



## Hidalgo County Purchasing Department Purchasing Request Form

In order to assist the Purchasing Department in the procurement process, please complete this form with all the pertinent information and return to the Purchasing Department in person, via facsimile to (956) 318-2629 or 292-7612 or email to: [darlene.betancourt@co.hidalgo.tx.us](mailto:darlene.betancourt@co.hidalgo.tx.us) or [oscarg.garza@co.hidalgo.tx.us](mailto:oscarg.garza@co.hidalgo.tx.us) (**Requests will be processed on a first come, first basis**)

Request Date: 9/28/11	
Department: 44. C. Pct 4	
Name of Approving Elected Official/Department Head/Supervisor: Comm. Joseph Palacios	
Point of Contact: Steve Cruz	Contact Phone Number: (956) 605-9964 Contact Fax Number: (956) 381-5905
Contact E-Mail: steven.cruz@co.hidalgo.tx.us	
Budget Account Number: 1-1100-452-00-124-009-0-74	
Signature of Approving Elected Official/Department Head/Supervisor: Joseph Palacios	
Estimated Date Goods/Services are required: ASAP	
Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required. one - 2012 Chevrolet 2500 4x4 Silverado SWB crew cab CK20743	
<b>FOR PURCHASING DEPARTMENT OFFICE USE: To be completed by the Purchasing Department</b>	
<b>Procurement Manager Notes:</b>	
<b>Assigned to Buyer:</b>	
<b>Date Assigned:</b>	
<b>Project Type:</b>	
<b>Project Number:</b>	
<b>Notified Department on:</b>	
<b>Special Instructions by Procurement Manager:</b>	



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Contact E-Mail: steven.cruz@co.hidalgo.tx.us	
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Signature of Approving Elected Official/Department Head/Supervisor: <i>Joseph Palacios</i>	
Estimated Date Goods/Services are required: ASAP	
Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required. one 2012 Chevrolet 3500 74.5 Silverado Crew Cab CC 30743 one 2012 Ford Expedition	
<b>FOR PURCHASING DEPARTMENT OFFICE USE: To be completed by the Purchasing Department</b>	
<b>Procurement Manager Notes:</b>	
<b>Assigned to Buyer:</b>	
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<b>Notified Department on:</b>	
<b>Special Instructions by Procurement Manager:</b>	



**CONTRACT PRICING WORKSHEET**  
For Standard Equipment Purchases

Contract No.:

VE03-06

Date Prepared:

9/23/2011

*This Form must be prepared by Contractor, and provided to End User to attach to Purchase Order, with copy to H-GAC. The H-GAC administrative fee shall be calculated and shown as a separate line item. Please type or print legibly.*

Buying Agency:	HIDALGO COUNTY PCT 4	Contractor:	CALDWELL COUNTRY CHEVROLET
Contact Person:	OSCAR GARZA	Prepared By:	AVERYT KNAPP
Phone:	956-318-2626 X 4857	Phone:	979-567-6116
Fax:	956-292-7612	Fax:	979-567-0853
Email:	OSCAR.G.GARZA@CO.HIDALGO.TX.US	Email:	AKNAPP@CALDWELLCOUNTRY.COM

Product Code:	A32	Description:	2012 CHEVROLET 3500HD SILVERADO CREWCAB CC30943
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**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** 24,879.00

**B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
6.0LV8-GAS	INCL		
AUTOMATIC TRANSMISSION MT1	INCL		
HD TRAILER TOW PACKAGE Z82	INCL		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	0

**C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
INTEGRATED TRAILER BRAKE CTRL JLI	INCL		
10700#GVWR SINGLE REAR WHEEL	-540		
		Subtotal From Additional Sheet(s):	
		Subtotal C:	-540

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).	For this transaction the percentage is:	-2%
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**D. Other Cost Items Not Itemized Above (e.g. Installation, Freight, Delivery, Etc.)**

Description	Cost	Description	Cost
DELIVERY	INCL		
EXTERIOR COLOR WHITE	INCL		
		Subtotal D:	0

**E. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C+D)** 24339

Quantity Ordered:	1	X Subtotal of A + B + C + D:	24339	=	Subtotal E:	24339
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**F. H-GAC Fee Calculation (From Current Fee Tables)** Subtotal F: 600

**G. Trade-Ins / Other Allowances / Special Discounts**

Description	Cost	Description	Cost
		Subtotal G:	0

<b>Delivery Date:</b>	<b>90 DAYS APPX</b>	<b>H. Total Purchase Price (E+F+G):</b>	<b>24939</b>
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**CONTRACT PRICING WORKSHEET**  
For Standard Equipment Purchases

Contract No.:

VE03-06

Date Prepared:

10/15/2008

*This Form must be prepared by Contractor, and provided to End User to attach to Purchase Order, with copy to H-GAC.  
The H-GAC administrative fee shall be calculated and shown as a separate line item. Please type or print legibly.*

Buying Agency:	HIDALGO COUNTY PCT4	Contractor:	CALDWELL COUNTRY CHEVROLET
Contact Person:	OSCAR GARZA	Prepared By:	AVERYT KNAPP
Phone:	956-318-2626	Phone:	979-567-6116
Fax:		Fax:	979-567-0853
Email:	OSCAR.GARZA@CO.HIDALGO.TX.US	Email:	AKNAPP@CALDWELLCOUNTRY.COM

Product Code:	A30	Description:	2012 CHEVROLET 2500HD SILVERADO SWB CREWCAB CK20743
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**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** 23,336.00

**B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
6.0LV8 GAS L96	INCL		
AIR CONDITION C67	INCL		
ON/OFF TIRES LT245/75R16E	55		
AUTOMATIC TRANSMISSION 6-SPD MT1	876		
LOCKING DIFFERENTIAL G80	236		
HD TOW PACKAGE Z82	188		
FOUR WHEEL DRIVE 4X4	3337	Subtotal From Additional Sheet(s):	
CAMPER MIRRORS DF2	70	<b>Subtotal B:</b>	4762

**C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
FLOOR MATS (2)	40	FACTORY RUST PROTECTINO 6YR/100,000	INCL
SKID PLATE NZZ	120		
AMFM-CD US8	170	Subtotal From Additional Sheet(s):	
		<b>Subtotal C:</b>	330

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).	For this transaction the percentage is:	1%
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**D. Other Cost Items Not Itemized Above (e.g. Installation, Freight, Delivery, Etc.)**

Description	Cost	Description	Cost
DELIVERY	575	5YR/100,000 GM POWERTRAIN WARRANTY	INCL
EXTERIOR COLOR WHITE	INCL		
		<b>Subtotal D:</b>	575

**E. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C+D)** 29003

Quantity Ordered:	1	X Subtotal of A + B + C + D:	29003	= Subtotal E:	29003
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**F. H-GAC Fee Calculation (From Current Fee Tables)** Subtotal F: 600

**G. Trade-Ins / Other Allowances / Special Discounts**

Description	Cost	Description	Cost
SERIAL#1GC1KVCG1BF127795			
		<b>Subtotal G:</b>	0

<b>Delivery Date:</b>	<b>IN STOCK</b>	<b>H. Total Purchase Price (E+F+G):</b>	<b>29603</b>
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# BID LOG DATA ENTRY FORM

Bid No.

2011282

Buyer

OGG

Project Type

BUY-BOARD (TASB)-&-H-GAC

BID PROCESS STATUS

**OPEN**

Bid Description

Purchase of (3) Units (1) Ford Expedition, (1) 3500 HD & (1) 2500 HD Silverado Crew Cabs SWB

9:02:20.82 AM

Department

PRECINCT #4

No. Assigned Date: **10/12/2011**

Ad Date1

Ad Date2

Ad Date3

Pre Project Conf.

Bid Opening Date

CC Action Date

Type of CC Action

Awarded Vendor 1

Current Project Status

10/12/11 03:17:45 PMog; Pending CC Approval on 10/18/2011

DATE OF LAST UPDATE: 10/13/2011