

## Leticia Saenz

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**From:** Martha Salazar [martha.salazar@co.hidalgo.tx.us]  
**Sent:** Wednesday, September 28, 2011 10:06 AM  
**To:** leticia.saenz@co.hidalgo.tx.us; elena.gomez@co.hidalgo.tx.us; 'Darlene Betancourt'  
**Subject:** FW: Review & Approve Draft Service Contract for Countywide Mailing Services

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**From:** Steve Crain [mailto:scrain@atlashall.com]  
**Sent:** Tuesday, September 27, 2011 5:23 PM  
**To:** 'Martha Salazar'  
**Subject:** RE: Review & Approve Draft Service Contract for Countywide Mailing Services

The draft contract is OK

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**From:** Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]  
**Sent:** Tuesday, September 27, 2011 4:15 PM  
**To:** scrain@atlashall.com  
**Cc:** leticia.saenz@co.hidalgo.tx.us  
**Subject:** FW: Review & Approve Draft Service Contract for Countywide Mailing Services  
**Importance:** High

Mr. Crain:  
Please review and comment as to form.  
Marty

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**From:** Leticia Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]  
**Sent:** Tuesday, September 27, 2011 11:45 AM  
**To:** 'Martha Salazar'  
**Cc:** 'Darlene Betancourt'; 'Elena Gomez'  
**Subject:** Review & Approve Draft Service Contract for Countywide Mailing Services

Ms. Marty-

Please forward the attached **“draft” Services Agreement** and **“draft” Specs Exhibit A** to legal for their review and approval as to form so, as to proceed with approval by CC to begin with the procurement process for ***Project: #2011-230-00-00-“Countywide Mailing Services” for Hidalgo County which is in the process of procurement.***

Will be placing on the next CC for approval of advertisement and procurement of the project.

Please advise.

Thanks.

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