIC Administrative Office  
3105 West University Drive  
Edinburg, TX 78539

Dear Ms. Longoria:

FY 2012 WIC contracts, effective dates October 1, 2011 through March 31, 2012, are currently being prepared and entered into our system. **Please note that this is an initial six month contract.** Midway through the six months time period the contract will be extended through September 2012 to cover the full year. This will happen with a formal contract amendment at which time the second six months of funding will be added to the contract. A breakdown of the total "not to exceed" is outlined in the table below. A copy of the contract will be sent out to agencies for signature once all have been entered in late September.

In order to help your agency with budgeting, we have provided you with the following initial six month funding amounts:

Project	Project Contact	Initial Amount	Type of Allocation		
			Admin	NE	BF
WIC Funding	Benny Jasso <a href="mailto:benny.jasso@dshs.state.tx.us">benny.jasso@dshs.state.tx.us</a> (512) 341-4573	\$5,595,362.00	X	X	X
Peer Counselor	Kristina Arrieta <a href="mailto:kristina.arrieta@dshs.state.tx.us">kristina.arrieta@dshs.state.tx.us</a> (512) 341-4593	\$467,945.00			X
Registered Dietician	Angela Gil <a href="mailto:angela.gil@dshs.state.tx.us">angela.gil@dshs.state.tx.us</a> (512) 341-4590	\$23,000.00	X	X	X
Obesity	Angela Gil <a href="mailto:angela.gil@dshs.state.tx.us">angela.gil@dshs.state.tx.us</a> (512) 341-4590	\$8,000.00		X	
Lactation Services	Helen Sullivan <a href="mailto:hellen.sullivan@dshs.state.tx.us">hellen.sullivan@dshs.state.tx.us</a> (512) 341-4591	\$25,000.00			X
<b>Total Contract "Not to Exceed" Amount</b>		<b>\$ 6,119,307.00</b>			

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Please note that these are initial funding amounts. These amounts may be adjusted at any time during the contracting period. Your agency will be notified by Letter of Amendment for any adjustments to your funding. Letters of Amendments for the Clinical Practicum and Dietetic Internship will be sent out separately at a later date.

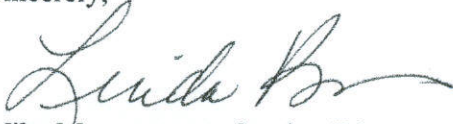
In order for the State Agency to track these expenditures, please bill for each of these projects on separate *State of Texas Purchase Vouchers (B-13)*. In order to capture all special project expenditures, continue to bill on a separate voucher once you exceed the allocation amount listed above. Any amount over your allocation will be charged appropriately to your regular funding.

Remember to label each voucher with the specific project name you are billing for as well as listing allocations to Administrative, Nutrition Education (NE) and Breast feeding (BF) costs. Vouchers without allocations listed will not be applied toward your NE or BF expenditures. Grants that may only be allocated to one category will be applied to that category.

**This letter is approval for funding only. It does not relieve the agency from seeking additional approvals as required by WIC Policy.** Requests for purchases should be submitted electronically to the Contract Development and Support Branch email box at: [cdsb@dshs.state.tx.us](mailto:cdsb@dshs.state.tx.us).

If you have any questions or require additional information regarding your special projects, please use the project contact information listed above. Questions concerning billing should be directed to Alisin Genfan at (512) 776-3156, or [alisin.genfan@dshs.state.tx.us](mailto:alisin.genfan@dshs.state.tx.us).

Sincerely,

  
for Mike Montgomery, Section Director  
Nutrition Services Section

Attachment

AG