From: Karina Cardoza
To: Monica Badillo, Commissioners" Court Administrator
Subject: FW: Fwd: Growing Green Communities Statewide Conference
Date: Friday, October 28, 2011 3:39:06 PM

Backup for my travel – it is all covered by TEEX.

Thank you!

Karina Cardoza, Director
THE COUNTY OF HIDALGO, TEXAS
Executive Office - Public Affairs Division
2818 S. Business Hwy 281
Edinburg, Texas 78539
p 956.292.7026
c 956.343.0011
f 956.292.7766
e karina.cardoza@co.hidalgo.tx.us
w www.co.hidalgo.tx.us/followus

From: Diane Cornwell [mailto:Diane.Cornwell@teexmail.tamu.edu]
Sent: Tuesday, October 25, 2011 11:07 AM
To: karina.cardoza@co.hidalgo.tx.us
Cc: Ann Lauter
Subject: Re: Fwd: Growing Green Communities Statewide Conference

Karina,

Thank you so much for agreeing to speak at our Growing Green Communities Statewide Conference. Hidalgo County is scheduled to speak on Wednesday, November 16th from 11:00 - 12:00. The session is part of our Building and Managing Sustainable Facilities tract, titled "Know How You Use Energy in Order to Impact Your Demand" Your presentation can focus on "green" building but also other green initiatives in the county that deal with energy. There will also be 2 other organizations presenting in this session, so your presentation will need to be about 15 minutes long. There will also be a Q&A at the end.

Ann let me know that she has you on our rooming list at the hotel and your car rental will be direct billed. She will have a form for you to complete to reimburse your fuel expenses.

Ann is out of the office this week, so if you have other questions, send me an email or call me at 979-777-5821.

Thanks,

Diane

>>> "Ann Lauter" <ann.lauter@teexmail.tamu.edu> 10/24/2011 11:36 AM >>>
Diane....please run with this. I will have her on our rooming list for lodging and we will direct bill het rental. I will have a form for her to complete to reimburse fuel. She does need to provide fuel receipts. Perhaps Caleb, or you, can fill her in on the rest of her questions.

Thanks!!!!!!!
Ann

Sent from my iPhone

Begin forwarded message:

From: "Karina Cardoza" <karina.cardoza@co.hidalgo.tx.us>
To: "'Ann Lauter'" <Ann.Lauter@teexmail.tamu.edu>
Cc: "'Kimberly Everett'" <Kimberly.Everett@teexmail.tamu.edu>
Subject: RE: Growing Green Communities Statewide Conference

Hi Ann,
Where in the agenda will our Hidalgo County presentation be? And are you interested primarily in the "green" building? Or can we discuss other county green initiatives? I've attached the Speaker Info form, but did not know what to put for the Session Topic/Title. Please advise.

Please advise. Also, can you please send me information on what I need to do for travel arrangements? I'll send you my biography & photo soon.

Thank you!

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-----Original Message-----
From: Ann Lauter [mailto:Ann.Lauter@teexmail.tamu.edu]
Sent: Friday, October 21, 2011 5:16 PM
To: Karina Cardoza
Cc: Kimberly Everett
Subject: RE: Growing Green Communities Statewide Conference

Great! Thanks Karina!

"Karina Cardoza" <karina.cardoza@co.hidalgo.tx.us> 10/21/2011 5:02 PM

OK! Sorry for the delay! It will be me. :) I'll send you the information soon.

Thank you!

Karina Cardoza, Director

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-----Original Message-----
From: Ann Lauter [mailto:Ann.Lauter@teexmail.tamu.edu]
Sent: Tuesday, October 18, 2011 2:15 PM
To: Karina Cardoza
Cc: Kimberly Everett
Subject: RE: Growing Green Communities Statewide Conference

Karina,

Good afternoon! I wanted to check in to see if you all have designated a speaker for the statewide conference in Austin this November. We have several deadlines to meet very soon and having a name, picture and bio would be helpful. Keep me posted.

Thanks,
Ann

"Karina Cardoza" <karina.cardoza@co.hidalgo.tx.us> 10/5/2011 1:49 PM >>>

Yes, the County would like to participate, we just don't know who will be attending. Is it possible to not give a name yet but include us?

Thank you!

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-----Original Message-----
From: Ann Lauter [mailto:Ann.Lauter@teexmail.tamu.edu]
Sent: Wednesday, October 05, 2011 1:28 PM
To: Karina Cardoza
Subject: RE: Growing Green Communities Statewide Conference

Karina,

Any luck finding out if a representative will be able to participate in the conference next month?

"Karina Cardoza" <karina.cardoza@co.hidalgo.tx.us> 9/28/2011 5:52 PM >>>

Hi there!
We are trying to find out.. I should have an answer for you tomorrow!

Thank you!

Karina Cardoza, Director
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w www.co.hidalgo.tx.us/followus

-----Original Message-----
From: Ann Lauter [mailto:Ann.Lauter@teexmail.tamu.edu]
Sent: Tuesday, September 27, 2011 3:27 PM
To: karina.cardoza@co.hidalgo.tx.us
Subject: RE: Growing Green Communities Statewide Conference

Good afternoon Karina!

I thought I would follow up with you to see if our travel assistance would make it feasible for Hidalgo County to have representation at the Growing Green Statewide Conference this November. Please do not hesitate to contact me if you have any questions.

Ann

Ann Lauter 9/26/2011 1:35 PM >>>

Karina,

We may be able to work with you on the travel expenses. First of all, we provide a full conference pass to our speakers, award winners, exhibitors and sponsors. Meals are included in this pass. We would consider paying for a rental and gas reimbursement along with lodging, one room, two nights. We would ask that you submit a nomination form for an elected official who worked closely with the administrative building and/or any other sustainable initiatives in the county. With that said, it may be a good idea for some of the building contractors to exhibit/sponsor since you would be showcasing their products and expertise.

Let me know if this is a possibility.

Ann

"Karina Cardoza" <karina.cardoza@co.hidalgo.tx.us> 9/26/2011 10:58 AM

Hi Ann,
Yes, thank you so much for the information. Quick question, our County is in a travel freeze, so unable to attend conferences unless absolutely critical. Are speakers travel costs being covered by the conference? Please advise.

Thank you!

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w www.co.hidalgo.tx.us/followus

-----Original Message-----
From: Ann Lauter [mailto:Ann.Lauter@teexmail.tamu.edu]
Sent: Monday, September 26, 2011 10:52 AM
To: public.info@co.hidalgo.tx.us
Subject: Growing Green Communities Statewide Conference

Good morning Karina!

I wanted to follow up with you to see if you were able to seek out the possibility of a representative sharing the success story of Hidalgo County and their outstanding green initiatives. We are moving at a fast pace on securing speaker at this point and would be delighted to hear back from you. As a side note, please take a few minutes to nominate yourselves for a Growing Green Award! We will meeting this afternoon at 3:00 for further planning.

www.growinggreencommunities.com

Let me know if you have any further questions.

Thanks,
Ann

Ann Lauter
Administrative Coordinator
TEEX Knowledge Engineering
Phone: 979-458-6723
Cell: 979-587-0266
Fax: 979-458-6713