

AI-29322

2. A.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Rene Perez, COUNTY CLERK

Department: COUNTY CLERK

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Information

CAPTION

2011 - County Clerk (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-415-40-180-001-0-XXX

FUNDS AVAILABLE Y/N?: Y      MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

LIT

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/25/2011 04:40 PM
Veronica Ortiz	Veronica Ortiz	10/27/2011 09:54 AM
Auditor's Office	Arcilia Duran	10/28/2011 09:05 AM
Form Started By: Rene Perez		Started On: 10/25/2011 04:03 PM
	Final Approval Date: 10/28/2011	



# ARTURO GUAJARDO, JR.

## HIDALGO COUNTY CLERK

DATE: 10/25/2011

DEPARTMENT HEAD: Arturo Guajardo, Jr

DEPARTMENT NAME: Hidalgo County Clerk's Office

ACCOUNT NUMBER: 1-1100-415-40-180-001-0

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code,  
Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with  
Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT	OBJECT	OBJECT	OBJECT	
CODE	NAME	CODE	NAME	AMOUNT
442	CO CLERK-EQUIP & VEHICLE RENT	671	CO CLERK-BLDG&OTHR STRUC R&M	\$70.00
442	CO CLERK-EQUIP & VEHICLE RENT	743	CO CLERK-OFFICE FURN & EQUIP	\$1,313.49
			<b>TOTAL</b>	<b>\$1,383.49</b>

REASON: To pay for upcoming expenses.

  
 \_\_\_\_\_  
 DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

\_\_\_\_\_ DATE
\_\_\_\_\_ ATTEST COUNTY CLERK

AI-29323

2. B.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Rene Perez, COUNTY CLERK

Department: COUNTY CLERK

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Information

CAPTION

2011 - County Clerk (1237)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1237-415-40-180-003-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/25/2011 04:41 PM
JC Carreon	JC Carreon	10/27/2011 09:37 AM
Auditor's Office	Arcilia Duran	10/28/2011 09:06 AM
Form Started By: Rene Perez		Started On: 10/25/2011 04:05 PM
	Final Approval Date: 10/28/2011	



**ARTURO GUAJARDO, JR.**  
**HIDALGO COUNTY CLERK**

DATE: 10/25/2011

DEPARTMENT HEAD: Arturo Guajardo, Jr

DEPARTMENT NAME: Hidalgo County Clerk's Office

ACCOUNT NUMBER: 1-1237-415-40-180-003-0-

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code,  
Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with  
Local Government Code, Chapter 111, Subchapter C.

FROM: OBJECT CODE	OBJECT NAME	TO: OBJECT CODE	OBJECT NAME	AMOUNT
341	CC REC MGMT-DATA MGMT & PROCE	350	CC REC MGMT-OTHER SERVICES	\$5,000.00
			<b>TOTAL</b>	<b>\$5,000.00</b>

REASON: To pay for upcoming expenses.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-29364

2. C.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Nereida Garza, HUMAN  
RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

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Information

CAPTION

2011 - Human Resources (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: ACCT. #: 1-1100-415-50-190-002-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/27/2011.

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Attachments

Line Item Transfer

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 04:52 PM
Ana Galvan	Anna Galvan	10/27/2011 04:16 PM
Auditor's Office	Arcilia Duran	10/28/2011 09:00 AM
Form Started By: Nereida Garza		Started On: 10/26/2011 04:37 PM
	Final Approval Date: 10/28/2011	

DATE: October 25, 2011

DEPARTMENT HEAD: Esther A. Cortez

DEPARATMENT NAME: HUMAN RESOURCES

ACCOUNT NUMBER: 1-1100-415-50-190-002-0

SUBJECT: BUDGET LINE-ITEM TRANSFER(S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code: Chapter 111, Subchapter C.:

FROM:		TO:		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
432	Equip. & vehicle R&M Services	442	Equip. & vehicle rentals	\$ 40.00
550	Printing & Binding	601	Office & Computer Supplies	\$ 5,262.50
			TOTAL	\$ 5,302.50

REASON: To pay rental fees and purchase needed supplies.

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved Commissioners' Court

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest County Clerk

AI-29369

2. D.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Rene Guerra, Criminal District Attorney  
Submitted By: Nelda Olivarez, HIDTA

Department: HIDTA

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Information

CAPTION

2011 - HIDTA (1254)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1254-412-00-270-014-0-XXX

FUNDS AVAILABLE Y/N?: Y      MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

Transfer#11

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 04:54 PM
Veronica Ortiz	Veronica Ortiz	10/27/2011 09:59 AM
Auditor's Office	Arcilia Duran	10/28/2011 08:58 AM
Form Started By: Nelda Olivarez		Started On: 10/26/2011 04:48 PM
	Final Approval Date: 10/28/2011	

DATE: OCTOBER 26, 2011  
 DEPARTMENT HEAD: DORA L. MUNOZ /FOR RENE GUERRA  
 DEPARTMENT NAME: HIDALGO COUNTY HIDTA TASK FORCE  
 ACCOUNT NUMBER: 1-1254-412-00-270-014-0-xxx U.S. JUSTICE FUNDS  
 SUBJECT: BUDGET LINE-ITEM TRANSFER (S)

Transfer Number: 11



Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer (s) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		TO		
ACCOUNT NO.(S)	ACCOUNT NAME	ACCOUNT NO.(S)	ACCOUNT NAME	AMOUNT
1-1254-412-00-270-014-0- 622	ELECRICITY	1-1254-412-00-270-014-0- 603	EDUCATION/INSTRUCTIONAL SUPPLIES	3,000.00
<b>TOTAL</b>				<b>\$ 3,000.00</b>

REASON: TO FUND UNANTICIPATED EXPENDITURES

*[Signature]*  
 10/26/2011

Dora L. Munoz  
 H.I.D.T.A. Task Force Commander

DATE

Attest County Clerk

DATE

Budget Officer

DATE

Approved Commissioners' Court

DATE

AI-29371

2. E.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Nelda Olivarez, HIDTA

Department: HIDTA

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Information

CAPTION

2011 - HIDTA (1251)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 11251-412-00-270-011-0-113

FUNDS AVAILABLE Y/N?: yes      MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds from lapsed salaries available as of 10/27/11.

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Attachments

Transfer#3

salary analysis

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/26/2011 04:55 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 08:39 AM
Auditor's Office	Arcilia Duran	10/28/2011 08:56 AM
Form Started By: Nelda Olivarez		Started On: 10/26/2011 04:52 PM
	Final Approval Date: 10/28/2011	

DATE: SEPTEMBER 21, 2011  
 DEPARTMENT HEAD: DORA L. MUNOZ /FOR RENE GUERRA  
 DEPARTMENT NAME: HIDALGO COUNTY HIDTA TASK FORCE  
 ACCOUNT NUMBER: 1-1251-412-00-270-011-0-XXX  
 SUBJECT: BUDGET LINE-ITEM TRANSFER (S)

Transfer Number: 3



Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer (s) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		TO		
ACCOUNT NO.(S)	ACCOUNT NAME	ACCOUNT NO.(S)	ACCOUNT NAME	AMOUNT
1-1251-412-00-270-011-0- 113	FULL-TIME EMPLOYEES	1-1251-412-00-270-011-0- 115	LONGEVITY	100.00
1-1251-412-00-270-011-0- 113	FULL-TIME EMPLOYEES	1-1251-412-00-270-011-0- 250	UNEMPLOYMENT COMP	400.00
<b>TOTAL</b>				<b>\$ 500.00</b>

REASON: TO FUND UNANTICIPATED EXPENDITURES

*[Handwritten Signature]*  
 10/29/2011

Dora L. Munoz  
 H.I.D.T.A. Task Force Commander

DATE

Attest County Clerk

DATE

Budget Officer

DATE

Approved Commissioners' Court

DATE

**HIDTA- CHAPTER 59**  
**SALARIES ANALYSIS WORKSHEET**

10/27/2011

Acct No: 1-1251-412-00-270-011-0-113

Object Code	Acct. Description	2011 Total Budgeted Salary	Payroll Amount per Pay Period	PP Remaining	Remaining Estimated Salaries per Year	Available Balance	Total Available
113	Regular F/Time	\$433,676.00	\$16,679.85	6	\$100,079.08	\$186,308.51	\$86,229.43
<b>TOTAL</b>		<b>\$433,676.00</b>	<b>\$16,679.85</b>	<b>-</b>	<b>\$100,079.08</b>	<b>\$186,308.51</b>	<b>\$86,229.43</b>

AI-29340

2. F.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Edna Kirby, IT DEPARTMENT

Department: IT DEPARTMENT

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Information

CAPTION

2011 - I.T. Department (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: ACCT. #: 1-1100-415-00-200-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/27/2011.

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Attachments

Line Item Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/26/2011 01:20 PM
Ana Galvan	Anna Galvan	10/27/2011 01:28 PM
Auditor's Office	Arcilia Duran	10/28/2011 09:02 AM
Form Started By: Edna Kirby		Started On: 10/26/2011 01:16 PM
	Final Approval Date: 10/28/2011	



AI-29390

2. G.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Edna Kirby, IT DEPARTMENT

Department: IT DEPARTMENT

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Information

CAPTION

2011 - I.T. Department (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR:

ACCT. #: 1-1100-415-00-200-002-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/27/2011.

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Attachments

Intra-Dept

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/27/2011 02:49 PM
Ana Galvan	Anna Galvan	10/27/2011 03:28 PM
Auditor's Office	Arcilia Duran	10/28/2011 08:51 AM
Form Started By: Edna Kirby		Started On: 10/27/2011 01:36 PM
	Final Approval Date: 10/28/2011	

DATE: November 1, 2011

DEPARTMENT HEAD: Renan Ramirez

DEPARTMENT NAME: Information Technology Dept.

ACCOUNT NUMBER: 1-1100-415-00-200-002-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

<b>FROM OBJECT CODE</b>	<b>OBJECT DESCRIPTION</b>	<b>TO OBJECT CODE</b>	<b>OBJECT DESCRIPTION</b>	<b>AMOUNT</b>
320	IT COUNTYWIDE - PROFESSIONAL SERVICES	601	IT COUNTYWIDE - OFFICE & COMPU SUPPL	\$6,091.80
			<b>TOTAL</b>	<b>\$6,091.80</b>

REASON: **Tranfer monies to the correct object code to cover expenses**

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DEPARTMENT HEAD SIGNATURE

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APPROVED COMMISSIONERS' COURT

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/ /  
DATE

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ATTEST COUNTY CLERK

AI-29392

2. H.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Edna Kirby, IT DEPARTMENT

Department: IT DEPARTMENT

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Information

CAPTION

2011 - Justice Court Tech (1242)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1242-412-00-060-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

Intra-Dept

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/27/2011 02:52 PM
JC Carreon	JC Carreon	10/27/2011 02:57 PM
Auditor's Office	Arcilia Duran	10/28/2011 08:50 AM
Form Started By: Edna Kirby		Started On: 10/27/2011 02:47 PM
	Final Approval Date: 10/28/2011	

DATE: November 1, 2011

DEPARTMENT HEAD: Renan Ramirez

DEPARTMENT NAME: Information Technology Dept.

ACCOUNT NUMBER: 1-1242-412-00-060-001-0-

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

<b>FROM OBJECT CODE</b>	<b>OBJECT DESCRIPTION</b>	<b>TO OBJECT CODE</b>	<b>OBJECT DESCRIPTION</b>	<b>AMOUNT</b>
432	Justice Crt Tech-Equip&Veh R&M SRV	601	Justice Crt Tech-Office & Computer Supply	\$1,484.46
<b>TOTAL</b>				<b>\$1,484.46</b>

REASON: **Tranfer monies to the correct object code to cover expenses**

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

**AI-29393**

**2. I.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

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Information

CAPTION

2011 - District Attorney's (1222)

BACKGROUND

Monies will be used to purchase parts (brakes) to repair investigator vehicles.

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1222-412-00-080-006-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-28-11

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Attachments

DALITHC2011-06

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/27/2011 03:14 PM
Veronica Ortiz	Angela Garcia	10/28/2011 10:12 AM
JC Carreon	JC Carreon	10/28/2011 11:00 AM
Auditor's Office	Arcilia Duran	10/28/2011 11:07 AM
Form Started By: Roy Cazares		Started On: 10/27/2011 02:56 PM
	Final Approval Date: 10/28/2011	

## INTRA-DEPARTMENTAL TRANSFER

DATE: November 1, 2011

DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 1-1222-412-00-080-006-0-XXX - BAD CHECKS ACCOUNT

SUBJECT: Intradepartmental Transfer/s in Accordance with Local Government

Code Chapter 111, Subchapter C.

CONTACT PERSON: Roy Cazares

PHONE: (956) 318-2300 ext. 758

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO		
OBJECT CODE	ACCOUNT (OBJECT) NAME		OBJECT CODE	OBJECT NAME	AMOUNT
432	Equipment & Veh R&M Service	→	672	Equipment & Veh R&M Sup	\$127.00
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
<b>TOTAL</b>					<b>\$ 127.00</b>

REASON: Monies will be used to purchase parts (brakes) to repair investigator vehicles.



for RENE GUERRA  
CRIMINAL DISTRICT ATTORNEY

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_ / \_ / \_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

**AI-29396**

**2. J.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

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**Information**

**CAPTION**

2011 - District Attorney's (1100)

**BACKGROUND**

Monies will be used to purchase computers and furniture for staff from our office that will be assigned to handle cases in County Court #7.

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**Fiscal Impact**

**FISCAL YEAR:** ACCT. #: 1-1100-412-00-080-002-0-XXX

**FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N**

**BUDGETARY IMPACT:**

Funds available as of 10/27/2011.

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**Attachments**

Line Item Transfer

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/27/2011 03:32 PM
Ana Galvan	Anna Galvan	10/27/2011 05:03 PM
Auditor's Office	Arcilia Duran	10/28/2011 08:40 AM
Form Started By: Roy Cazares		Started On: 10/27/2011 03:12 PM
	Final Approval Date: 10/28/2011	

## INTRA-DEPARTMENTAL TRANSFER

DATE: November 1, 2011

DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 1-1100-412-00-080-002-0-XXX - GENERAL FUND

SUBJECT Intradepartmental Transfer/s in Accordance with Local Government

Code Chapter 111, Subchapter C.

CONTACT PERSON: Roy Cazares

PHONE: (956) 318-2300 ext. 758

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C

FROM			TO		
OBJECT CODE	ACCOUNT (OBJECT) NAME		OBJECT CODE	OBJECT NAME	AMOUNT
661	Minor Office Furniture & Equip	→	601	Office & Computer Supplies	\$ 797.00
661	Minor Office Furniture & Equip	→	665	Minor Computer Equipment	\$ 1,259.98
661	Minor Office Furniture & Equip	→	743	Office Furniture & Equipment	\$ 4,500.00
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
<b>TOTAL</b>					<b>\$ 6,556.98</b>

REASON: Monies will be used to purchase computers and furniture for staff from our office that will be assigned to handle cases in County Court #7.



for RENE GUERRA  
CRIMINAL DISTRICT ATTORNEY

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-29394

2. K.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

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Information

CAPTION

2011 - District Attorney's (1223)

BACKGROUND

Monies was used to pay for DPS Trooper that attended a training and our office paid the expenses.

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1223-412-00-080-007-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/27/2011 03:15 PM
JC Carreon	JC Carreon	10/27/2011 03:25 PM
Auditor's Office	Arcilia Duran	10/28/2011 08:39 AM
Form Started By: Roy Cazares		Started On: 10/27/2011 03:00 PM
	Final Approval Date: 10/28/2011	

## INTRA-DEPARTMENTAL TRANSFER

DATE: November 1, 2011  
 DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney  
 DEPARTMENT NAME: District Attorney's Office  
 ACCOUNT NUMBER: 1-1223-412-00-080-007-0-XXX - Investigation Fund

**Subject:** Intradepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C

CONTACT PERSON: Roy Cazares PHONE: (956) 318-2300 ext. 758

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO		
OBJECT CODE	ACCOUNT (OBJECT) NAME		OBJECT CODE	OBJECT NAME	AMOUNT
583	Travel Out of County	➔	585	Non-Employee Travel	\$234.00
		➔			\$ -
		➔			\$ -
		➔			\$ -
		➔			\$ -
		➔			\$ -
		➔			\$ -
		➔			\$ -
		➔			\$ -
		➔			\$ -
		➔			\$ -
		➔			\$ -
<b>TOTAL</b>					<b>\$ 234.00</b>

REASON: Monies was used to pay for DPS Trooper that attended a training and our office paid the expenses.



\_\_\_\_\_  
 ROY CAZARES FOR RENE GUERRA  
 CRIMINAL DISTRICT ATTORNEY

\_\_\_\_\_  
 APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
 / /  
 DATE

\_\_\_\_\_  
 ATTEST COUNTY CLERK

AI-29398

2. L.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

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Information

CAPTION

2011 - District Attorney's (1281)

BACKGROUND

Monies will be used to purchase a computer AC power converter for laptop.

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Fiscal Impact

FISCAL YEAR: 21011

ACCT. #: 1-1281-412-00-080-012-1-113

FUNDS AVAILABLE Y/N?: yes      MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

CJD-BPI-REG F/T EMPLOYEES

Available funds as of 10/27/11. See attached salaries analysis.

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Attachments

DALITBPU2011-05

salary analysis

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/27/2011 03:35 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 04:01 PM
Auditor's Office	Arcilia Duran	10/28/2011 08:43 AM
Form Started By: Roy Cazares		Started On: 10/27/2011 03:24 PM
	Final Approval Date: 10/28/2011	

## INTRA-DEPARTMENTAL TRANSFER

DATE: November 1, 2011

DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 1-1281-412-00-080-012-1-xxx Border Prosecution Unit

**Subject:** Intradepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C

CONTACT PERSON: Roy Cazares PHONE: (956) 318-2300 ext. 758

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO		
OBJECT CODE	ACCOUNT (OBJECT) NAME		OBJECT CODE	OBJECT NAME	AMOUNT
113	Salaries	→	601	Office & Computer Supplies	\$ 120.00
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
<b>TOTAL</b>					<b>\$ 120.00</b>

REASON:

Monies will be used to purchase a computer AC power converter for laptop.



\_\_\_\_\_  
 ROY CAZARES FOR RENE GUERRA  
 CRIMINAL DISTRICT ATTORNEY

\_\_\_\_\_  
 APPROVED COMMISSIONERS' COURT

/ /  
 \_\_\_\_\_  
 DATE

\_\_\_\_\_  
 ATTEST COUNTY CLERK

**DA'S BORDER PROSECUTION INITIATIVE  
SALARIES ANALYSIS WORKSHEET**

10/27/2011

Acct No: 1-1281-412-00-080-012-1-113    REGULAR FULL TIME

Object Code	Acct. Description	2011 Total Budgeted Salary	Payroll Amount per Pay Period	PP Remaining	Remaining Estimated Salaries per Year	Available Balance	Total Available
113	Reg Full Time	\$128,139.00	\$5,339.13	6	\$32,034.75	\$50,545.60	\$18,510.85
<b>TOTAL</b>		<b>\$128,139.00</b>	<b>\$5,339.13</b>	<b>-</b>	<b>\$32,034.75</b>	<b>\$50,545.60</b>	<b>\$18,510.85</b>

AI-29296

2. M.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Nielda Cavazos, PURCHASING DEPT.

Department: PURCHASING DEPT.

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Information

CAPTION

2011 - Purchasing (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-415-18-160-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-21-11

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Attachments

Line item

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/21/2011 02:07 PM
JC Carreon	JC Carreon	10/21/2011 02:25 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:34 AM
Form Started By: Nielda Cavazos		Started On: 10/21/2011 01:52 PM
	Final Approval Date: 10/28/2011	

**DATE:** October 21, 2011

**DEPARTMENT HEAD:** Martha L. Salazar, CPPB

**DEPARTMENT NAME:** Purchasing

**ACCOUNT NUMBER:** 1-1100-415-18-160-001-0

**SUBJECT:** **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

<b>FROM OBJECT CODE</b>	<b>OBJECT DESCRIPTION</b>	<b>TO OBJECT CODE</b>	<b>OBJECT DESCRIPTION</b>	<b>AMOUNT</b>
350	other services	601	office supplies	\$1,000.00
<b>TOTAL</b>				<b>\$ 1,000.00</b>

**REASON:** office supplies for the remainder of the year

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_/\_\_\_/\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-29325

2. N.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Yvonne Ramon

Submitted By: Veronica Lopez, ELECTIONS  
DEPT.

Department: ELECTIONS DEPT.

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Information

CAPTION

2011 - Elections Department (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-414-00-130-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes    MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

LIT

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 02:40 PM
JC Carreon	JC Carreon	10/27/2011 02:54 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:55 AM
Form Started By: Veronica Lopez		Started On: 10/25/2011 04:28 PM
	Final Approval Date: 10/28/2011	

DATE: October 26, 2011

2011

Transfer

DEPARTMENT HEAD: Yvonne Ramon

AI- 29325

DEPARTMENT NAME: Elections Department



ACCOUNT NUMBER: 1-1100-414-00-130-001-0-XXX

Contact Person: Veronica Lopez

Ph#: (956) 318-2570 Ext. 5715

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
535	Postage	745	Comp Equip	\$1,190.00
336	Computer Services	745	Comp Equip	\$3,675.00
336	Computer Services	810	Dues and memberships	\$75.00
			TOTAL	<b>\$4,940.00</b>

REASON:  
Transfer needed for Elections Dept. ESS printer and membership dues.

Approved by \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-29331

2. O.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Yolanda Chapa

Submitted By: Terri Garcia, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

2011 - County Judge (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #: 1-1100-413-00-110-006-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/26/2011.

Attachments

Line Item Transfer

Form Review

**Inbox**

Budget & Management

Ana Galvan

Auditor's Office

Form Started By: Terri Garcia

**Reviewed By**

Merlen P. Munoz

Anna Galvan

Arcilia Duran

Final Approval Date: 10/28/2011

**Date**

10/26/2011 01:14 PM

10/26/2011 03:28 PM

10/28/2011 10:54 AM

Started On: 10/26/2011 11:10 AM

**DATE:** October 26, 2011

**DEPARTMENT HEAD:** Judge Ramon Garcia

**DEPARTMENT NAME:** County Judge's Office

**ACCOUNT NUMBER:** 1-1100-413-00-110-006-0-XXX

**SUBJECT:** Intradepartmental Transfer/s

**Honorable Commissioners' Court of Hidalgo County:**

**I would like to request the following Intradepartmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

<b>FROM OBJECT CODE</b>	<b>OBJECT NAME</b>	<b>TO OBJECT CODE</b>	<b>OBJECT NAME</b>	<b>AMOUNT</b>
583	Out of County Travel	584	Registration Fee	1,500.00
			<b>TOTAL</b>	<b>1,500.00</b>

**REASON:** For remainder of year expenses.

\_\_\_\_\_  
**DEPARTMENT HEAD SIGNATURE**

\_\_\_\_\_  
**APPROVED COMMISSIONERS' COURT**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**ATTEST COUNTY CLERK**

AI-29353

2. P.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Virginia Rodriguez, SHERIFF DEPT.

Department: SHERIFF DEPT.

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Information

CAPTION

2011 - Sheriff's Office (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1100-423-21-280-002-0-

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

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Attachments

Line Item Transfer

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	10/26/2011 03:28 PM
Budget & Management	Merlen P. Munoz	10/26/2011 03:46 PM
Ana Galvan	Anna Galvan	10/26/2011 04:57 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:51 AM
Form Started By: Virginia Rodriguez		Started On: 10/26/2011 03:06 PM
	Final Approval Date: 10/28/2011	

DATE: OCTOBER 26, 2011

DEPARTMENT HEAD: Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Hidalgo County Sheriff's Office

ACCOUNT NUMBER: 1100-423-21-280-002-0-

SUBJECT: **Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
1-1100-423-21-280-002-0-605	CLOTHING AND UNIFORMS	1-1100-423-21-280-002-0-550	PRINTING & BINDING	3,000.00
<b>TOTAL</b>				<b>\$3,000.00</b>

*REASON: FUNDS ARE NEEDED TO COVER EXPENDITURES FOR THE REMAINDER OF FISCAL YEAR*

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-29355

2. Q.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Myra Montoya, SHERIFF DEPT.

Department: SHERIFF DEPT.

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Information

CAPTION

2011 - Sheriff's Office (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-421-00-280-001-0-

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?: Yes

BUDGETARY IMPACT:

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Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	10/26/2011 03:40 PM
Budget & Management	Merlen P. Munoz	10/26/2011 03:47 PM
Veronica Ortiz	Veronica Ortiz	10/27/2011 09:51 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:52 AM
Form Started By: Myra Montoya		Started On: 10/26/2011 03:35 PM
	Final Approval Date: 10/28/2011	

DATE: 10/26/2011  
 DEPARTMENT HEAD: SHERIFF GUADALUPE "LUPE" TREVINO  
 DEPARTMENT NAME: SHERIFF'S OFFICE  
 ACCOUNT NUMBER: 1-1100-421-00-280-001-0-

**SUBJECT: Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT	ACCOUNT (OBJECT)	AMOUNT
1-1100-421-00-280-001-0	339- OTHER PROFESSIONAL SERVICES	→	1-1100-421-00-280-001-0	661- MINOR OFFICE & FURNITURE	\$910.00
1-1100-421-00-280-001-0-	605- CLOTHING & UNIFORMS	→	1-1100-421-00-280-001-0-	350- OTHER SERIVCES	\$975.00
1-1100-421-00-280-001-0-	611- POLICE SUPPLIES	→	1-1100-421-00-280-001-0	668- POLICE WEAPONS & BULLETPROOF VESTS	\$891.00
1-1100-421-00-280-001-0-	671- REPAIR & MAINTENANCE SUPPLIES	→	1-1100-421-00-280-001-0	679- REPAIR & MAINTENANCE SUPPLIES, OTHER	\$2,800.00
		→			
		→			
		→			
		→			
		→			
		→			
		→			
<b>TOTAL</b>					<b>\$5,576.00</b>

**REASON: TRANSFER IS BEING REQUESTED TO COVER EXPENDITURES FOR THE REMAINDER OF FISCAL YEAR.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-29330

2. R.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Virginia Rodriguez, SHERIFF DEPT.

Department: SHERIFF DEPT.

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Information

CAPTION

2011 - Sheriff's Office (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1100-423-21-280-002-0-

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?: Yes

BUDGETARY IMPACT:

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Attachments

Line Item Transfer

Form Review

Inbox	Reviewed By	Date
Anacleto Martinez	Anacleto Martinez	10/26/2011 01:15 PM
Budget & Management	Merlen P. Munoz	10/26/2011 01:22 PM
Veronica Ortiz	Veronica Ortiz	10/27/2011 09:51 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:53 AM
Form Started By: Virginia Rodriguez		Started On: 10/26/2011 10:53 AM
Final Approval Date: 10/28/2011		

**DATE:** OCTOBER 26, 2011

**DEPARTMENT HEAD:** Guadalupe "Lupe" Trevino

**DEPARTMENT NAME:** Hidalgo County Sheriff's Office

**ACCOUNT NUMBER:** 1100-423-21-280-002-0-

**SUBJECT: Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
1-1100-423-21-280-002-0-	605-CLOTHING AND UNIFORMS	1-1100-423-21-280-002-0-	748-OTHER EQUIPMENT	2,500.00
1-1100-423-21-280-002-0-	605-CLOTHING AND UNIFORMS	1-1100-423-21-280-002-0-	626-GASOLINE & DIESEL	1,500.00
<b>TOTAL</b>				<b>\$4,000.00</b>

***REASON: FUNDS ARE NEEDED TO COVER EXPENDITURES FOR THE REMAINDER OF FISCAL YEAR***

\_\_\_\_\_  
**DEPARTMENT HEAD SIGNATURE**

\_\_\_\_\_  
**APPROVED COMMISSIONERS' COURT**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**ATTEST COUNTY CLERK**

AI-29305

2. S.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Emilia Uriegas, SHERIFF DEPT.

Department: SHERIFF DEPT.

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Information

CAPTION

2011 - Sheriff's Office (1284)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1284-421-00-280-054-2-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds are available as of 10/24/11.

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Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	10/24/2011 11:07 AM
Budget & Management	Merlen P. Munoz	10/25/2011 10:25 AM
Veronica Ortiz	Veronica Ortiz	10/27/2011 09:51 AM
Auditor's Office	Arcilia Duran	10/28/2011 11:08 AM

Form Started By: Emilia Uriegas      Started On: 10/24/2011 10:57 AM  
Final Approval Date: 10/28/2011

**DATE:** October 24, 2011

**DEPARTMENT HEAD:** Sheriff Guadalupe "Lupe" Trevino

**DEPARTMENT NAME:** FY 2009 Operation Stonegarden--City of Mission

**ACCOUNT NUMBER:** 1-1284-421-00-280-054-2-XXX

**SUBJECT: Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
1-1284-421-00-280-054-2-841	AID TO GOVERNMENT AGENCY	→	1-1284-421-00-280-054-2-432	EQUIP&VEH R&M SERV	756.00
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
					\$756.00

**REASON: To reclassify expense due to incorrect object code (graphics on vehicles).**

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\_\_\_\_\_ **DEPARTMENT HEAD SIGNATURE**

\_\_\_\_\_ **APPROVED COMMISSIONERS' COURT**

\_\_\_\_/\_\_\_\_/\_\_\_\_ **DATE**

\_\_\_\_\_ **ATTEST COUNTY CLERK**

AI-29313

2. T.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Maria Del Rosario Gonzalez,  
SHERIFF DEPT.

Department: SHERIFF DEPT.

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Information

CAPTION

2011 - Sheriff's Office (1284)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1284-421-51-280-030-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds are available as of 10/27/11.

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Attachments

LIT Form

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	10/25/2011 10:17 AM
Budget & Management	Merlen P. Munoz	10/25/2011 10:26 AM
JC Carreon	JC Carreon	10/27/2011 09:35 AM
Emilia Uriegas	Angela Garcia	10/27/2011 03:21 PM
Auditor's Office	Arcilia Duran	10/28/2011 11:06 AM
Form Started By: Maria Del Rosario Gonzalez		Started On: 10/25/2011 09:40 AM
	Final Approval Date: 10/28/2011	

DATE: October 25, 2011

DEPARTMENT HEAD: Sheriff Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Lower Rio Grande Development Council 911 (LRGVDC 911)

ACCOUNT NUMBER: 1-1284-421-51-280-030-0-XXX

**SUBJECT: Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
1-1284-421-51-280-030-0-661	Minor Office furniture & Equipment	→	1-1284-421-51-280-030-0-601	Office & Computer Supplies	109.28
1-1284-421-51-280-030-0-745	Computer Equipment	→	1-1284-421-51-280-030-0-601	Office & Computer Supplies	700.00
1-1284-421-51-280-030-0-745	Computer Equipment	→	1-1284-421-51-280-030-0-665	Minor Computer Equipment	497.60
		→			
		→			
		→			
		→			
		→			
		→			
		→			
					<b>\$1,306.88</b>

**REASON: Purchase of 2 external hard drives, wireless mice, keyboards, and keyboard trays for the Communication Department.**

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

**AI-29359**

**2. U.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Facilities Mgmt.

Submitted By: Olga Garza, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

2011 - Facilities Mgmt. (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-419-40-220-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds as of 10/26/11.

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Attachments

Intradept Transfer

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 04:19 PM
Ana Galvan	Anna Galvan	10/27/2011 11:02 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:49 AM
Form Started By: Olga Garza		Started On: 10/26/2011 04:13 PM
	Final Approval Date: 10/28/2011	

DATE: November 1, 2011

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Facilities Mgmt

ACCOUNT NUMBER: 1-1100-419-40-220-001-0-XXX

Contact Person: Olga Garza

Ph#: (956) 292-7025 Ext. 5427

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

**2011**  
Transfer

AI 29359



Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
431	BLDG & OTHER STRUC R&M SRV	425	PEST CONTROL	2,000.00
431	BLDG & OTHER STRUC R&M SRV	605	CLOTHING & UNIFORMS	300.00
432	EQUIP & VEH R&M SRV	672	EQ & VEH R&M SUPPLIES	1,000.00
601	OFFICE & COMPUTER SUPPL	672	EQ & VEH R&M SUPPLIES	500.00
739	OTHER STRUCTURES	672	EQ & VEH R&M SUPPLIES	800.00
431	BLDG & OTHER STRUC R&M SRV	672	EQ & VEH R&M SUPPLIES	188.40
431	BLDG & OTHER STRUC R&M SRV	672	EQ & VEH R&M SUPPLIES	2,000.00
			<b>TOTAL</b>	<b>6,788.40</b>

REASON:  
Intradepartmental Transfer to cover future expenses.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
ATTEST COUNTY CLERK

**AI-29300**

**2. V.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Eddie Olivarez

Submitted By: Mike Escaname, HEALTH &  
HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

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Information

CAPTION

2011 - Health & Human Services Dept. (1293)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1293-441-00-340-012-2-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/26/2011.

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Attachments

Line Item Transfer

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/24/2011 10:31 AM
Ana Galvan	Anna Galvan	10/26/2011 03:06 PM
Auditor's Office	Arcilia Duran	10/28/2011 11:03 AM
Form Started By: Mike Escaname		Started On: 10/24/2011 09:27 AM
	Final Approval Date: 10/28/2011	

Date: October 24, 2011

Department Head: Eduardo Olivarez, Chief Administrative Officer

Department Name: Hidalgo County Health & Human Services Department

Account Number: 1-1293-441-00-340-012-2-XXX

Subject: Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		AMOUNT
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	
1-1293-441-00-340-012-2-584	IMM DIV LOCAL-REGISTRATION FEES	1-1293-441-00-340-012-2-604	IMM DIV LOCAL-MEDICAL & LAB SUPPL	\$5,000.00
Amount				\$ 5,000.00

Reason: Line item transfer needed to fund anticipated expenditures.  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_

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APPROVED COMMISSIONERS' COURT

DATE

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ATTEST COUNTY CLERK

AI-29304

2. W.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Eddie Olivarez

Submitted By: Mike Escaname, HEALTH &  
HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

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Information

CAPTION

2011 - Health & Human Services Dept. (1293)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1293-441-00-340-005-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

LIT

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/24/2011 10:33 AM
JC Carreon	JC Carreon	10/27/2011 09:34 AM
Auditor's Office	Arcilia Duran	10/28/2011 11:03 AM
Form Started By: Mike Escaname		Started On: 10/24/2011 09:57 AM
	Final Approval Date: 10/28/2011	

Date: October 24, 2011  
 Department Head: Eduardo Olivarez, Chief Administrative Officer  
 Department Name: Hidalgo County Health & Human Services Department  
 Account Number: 1-1293-441-00-340-005-0-  
 Budget Line Item Transfer(s) \_\_\_\_\_

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		AMOUNT
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	
1-1293-441-00-340-005-0-745	H.D. ADM-COMPUTER EQUI	1-1293-441-00-340-005-0-431	H.D. ADM-BLDG&OTHR STRUC F	\$2,658.00
1-1293-441-00-340-005-0-745	H.D. ADM-COMPUTER EQUI	1-1293-441-00-340-005-0-432	H.D. ADM-EQUIP&VEH R&M SRV	\$510.00
1-1293-441-00-340-005-0-745	H.D. ADM-COMPUTER EQUI	1-1293-441-00-340-005-0-604	H.D. ADM-MEDICAL & LAB SUPP	\$ 5,300.00
1-1293-441-00-340-005-0-745	H.D. ADM-COMPUTER EQUI	1-1293-441-00-340-005-0-631	H.D. ADM-BOTTLED WATER	\$ 98.00
Amount				\$ 8,566.00

Revenue Account  
 Amount Requested:       \$           8,566.00

Reason: Funds needed to meet anticipated expenditure.

\_\_\_\_\_  
 DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT                      DATE                      ATTEST COUNTY CLERK

AI-29283

2. X.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Dairen Sarmiento, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2011 - Human Services (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #: 1-1100-444-00-240-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/27/2011.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/21/2011 08:01 AM
Ana Galvan	Anna Galvan	10/27/2011 04:50 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:32 AM
Dina Trevino	Merlen P. Munoz	10/28/2011 11:14 AM
Erika Zamora	Erika Zamora	10/28/2011 11:18 AM
Form Started By: Dairen Sarmiento		Started On: 10/20/2011 04:58 PM
Final Approval Date: 10/28/2011		

DATE: 10-25-11  
 DEPARTMENT HEAD: Dairen Sarmiento  
 DEPARTMENT NAME: **HUMAN SERVICES**  
 ACCOUNT NUMBER: 1-1100-444-00-240-001-0-

SUBJECT: BUDGET LINE-ITEM TRANSFER(S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code: Chapter 111, Subchapter C.:

ACCOUNT NUMBER: 1-1100-444-00-240-001-0-

FROM:		TO:			
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT	
339	other prof srv	336	Computer Services	\$	400.00
350	other services	336	Computer Services	\$	300.00
431	bldg r & m	336	Computer Services	\$	22.50
442	equip r & m	336	Computer Services	\$	3.50
540	equipment rental	336	Computer Services	\$	47.40
550	printing and binding	336	Computer Services	\$	633.10
601	travel in county	336	Computer Services	\$	1,446.86
603	educational expense	336	Computer Services	\$	17.50
604	med & lab supplies	336	Computer Services	\$	187.00
607	janitorial supplies	336	Computer Services	\$	229.30
780	capital leases	336	Computer Services	\$	12.84

reason: To pay for modification of our software with Network Sciences in order to communicate with new pbm software.

TOTAL \$ 3,300.00

Dairen Sarmiento  
 Department Head Signature

10/20/2011  
 Date

Approved Commissioners' Court

Date

Attest County Clerk

AI-29311

2. Y.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Norma Longoria

Submitted By: Margarita Gonzalez, WIC

Department: WIC

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Information

CAPTION

2011 - WIC (1292)

BACKGROUND

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Fiscal Impact

FISCAL YEAR:

ACCT. #: 1-1292-441-00-350-001-2-XXX

FUNDS AVAILABLE Y/N?: Y    MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/26/2011.

---

Attachments

Line Item Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/25/2011 08:03 AM
Ana Galvan	Anna Galvan	10/26/2011 04:44 PM
Auditor's Office	Arcilia Duran	10/28/2011 11:04 AM
Form Started By: Margarita Gonzalez		Started On: 10/24/2011 04:59 PM
	Final Approval Date: 10/28/2011	

DATE: October 24, 2011  
 WIC DIRECTOR: NORMA LONGORIA  
 DEPARTMENT NAME: HIDALGO COUNTY WIC PROGRAM  
 ACCOUNT NUMBER: 1.1292.441.00.350.001.2.WIC  
 SUBJECT: BUDGET LINE ITEM TRANSFER

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following intradepartmental transfer(s) in accordance with the Local Government Code Chapter 111, Subchapter C.

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
1.1292.441.00.350.001.2. 622	Electricity	1.1292.441.00.350.001.2. 720	Buildings	10,000.00

Total: 10,000.00

Reason: To encumber cost for a requisition that is needed.

\_\_\_\_\_  
 Department Head Signature

\_\_\_\_\_  
 Approved Commissioners' Court

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Attest County Clerk

AI-29316

2. Z.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: JP 1/1

Submitted By: Manuel Chapa, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

2011 - J.P. 1/1 (1282)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1282-412-00-061-002-1-260

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 10-25-11

260-->250 \$56.00

(No Workers Comp expenditures are being charged for year 2011)

---

Attachments

LIT - JP 1-1

Form Review

Inbox	Reviewed By	Date
Manuel Chapa (Originator)	Manuel Chapa	10/25/2011 01:55 PM
Budget & Management	Merlen P. Munoz	10/25/2011 02:12 PM
Rosalinda Cantu	Rosie Cantu	10/25/2011 02:53 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:55 AM
Form Started By: Manuel Chapa		Started On: 10/25/2011 01:37 PM
	Final Approval Date: 10/28/2011	



**DATE:** 10/25/11

**DEPARTMENT HEAD:** Sergio Cruz

**DEPARTMENT NAME:** Budget & Management for - JP 1/1  
Truancy Grant

**ACCOUNT NUMBER:** 1-1282-412-00-061-002-1-XXX

**SUBJECT:** Intra-departmental Transfer/s

**Contact Person:** Manuel Chapa **Ph# :** 956-292-7025

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
260	Workers Comp	250	Unemployment Comp.	56.00
TOTAL				56.00

**REASON:** LIT to exhaust grant funds in each account around the same pay period.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-29317

2. AA.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: JP 1/2

Submitted By: Manuel Chapa, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

2011 - J.P. 1/2 (1282)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1282-412-00-062-002-1-260

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 10-25-11

260-->250 \$56.00

Please Note: No Workers Comp expenditures are being charged for year 2011

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Attachments

LIT - JP 1-2

Form Review

Inbox	Reviewed By	Date
Manuel Chapa (Originator)	Manuel Chapa	10/25/2011 01:57 PM
Budget & Management	Merlen P. Munoz	10/25/2011 02:15 PM
Sylvia Solis	Sylvia Solis	10/25/2011 02:56 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:56 AM
Form Started By: Manuel Chapa		Started On: 10/25/2011 01:42 PM
	Final Approval Date: 10/28/2011	

DATE: 10/25/11

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Budget & Management for - JP 1/2  
Truancy Grant

ACCOUNT NUMBER: 1-1282-412-00-062-002-1-XXX

SUBJECT: Intra-departmental Transfer/s

Contact Person: Manuel Chapa

Ph# : 956-292-7025



Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
260	Workers Comp	250	Unemployment Comp.	56.00
TOTAL				56.00

REASON: LIT to exhaust grant funds in each account around the same pay period.

\_\_\_\_\_  
 DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
 APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 ATTEST COUNTY CLERK

AI-29318

2. BB.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted For:** JP 3-2

**Submitted By:** Manuel Chapa, BUDGET & MANAGEMENT

**Department:** BUDGET & MANAGEMENT

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**Information**

**CAPTION**

2011 - J.P. 3/2 (1282)

**BACKGROUND**

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**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-1282-412-00-066-002-1-260

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Funding available as of 10-25-11  
260-->250 \$56.00

(No Workers Comp expenditures are being charged for year 2011)

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**Attachments**

LIT - JP 3-2

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Manuel Chapa (Originator)	Manuel Chapa	10/25/2011 01:58 PM
Budget & Management	Merlen P. Munoz	10/25/2011 02:16 PM
Rosalinda Cantu	Rosie Cantu	10/25/2011 02:57 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:57 AM
Purchasing Department	Angela Garcia	10/28/2011 03:53 PM
Form Started By: Manuel Chapa		Started On: 10/25/2011 01:46 PM
	Final Approval Date: 10/28/2011	

DATE: 10/25/11

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Budget & Management for - JP 3/2  
Truancy Grant

ACCOUNT NUMBER: 1-1282-412-00-066-002-1-XXX

SUBJECT: Intra-departmental Transfer/s

Contact Person: Manuel Chapa

Ph# : 956-292-7025



Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
260	Workers Comp	250	Unemployment Comp.	56.00
TOTAL				56.00

REASON: LIT to exhaust grant funds in each account around the same pay period.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

ATTEST COUNTY CLERK

AI-29289

2. CC.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: J.P. 3/2

Submitted By: Angela Garcia, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

2011 - J.P. 3/2 (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-412-00-066-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

LIT

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/21/2011 11:08 AM
Veronica Ortiz	Veronica Ortiz	10/27/2011 09:50 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:34 AM
Form Started By: Angela Garcia		Started On: 10/21/2011 11:01 AM
	Final Approval Date: 10/28/2011	

**BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST**

DATE: 10/21/11

DEPARTMENT HEAD: JUDGE ISMAEL "MELO" OCHOA

DEPARTMENT NAME: J.P. 3/2

ACCOUNT NUMBER: 1-1100-412-00-066-001-0-XXX

CONTACT PERSON: DAISY ZARATE

**SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

<b>FROM</b>		<b>TO</b>		
<b>OBJECT CODE</b>	<b>OBJECT NAME</b>	<b>OBJECT CODE</b>	<b>OBJECT NAME</b>	<b>AMOUNT</b>
<b>601</b>	<b>OFFICE &amp; COMP. SUPPLIES</b>	<b>550</b>	<b>PRINTING &amp; BINDING</b>	<b>100.62</b>
<b>810</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>550</b>	<b>PRINTING &amp; BINDING</b>	<b>60.00</b>
<b>855</b>	<b>LATE FEES &amp; PENALTIES</b>	<b>550</b>	<b>PRINTING &amp; BINDING</b>	<b>130.00</b>
			<b>TOTAL</b>	<b>290.62</b>

REASON: ORDER LETTER HEAD AND STATIONARY ENVELOPES

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
 CC DATE

\_\_\_\_\_  
 APPROVED COMMISSIONERS COURT

\_\_\_\_\_  
 ATTEST COUNTY CLERK

**AI-29314**

**2. DD.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: JP 4/2

Submitted By: Manuel Chapa, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

2011 - J.P. 4/2 (1282)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1282-412-00-068-002-1-260

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 10-25-11

260-->250 \$97.46

260-->212 \$ 4.00

Please Note: No Workers Comp expenditures are being charged for year 2011

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Attachments

LIT - JP 4-2

Form Review

Inbox	Reviewed By	Date
Manuel Chapa (Originator)	Manuel Chapa	10/25/2011 01:54 PM
Budget & Management	Merlen P. Munoz	10/25/2011 02:09 PM
Sylvia Solis	Sylvia Solis	10/25/2011 02:58 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:37 AM
Form Started By: Manuel Chapa		Started On: 10/25/2011
	Final Approval Date: 10/28/2011	

DATE: 10/25/11DEPARTMENT HEAD: Sergio CruzDEPARTMENT NAME: Budget & Management for - JP 4/2  
Truancy GrantACCOUNT NUMBER: 1-1282-412-00-068-002-1-XXXSUBJECT: Intra-departmental Transfer/sContact Person: Manuel ChapaPh#: 956-292-7025

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
260	Workers Comp	250	Unemployment Comp.	97.46
260	Workers Comp	212	Life Insurance	4.00
			TOTAL	<b>101.46</b>

REASON: LIT to exhaust grant funds in each account around the same pay period.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /  
DATE

ATTEST COUNTY CLERK

AI-29361

2. EE.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Naomi DeSmith

Submitted By: Sylvia Solis, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

2011 - CCL #7 (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-412-00-027-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/26/2011.

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Attachments

LIT

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 04:24 PM
Veronica Ortiz	Veronica Ortiz	10/27/2011 09:51 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:48 AM
Form Started By: Sylvia Solis		Started On: 10/26/2011 04:14 PM
	Final Approval Date: 10/28/2011	

DATE: October 26, 2011

2011  
Transfer



DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for County Court At Law No. 7

ACCOUNT NUMBER: 1-1100-412-00-027-001-0-XXX

Contact Person: Sylvia V. Solis Ph#: (956) 292-7025 Ext. 5423

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	OTHER	550	PRINTING & BINDING	350.00
<b>TOTAL</b>				<b>350.00</b>

REASON: **Intradepartmental Transfer to fund the purchase of business cards and envelopes with the CCL No. 7 seal.**

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-29397

2. FF.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: NAOMI DESMITH

Submitted By: Angela Garcia, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

2011 - CCL #7 (1100)

BACKGROUND

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Fiscal Impact

FISCAL YEAR:

ACCT. #: 1-1100-412-00-027-001-0-XXX

FUNDS AVAILABLE Y/N?: Y    MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/27/2011.

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Attachments

LIT

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/27/2011 03:34 PM
Ana Galvan	Anna Galvan	10/27/2011 05:04 PM
Auditor's Office	Arcilia Duran	10/28/2011 08:43 AM
Form Started By: Angela Garcia		Started On: 10/27/2011 03:15 PM
	Final Approval Date: 10/28/2011	

AI-29356

2. GG.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted By:** Esther Cantu, 398TH DISTRICT COURT

**Department:** 398TH DISTRICT COURT

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**Information**

**CAPTION**

2011 - 398th District Court (1100)

**BACKGROUND**

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**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-1100-412-00-009-001-0-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Available account balance as of 10-27-11

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**Attachments**

LIT

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 03:49 PM
JC Carreon	JC Carreon	10/27/2011 10:31 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:47 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:47 AM
Purchasing Department	Angela Garcia	10/28/2011 03:53 PM

Form Started By: Esther Cantu      Started On: 10/26/2011 03:35 PM  
Final Approval Date: 10/28/2011

**DATE:** October 26, 2011  
**DEPARTMENT HEAD:** Aida Salinas Flores  
**DEPARTMENT NAME:** 398th District Court  
**ACCOUNT NUMBER:** 1-1100-412-00-009-001-0  
**SUBJECT: Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
1-1100-412-00-009-001-0-550	PRINTING & BINDING		1-1100-412-00-009-001-0-640	REFERENCE MATERIALS	\$ 100.00
		→			
		→			
		→			
		→			
<b>TOTAL</b>					<b>100</b>

**REASON:**  
ADDITIONAL MONIES NEEDED

\_\_\_\_\_ October 26, 2011  
 DEPARTMENT HEAD SIGNATURE Date

\_\_\_\_\_ / / \_\_\_\_\_  
 APPROVED COMMISSIONERS' COURT DATE ATTEST COUNTY CLERK

AI-29302

2. HH.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted By:** Monica Badillo, EXECUTIVE  
OFFICE

**Department:** EXECUTIVE OFFICE

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**Information**

**CAPTION**

2011 - 430th District Court (1100)

**BACKGROUND**

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**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-1100-412-00-010-001-0-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Available account balance as of 10-27-11

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**Attachments**

transfer

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/24/2011 10:32 AM
Veronica Ortiz	Veronica Ortiz	10/27/2011 09:52 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:36 AM
Purchasing Department	Angela Garcia	10/28/2011 03:53 PM
Form Started By: Monica Badillo		Started On: 10/24/2011 09:42 AM
	Final Approval Date: 10/28/2011	



AI-29385

2. II.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted By:** Patricia Balli, COMM. PCT. #1

**Department:** COMM. PCT. #1

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**Information**

**CAPTION**

2011 - Pct. #1 R&B (1200)

**BACKGROUND**

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**Fiscal Impact**

**FISCAL YEAR:**

**ACCT. #:** 1-1200-431-00-121-005-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

Funds available as of 11/27/2011.

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**Attachments**

Line Item Transfer

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/27/2011 10:51 AM
Ana Galvan	Anna Galvan	10/27/2011 03:22 PM
Auditor's Office	Arcilia Duran	10/28/2011 08:53 AM
Purchasing Department	Marty Salazar	10/28/2011 09:28 AM
Form Started By: Patricia Balli		Started On: 10/27/2011 10:42 AM
	Final Approval Date: 10/28/2011	



AI-29362

2. JJ.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Anthony Webber, COMM. PCT.  
#1

Department: COMM. PCT. #1

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Information

CAPTION

2011 - Pct. #1 Parks ( 1100 )

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-452-00-121-013-0-XXX

FUNDS AVAILABLE Y/N?: Y      MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

LIT

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 04:25 PM
JC Carreon	JC Carreon	10/27/2011 10:03 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:46 AM
Form Started By: Anthony Webber		Started On: 10/26/2011 04:20 PM
	Final Approval Date: 10/28/2011	

**DATE:** October 31, 2011

**MEETING REQUEST DATE:** November 1, 2011

**DEPARTMENT HEAD:** COMMISSIONER JOEL QUINTANILLA

AI#

**DEPARTMENT NAME:** PCT #1 PARKS

JE-

**ACCOUNT NUMBER:** 1-1100-452-00-121-013-0-XXX

**SUBJECT:** Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM								ACCOUNT NAME	TO								AMOUNT	
ACCOUNT NUMBER									ACCOUNT NUMBER									
1	1100	452	00	121	013	0	343	LAUNDRY & CLEANING	1	1100	452	00	121	013	0	672	EQUIP. & VEH. R&M SUP	130.75
1	1100	452	00	121	013	0	412	CABLE/SATALITE TV	1	1100	452	00	121	013	0	672	EQUIP. & VEH. R&M SUP	8.01
1	1100	452	00	121	013	0	413	ELECTRONIC SURVEILLA	1	1100	452	00	121	013	0	672	EQUIP. & VEH. R&M SUP	78.05
1	1100	452	00	121	013	0	442	EQUIP. & VEHICLES REN	1	1100	452	00	121	013	0	672	EQUIP. & VEH. R&M SUP	506.65
1	1100	452	00	121	013	0	607	HOUSEHOLD & JANITOR	1	1100	452	00	121	013	0	679	OTHER R&M. SUPPLIES	766.77
1	1100	452	00	121	013	0	623	BOTTLED GAS	1	1100	452	00	121	013	0	679	OTHER R&M. SUPPLIES	250.00
1	1100	452	00	121	013	0	630	FOOD	1	1100	452	00	121	013	0	679	OTHER R&M. SUPPLIES	200.00
1	1100	452	00	121	013	0	631	BOTTLED WATER	1	1100	452	00	121	013	0	679	OTHER R&M. SUPPLIES	500.00
1	1100	452	00	121	013	0	671	BLDS. & OTHER STRUC.	1	1100	452	00	121	013	0	679	OTHER R&M. SUPPLIES	276.96
1	1100	452	00	121	013	0	739	OTHER STRUCTURES	1	1100	452	00	121	013	0	679	OTHER R&M. SUPPLIES	928.83
1	1100	452	00	121	013	0	665	MINOR COMPUTER EQU	1	1100	452	00	121	013	0	622	ELECTRICITY	500.00
1	1100	452	00	121	013	0	671	BLDS. & OTHER STRUC.	1	1100	452	00	121	013	0	664	OTHER MINOR EQUIPME	223.04
																	4,369.06	

**REASON:** PREPARING FOR ANY PURCHASES THAT NEED TO BE MADE.

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

JOEL QUINTANILLA

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-29379

2. KK.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Robert Elizondo, COMM. PCT.  
#1

Department: COMM. PCT. #1

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Information

CAPTION

2011 - Pct. #1 FEMA (1280)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1280-431-00-121-948-1-XXX

FUNDS AVAILABLE Y/N?: Y      MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

2011 - Pct # 1 FEMA (1280)

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/27/2011 09:25 AM
JC Carreon	JC Carreon	10/27/2011 10:05 AM
Auditor's Office	Arcilia Duran	10/28/2011 08:54 AM
Form Started By: Robert Elizondo		Started On: 10/27/2011 08:49 AM
	Final Approval Date: 10/28/2011	



AI-29357

2. LL.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

2011 - Pct. #1 Adm. (1200)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1200-431-00-121-004-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available lapsed salaries as of 10/26/2011. (See attached Salary Analysis)

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Attachments

Salary Analysis

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/26/2011 04:12 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 11:18 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:44 AM
Form Started By: Sylvia Solis		Started On: 10/26/2011 04:01 PM
	Final Approval Date: 10/28/2011	

**PCT. 1 ADMINISTRATION  
SALARIES ANALYSIS WORKSHEET**

As of 10/26/2011

Acct No: 1-1200-431-00-121-004-0-XXX

Object Code	Acct. Description	2011 Total Budgeted Salary	Payroll Amount per Pay Period	PP Remaining	Remaining Estimated Salaries per Year	Available Balance	Total Available
113	Regular Full-Time	\$693,500.00	\$26,673.08	6.0	\$160,038.46	\$179,889.19	\$19,850.73
<b>TOTAL</b>		<b>\$693,500.00</b>	<b>\$26,673.08</b>		<b>\$160,038.46</b>	<b>\$179,889.19</b>	<b>\$19,850.73</b>





AI-29315

2. MM.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Norma Ceballos, COMM. PCT.  
#3

Department: COMM. PCT. #3

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Information

CAPTION

2011 - Pct. #3 R&B (1200)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1200-431-00-123-005-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/26/2011.

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Attachments

Line Item Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/25/2011 12:58 PM
Ana Galvan	Anna Galvan	10/26/2011 03:16 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:38 AM
Form Started By: Norma Ceballos		Started On: 10/25/2011 12:08 PM
	Final Approval Date: 10/28/2011	

## INTRADEPARTMENTAL TRANSFER

DATE: October 25, 2011

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 1-1200-431-00-123-005-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956) 585-4509

SUBJECT: Intradepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer's) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
343	Pct #3 Rd. Maint - Laundry & Dry Cleaning	432	Pct #3 Rd. Equip & Veh R&M Service	\$ 3,000.00
671	Pct #3 Rd. Maint - Other Structure R&M Supplies	432	Pct #3 Rd. Equip & Veh R&M Service	\$ 5,000.00
<b>TOTAL</b>				<b>\$ 8,000.00</b>

REASON: To cover expected expenses.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
CC DATE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-29337

2. NN.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Jr. Munoz, COMM. PCT. #4

Department: COMM. PCT. #4

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Information

CAPTION

2011 - Pct. #4 Road Maint. (1200)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1200-431-00-124-007-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

LIT

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 01:18 PM
Veronica Ortiz	Veronica Ortiz	10/27/2011 09:58 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:43 AM
Form Started By: Jr. Munoz		Started On: 10/26/2011 12:07 PM
	Final Approval Date: 10/28/2011	

DATE: 10/31/11 AI# \_\_\_\_\_

DEPARTMENT HEAD: Joseph Palacios, Commissioner

DEPARTMENT NAME: Hidalgo County Pct. #4 - Rd Maint

ACCOUNT NUMBER: 1-1200-431-00-124-007-0-XXX

SUBJECT: Intra-departmental Transfer/s

Contact Person: Rumaldo Munoz Jr. Ph# : 956-383-3112

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
346	Hauling & Freight	731	Roads	12,125.31
413	Elec Surveill & Security	731	Roads	660.00
433	R&B R&M Service	731	Roads	1,055.32
534	Internet	731	Roads	1,020.00
664	Other Minor Equipment	731	Roads	2,595.22
673	R&B R&M Supplies	731	Roads	2,000.00
673	R&B R&M Supplies	432	Equip & Veh R&M Srv	2,000.00
679	Other R&M Supplies	672	Equip & Veh R&M Supplies	4,000.00
584	Registration Fees	672	Equip & Veh R&M Supplies	475.00
605	Clothing & Uniforms	672	Equip & Veh R&M Supplies	300.00
630	Food	672	Equip & Veh R&M Supplies	391.36
640	Reference Materials	672	Equip & Veh R&M Supplies	474.00
671	Bldg & Other Struc R&M Sup	672	Equip & Veh R&M Supplies	1,000.00
TOTAL				28,096.21

REASON: To cover day to day expenses of the Precinct.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

AI-29338

2. 00.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Jr. Munoz, COMM. PCT. #4

Department: COMM. PCT. #4

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Information

CAPTION

2011 - Pct. #4 Adm. (1200)

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1200-431-00-124-005-0-XXX

FUNDS AVAILABLE Y/N?: Y      MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-27-11

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Attachments

LIT

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 01:18 PM
JC Carreon	JC Carreon	10/27/2011 10:26 AM
Auditor's Office	Arcilia Duran	10/28/2011 10:41 AM
Form Started By: Jr. Munoz		Started On: 10/26/2011 12:20 PM
	Final Approval Date: 10/28/2011	



**AI-29401**

**3. A.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Dina Treviño

Submitted By: Erika Zamora, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

Pct. #2 Sanitation (1100):

Approval of 2011 interdepartmental transfer from Co. Wide Adm.-Contingency to Pct. 2 Sanitation in the amount of \$44,000.00 to fund operating expenditures.

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-4XX-00-1XX-00X-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/27/11.

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Attachments

Interdept Trsf

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/27/2011 04:55 PM
Roland Garcia	Rolando Garcia	10/28/2011 08:17 AM
Auditor's Office	Arcilia Duran	10/28/2011 08:47 AM
Form Started By: Erika Zamora		Started On: 10/27/2011 04:46 PM
Final Approval Date: 10/28/2011		

DATE: November 1, 2011

DEPARTMENT HEAD: Sergio Cruz

**2011**  
Transfer



DEPARTMENT NAME: Dept. of Budget & Mgmt for Sanitation Pct. 2

ACCOUNT NUMBER: 1-1100-4XX-00-1XX-00X-0-XXX

CONTACT PERSON: Erika Zamora PHONE: (956) 292-7025 Ext. 5416

**SUBJECT: Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
<b>FROM</b>			
1-1100-415-00-115-002-0- 899	CO WIDE ADM	CONTINGENCY	(44,000.00)
<b>TO</b>			
1-1100-432-00-122-001-0- 411	PCT. 2 SANITATION	WATER/SEWERAGE	1,000.00
1-1100-432-00-122-001-0- 626	PCT. 2 SANITATION	GASOLINE/DIESEL	40,000.00
1-1100-432-00-122-001-0- 672	PCT. 2 SANITATION	EQUIP & VEH R&M SUPPLIES	3,000.00
TOTAL BUDGET INCREASE (DECREASE)			0.00

REASON:

**To fund operating expenditures.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

COMMISSIONERS COURT

\_\_\_\_\_  
ATTEST, COUNTY CLERK

**AI-29363**

**3. B.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Precinct No.2

Submitted By: Rolando Garcia, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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**Information**

**CAPTION**

Pct. #2 (1200):

Approval of 2011 interdepartmental transfer from Pct.2 Road Maintenance (prog 006) to El Gato Rd (prog 051) in the amount of \$30,000.00

**BACKGROUND**

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**Fiscal Impact**

FISCAL YEAR: 1

ACCT. #: 1-1200-431-00-122-006-0-890

FUNDS AVAILABLE Y/N?: YES    MATCHING FUNDS Y/N?:

**BUDGETARY IMPACT:**

available balance as of 10/26/11.

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**Attachments**

Interdept Transfer

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 04:50 PM
Olga Garza	Olga Garza	10/27/2011 09:15 AM
Auditor's Office	Arcilia Duran	10/28/2011 09:01 AM
Form Started By: Rolando Garcia		Started On: 10/26/2011 04:28 PM
	Final Approval Date: 10/28/2011	



AI-29310

3. C.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: JP's

Submitted By: Manuel Chapa, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

J.P. 4/2 (1282):

Approval of 2011 interdepartmental transfer from J.P. Pct 4 PL2 (dept. 068) to J.P. Pct 1 PL1, J.P. Pct 1 PL2, & J.P. Pct 3 PL2 (dept. 061, 062 & 066) in the total amount of \$20,745.84

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1282-412-00-0XX-002-1-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Projected lapsed funding available in dept 068 (JP 4/2). See attached salaries analysis.

Transfer from Dept. 068 to dept. 061, 062 & 066 \$20,745.84. See attached transfer.

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Attachments

Expense report

salaries analysis

transfer

Form Review

Inbox	Reviewed By	Date
Manuel Chapa (Originator)	Manuel Chapa	10/25/2011 02:17 PM
Budget & Management	Merlen P. Munoz	10/25/2011 04:38 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 11:00 AM
Auditor's Office	Arcilia Duran	10/28/2011 11:09 AM
Form Started By: Manuel Chapa		Started On: 10/24/2011
	Final Approval Date: 10/28/2011	

For 01/01/11 - 01/31/12

Expenditure Summary Report

FJEXS01B

Periods 01 - 13

Standard Report Format

1001 - Standard Report Spec

<u>Account Number / Description</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumbrance</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
<b>1282 DESIGNATED PURPOSE GRANTS LVL 2</b>						
1-1282-412-00-061-002-1-113 JP 1/1 TRUANCY-REG F/T EMPLOYEES	.00	27,492.92	.00	25,384.60	2,108.32	92.33
1-1282-412-00-061-002-1-211 JP 1/1 TRUANCY-HEALTH INSURANCE	.00	3,509.00	.00	2,965.26	543.74	84.50
1-1282-412-00-061-002-1-212 JP 1/1 TRUANCY-LIFE INSURANCE	.00	23.00	.00	22.20	.80	96.52
1-1282-412-00-061-002-1-220 JP 1/1 TRUANCY-FICA	.00	2,085.89	.00	1,845.59	240.30	88.48
1-1282-412-00-061-002-1-230 JP 1/1 TRUANCY-RETIREMENT	.00	2,460.56	.00	2,437.00	23.56	99.04
1-1282-412-00-061-002-1-250 JP 1/1 TRUANCY-UNEMPLOYMENT COMP	.00	105.67	.00	126.81	-21.14	120.01
1-1282-412-00-061-002-1-260 JP 1/1 TRUANCY-WORKERS COMP	.00	56.00	.00	.00	56.00	.00
<b>061 JUSTICE OF THE PEACE, PCT 1, PL 1</b>	<b>.00</b>	<b>35,733.04</b>	<b>0</b>	<b>32,781.46</b>	<b>2,951.58</b>	<b>91.74</b>
1-1282-412-00-062-002-1-113 JP 1/2 TRUANCY-REG F/T EMPLOYEES	.00	27,492.80	.00	25,384.60	2,108.20	92.33
1-1282-412-00-062-002-1-211 JP 1/2 TRUANCY-HEALTH INSURANCE	.00	3,509.00	.00	2,965.26	543.74	84.50
1-1282-412-00-062-002-1-212 JP 1/2 TRUANCY-LIFE INSURANCE	.00	23.00	.00	22.20	.80	96.52
1-1282-412-00-062-002-1-220 JP 1/2 TRUANCY-FICA	.00	2,084.87	.00	1,813.87	271.00	87.00
1-1282-412-00-062-002-1-230 JP 1/2 TRUANCY-RETIREMENT	.00	2,460.56	.00	2,437.00	23.56	99.04
1-1282-412-00-062-002-1-250 JP 1/2 TRUANCY-UNEMPLOYMENT COMP	.00	105.67	.00	126.81	-21.14	120.01
1-1282-412-00-062-002-1-260 JP 1/2 TRUANCY-WORKERS COMP	.00	56.00	.00	.00	56.00	.00
<b>062 JUSTICE OF THE PEACE, PCT 1, PL 2</b>	<b>.00</b>	<b>35,731.90</b>	<b>0</b>	<b>32,749.74</b>	<b>2,982.16</b>	<b>91.65</b>
1-1282-412-00-066-002-1-113 JP 3/2 TRUANCY-REG F/T EMPLOYEES	.00	27,494.60	.00	25,384.60	2,110.00	92.33
1-1282-412-00-066-002-1-211 JP 3/2 TRUANCY-HEALTH INSURANCE	.00	3,509.00	.00	3,000.00	509.00	85.49
1-1282-412-00-066-002-1-212 JP 3/2 TRUANCY-LIFE INSURANCE	.00	23.00	.00	22.50	.50	97.83
1-1282-412-00-066-002-1-220 JP 3/2 TRUANCY-FICA	.00	2,083.38	.00	1,920.30	163.08	92.17
1-1282-412-00-066-002-1-230 JP 3/2 TRUANCY-RETIREMENT	.00	2,460.56	.00	2,437.00	23.56	99.04
1-1282-412-00-066-002-1-250 JP 3/2 TRUANCY-UNEMPLOYMENT COMP	.00	105.67	.00	127.00	-21.33	120.19
1-1282-412-00-066-002-1-260 JP 3/2 TRUANCY-WORKERS COMP	.00	56.00	.00	.00	56.00	.00
<b>066 JUSTICE OF THE PEACE, PCT 3, PL 2</b>	<b>.00</b>	<b>35,732.21</b>	<b>0</b>	<b>32,891.40</b>	<b>2,840.81</b>	<b>92.05</b>
1-1282-412-00-068-002-1-113 JP 4/2 TRUANCY-REG F/T EMPLOYEES	.00	143,199.12	.00	101,336.54	41,862.58	70.77
1-1282-412-00-068-002-1-211 JP 4/2 TRUANCY-HEALTH INSURANCE	.00	17,546.00	.00	11,774.42	5,771.58	67.11
1-1282-412-00-068-002-1-212 JP 4/2 TRUANCY-LIFE INSURANCE	.00	113.00	.00	90.00	23.00	79.65
1-1282-412-00-068-002-1-220 JP 4/2 TRUANCY-FICA	.00	10,796.91	.00	7,234.76	3,562.15	67.01
1-1282-412-00-068-002-1-230 JP 4/2 TRUANCY-RETIREMENT	.00	12,688.10	.00	9,728.31	2,959.79	76.67
1-1282-412-00-068-002-1-250 JP 4/2 TRUANCY-UNEMPLOYMENT COMP	.00	559.22	.00	506.68	52.54	90.60
1-1282-412-00-068-002-1-260 JP 4/2 TRUANCY-WORKERS COMP	.00	285.00	.00	.00	285.00	.00
1-1282-412-00-068-002-1-581 JP 4/2 TRUANCY-TRAVEL IN COUNTY	.00	982.00	.00	.00	982.00	.00
1-1282-412-00-068-002-1-583 JP 4/2 TRUANCY-TRAVEL OUT OF COUNTY	.00	4,696.00	.00	-92.65	4,788.65	-1.97

For 01/01/11 - 01/31/12

Expenditure Summary Report

FJEXS01B

Periods 01 - 13

Standard Report Format

1001 - Standard Report Spec

<u>Account Number / Description</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumbrance</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1282 DESIGNATED PURPOSE GRANTS LVL 2						
068 JUSTICE OF THE PEACE, PCT 4, PL 2	.00	190,865.35	0	130,578.06	60,287.29	68.41
1282 DESIGNATED PURPOSE GRANTS LVL 2	.00	298,062.50	.00	229,000.66	69,061.84	76.83
1 YEAR 1	.00	298,062.50	.00	229,000.66	69,061.84	76.83

**Hidalgo County**  
**2009-JL-FX-0183 Grant**  
**As of 8-25-11 (PP 21)**  
**1-1282-412-00-06X-002-1-XXX**

Object Code	Description	Actuals				Projections				Ending Balance	Interdept. Transfer	LIT Transfer	New Balance
		PP19	PP20	PP21	PP22	PP23	PP24	PP25	PP26				
113	JP 1/1 TRUANCY-REG F/T EMPLOYEES	2,108.32	1,269.23	1,269.23	1,269.23	1,269.23	1,269.23	1,269.23	1,269.23	5,507.06	5,507.06	-	-
211	JP 1/1 TRUANCY-HEALTH INSURANCE	543.74	148.25	148.24	148.25	148.25	148.25	148.25	148.25	(345.76)	345.76	-	-
212	JP 1/1 TRUANCY-LIFE INSURANCE	0.80	2.22	2.22	2.22	2.22	2.22	2.22	2.22	(5.86)	5.86	-	-
220	JP 1/1 TRUANCY-FICA	240.30	92.02	92.02	92.02	92.02	92.02	92.02	92.02	(311.82)	311.82	-	-
230	JP 1/1 TRUANCY-RETIREMENT	23.56	121.85	121.85	121.85	121.85	121.85	121.85	121.85	(707.54)	707.54	-	-
250	JP 1/1 TRUANCY-UNEMPLOYMENT COMP	(21.14)	6.34	6.34	6.34	6.34	6.34	6.34	6.34	(59.18)	3.18	-	-
260	JP 1/1 TRUANCY-WORKERS COMP	56.00	-	-	-	-	-	-	-	56.00	(56.00)	-	-
	(Case Manager) dept 061	2,951.58	1,639.91	1,639.90	1,637.69	1,639.91	1,639.91	1,637.69	1,639.91	6,881.22	(6,881.22)	-	-
113	JP 1/2 TRUANCY-REG F/T EMPLOYEES	2,108.20	1,269.23	1,269.23	1,269.23	1,269.23	1,269.23	1,269.23	1,269.23	(5,507.18)	5,507.18	-	-
211	JP 1/2 TRUANCY-HEALTH INSURANCE	543.74	148.25	148.24	148.25	148.25	148.25	148.25	148.25	(345.76)	345.76	-	-
212	JP 1/2 TRUANCY-LIFE INSURANCE	0.80	2.22	2.22	2.22	2.22	2.22	2.22	2.22	(5.86)	5.86	-	-
220	JP 1/2 TRUANCY-FICA	271.00	90.35	90.35	90.35	90.35	90.35	90.35	90.35	(271.10)	271.10	-	-
230	JP 1/2 TRUANCY-RETIREMENT	23.56	121.85	121.85	121.85	121.85	121.85	121.85	121.85	(707.54)	707.54	-	-
250	JP 1/2 TRUANCY-UNEMPLOYMENT COMP	(21.14)	6.34	6.34	6.34	6.34	6.34	6.34	6.34	(59.18)	3.18	-	-
260	JP 1/2 TRUANCY-WORKERS COMP	56.00	-	-	-	-	-	-	-	56.00	(56.00)	-	-
	(Case Manager) dept 062	2,952.16	1,638.24	1,638.23	1,636.02	1,638.24	1,638.24	1,636.02	1,638.24	6,840.62	(6,840.62)	-	-
113	JP 3/2 TRUANCY-REG F/T EMPLOYEES	2,110.00	1,269.23	1,269.23	1,269.23	1,269.23	1,269.23	1,269.23	1,269.23	(5,505.38)	5,505.38	-	-
211	JP 3/2 TRUANCY-HEALTH INSURANCE	509.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	(391.00)	391.00	-	-
212	JP 3/2 TRUANCY-LIFE INSURANCE	0.50	2.25	2.25	2.25	2.25	2.25	2.25	2.25	(6.25)	6.25	-	-
220	JP 3/2 TRUANCY-FICA	163.08	95.58	95.58	95.58	95.58	95.58	95.58	95.58	(410.40)	410.40	-	-
230	JP 3/2 TRUANCY-RETIREMENT	23.56	121.85	121.85	121.85	121.85	121.85	121.85	121.85	(707.54)	707.54	-	-
250	JP 3/2 TRUANCY-UNEMPLOYMENT COMP	(21.33)	6.35	6.35	6.35	6.35	6.35	6.35	6.35	(59.43)	3.43	-	-
260	JP 3/2 TRUANCY-WORKERS COMP	56.00	-	-	-	-	-	-	-	56.00	(56.00)	-	-
	(Case Manager) dept 066	2,840.81	1,645.26	1,645.26	1,643.01	1,645.26	1,643.01	1,645.26	1,645.26	7,024.00	(7,024.00)	-	-
113	JP 4/2 TRUANCY-REG F/T EMPLOYEES	41,862.58	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	(11,862.58)	11,862.58	-	-
211	JP 4/2 TRUANCY-HEALTH INSURANCE	5,771.58	600.00	600.00	600.00	600.00	600.00	600.00	600.00	(2,171.58)	2,171.58	-	-
212	JP 4/2 TRUANCY-LIFE INSURANCE	23.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	(4.00)	4.00	-	-
220	JP 4/2 TRUANCY-FICA	3,562.15	352.72	352.72	352.72	352.72	352.72	352.72	352.72	(1,445.83)	1,445.83	-	-
230	JP 4/2 TRUANCY-RETIREMENT	2,959.79	480.00	480.00	480.00	480.00	480.00	480.00	480.00	(79.79)	79.79	-	-
250	JP 4/2 TRUANCY-UNEMPLOYMENT COMP	52.54	25.00	25.00	25.00	25.00	25.00	25.00	25.00	(97.46)	97.46	-	-
260	JP 4/2 TRUANCY-WORKERS COMP	285.00	-	-	-	-	-	-	-	(183.54)	183.54	-	-
	(Case Mgr II (2) - Clerk (2)) dept 068	54,516.64	6,449.88	6,457.72	6,457.72	6,466.72	6,457.72	6,457.72	6,466.72	15,743.32	(15,743.32)	-	-
581	JP 4/2 TRUANCY-TRAVEL IN COUNTY	982.00	-	-	-	-	-	-	-	982.00	(982.00)	-	-
583	JP 4/2 TRUANCY-TRAVEL OUT OF COUNTY	4,788.65	-	-	-	-	-	-	-	4,788.65	(4,020.52)	-	-
	Totals	69,061.84	11,373.29	11,374.44	11,374.44	11,390.13	11,374.44	11,390.13	11,374.44	5,770.65	(5,002.52)	-	-
													768.13
													768.13

DATE: October 25, 2011

2011

Transfer

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Department of Budget & Management for JP 1/1, 1/2, 3/2 & 4/2 (1282)

AI# 29310



ACCOUNT NUMBER: 1-1282-412-00-0XX-002-1-XXX

SUBJECT: **Interdepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Manuel Chapa  
Ph#: 292-7025 Ext. 5760

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
<b>From</b>		
1-1282-412-00-068-002-1-113	JP 4/2 TRUANCY-REG F/T EMPLOYEES	(11,862.58)
1-1282-412-00-068-002-1-211	JP 4/2 TRUANCY-HEALTH INSURANCE	(2,171.58)
1-1282-412-00-068-002-1-220	JP 4/2 TRUANCY-FICA	(1,445.83)
1-1282-412-00-068-002-1-230	JP 4/2 TRUANCY-RETIREMENT	(79.79)
1-1282-412-00-068-002-1-260	JP 4/2 TRUANCY-WORKERS COMP	(183.54)
1-1282-412-00-068-002-1-581	JP 4/2 TRUANCY-TRAVEL IN COUNTY	(982.00)
1-1282-412-00-068-002-1-583	JP 4/2 TRUANCY-TRAVEL OUT OF COUNTY	(4,020.52)
<b>To</b>		
1-1282-412-00-061-002-1-113	JP 1/1 TRUANCY-REG F/T EMPLOYEES	5,507.06
1-1282-412-00-061-002-1-211	JP 1/1 TRUANCY-HEALTH INSURANCE	345.76
1-1282-412-00-061-002-1-212	JP 1/1 TRUANCY-LIFE INSURANCE	5.86
1-1282-412-00-061-002-1-220	JP 1/1 TRUANCY-FICA	311.82
1-1282-412-00-061-002-1-230	JP 1/1 TRUANCY-RETIREMENT	707.54
1-1282-412-00-061-002-1-250	JP 1/1 TRUANCY-UNEMPLOYMENT COMP	3.18
1-1282-412-00-062-002-1-113	JP 1/2 TRUANCY-REG F/T EMPLOYEES	5,507.18
1-1282-412-00-062-002-1-211	JP 1/2 TRUANCY-HEALTH INSURANCE	345.76
1-1282-412-00-062-002-1-212	JP 1/2 TRUANCY-LIFE INSURANCE	5.86
1-1282-412-00-062-002-1-220	JP 1/2 TRUANCY-FICA	271.10
1-1282-412-00-062-002-1-230	JP 1/2 TRUANCY-RETIREMENT	707.54
1-1282-412-00-062-002-1-250	JP 1/2 TRUANCY-UNEMPLOYMENT COMP	3.18
1-1282-412-00-066-002-1-113	JP 3/2 TRUANCY-REG F/T EMPLOYEES	5,505.38
1-1282-412-00-066-002-1-211	JP 3/2 TRUANCY-HEALTH INSURANCE	391.00
1-1282-412-00-066-002-1-212	JP 3/2 TRUANCY-LIFE INSURANCE	6.25
1-1282-412-00-066-002-1-220	JP 3/2 TRUANCY-FICA	410.40
1-1282-412-00-066-002-1-230	JP 3/2 TRUANCY-RETIREMENT	707.54
1-1282-412-00-066-002-1-250	JP 3/2 TRUANCY-UNEMPLOYMENT COMP	3.43
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>0.00</b>

**REASON:**

**Interdepartmental transfer from JP 4/2 (Dept 068) to JP 1/1, JP 1/2 & JP 3/2 (dept. 061, 062, & 066) to cover projected expenditures and to exhaust 2009 Truancy grant funding around the same time for all participating depts.**

DEPARTMENT HEAD SIGNATURE

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APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

**AI-29403**

**3. D.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Dina Treviño

Submitted By: Erika Zamora, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

County Wide Mechanic Shop (1200):

Approval of 2011 interdepartmental transfer from County Wide Adm-Contingency to County Wide Mechanic Shop in the amount of \$5,000.00 to fund equipment & vehicle repair & maintenance supplies.

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1200-431-00-12X-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/27/11.

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Attachments

CW Mech. Shop transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/27/2011 04:56 PM
Ivan Cantu	Ivan Cantu	10/28/2011 08:15 AM
Auditor's Office	Arcilia Duran	10/28/2011 08:48 AM
Form Started By: Erika Zamora		Started On: 10/27/2011 04:51 PM
	Final Approval Date: 10/28/2011	

DATE: November 1, 2011

DEPARTMENT HEAD: Sergio Cruz

**2011**  
Interdepartmental Transfer



DEPARTMENT NAME: Dept. of Budget & Mgmt for CW  
Mech Shop

ACCOUNT NUMBER: 1-1200-431-00-12X-0XX-0-XXX

CONTACT PERSON: Erika Zamora PHONE: (956) 292-7025 Ext. 5416

**SUBJECT: Interdepartmental Transfer/s in Accordance with Local Government  
Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
<b>FROM</b>		
1-1200-431-00-125-030-0- 899	CW ADM- CONTINGENCY	(5,000.00)
<b>TO</b>		
1-1200-431-00-122-004-0- 672	CW MECH SHOP- EQ & VEH R&M SUPPLIES	5,000.00
TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON: To fund equipment & vehicle r & m supplies.

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SIGNATURE

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COMMISSIONERS COURT

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DATE

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ATTEST, COUNTY CLERK

**AI-29402**

**3. E.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Dina Treviño

Submitted By: Erika Zamora, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

Visiting Judges (1100):

Approval of 2011 interdepartmental transfer from Co. Wide Adm.-Contingency to Visiting Judges in the amount of \$6,000.00 to fund court costs & investigation expenditures.

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-41X-00-115-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/27/11.

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Attachments

Visiting Judges interdept transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/27/2011 04:55 PM
Ivan Cantu	Ivan Cantu	10/28/2011 08:07 AM
Auditor's Office	Arcilia Duran	10/28/2011 08:49 AM
Form Started By: Erika Zamora		Started On: 10/27/2011 04:49 PM
	Final Approval Date: 10/28/2011	

DATE: November 1, 2011

DEPARTMENT HEAD: Sergio Cruz

**2011**  
Interdepartmental Transfer



DEPARTMENT NAME: Dept. of Budget & Mgmt for Visiting Judges

ACCOUNT NUMBER: 1-1100-41X-00-115-0XX-0-XXX

CONTACT PERSON: Erika Zamora PHONE: (956) 292-7025 Ext. 5416

**SUBJECT: Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
<b>FROM</b>		
1-1100-415-00-115-002-0- 899	CO WIDE ADM CONTINGENCY	(6,000.00)
<b>TO</b>		
1-1100-412-00-115-014-0- 831	VISITING JUDGES COURT COST & INVESTIGATION	6,000.00
TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON:

**To fund court costs & investigation expenditures.**

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SIGNATURE

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DATE

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ATTEST, COUNTY CLERK

COMMISSIONERS COURT

**AI-29329**

**3. F.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Fire Marshal's Office

Submitted By: Rolando Garcia, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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**Information**

**CAPTION**

Fire Marshal (1100):

Approval of 2011 interdepartmental transfer from CountyWide (prog 002) to Fire Marshal (prog 001) in the total amount of \$4,000.00

**BACKGROUND**

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**Fiscal Impact**

FISCAL YEAR: 1

ACCT. #: 1-1100-4XX-X0-XXX-00X-0-XXX

FUNDS AVAILABLE Y/N?: YES MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

available balance as of 10/26/11.

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**Attachments**

Interdept Transfer

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/28/2011 01:54 PM
Manuel Chapa	Manuel Chapa	10/28/2011 02:29 PM
Auditor's Office	Angela Garcia	10/28/2011 03:53 PM
Form Started By: Rolando Garcia		Started On: 10/26/2011 09:18 AM
	Final Approval Date: 10/28/2011	

**DATE:** October 26, 2011

**DEPARTMENT HEAD:** Juan Martinez

**DEPARTMENT NAME:** Department of Budget and Management for:  
Fire Marshals (1100)

**ACCOUNT NUMBER:** 1-1100-422-10-300-001-0-XXX



**SUBJECT:** Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

**Contact:** Rolando Garcia Jr.  
**Ph#:** 956-292-7025 x.5761

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
FROM		
1-1100-415-00-115-002-0-899	CO WIDE ADM-CONTINGENCY	(4,000.00)
TO		
1-1100-422-10-300-001-0-432	FIRE MARSHAL-EQUIP&VEH R&M SRV	3,000.00
1-1100-422-10-300-001-0-672	FIRE MARSHAL-EQ&VEH R&M SUPPLIES	1,000.00
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		-

**REASON:**  
Transfer to cover vehicle repairs for recently asset transferred vehicle.

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APPROVED COMMISSIONERS' COURT

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DATE

AI-29274

4. A.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Sergio Cruz

Submitted By: Perla Lopez, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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Information

CAPTION

General Fund (1100):

Approval of 2011 interfund transfer from USDA 2008 Loan-Sheriff (1301) to County Wide Administration-Contingency (1100) in the total amount of \$433.36.

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1X0X-XXX-0X-XXX-XXX-0-XXX

FUNDS AVAILABLE Y/N?: Y      MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds as of 10/20/11.

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Attachments

Interfund

Form Review

Inbox	Reviewed By	Date
Perla Lopez (Originator)	Perla Lopez	10/25/2011 02:20 PM
Budget & Management	Merlen P. Munoz	10/25/2011 04:37 PM
Olga Garza	Olga Garza	10/26/2011 10:54 AM
Auditor's Office	Arcilia Duran	10/28/2011 02:56 PM
Form Started By: Perla Lopez		Started On: 10/20/2011 11:39 AM
	Final Approval Date: 10/28/2011	

DATE: November 1, 2011

DEPARTMENT HEAD: Sergio Cruz

**2011**  
Transfer



DEPARTMENT NAME: Department of Budget & Management for  
General Fund (1100)

ACCOUNT NUMBER: **1-1X0X-XXX-0X-XXX-XXX-0-XXX**

**AI - 29274**

CONTACT PERSON: Perla Lopez **PHONE:** 292-7025 ext. 5419

**SUBJECT: Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

**Honorable Commissioner's Court of Hidalgo County:**

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
1-1301-421-00-280-062-0- 619	USDA 2008 Loan-Sheriff-Other Misc Suppli	(317.26)
1-1301-421-00-280-062-0- 664	USDA 2008 Loan-Sheriff-Other Minor Equip	(14.56)
1-1301-421-00-280-062-0- 665	USDA 2008 Loan-Sheriff-Minor Computer Eq	(7.55)
1-1301-421-00-280-062-0- 748	USDA 2008 Loan-Sheriff-Other Equipment	(10.24)
1-1301-491-01-000-100-0- 891	Transfers Out-General Fund	433.36
TO		
1-1100-391-01-000-301-0- 000	Transfers In-USDA 2008 Loan	433.36
1-1100-415-00-115-002-0- 899	Co Wide Adm-Contingency	433.36
<b>TOTAL BUDGET INCREASE (DECREASE) Fund 1301</b>		<b>83.75</b>
<b>TOTAL BUDGET INCREASE (DECREASE) Fund 1100</b>		<b>0.00</b>

**REASON:** Transfer remaining balance & earned interest to general fund Co Wide Admin - Contingency from the Sheriff USDA 2008 Loan. Sheriff's department utilized the funds to purchase vehicles and the remaining balance is not needed.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

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/ /  
DATE

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ATTEST COUNTY CLERK

**AI-29334**

**4. B.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Elections Department

Submitted By: Rolando Garcia, BUDGET &  
MANAGEMENT

Department: BUDGET & MANAGEMENT

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**Information**

**CAPTION**

Elections (1301):

Approval 2011 interfund transfer from Elections (1100) to Elections Dept - Add & Renovations (1301) in the amount of \$38,102.74.

**BACKGROUND**

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**Fiscal Impact**

FISCAL YEAR: 1

ACCT. #: 1-1100-414-00-130-001-0-334

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

**BUDGETARY IMPACT:**

available balance as of 10/26/11.

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**Attachments**

Interfund

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 04:00 PM
Manuel Chapa	Manuel Chapa	10/27/2011 08:32 AM
Auditor's Office	Arcilia Duran	10/28/2011 02:56 PM
Form Started By: Rolando Garcia		Started On: 10/26/2011 11:29 AM
	Final Approval Date: 10/28/2011	

DATE: October 26, 2011

DEPARTMENT HEAD: Sergio Cruz

**2011**



DEPARTMENT NAME: Department of Budget & Management for:  
Elections (1301)

ACCOUNT NUMBER: 1-1301-414-00-130-020-0-452

CONTACT PERSON: Rolando Garcia Jr. **PHONE:** 292-7025 ext. 5761

**SUBJECT: Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

**Honorable Commissioner's Court of Hidalgo County:**

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
<b>FROM</b>		
1-1100-414-00-130-001-0-334	ELECTIONS DEPT-ARCH & ENG SRV	(38,102.74)
1-1100-491-01-000-301-0-891	TRANSFERS OUT-CAPITAL OUTLAY	38,102.74
<b>TO</b>		
1-1301-391-01-000-100-0-000	TRANSFERS IN-GENERAL FUND	38,102.74
1-1301-414-00-130-020-0-452	ELECTION WAREHOUSE 317 N CLSN-BLDG ADD&R	38,102.74
	<b>TOTAL BUDGET INCREASE (DECREASE)</b>	<b>38,102.74</b>

**REASON:** To transfer funding into proper account for expenditure processing related to Elections Warehouse Project(s).

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DEPARTMENT HEAD SIGNATURE

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APPROVED COMMISSIONERS' COURT

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DATE

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ATTEST COUNTY CLERK

AI-29400

4. C.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted For:** Sergio Cruz, Budget Officer

**Submitted By:** Rolando Garcia, BUDGET & MANAGEMENT

**Department:** BUDGET & MANAGEMENT

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**Information**

**CAPTION**

Elections Dept. (1301):

Approval of 2011 interfund transfer into Elections Warehouse 317 N Closner Project in the amount of \$25,000.00.

**BACKGROUND**

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**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-13XX-XXX-0X-XXX-XXX-0-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Available funds as of 10/28/11.

---

**Attachments**

**Interfund Transfer**

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/28/2011 10:08 AM
Olga Garza	Olga Garza	10/28/2011 01:53 PM
Auditor's Office	Arcilia Duran	10/28/2011 03:35 PM
Purchasing Department	Angela Garcia	10/28/2011 03:53 PM
Form Started By: Rolando Garcia		Started On: 10/27/2011 04:27 PM
	Final Approval Date: 10/28/2011	

DATE: November 1, 2011

**2011**  
Appropriation



DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Department of Budget & Management for  
CO's 1342 - Elections Warehouse 317 N Closner

ACCOUNT NUMBER: 1-1301-414-00-130-020-0-452

**SUBJECT: Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

Contact: Rolando Garcia  
Ph#: 292-7025 Ext. 5761

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.

INCREASE ACCOUNT NUMBERS	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
FROM		
1-1342-491-01-000-301-0-891	TRANSFERS OUT-CAPITAL OUTLAY	25,000.00
TO		
1-1301-391-01-000-342-0-000	TRANSFERS IN-CERT OF OBLIG,2010A&B	25,000.00
1-1301-414-00-130-020-0-452	ELECTION WAREHOUSE 317 N CLSN-BLDG ADD&R	25,000.00
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>25,000.00</b>

**REASON:**  
To fund a portion of the Elections Warehouse Renovation/Addition project at 317 N. Closner.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK

**AI-29341**

**5. A.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Irma Castillo, PLANNING DEPT.

Department: PLANNING DEPT.

---

**Information**

**CAPTION**

1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)
2. Certificate of Water Service Availability under Texas Local Government Code Section 232.029 (c) (2)

**BACKGROUND**

---

**Attachments**

Pct 1 Cert Plat & Utility Status 11-01-11

Pct 2 & 4 Cert Plat & Utility Status 11-01-11

Pct 2 & 4 Water Service Availability 11-01-11

Pct 3 Cert Plat & Utility Status 11-01-11

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 01:48 PM
Olga Garza	Olga Garza	10/26/2011 02:22 PM
Auditor's Office	Arcilia Duran	10/28/2011 09:04 AM
Form Started By: Irma Castillo		Started On: 10/26/2011 01:28 PM
	Final Approval Date: 10/28/2011	

PLANNING DEPT. PCT.#1 CERTIFICATE OF PLAT & UTILITY STATUS		
	APPLICANT	APPLICATION NO.
1.	RAUDEL HERRERA /CO VERONICA LIZETH HUERTA	1-8423
2.	ISABEL HERNANDEZ MENDEZ VERA	1-8425
3.	MARCOS VALDEZ	1-8424
4.	DELIA ARAUJO	1-8407
5.		
	COMM. COURT: NOVEMBER 1, 2011	



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No. 1 Substation  
1902 Joe Stephens Ave.  
Weslaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No. 3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 1-8423

### HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Raudel Herrera

Address: 753 Hernandez Dr.  
Donna TX 78537

Phone: 224 59 43

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	<u>1 1</u>	<u>10 1 20 11</u>

Water Supplier: North Alamo

Utility Provider:  M.V.E.C.       AEP

Account/ESI No.: N/A  
 Temporary Pole       Permanent Service

regarding the land described as:

Piquito de Oro Lot. 22.

on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

- Yes A plat has been prepared;
- Yes A plat has been reviewed and approved by the Commissioners Court;
- Yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable;
- NO an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable;
- YES individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023;
- Yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023.

(Date approved 6-09-82);

(verified by Gilbert Reina);

(verified by [Signature]);

(verified by [Signature]);

(verified by Gilbert Reina);

[Signature]  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



# PLANNING DEPARTMENT

Rev. 02-19-10

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Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 0 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 1-8423

### REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Raudel Herrera  
Address: 753 Hernandez Dr.  
Donna Tx, 78537  
Phone: 224 59 43

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Piquito de Oro Lot. 22.

STATUS OF PERSON OR ENTITY MAKING REQUEST:

- Subdivider
- Owner of lot in subdivision
- Resident of lot in a subdivision
- Entity that provides utility service

Lizeth Sanchez  
Requesting Party (Signature)

10/19/11  
Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- Deed
- Executory Contract
- Lease
- Rent Receipt
- Affidavit
- Other (describe) Permit

.....  
This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10 | 26 | 11  
Date

[Signature]  
County Official

Chapter 232 Texas LGC Application

APPLICATION NO:  
1-8423  
Oct. 19, 2011

COUNTY OF HIDALGO  
PLANNING DEPARTMENT  
1902 JOE STEPHENS WESLACO TX 78596  
TEL 968-4724 FAX 447-8612

P6960-00-000-0022-00

[ 1 ] OWNER: TIJERINA HUERTA VERONICA

4720 HERNANDEZ DR.  
DONNA TX 78537-2315

Telephone No. 224-5943

[ 7 ] LEGAL DESC./NAME OF SUBDIVISION  
PIQUITO DE ORO LOT 22

LOCATION: 0 SIOUX RD & VALVERDE

[ 2 ] CONTRACTOR: SELF

[ 8 ] SEWAGE: INSTA

[ 3 ] WATER SYSTEM: N AL

[ 9 ] CONSTRUCTION TYPE: BRIC

[ 4 ] PURPOSE OF APPLICATION: NEW RESIDENCE

25-RESIDENTIAL NEW SINGLE DWELLING

[ 10 ] EST. COST OF CONST.: \$30,000

[ 5 ] SIZE OF STRUCTURE: 1,152 Sq. Ft.

[ 11 ] SPECIAL FLOOD HAZARD AREA:  YES  
 NO

[ 6 ] USE OF BUILDING: REST. ZONE C-25

**Special Conditions: No construction allowed over any easements.**

MUST CUMPLY WITH ALL COUNTY SETBACKS & REGULATIONS

SETBACKS FRONT:25' REAR:15' SIDE:6' SIDE:6'

MIN. REST. ABOVE TOP OF CURB 18"

**FOR COUNTY USE ONLY  
APPLICATION FEES**

OTHER \_\_\_\_\_

TOTAL AMOUNT . . . . . \$30.00

Light [X]

Water [X]

Flood Zone: MI

Panel No. /Suffix: 0425C

Pct: 0

Community No.: 480334

Certification of Elevation

Required: \_\_\_ YES  NO \_\_\_ BFE

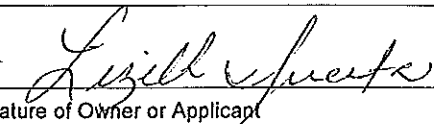
- A. Setbacks front, side & rear shall be in any deed restrictions.
- B. No more than one single family residence per lot.
- C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
- D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
- E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

  
Prepared by

10/19/11  
Date

GILBERT PECORA  
Approved by

10/18/11  
Date

  
Signature of Owner or Applicant

10/19/11  
Date

**[ NOTICE ]**

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

1630330

Gift Deed

Date: June \_\_\_ 2006

Grantor: Ralph Herrera

Grantor's Mailing Address:

124 North 1<sup>st</sup> Street -  
Donna, Hidalgo County, Texas 78537

Grantee: Ralph Herrera III AND Raudel Herrera  
113 Southgate  
San Juan Texas 78589

Consideration:

LOVE AND AFFECTION, any and all good valuable consideration

Property (including any improvements):

All of Lot 22, PIQUITO DE ORO SUBDIVISION, an Addition to the City of Donna, Hidalgo County, Texas, according to the amended map or plat thereof recorded in Volume 22, Page 124, and Map Records of Hidalgo County, Texas

Reservations from and Exceptions to Conveyance and Warranty:

1. Prior reservation of all oil, gas and other minerals in, on, under, or that may be produced from the subject property.
2. Taxes for 1996 and subsequent years, the payment of which Grantee assumes.
3. All visible easements.

Easements, reservations, restrictions, exceptions, and dedications of record.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, GRANTS, SELLS, AND CONVEYS to Grantee, Grantee's heirs, executors administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from exceptions to conveyance and warranty.

DATE

6-22-11

A true copy I certify  
ARTURO GUAJARDO, JR.  
County Clerk, Hidalgo County, Texas  
By Rob Diaz Deputy



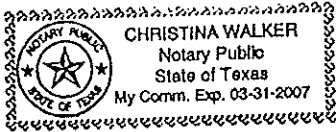
When the context requires, singular nouns and pronouns include the plural.

BY: Ralph Herrera  
Ralph Herrera

STATE OF TEXAS )

COUNTY OF HIDALGO )

This instrument was acknowledged before me on June 21<sup>st</sup>, 2006, by  
Ralph Herrera.



Christina Walker  
Notary Public/ State of Texas

AFTER RECORDING RETURN TO:  
Ralph Herrera III  
And  
Raudel Herrera  
113 Southgate  
San Juan Texas, 78589

DATE 6-22-11

A true copy I certify  
ARTURO GUAJARDO, JR.  
County Clerk, Hidalgo County, Texas  
By Raul Diaz Deputy

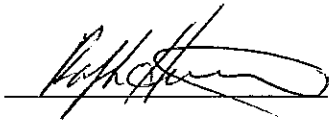


# AFFIDAVIT

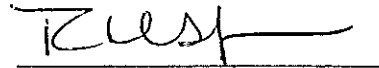
STATE OF TEXAS

COUNTY OF HIDALGO

I, RALPH HERRERA III and RAUDEL HERRERA, with this affidavit acknowledge that VERONICA L. HUERTA TIJERINA has full authority to apply for a development application at the property at Lot 22, Piquito de Oro Subdivision and to submit this application with the Hidalgo County Planning Department. I also hereby allow VERONICA L. HUERTA TIJERINA, to apply for any utility certificates in order to obtain services at the above named location as well. With this affidavit, I am indemnifying Hidalgo County and its employees should any negative consequences take place as a result of my authorization to allow VERONICA L. HUERTA TIJERINA, to apply for and obtain said services from Hidalgo County and/or utility companies.

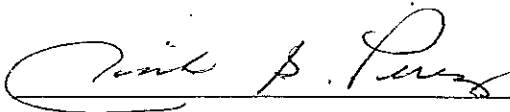


RALPH HERRERA III.

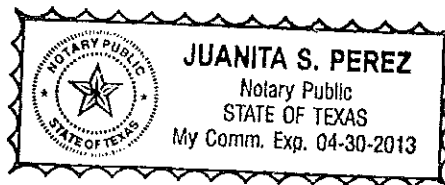


RAUDEL HERRERA.

SWORN TO AND SUBSCRIBED before me the undersigned authority on this the 15 day of October, 2011.



Notary Public, State of Texas





# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

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Precinct No. 3 Substation  
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Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 1-2425

### HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Isabel Hernandez

Name: Mendez Vera

Address: 216 E. TEXAS AVE.

SAN JUAN, TX 78589

Phone: 956-223-6313

Approved by Environmental Health:	Temporary Service Authorized Signature	Final Service Authorized Signature
Inspection/Permit No:		<u>42343</u>
Date Approved:	<u>1 1</u>	<u>10 12 2014</u>

Water Supplier: NAWSC

Utility Provider:  M.V.E.C.  AEP

Account/ESI No.: N/A  
 Temporary Pole  Permanent Service

regarding the land described as:

Buen Gusto lot # 68

on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

- yes A plat has been prepared;
- yes A plat has been reviewed and approved by the Commissioners Court;
- yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable;
- no an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable;
- yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023;
- yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023.

(Date approved 11-14-06);

(verified by Gilbert Reina);

(verified by J.G.G.);

(verified by J.G.G.);

(verified by Gilbert Reina);

\_\_\_\_\_  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

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Precinct No.3 Substation  
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Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 1-8425

### REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

#### PARTY MAKING REQUEST:

Name: Isabel Hernandez Mendez Vera

Address: 1216 E. TEXAS Ave.  
SAN JUAN, TX 78589

Phone: 956-223-6313

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Buen Gusto Lot # 68

#### STATUS OF PERSON OR ENTITY MAKING REQUEST:

- Subdivider
- Owner of lot in subdivision
- Resident of lot in a subdivision
- Entity that provides utility service

Isabel Hernandez Mendez Vera 10-21-11  
Requesting Party (Signature) Date

#### ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- Deed
- Executory Contract
- Lease
- Rent Receipt
- Affidavit
- Other (describe) permit

.....  
This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/21/11  
Date

[Signature]  
County Official

Chapter 232 Texas LGC Application

APPLICATION NO:

1-8425

Oct. 21, 2011

COUNTY OF HIDALGO  
PLANNING DEPARTMENT

1902 JOE STEPHENS WESLACO TX 78596  
TEL 968-4724 FAX 447-8612

B5015-00-000-0068-00

[ 1 ] OWNER: HERNANDEZ, ISABEL MENDEZ V.  
ZONE B  
1216 E. TEXAS AVE.  
SAN JUAN, TX. 78589  
Telephone No. 223-6313

[ 7 ] LEGAL DESC./NAME OF SUBDIVISION  
BUEN GUSTO  
LOT 68

LOCATION: 0 BORDER & RIDGE

[ 2 ] CONTRACTOR: SELF

[ 8 ] SEWAGE: EXIST

[ 3 ] WATER SYSTEM: N AL

[ 9 ] CONSTRUCTION TYPE: WOOD

[ 4 ] PURPOSE OF APPLICATION: MOVED BUILDING  
29-RESIDENTIAL MOVE-IN/RELO.BUILD

[ 10 ] EST. COST OF CONST.: \$3,000

[ 5 ] SIZE OF STRUCTURE: 1,386 Sq. Ft.

[ 11 ] SPECIAL FLOOD HAZARD AREA:  YES  
 NO

[ 6 ] USE OF BUILDING: RES. ZONE B

Special Conditions: No construction allowed over any easements.  
MUST COMPLY W/ALL COUNTY SETBACKS & REG.  
FRONT 25' REAR 30' SIDES 6' FINISH FLOOR ELEV.  
18" ABOVE TOP OF CURB

FOR COUNTY USE ONLY  
APPLICATION FEES

OTHER \_\_\_\_\_  
TOTAL AMOUNT . . . . . \$30.00


Light [X] Water [X]


Flood Zone: NO  
Panel No. /Suffix: 0425C Pct: 1


Community No.: 480334

Certification of Elevation  
Required:  YES  NO  BFE

- A. Setbacks front, side & rear shall be in any deed restrictions.
- B. No more than one single family residence per lot.
- C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
- D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
- E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

  
Prepared by \_\_\_\_\_ Date 10/21/11

  
Approved by \_\_\_\_\_ Date 10/18/11

  
Signature of Owner or Applicant \_\_\_\_\_ Date 10-21-11

[ NOTICE ]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

### Assumption Deed

Date: October 11, 2011

Grantor: J. Rolando Cepeda and Magda Uresti, husband and wife

Grantor's Mailing Address:

J. Rolando Cepeda and Magda Uresti  
802 Sabatini Street  
Pharr, Texas 78577  
Hidalgo County

Grantee: Isabel Hernandez Mendez Vera

Grantee's Mailing Address:

Isabel Hernandez Mendez Vera  
1216 E. Texas  
San Juan, TX 78589  
Hidalgo County

Consideration:

TEN DOLLARS and other valuable consideration paid by Grantee, and Grantee's assumption of the unpaid principal and earned interest on the note in the original principal sum of Seventeen Thousand Five Hundred Dollars (\$17,500.00) dated January 10, 2006, executed by J. Rolando Cepeda, and payable to the order of The Pablo Munoz Living Trust. The note is secured by a vendor's lien retained in a deed dated January 10, 2006, from The Pablo Munoz Living Trust to J. Rolando Cepeda, and additionally secured by a deed of trust dated January 10, 2006, from J. Rolando Cepeda to David Crook, Trustee, recorded in County Clerk's File No. 1572694 of the official real property records of Hidalgo County, Texas. Grantee agrees to indemnify and hold Grantor harmless from payment of the note and from performance of Grantor's obligations specified in the instruments securing payment of the note. Grantor assigns to Grantee the casualty insurance policy on the property, all utility deposits for utility service at the property, and all funds held in escrow for payment of taxes and insurance premiums.

Property (including any improvements):

Lot No. 68, BUEN GUSTO SUBDIVISION, Hidalgo County, Texas, according to the Map or Plat thereof recorded in Volume 49, Pages 27-29, Map Records of Hidalgo County, Texas.

**Reservations from Conveyance:**

None

**Exceptions to Conveyance and Warranty:**

Validly existing easements, restrictive covenants, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing instruments, other than conveyances of the surface fee estate, that affect the Property, and subsequent assessments for that and prior years due to change in land usage, ownership, or both, the payment of which Grantee assumes.

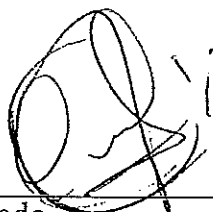
To the extent they validly exist:

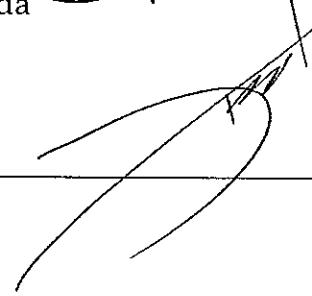
1. A lien in favor of Alamo Bank of Texas described in and secured by a deed of trust dated December 29, 2003 and recorded in County Clerk File No. 1292742 of the real property records of Hidalgo County, Texas. Grantee does not assume payment of the note or liability under any instrument securing the note.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof when the claim is by, through, or under Grantor but not otherwise, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

When the context requires, singular nouns and pronouns include the plural.

This instrument was prepared based on information furnished by the parties, and no independent title search has been made.

  
\_\_\_\_\_  
J. Rolando Cepeda

  
\_\_\_\_\_  
Magda Uresti

  
\_\_\_\_\_  
Isabel Hernandez Mendez Vera

STATE OF TEXAS )

COUNTY OF HIDALGO )

This instrument was acknowledged before me on October 11, 2011, by J. Rolando Cepeda and Magda Uresti.



Eva D. Arroyo  
Notary Public, State of Texas  
My commission expires: 6/7/2012

STATE OF TEXAS )

COUNTY OF HIDALGO )

This instrument was acknowledged before me on October 11, 2011, by Isabel Hernandez Mendez Vera.



Eva D. Arroyo  
Notary Public, State of Texas  
My commission expires: 6/7/2012

AFTER RECORDING RETURN TO:

Isabel Hernandez Mendez Vera  
1216 E. Texas  
San Juan, TX 78589

Filed for Record in:  
by Rolando Cepeda Jr.,  
County Clerk  
On: Oct 12, 2011 at 09:44A  
As a Recording  
Document Number: 2248289  
Total Fees: 24.00  
Receipt Number - 1229362  
Imelda Leal, Deputy

**SPECIAL WARRANTY DEED WITH VENDOR'S LIEN**

1572693

**Notice of confidentiality rights: If you are a natural person, you may remove or strike any of the following information from this instrument before it is filed for record in the public records: Your Social Security Number or you Driver's License Number.**

**Date:** January 10, 2006

**Grantor:** The Pablo Munoz Living Trust

**Grantor's Mailing Address (including county):**

Pablo Munoz, Trustee  
PO Box 720212  
McAllen, Texas 78504  
Hidalgo County

**Grantee:** J. Rolando Cepeda

**Grantee's Mailing Address (including county):**

802 Sabatini St.  
Pharr, Texas 78577  
Hidalgo County

**Consideration:** TEN AND NO/100 DOLLARS and other good and valuable consideration and the further consideration of a note of even date, that is in the principal amount of \$17,500.00 and is executed by Grantee, payable to the order of Grantor. It is secured by a vendor's lien retained in this deed and by a deed of trust of even date, from Grantee to David Crook, Trustee.

**Property (including any improvements):**

LOT # 68 , BUEN GUSTO SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 49, PAGES 27-29, MAP RECORDS OF HIDALGO COUNTY, TEXAS.

THE FOLLOWING SPECIAL RESTRICTIVE COVENANT SHALL RUN WITH THE LAND AND SHALL BE BINDING UPON THE GRANTEES, THEIR HEIRS AND ASSIGNS: ONLY ONE SINGLE-FAMILY DWELLING MAY BE SITUATED ON EACH LOT.

**Reservations From and Exceptions to Conveyance and Warranty:**

SAVE & EXCEPT all oil, gas, and other minerals not previously reserved;  
SUBJECT TO the prior reservations of all oil, gas, and other minerals;  
SUBJECT TO lien in favor of Alamo Bank of Texas as recorded in Deed of Trust dated December 29, 2003, and recorded as document #1292742 in the Official Records of Hidalgo County, Texas, and Security Agreement of same date;  
SUBJECT TO easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded instruments, other than liens and conveyances, that affect the property; taxes for the current year, the payment of which Grantee assumes.

For Grantor and Grantor's successors, a reservation of an undivided interest in the oil, gas and other minerals that are in and under the property and that may be produced from it and a reservation of the right of ingress and egress at all times for mining, drilling, exploring, operating, and developing the property for oil, gas, and other minerals and for removing them from the property. If this interest is subject to an existing lease for oil, gas, and other minerals, Grantor is entitled to receive the royalties and other benefits that are associated with the interest and payable under the lease.

Grantor, for the consideration, receipt of which is acknowledged, and subject to the reservations from and exceptions to conveyance and warranty, grants, sells and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executor, administrators, successors or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty, when the claim is by, through, or under Grantor, but not otherwise.

The vendor's lien against and superior title to the property are retained until each note described is fully paid according to its terms, at which time this deed shall become absolute.

When the context requires, singular nouns and pronouns include the plural.

The Pablo Munoz Living Trust

*Pablo Munoz*  
Pablo Munoz, Trustee

ACKNOWLEDGMENT

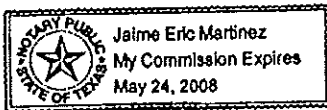
STATE OF TEXAS                    ||

COUNTY OF HIDALGO               ||

This instrument was acknowledged before me on January 18th, 2006 by PABLO MUNOZ, Trustee, for the Pablo Munoz Living Trust.

*[Signature]*  
\_\_\_\_\_  
Notary Public, State of Texas

AFTER RECORDING RETURN TO:  
Pablo Munoz, Trustee  
PO Box 720212  
McAllen, Texas 78504



Filed for Record in:  
Hidalgo County  
Eddy Trevino  
County Clerk  
On: Jan 31, 2006 at 11:17A  
As a Recording  
Document Number: 1572693  
Total Fees: 20.00  
Receipt Number - 738251  
By: Ambely Rodriguez, Deputy



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No.1 Substation  
1902 Joe Stephens Ave.  
Weslaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct ① 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 1-2424

### HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Marcos Valdes

Address: 3201 morning Dove  
Weslaco TX 78596

Phone: (956) 968-26-31

Approved by Environmental Health:	Temporary Service Authorized Signature	Final Service Authorized Signature
	<u>1 1</u>	<u>EXISTING SYSTEM</u> <u>10 12 1 11</u>

Water Supplier: NAWSL

Utility Provider:  M.V.E.C.  AEP

Account/ESI No.: N/A  
 Temporary Pole  Permanent Service

regarding the land described as:

EAGLE'S NEST EST UT 2 LOT 7 D/E 2

on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

- Yes A plat has been prepared;
- Yes A plat has been reviewed and approved by the Commissioners Court;
- Yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable;
- no an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable;
- Yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023;
- Yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023.

(Date approved 3-18-02);

(verified by Gilbert Pecina);

(verified by [Signature]);

(verified by [Signature]);

(verified by Gilbert Pecina);

[Signature]  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

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956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 1-8424

### REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

#### PARTY MAKING REQUEST:

Name: Marcos Valdes  
Address: 3201 Mourning Dove  
Weslaco Tx 78596  
Phone: (956) 968-26-31

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Eagle's Nest Ut #2 lot #7 Blk #2

#### STATUS OF PERSON OR ENTITY MAKING REQUEST:

- Subdivider  
 Owner of lot in subdivision  
 Resident of lot in a subdivision  
 Entity that provides utility service

Marcos Valdes  
Requesting Party (Signature)

10-20-11  
Date

#### ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- Deed  
 Executory Contract  
 Lease  
 Rent Receipt  
 Affidavit  
 Other (describe) Permit

.....  
This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/26/11  
Date

[Signature]  
County Official

Chapter 232 Texas LGC Application

APPLICATION NO:

1-8424

Oct. 20, 2011

COUNTY OF HIDALGO  
PLANNING DEPARTMENT

1902 JOE STEPHENS WESLACO TX 78596  
TEL 968-4724 FAX 447-8612

E0155-02-002-0007-00

[ 1 ] OWNER: VALDEZ, MARCOS & ERIKA A  
RR 2 BOX 401-D

[ 7 ] LEGAL DESC./NAME OF SUBDIVISION  
EAGLE'S NEST ESTATES UT 2 LOT  
BLK 2

WESLACO TX 78596-9802

Telephone No. 968-2631

LOCATION: 0 MILE 6 1/2 & MILE 9

[ 2 ] CONTRACTOR: SELF

[ 8 ] SEWAGE: EXIST

[ 3 ] WATER SYSTEM: N AL

[ 9 ] CONSTRUCTION TYPE: BRIC

[ 4 ] PURPOSE OF APPLICATION: NEW RESIDENCE

26-RESIDENTIAL NEW 2-FAMILY DUPLEX

[ 10 ] EST. COST OF CONST.: \$60,000

[ 5 ] SIZE OF STRUCTURE: 3,300 Sq. Ft.

[ 11 ] SPECIAL FLOOD HAZARD AREA:  YES  
 NO

[ 6 ] USE OF BUILDING: RES.ZONE X

**Special Conditions: No construction allowed over any easements.**

MUST COMPLY W/ALL COUNTY SETBACKS & REG.  
FRONT 25' REAR 25' SIDE 6' CORNER SIDE 10'  
FINISH FLOOR ELEV. 18" ABOVE TOP OF CURB

**FOR COUNTY USE ONLY  
APPLICATION FEES**

OTHER \_\_\_\_\_  
TOTAL AMOUNT . . . . . \$30.00


Light [X] Water [X]

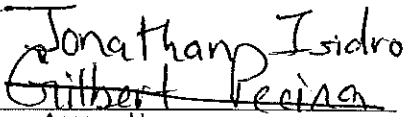
Flood Zone: NO  
Panel No. /Suffix: 0450C Pct: 1

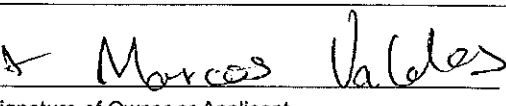
Community No.: 480334

Certification of Elevation  
Required:  YES  NO  BFE

- A. Setbacks front, side & rear shall be in any deed restrictions.
- B. No more than one single family residence per lot.
- C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
- D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
- E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

  
Prepared by \_\_\_\_\_ Date 10 | 20 | 11

  
Approved by \_\_\_\_\_ Date 10 | 13 | 11

  
Signature of Owner or Applicant \_\_\_\_\_ Date 10-20-11

**[ NOTICE ]**

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

**WARRANTY DEED**

**DATE:** April 5, 2002

**GRANTOR:** Tony Barbosa and wife Lidia Barbosa

**GRANTOR'S MAILING ADDRESS (including County):** 2602 Sugarcane Road, Weslaco, Hidalgo County, Texas 78596

**GRANTEE:** Marcos Valdez and Erika A. Valdez

**GRANTEE'S MAILING ADDRESS (including County):** Rt. 2 Box 401-D, Weslaco, Hidalgo County, Texas 78596

**CONSIDERATION:** Ten and no/100ths (\$10.00) Dollars and other valuable consideration, to me hand paid, the receipt of which is hereby acknowledged.

**PROPERTY (including Any Improvement):**

Lot Seven (7), Block Two (2), Eagle's Nest Estates Subdivision, Unit II, Farm Tract 213 of the West and Adams Tract Subdivision, recorded in Volume 39 Page 108-111 of the Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference is here made for all purposes.


**SAVE AND EXCEPT**, and there is hereby reserved unto Grantor, Grantor's successors and assigns, all oil, gas, and other minerals in, on, or under, or that may be produced from the Property, together with the rights of ingress and egress at all times for the purpose of mining, drilling, exploring, operating, and developing said Property for oil, gas, and/or other minerals and removing the same therefrom.

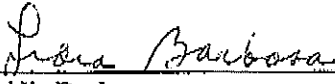
**RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:**

1. **SUBJECT TO** all mineral reservations, if any, of record;
2. **SUBJECT TO** oil and gas leases, if any, of record;
3. **SUBJECT TO** easements and building restrictions and conditions, if any, of record;
4. **SUBJECT TO** all easements, rules, regulations and rights in favor of a water improvement district, if any, of record;
5. **SUBJECT TO** all visible easements, if any;
6. **SUBJECT TO** the subdivision regulations of the County of Hidalgo and/or Ordinances or governmental regulations of the City in which the property may be located or holding extra-territorial jurisdiction of said property;

When the context requires, singular nouns and pronouns include the plural.

**NO TITLE EXAMINATION OR TAX EXAMINATION WAS REQUESTED IN CONNECTION WITH THE PREPARATION OF THIS DOCUMENT, NOR WAS ANY MADE. THE PREPARER EXPRESSES NO OPINION ON TITLE OR TAXES TO THIS PROPERTY.**

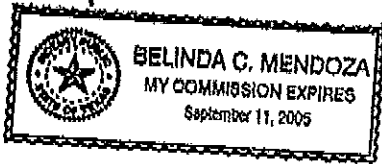
  
\_\_\_\_\_  
Tony Barbosa

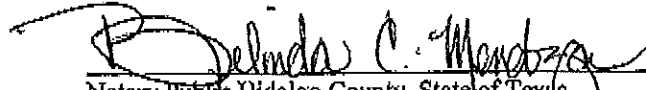
  
\_\_\_\_\_  
Lidia Barbosa

STATE OF TEXAS           §  
  §  
COUNTY OF HIDALGO   §

(ACKNOWLEDGMENT)

This instrument was acknowledged before me by Tony Barbosa and Lidia Barbosa on this 5<sup>th</sup> day of ~~March~~, 2002.  
April



  
\_\_\_\_\_  
Notary Public Hidalgo County, State of Texas  
Commission Expires: September 11, 2005  
Name of Notary: Belinda C. Mendoza

**AFTER FILING, RETURN TO:**  
Marcos & Erika Valdez  
c/o Tony & Lidia Barbosa  
2602 Sugarcane Road  
Weslaco, Texas 78596

**PREPARED IN THE LAW OFFICE OF**  
Baldemar Cano, Jr.  
217 South Cage  
Pharr, Texas 78577  
(956) 787-8523



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No.1 Substation  
1902 Joe Stephens Ave.  
Weslaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 1-80407

### HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Delia Aravijo

Address: 3704 Cowboy  
Weslaco TX  
78594

Phone: 956 854-1390

Approved by Environmental Health:	Temporary Service Authorized Signature	Final Service Authorized Signature
Inspection/Permit No:		<u>1174</u>
Date Approved:	<u>1 1</u>	<u>10/19/2011</u>

Water Supplier: North Alamo

Utility Provider:  M.V.E.C.  AEP

Account/ESI No.: 211563-003  
 Temporary Pole  Permanent Service

regarding the land described as:

Vaquero Estates Lot 15

on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

- yes A plat has been prepared;
- yes A plat has been reviewed and approved by the Commissioners Court;
- yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable;
- no an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable;
- yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023;
- yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023.

(Date approved 06-14-11);

(verified by Gilbert Pecora);

(verified by J. J. L.);

(verified by J. J. L.);

(verified by Gilbert Pecora);

\_\_\_\_\_  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No.1 Substation  
1902 Joe Stephens Ave.  
Weslaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 1-8407

### REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

#### PARTY MAKING REQUEST:

Name: Delia Aranjó  
Address: 3704 Cowboy  
Weslaco TX 78596  
Phone: (956) 854-1390

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Vaquero Estates Lot 15

#### STATUS OF PERSON OR ENTITY MAKING REQUEST:

- Subdivider
- Owner of lot in subdivision
- Resident of lot in a subdivision
- Entity that provides utility service

Delia Aranjó  
Requesting Party (Signature)

10/18/11  
Date

#### ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- Deed
- Executory Contract
- Lease
- Rent Receipt
- Affidavit
- Other (describe) permit

.....  
This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/26/11  
Date

[Signature]  
County Official

# Chapter 232 Texas LGC Application

APPLICATION NO:

1-8407

Oct. 11, 2011

COUNTY OF HIDALGO  
PLANNING DEPARTMENT

1902 JOE STEPHENS WESLACO TX 78596  
TEL 968-4724 FAX 447-8612

V2660-01-000-0015-00

[ 1 ] OWNER: ARAUJO, DELIA

P.O BOX 1634  
WESLACO, TX 78590

Telephone No. 854-1390

[ 7 ] LEGAL DESC./NAME OF SUBDIVISION  
VAQUERO ESTATES PH.#1 LOT 15

LOCATION: 0 MILE 11 & FM 1015

[ 2 ] CONTRACTOR: SELF

[ 8 ] SEWAGE: EXIST

[ 3 ] WATER SYSTEM: N AL

[ 9 ] CONSTRUCTION TYPE: WOOD

[ 4 ] PURPOSE OF APPLICATION: MOBILE HOMES  
44-MOBILE HOMES

[ 10 ] EST. COST OF CONST.: \$69,000

[ 5 ] SIZE OF STRUCTURE: 2,048 Sq. Ft.

[ 11 ] SPECIAL FLOOD HAZARD AREA:  YES  
 NO

[ 6 ] USE OF BUILDING: RES.ZONE X

**Special Conditions: No construction allowed over any easements.**

MUST COMPLY W/ALL COUNTY SETBACKS & REG.  
FRONT 25' REAR 15' SIDES 6' FINISH FLOOR ELEV.  
18" ABOVE CENTERLINE OF ST.

FOR COUNTY USE ONLY  
APPLICATION FEES

OTHER \_\_\_\_\_  
TOTAL AMOUNT . . . . . **\$30.00**

Light [X] Water [X]

Flood Zone: NO  
Panel No. /Suffix: 0450 Pct: 1

Community No.: 480334

Certification of Elevation  
Required:  YES  NO  BFE

- A. Setbacks front, side & rear shall be in any deed restrictions.
- B. No more than one single family residence per lot.
- C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
- D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
- E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

Gilbert Reina 10/11/11  
Prepared by Date

Jonathan Tsidre 10/06/11  
Approved by Date

Alex Arce 10/11/11  
Signature of Owner or Applicant Date

## [ NOTICE ]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

**DEED OF TRUST**

**Date:** 6/24/2011  
**Grantor:** Delia Araujo  
**Grantor's Mailing Address (including county):**  
10819 Compadre St  
Mercedes TX 78570  
Hidalgo County, Texas  
(956) 647-398

**Trustee:** Ricardo Lee Salinas  
**Trustee's Mailing Address (including county):**  
2011 N. Conway Ave  
Mission TX 78572  
Hidalgo County

**Beneficiary:** Beto Salinas Flores Group, L.L.C.  
**Beneficiary's Mailing Address (including county):**  
500 E. 9th Street  
Mission TX 78572  
Hidalgo County, Texas

**Note: Date:** 6/24/2011  
**Amount:** \$35900.00  
**Maker(s):** Delia Araujo  
**Payee:** Beto Salinas Flores Group, L.L.C  
**Last Payment Date:** 6/20/2031

**Property (including any improvements):**  
LOT # 15 VAQUERO ESTATES PHASE I, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 2, PAGES 34 THROUGH 37, MAP RECORDS OF HIDALGO COUNTY, TEXAS. ACCORDING TO WARRANTY DEED WITH VENDOR'S LIEN RECORDED UNDER COUNTY CLERK'S DOC# 1443250, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS.

**Other exceptions to Conveyance and Warranty:**  
SUBJECT TO lien in favor First National Bank as recorded in Deed of Trust dated November 22, 2010 and recorded as document # 2216785 in the official records of Hidalgo County, Texas.  
SUBJECT TO the prior reservations of all oil, gas, and other minerals;  
SUBJECT TO oil, gas and mineral leases of record;  
SUBJECT TO easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded instrument, other than liens and conveyances, that affect the property; taxes for the current year, the payment of which Grantee assumes.

For value received and to secure payment of the note, Grantor conveys the property to Trustee in trust. Grantor warrants and agrees to defend the title to the property. If Grantor performs all the covenants and pays the note according to its terms, this deed of trust shall have no further effect, and Beneficiary shall release it at Grantor's expense.

will be  
subject  
to this

**Assumption of Note:** The property may be sold to a subsequent Buyer who assumes the Note, with no change in interest rate or terms; provided the subsequent Buyer obtains prior written consent from the Payee. Consent will be based on the subsequent Buyer's credit history, and shall not be unreasonably withheld. If all or any part of the Property is sold, conveyed, leased for a period longer than 3 years, leased with an option to purchase, or otherwise sold (including by contract for deed), without the prior written consent of the Payee, then the Payee may at his option declare the outstanding principal balance of the Note, plus accrued interest, to be immediately due and payable. The creation of a subordinate lien, any sale thereunder, any deed under threat or order of condemnation, any conveyance solely between makers, or the passage of title by reason of the death of a maker or by operation of law shall not be construed as a sale or conveyance of the Property.

**Reinstatement Agreements:** Grantor hereby appoints the holder of the Note hereby secured ("Holder") as Grantor's attorney-in-fact to execute reinstatement agreements from time to time to reinstate the Note as an Installment Note after Holder has accelerated the Note. Holder's authority as Grantor's attorney-in-fact is limited to execution of such reinstatement agreements. This power of attorney is coupled with an interest and may not be revoked until the Note is paid in full. Nothing in this paragraph shall obligate Holder to reinstate the Note after acceleration and the decision to reinstate the Note is wholly within Holder's discretion.

**Tax Reserve or Escrow Account:** At Beneficiary's option, Grantor agrees to make an initial deposit in a reasonable amount to be determined by Beneficiary and then monthly payments to a fund for taxes on the property. Monthly payments will be made on the payment dates specified in the note, and each payment will be one-twelfth of the amount that Beneficiary estimates will be required annually for payment of taxes. The fund will accrue no interest, and Beneficiary will hold it without bond in escrow and use it to pay the taxes. If Grantor has complied with the requirements of this paragraph, Beneficiary must pay taxes before delinquency. Grantor agrees to make additional deposits on demand if the fund is ever insufficient for its purpose. If an excess accumulates in the fund, Beneficiary may either credit it to future monthly deposits until the excess is exhausted or refund it to Grantor. Before Grantor makes the final payment on the note, Beneficiary will credit to that payment the whole amount then in the fund. If this deed of trust is foreclosed, any balance in the fund over that needed to pay taxes, including taxes accruing but not yet payable, shall be paid under paragraph 3, "Trustee Duties". If the property is transferred, any balance then in the fund will still be subject to the provisions of this paragraph and will inure to the benefit of the transferee. Deposits to the fund described in this paragraph are in addition to the monthly payments provided for in the Note.

When the context requires, singular nouns and pronouns include the plural.

Delia Araujo  
Delia Araujo

**ACKNOWLEDGMENT**

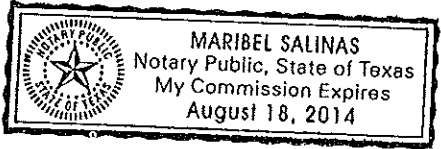
STATE OF TEXAS           H  
COUNTY OF HIDALGO    H

This instrument was acknowledged before me on June 24, 2011 by Delia Araujo .

Maribel Salinas  
Notary Public, State of Texas

**AFTER RECORDING RETURN TO:**

Beto Salinas Flores Group, LLC  
500 E. 9th Street  
Mission TX 78572



PLANNING DEPT. PCTS 2 & 4 CERTIFICATE OF PLAT & UTILITY STATUS		
	APPLICANT	APPLICATION NO.
1.	Juan Zapata	4-9636
2.	Jesus Mendoza	4-11075
3.	Jesse Martinez/Leslie Cardoza	4-11084
	COMM. COURT: November 1, 2011	



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No.1 Substation  
1902 Joe Stephens Ave.  
Weslaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 4-9630

### HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Juan Zapata

Address: P.O. Box 284  
Linn Tx 78563

Phone: (956) 457-97-07

Approved by Environmental Health:	Temporary Service Authorized Signature	Final Service Authorized Signature
Inspection/Permit No:		
Date Approved:	<u>1 / 1</u>	<u>1 / 1</u>

Water Supplier: North Alamo

Utility Provider:  M.V.E.C.       AEP

Account/ESI No.: 258981-001  
 Temporary Pole       Permanent Service

regarding the land described as:

Lot 10 Los Cometas Unit 2

on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

- yes A plat has been prepared;
- yes A plat has been reviewed and approved by the Commissioners Court;
- yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable;
- NO an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable;
- yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023;
- yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023.

(Date approved 03-29-95);

(verified by Mary Gertrud)

(verified by Rubén Dencé 10-25-11)

(verified by Rubén Dencé 10-25-11)

(verified by Mary Gertrud)

[Signature]  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

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Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

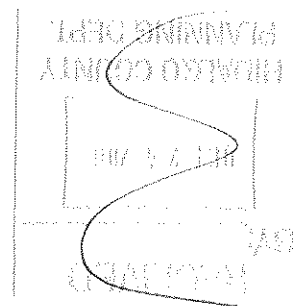
Application No: 4-9636

### REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

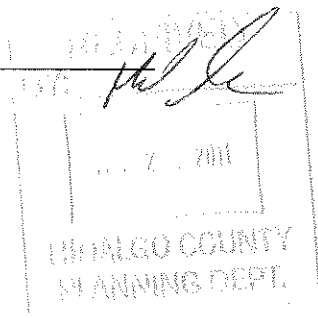
#### PARTY MAKING REQUEST:

Name: Juan Zapata  
Address: P.O. Box 284  
Linn TX 78563  
Phone: 457-9707



IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Las Cerritos UT #2 Lot #10



#### STATUS OF PERSON OR ENTITY MAKING REQUEST:

- Subdivider
- Owner of lot in subdivision
- Resident of lot in a subdivision
- Entity that provides utility service

Juan Zapata  
Requesting Party (Signature)

10/25/11  
Date

#### ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- Deed
- Executory Contract
- Lease
- Rent Receipt
- Affidavit
- Other (describe) pmt 4-9636

.....  
This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/25/11  
Date

[Signature]  
County Official

# WARRANTY DEED

Corrected Warranty Deed

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY THIS INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS §  
COUNTY OF HIDALGO § KNOW ALL MEN BY THESE PRESENTS:  
§

THAT, WENDY RALSTON (hereinafter called Grantor, whether one or more), for and in consideration of the sum of TEN AND NO/100 DOLLARS and other good and valuable considerations to Grantor in hand paid by JUAN ZAPATA & SANDRA M. CORONADO (hereinafter called Grantee, whether one or more), the receipt of which is hereby acknowledged, has GRANTED, SOLD and CONVEYED, and by these presents does GRANT, SELL and CONVEY OWNERSHIP unto Grantee, whose mailing address is P.O Box 284 Linn, TX 78563 as hereinafter set forth, the following described real estate, together with all improvements thereon, situated in Hidalgo County, Texas, being more particularly described as follows, to-wit:

**LOS CERRITOS UT 2 & UT 4 PROPERTY LOCATED IN EDINBURG TEXAS, HIDALGO COUNTY** "See attached Exhibit A"

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereunto in anywise belonging, unto the said Grantee, Grantee's heirs, successors or assigns forever. And Grantor does hereby bind Grantor, Grantor's heirs, successors or assigns TO WARRANT AND FOREVER DEFEND all and singular the said premises unto the said Grantee herein, Grantee's heirs, successors or assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

This conveyance is made subject to any and all restrictions, easements, setback lines, covenants, conditions and reservations of record affecting the property herein conveyed.

As a material part of the consideration for this deed, Grantor and grantee agree that grantee is taking the property "AS IS" with any and all latent and patent defects and that there is no warranty by Grantor that the property has a particular financial value or is fit for a particular purpose. Grantee acknowledges and stipulates that Grantee is not relying on any representation, statement or other assertion with respect to the property condition but is relying on Grantee's Exemption of the property.

When the context requires, singular nouns and pronouns include the plural.

Wendy Ralston  
WENDY RALSTON

(ACKNOWLEDGMENT)

STATE OF TEXAS §  
COUNTY OF HIDALGO §

This instrument was ACKNOWLEDGED before me, on this the 23 day of August, 2011, by WENDY RALSTON

[Signature]  
NOTARY PUBLIC, STATE OF TEXAS

No Title Examination or Tax Examination was requested in Connection with the Preparation of this Document, Nor was any made. The Preparer expresses no opinion on this Title to this Property.

AFTER RECORDING RETURN TO GRANTEE AT:  
JUAN ZAPATA & SANDRA M. CORONADO  
P.O Box 284  
Linn, TX 78563

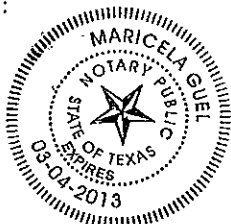


EXHIBIT "A"

LOT 10, LOS CERRITOS SUBDIVISION, UNIT 2, HIDALGO COUNTY, TEXAS,  
ACCORDING TO THE MAP RECORDED IN VOLUME 30, PAGE 21, MAP  
RECORDS IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY,  
TEXAS, REFERENCE TO WHICH IS HERE MADE FOR ALL PURPOSES

Filed for Record in:  
Hidalgo County,  
by Arturo Guajardo Jr.,  
County Clerk  
On: Oct 25, 2011 at 10:46A  
As a Recording  
Document Number: 2252016  
Total Fees: 20.00  
Receipt Number - 1232162  
By:  
Pedro Diaz, Deputy

# Chapter 232 Texas LGC Application

APPLICATION NO:  
4-9636  
May. 10, 2010

COUNTY OF HIDALGO  
PLANNING DEPARTMENT  
1304 S. 25th Ave EDINBURG TX 78539  
TEL 318-2840 FAX 318-2844

L5827-02-000-0010-00

[ 1] OWNER: RALSTON, WENDY  
2907 MILE STONE  
EDINBURG TX 78541  
Telephone No. 457-9707

[ 7] LEGAL DESC./NAME OF SUBDIVISION  
LOS CERRITOS UT 2 LOT 10

LOCATION: 0 490 & 281

[ 2] CONTRACTOR: SELF

[ 8] SEWAGE: EXIST

[ 3] WATER SYSTEM: N AL

[ 9] CONSTRUCTION TYPE: BLOC

[ 4] PURPOSE OF APPLICATION: NEW RESIDENCE  
25- RESIDENTIAL NEW SINGLE DWELLING

[10] EST. COST OF CONST.: \$4,000

[ 5] SIZE OF STRUCTURE: 1,472 Sq. Ft.

[11] SPECIAL FLOOD HAZARD AREA:  YES  
 NO

[ 6] USE OF BUILDING: RES.ZONE-C

### Special Conditions: No construction allowed over any easements.

MUST COMPLY W/ALL REGULATIONS & SETBACKS  
FRONT 30' REAR 25' SIDE'S 10' FINISHED FLOOR OF  
ELEV. 12 ABOVE TOP OF NATURAL GROUND.

### FOR COUNTY USE ONLY APPLICATION FEES

OTHER \_\_\_\_\_  
TOTAL AMOUNT . . . . . \$30.00

Light [X] Water [X]

Flood Zone: NO  
Panel No. /Suffix: \_\_\_\_\_ Pct: 0

Community No.: \_\_\_\_\_

Certification of Elevation  
Required:  YES  NO  BFE

- A. Setbacks front, side & rear shall be in any deed restrictions.
- B. No more than one single family residence per lot.
- C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
- D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
- E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

Prepared by \_\_\_\_\_ Date \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Signature of Owner or Applicant \_\_\_\_\_ Date \_\_\_\_\_

### [ NOTICE ]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.



# PLANNING DEPARTMENT

## County of Hidalgo

Rev. 02-19-10

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No.1 Substation  
1902 Joe Stephens Ave.  
Weslaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 4-11075

### HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: JESUS mendocza

Address: 7706 FLAMINGO AVE  
Edinburg, TX 78542

Phone: (956) 776-3191

Approved by Environmental Health:	Temporary Service	Final Service
Inspection/Permit No:	Authorized Signature	Authorized Signature
Date Approved:	<u>1 / 1</u>	<u>11/26/11</u>

Water Supplier: Alamo

Utility Provider:  M.V.E.C.  AEP

Account/ESI No.: 100327894 32396575  
 Temporary Pole  Permanent Service

regarding the land described as:

Ranches  
Flamingo Alley Lot #29

on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

- yes A plat has been prepared;
- yes A plat has been reviewed and approved by the Commissioners Court;
- yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable;
- no an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable;
- yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023;
- yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023.

(Date approved 04/28/11);

(verified by Maria Lopez);

(verified by [Signature]);

(verified by [Signature]);

(verified by Maria Lopez);

Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST:

Hidalgo County Clerk

Date



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
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Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 4-11075

### REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

#### PARTY MAKING REQUEST:

Name: JESUS mendoza

Address: 7706 FLAMINGO Ave  
Edinburg TX 78542

Phone: (956) 776-3191

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Flamingo Ranches Lot #29

#### STATUS OF PERSON OR ENTITY MAKING REQUEST:

- Subdivider
- Owner of lot in subdivision
- Resident of lot in a subdivision
- Entity that provides utility service

JESUS mendoza  
Requesting Party (Signature)

10/26/11  
Date

#### ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- Deed
- Executory Contract
- Lease
- Rent Receipt
- Affidavit
- Other (describe) pmr 4-11075

.....  
This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/26/11  
Date

[Signature]  
County Official

Chapter 232 Texas LGC Application

APPLICATION NO:

4-11075

Oct. 21, 2011

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

F3925-00-000-0029-00

[ 1 ] OWNER: JESUS TONY MENDOZA
10601 N. 29 ST. MC ALLEN TX.
78504
Telephone No. 776-3191

[ 7 ] LEGAL DESC./NAME OF SUBDIVISION
FLAMINGO RANCHES LO-29

LOCATION: 0

[ 2 ] CONTRACTOR: SELF

[ 8 ] SEWAGE: INSTA

[ 3 ] WATER SYSTEM: N AL

[ 9 ] CONSTRUCTION TYPE: WOOD

[ 4 ] PURPOSE OF APPLICATION: MOBILE HOMES
44- MOBILE HOMES

[10] EST. COST OF CONST.: \$5,000

[ 5 ] SIZE OF STRUCTURE: 320 Sq. Ft.

[11] SPECIAL FLOOD HAZARD AREA: YES
NO

[ 6 ] USE OF BUILDING: RESIDENTIAL MOBILE HOME

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY, STATE, CITY, FEMA
REGULATIONS FRONT-25' REAR-25' SIDE'S-6

FOR COUNTY USE ONLY
APPLICATION FEES

Rodolfo Ruiz 10-21-11
Prepared by Date

OTHER
TOTAL AMOUNT \$30.00
Light [X] Water [X]

Rodolfo Ruiz 10-21-11
Approved by Date

Flood Zone: NO
Panel No. /Suffix: 480334 Pct: 0

Community No.: 0450-B

Certification of Elevation
Required: YES NO BFE

JESUS MENDOZA 10-21-11
Signature of Owner or Applicant Date

- A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[ NOTICE ]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

## NOTICE OF CONFIDENTIALITY RIGHTS

**IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

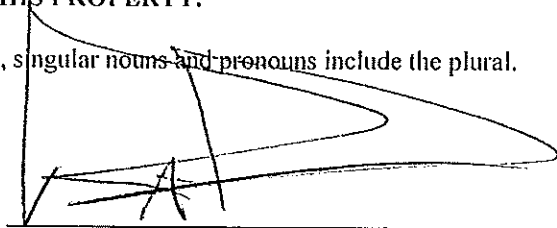
RE: Lot Twenty-Nine (29), Flamingo Ranches Subdivision, Hidalgo County, Texas, as per map or plat thereof recorded in Instrument No. 2245625, Map Records of Hidalgo County, Texas

### Special Warranty Deed with Vendor's Lien

1. Date: September 29, 2011
2. Grantor: BIC DEVELOPMENT CORP., A Texas Corporation
3. Grantor's Mailing Address: 3910 W. Freddy Gonzalez, Edinburg, Hidalgo County, Texas 78539
4. Grantee: JESUSTONY MENDOZA AND ROSALIA MARTINEZ DE MENDOZA
5. Grantee's Mailing Address: 7706 Flamingo Avenue, Edinburg, Hidalgo County, Texas 78542
6. Consideration: Ten and No/100THS (\$10.00) Dollars and other good and valuable consideration, the receipt of which is hereby acknowledged, and the further consideration of the execution and delivery by Grantee of Grantee's one certain promissory note of even date herewith, in the principal sum of NINETEEN THOUSAND FOUR HUNDRED AND NO/100THS DOLLARS (\$19,400.00) payable to the order of Grantor and bearing interest as therein provided; containing the usual clauses providing for acceleration of maturity and for attorney's fees, the payment of which note is secured by the vendor's lien herein retained, and is additionally secured by a Deed of Trust of even date herewith to David Crook, Trustee.
7. Property: Lot Twenty-Nine (29), Flamingo Ranches Subdivision, Hidalgo County, Texas, as per map or plat thereof recorded in Instrument No. 2245625, Map Records of Hidalgo County, Texas;
8. Reservations from and Exceptions to Conveyance and Warranty: This conveyance is made by Grantor and accepted by Grantee subject to the following, only to the extent that same exist and affect the property, to-wit:
  - A. Any and all restrictions, reservations, rights, covenants, conditions, oil and gas and/or mineral reservations and leases thereof, and easements (including, but not limited to easements for utilities, irrigation lines, high pressure gas pipe lines and Irrigation District No. 1 drainage ditch), all of the foregoing and all items listed on Exhibit "A" attached hereto and made a part hereof for all purposes.
  - B. All zoning laws, regulations and ordinances of municipal and/or other governmental authorities, if any, relating to the property, or any part hereof.
  - C. Anything an on-the-ground A-1 survey would reveal.
  - D. The taxes for the year 2011 and subsequent years.
  - E. **Save and Except** Grantor reserves for himself and his heirs and assigns all oil, gas and other minerals in, on, under or that may be produced from the above described property, including but not limited to groundwater rights.
  - F. Lien in favor of First National Bank, of record in the Official Records of Hidalgo County, Texas.
  - G. **Right of First Refusal.** If Grantee desires to sell or otherwise transfer any interest in the property herein described, Grantor shall have the right of first refusal to meet any bona fide offer of sale on the same terms and conditions of such offer. Upon Grantor's failure to meet such offer in writing within 30 days after written notice thereof from Grantor to Grantee, Grantee may sell the property to the third party in accordance with his offer.

RE: Lot Twenty-Nine (29), Flamingo Ranches Subdivision, Hidalgo County, Texas, as per map or plat thereof recorded in Instrument No. 2245625, Map Records of Hidalgo County, Texas

- 9. Condition of the Property: This Property is sold in its "As Is" condition as set out in Exhibit "B" hereto attached and made a part hereof for all purposes.
- 10. Granting Clause: Grantor, for valuable consideration the receipt of which is hereby acknowledged, and subject to the reservations from, and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging (continue below):
- 11. Special Warranty of Title: To have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to warranty, when the claim is by, through or under Grantor, but not otherwise.
- 12. Vendor's Lien: The vendor's lien against and superior title to the Property are retained until the note described above is fully paid according to its terms, at which time this deed will become absolute.
- 13. Non-examination of Title: **NO TITLE EXAMINATION WAS REQUESTED IN CONNECTION WITH THE PREPARATION OF THIS DOCUMENT NOR WAS ANY MADE. THE PREPARER EXPRESSES NO OPINION AS TO THE TITLE TO THIS PROPERTY.**
- 14. Miscellaneous: When the context requires, singular nouns and pronouns include the plural.
- 15. Signature:



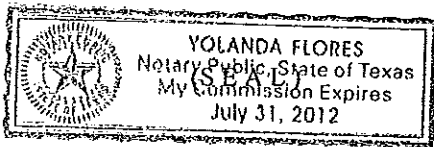
Richard A. Garza

The State of Texas

(Acknowledgment)

County of Hidalgo

This instrument was acknowledged before me on the 30<sup>th</sup> day of Sept, 2011, by Richard A. Garza.



*Yolanda Flores*  
 Notary Public, State of Texas  
 My Commission Expires: 7-31-2012

After Recording Return To: BIC Investments, 3910 W. Freddy Gonzalez, Edinburg, Texas 78539



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No.1 Substation  
1902 Joe Stephens Ave.  
Westaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 ④

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: Y-11084

### HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Jesse Martinez y Leslie Cardoza  
Address: 2904 Fortune Ave  
Edinburg TX  
78539  
Phone: (956) 223 0502

Approved by Environmental Health:	Temporary Service	Final Service <i>are installed</i>
Inspection/Permit No:	Authorized Signature	<u>Charles Rama</u> Authorized Signature
Date Approved:	<u>1 / 1</u>	<u>Existing System</u> <u>10/26/11</u>

Water Supplier: North Alamo Water Corp.

Utility Provider:  M.V.E.C.     AEP

Account/ESI No.: \_\_\_\_\_  
 Temporary Pole     Permanent Service

regarding the land described as:

Bally's Est LOT- 31

on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

- yes A plat has been prepared;
- yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 11-30-04 ~~11-05~~);
- yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Rodolfo Ries);
- NO an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by Charles Rama);
- yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Charles Rama);
- yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Rodolfo Ries);

Rodolfo Ries  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

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Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 9-11084

### REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

#### PARTY MAKING REQUEST:

Name: Jesse Martinez y Leslie Cardozo  
Address: 2904 Fortune Ave  
Edinburg TX 78539  
Phone: 956 2730502

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Bally's St Lot-31

#### STATUS OF PERSON OR ENTITY MAKING REQUEST:

- Subdivider
- Owner of lot in subdivision
- Resident of lot in a subdivision
- Entity that provides utility service

[Signature]  
Requesting Party (Signature)

10/26/11  
Date

#### ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- Deed
- Executory Contract
- Lease
- Rent Receipt
- Affidavit
- Other (describe) Permit

.....  
This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10-26-11  
Date

[Signature]  
County Official

**NOTICE OF CONFIDENTIALITY RIGHTS**

**IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER**

RE: Lot Thirty-One (31), Bally's Estates Subdivision, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 47, Page 4, Map Records of Hidalgo County, Texas.

DEED OF TRUST

1. Date: October 21, 2011
2. Grantor: JESSE MARTINEZ AND LESLIE CARDOZA
3. Grantor's Mailing Address: 102 N. "P" road, Lot 14, San Juan, Hidalgo County, Texas 78589
4. Trustee: David Crook
5. Trustee's Mailing Address: 100 Savannah, Suite 380, McAllen, Hidalgo County, Texas 78501
6. Beneficiary: Garco, Ltd., A Texas Limited Partnership
7. Beneficiary's Mailing Address: 3910 W. Freddy Gonzalez Drive, Edinburg, Hidalgo County, Texas 78539
8. Note:
  - A. Date: October 21, 2011
  - B. Amount: TWENTY SEVEN THOUSAND FOUR HUNDRED AND NO/100THS DOLLARS (\$27,400.00)
  - C. Maker: JESSE MARTINEZ AND LESLIE CARDOZA
  - D. Payee: GARCO, LTD, A Texas Limited Partnership
  - E. Maturity Date: As therein provided in the Note
  - F. Terms of Payment: As provided in the Note.
9. Property: Lot Thirty-One (31), Bally's Estates Subdivision, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 47, Page 4, Map Records of Hidalgo County, Texas;
10. Prior Lien: Deed of Trust recorded under Document No. 1351963 , Official Records, Hidalgo County, Texas
11. Other Exceptions to Conveyance and Warranty: See Exhibit "A".
12. For value received and to secure payment of the note, Grantor conveys the property to Trustee in trust. Grantor warrants and agrees to defend title to the property. If Grantor performs all the covenants and pays the note according to its terms, this deed of trust shall have no further effect, and Beneficiary shall release it at Grantor's expense.
13. Grantor's Obligations: Grantor agrees to:
  - A. keep the property in good repair and condition;
  - B. pay all taxes and assessments on the property when due;
  - C. preserve the lien's priority as it is established in this deed of trust;
  - D. maintain, in a form acceptable to Beneficiary, an insurance policy that:

RE: Lot Thirty-One (31), Bally's Estates Subdivision, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 47, Page 4, Map Records of Hidalgo County, Texas.

refunded. On any acceleration or required or permitted prepayment, any such excess shall be canceled automatically as of the acceleration or prepayment or, if already paid, credited on the principal of the debt or, if the principal of the debt has been paid, refunded. This provision overrides other provisions in this and all other instruments concerning the debt.

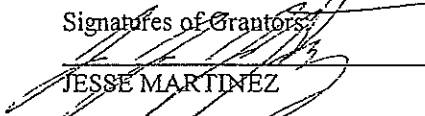
- H. When the context requires, singular nouns and pronouns include the plural.
- I. The term "note" includes all sums secured by this deed of trust.
- J. This deed of trust shall bind, inure to the benefit of, and be exercised by successors in interest of all parties.
- K. If Grantor and Maker are not the same person, the term "Grantor" shall include Maker.
- L. Grantor represents that this deed of trust and the note are given for the following purposes:


17. Purpose of Debt: The debt evidenced by the Note is in part payment of the purchase price of the Property; the debt is secured by this Deed of Trust and by a Vendor's Lien on the Property, which is expressly retained in a Deed to Grantor even date. This Deed of Trust does not waive the vendor's lien, and the two liens and the rights created by this instrument shall be cumulative. Beneficiary may elect to foreclose under either of the liens without waiving the other or may foreclose under both. The deed is incorporated into this Deed of Trust.

18. Due on Sale Clause: Any sale or conveyance or transfer is made of all or any portion of the property without prior written consent of beneficiary, then beneficiary may, at its election, accelerate the maturity of the note and demand full payment of the balance of all principal and interest remaining due thereon.

19. Escrows for Taxes : Grantor agrees to make an initial deposit in a reasonable amount to be determined by Beneficiary and then monthly payments to a fund for taxes on the property. Monthly payment will be made the payment dates specified in the note, and each payment will be one-twelfth of the amount that Beneficiary estimates will be required annually for payment of taxes. The fund will accrue no interest and Beneficiary will hold it without bond in escrow and use it to pay the taxes. If Grantor has complied with the requirements of this paragraph, Beneficiary must pay taxes before the end of the calendar year. Grantor agrees to make additional deposits on demand if the funds is ever insufficient for its purpose. If an excess accumulates in the fund, Beneficiary may either credit it to future monthly deposits until the excess is exhausted or refund it to Grantor. Before Grantor makes the final payment on the note, Beneficiary will credit to that payment the whole amount then in the fund, or at Beneficiary's option, refund it after the note is paid. If this deed of trust is foreclosed, any balance in the fund over that needed to pay taxes, including taxes accruing but not yet payable, under Paragraph 3, "Trustee's Duties". If the property is transferred, any balance then in the fund will still be subject to the provisions of this paragraph and will inure to the benefit of the transferee. Deposits to the fund described in this paragraph are in addition to the monthly payments provided for in the note

20. AD VALOREM TAXES. : Without the express written consent of Beneficiary , the owner shall not enter into any arrangements with any third party for the payment of AD VALOREM TAXES that would grant that third party a lien on the property.

21. Signatures of Grantors:  
  
\_\_\_\_\_  
JESSE MARTINEZ

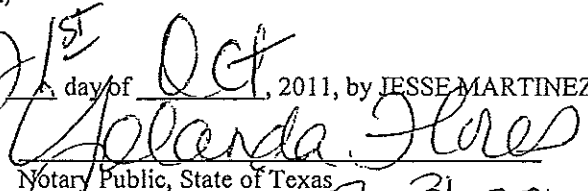
  
\_\_\_\_\_  
LESLIE CARDOZA

The State of Texas

(Acknowledgment)

County of

AND LESLIE CARDOZA AND LANDA FLORES  
Notary Public, State of Texas  
My Commission Expires  
July 31, 2012

This instrument was acknowledged before me on the 21<sup>st</sup> day of Oct, 2011, by JESSE MARTINEZ  
  
Notary Public, State of Texas  
My commission Expires: 7-31-2012

After Recording Return To: Garco, Ltd, 3910 W. Freddy Gonzalez, Edinburg, Texas 78539

Chapter 232 Texas LGC Application

APPLICATION NO: 4-11084 Oct. 26, 2011

COUNTY OF HIDALGO PLANNING DEPARTMENT 1304 S. 25th Ave EDINBURG TX 78539 TEL 318-2840 FAX 318-2844

B0554-00-000-0031-00

[ 1 ] OWNER: MARTINEZ JESSE 2904 FORTUNE AVE EDINBURG, TX. 78539 Telephone No. 223-0502

[ 7 ] LEGAL DESC./NAME OF SUBDIVISION BALLY'S ESTATES LOT 31

LOCATION: 0 CANTON & TOWER

[ 2 ] CONTRACTOR: SELF

[ 8 ] SEWAGE: INSTA

[ 3 ] WATER SYSTEM: N AL

[ 9 ] CONSTRUCTION TYPE: WOOD

[ 4 ] PURPOSE OF APPLICATION: MOBILE HOMES

[ 10 ] EST. COST OF CONST.: \$7,000

44- MOBILE HOMES

[ 5 ] SIZE OF STRUCTURE: 770 Sq. Ft.

[ 11 ] SPECIAL FLOOD HAZARD AREA: YES NO

[ 6 ] USE OF BUILDING: RES-MOBILE HOME

Special Conditions: No construction allowed over any easements. MUST COMPLY WITH ALL COUNTY, STATE, CITY, FEMA REGULATIONS FRONT-25' REAR-15' SIDES-6'

FOR COUNTY USE ONLY APPLICATION FEES

Prepared by [Signature] Date 10-26-11

OTHER TOTAL AMOUNT \$30.00

Approved by [Signature] Date 10-24-11

Light [X] Water [X]

Flood Zone: NO Panel No. /Suffix: 480334 Pct: 4

Community No.: 0425-C

Certification of Elevation Required: YES NO [checked] BFE

Signature of Owner or Applicant [Signature] Date 10/26/11

- A. Setbacks front, side & rear shall be in any deed restrictions. B. No more than one single family residence per lot. C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot. D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit. E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[ NOTICE ]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

PLANNING DEPT. PCTS 2 & 4 WATER SERVICE AVAILABILTY		
	APPLICANT	APPLICATION NO.
1.	Eric Trevino	4-11060
2.	Arturo Olivares	4-9413
3.	Roel Pena Jr.	4-10999
	COMM. COURT: November 1, 2011	



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No.1 Substation  
1902 Joe Stephens Ave.  
Weslaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 9-9413

### HIDALGO COUNTY CERTIFICATE OF WATER SERVICE AVAILABILITY UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(e)(2)

Upon the application of:

Name: Arturo Olivares

Address: 202 Rancho Blanco  
Alamo tx 78516

Phone: 956 563 0193

Approved by Environmental Health:	Temporary Service _____	Final Service <u>[Signature]</u>
Inspection/Permit No:	Authorized Signature _____	Authorized Signature <u>48770</u>
Date Approved:	<u>1 / 1</u>	<u>10/2/11</u>

Water Supplier: Shariland

Utility Provider: [ ] M.V.E.C. [  ] AEP

Account/ESI No.: 10032789431993949  
[  ] Temporary Pole [ ] Permanent Service

Who is the person requesting utility service to subdivided land ("land") described as follows:

Arturo Maria Olivares  
Ramsayer Gardens UT NO. 2 Lot #192

Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

and who has submitted to the court an affidavit as required by Local Govt. Code Sec. 232.029 (f),  
on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court approved the  
issuance of this certificate stating as follows (strike through the statement that does not apply)

The land was not subdivided after September 1, 1995, and water service is available  
within 750 feet of the land.

~~-OR-~~

The land was not subdivided after September 1, 1995, and water service is available more than 750 feet from the  
subdivided land and the extension of water service to the land may be feasible, subject to a final determination by the  
water service provider.

[Signature]  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



**PLANNING DEPARTMENT**  
**County of Hidalgo**

Rev. 02-19-10

Main Office	Precinct No.1 Substation	Precinct No.3 Substation
1304 South 25 <sup>th</sup> Street	1902 Joe Stephens Ave.	2401 N. Moorefield Rd.
Edinburg, Texas 78542	Weslaco, TX 78596	Mission, TX 78572
956-318-2840	956-968-4734	956-205-7045
956-318-2844	956-973-7850	956-205-7049

Raul E. Sesin, P.E., CFM  
Planning Administrator

Precinct 1 2 3 4

Application No: 4-9413

**AFFIDAVIT**  
**TO APPLY TO THE COUNTY OF HIDALGO**  
**FOR CERTIFICATE OF WATER SERVICE AVAILABILITY**  
**UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)**

[Note: To be eligible, the land must not have been subdivided after September 1, 1995.]

THE STATE OF TEXAS     §  
COUNTY OF HIDALGO    §

BEFORE ME, the undersigned authority, on this day personally appeared

Arturo Olivarez

Known to me [or proved to me in the oath of TEXAS DL or through  
15083424 (description of federal or state government ID card with photograph and signature)],  
who swore on oath that the following two statements are true:

1. "I am requesting utility service to the following described land:

Ramsayer to Andrus #2 Lot 142 ."

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

2. "The land described above has been sold or conveyed to me."

AND [strike through the statement below that does not apply]

3A. "The land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1995."

-OR-

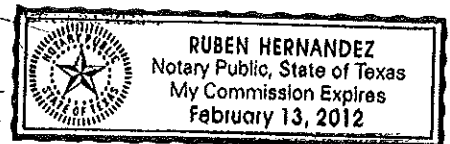
3B. "The land was on August 31, 1999, located in the extraterritorial jurisdiction of a municipality as determined by Local Govt. Code Chapter 42; and the land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1999."

Arturo Olivarez

(Signature)

SUBSCRIBED AND SWORN TO before me on OCT-21, 2011, to certify which, witnesses my hand and seal of office.

[Signature]  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS



# Chapter 232 Texas LGC Application

APPLICATION NO:  
4-9413  
Mar. 9, 2010

COUNTY OF HIDALGO  
PLANNING DEPARTMENT  
1304 S. 25th Ave EDINBURG TX 78539  
TEL 318-2840 FAX 318-2844

R0800-02-000-0142-05

[ 1 ] OWNER: OLIVARES, ARTURO  
202 W. RANCHO BLANCO RD  
ALAMO TX, 78516  
Telephone No. 563-0193

[ 7 ] LEGAL DESC./NAME OF SUBDIVISION  
RAMSEYER GARDENS #2 W334.59'-  
E669.17' LOT 142 2.53 AC

LOCATION: 0 M. CRISTO & 5RD

[ 2 ] CONTRACTOR: SELF

[ 8 ] SEWAGE: INSTA

[ 3 ] WATER SYSTEM: N AL

[ 9 ] CONSTRUCTION TYPE: BLOC

[ 4 ] PURPOSE OF APPLICATION: NEW RESIDENCE  
25- RESIDENTIAL NEW SINGLE DWELLING

[10] EST. COST OF CONST.: \$3,500

[ 5 ] SIZE OF STRUCTURE: 1,400 Sq. Ft.

[11] SPECIAL FLOOD HAZARD AREA:  YES  
 NO

[ 6 ] USE OF BUILDING: RES ZONE X

### Special Conditions: No construction allowed over any easements.

MUST COMPLY W/ALL COUNTY, STATE, CITY, FEMA  
REGULATIONS. FRONT 50' REAR 15' SIDE'S 6' FINISH  
FLOOR OF ELEV. 18" ABOVE TOPO F STREET.

### FOR COUNTY USE ONLY APPLICATION FEES

Angelica Andra 3/9/10  
Prepared by Date

OTHER 30  
TOTAL AMOUNT . . . . . \$30.00

Rodolfo Rios 3/5/10  
Approved by Date

Light [ ] Water [ ]

Arturo Olivares 3/9/10  
Signature of Owner or Applicant Date

Flood Zone: NO  
Panel No. /Suffix: 03250 Pct: 4  
Community No.: 480334  
Certification of Elevation  
Required:  YES  NO  BFE

- A. Setbacks front, side & rear shall be in any deed restrictions.
- B. No more than one single family residence per lot.
- C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
- D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
- E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

### [ NOTICE ]

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I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS SOCIAL SECURITY NUMBER OR YOUR DRIVERS LICENSE NUMBER CHAPTER 11 SEC 11.008 TEXAS PROPERTY CODE.

STATE OF TEXAS  
COUNTY OF HIDALGO

WARRANTY DEED

DATE: March 17, 2006

GRANTOR: MARGARET MARTINEZ  
204 W RANCHO BLANCO RD  
ALAMO, TEXAS 78516

GRANTEE: ARTURO OLIVARES AND WIFE MARIA OLIVARES  
202 W RANCHO BLANCO RD  
ALAMO, TEXAS 78516

CONSIDERATION: TEN AND NO/100 DOLLARS AND OTHER GOOD AND VALUABLE CONSIDERATION.

PROPERTY DESCRIPTION (including improvements):  
THE WEST ONE-HALF OF THE EAST ONE HALF OF LOT 142, RAMSEYER GARDENS SUBDIVISION #2, HIDALGO COUNTY, TEXAS: CONTAINING TWO AND ONE-HALF ACRES OF LAND, MORE OR LESS.

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

1. Present restrictions, if any existing against said property
2. Existing Building and Zoning Ordinances, if any
3. Rights of parties in possession
4. Prior reservations of oil, gas and other minerals
5. Any and all Gas and Minerals Leases
6. Rights, rules regulations, easements and liens in favor of Hidalgo County Water Control and Improvement District in which the subject property is located.
7. All easements of recorded and all visible easements.
8. Any and all restrictions of record.
9. Stand by fees and taxes for the year 2004, and Subsequent years and subsequent assessments for prior years due to change in land usage of ownership.

Grantor for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and to hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty,

When the context requires nouns and pronouns include the plural.

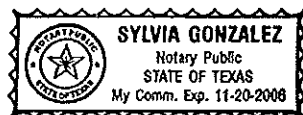
Signed this 17th day of March, 2006

*Margaret Martinez*  
MARGARET MARTINEZ

No title examination was requested in connection with the preparation of this document, nor was any made. The preparer (not an attorney) expresses no opinion as to title on this property.

State of Texas  
County of Hidalgo

Subscribed before me *Sylvia Gonzalez* Notary Public in and for State of Texas on this 7<sup>th</sup> day of March 17, 2006 by MARGARET MARTINEZ



*11/20/06*  
My comm. Exp



# PLANNING DEPARTMENT

## County of Hidalgo

Rev. 02-19-10

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No.1 Substation  
1902 Joe Stephens Ave.  
Weslaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Raul E. Sesin, P.E., CFM  
Planning Administrator

Precinct 1 2 3 4  
Application No: 4-11000  
C-25

### HIDALGO COUNTY CERTIFICATE OF WATER SERVICE AVAILABILITY UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

Upon the application of:

Name: ERIC TREVINO

Address: P.O. Box 2049  
Downa TX 78537

Phone: 956-789-8251

Approved by Environmental Health:	Temporary Service	Final Service
_____	_____	<u>41945</u>
Inspection/Permit No:	Authorized Signature	Authorized Signature
Date Approved:	<u>1 1</u>	<u>[Signature]</u>
		<u>10/24/11</u>

Water Supplier: North Alamo

Utility Provider:  M.V.E.C.     AEP

Account/ESI No.: 163661-004  
 Temporary Pole     Permanent Service

who is the person requesting utility service to subdivided land ("land") described as follows:

HALL FIELD S183.72' - N549.12' EXL 1.0AC  
IN 2 IRR TRS BLK 27.4.0AC GR 3.84 AC NET.

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

and who has submitted to the court an affidavit as required by Local Govt. Code Sec. 232.029 (f), on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court approved the issuance of this certificate stating as follows (strike through the statement that does not apply)

The land was not subdivided after September 1, 1995, and water service is available within 750 feet of the land.

-OR-

The land was not subdivided after September 1, 1995, and water service is available more than 750 feet from the subdivided land and the extension of water service to the land may be feasible, subject to a final determination by the water service provider.

[Signature]  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



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Rev. 02-19-10

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Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: \_\_\_\_\_

### AFFIDAVIT TO APPLY TO THE COUNTY OF HIDALGO FOR CERTIFICATE OF WATER SERVICE AVAILABILITY UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

[Note: To be eligible, the land must not have been subdivided after September 1, 1995.]

THE STATE OF TEXAS     §  
COUNTY OF HIDALGO   §

BEFORE ME, the undersigned authority, on this day personally appeared

Eric Trevino

Known to me [or proved to me in the oath of Texas Drive license or through \_\_\_\_\_ (description of federal or state government ID card with photograph and signature)], who swore on oath that the following two statements are true:

1. "I am requesting utility service to the following described land:

Lot H2 Las Anacuas Subd. Donna, TX."

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

2. "The land described above has been sold or conveyed to me."

AND [strike through the statement below that does not apply]

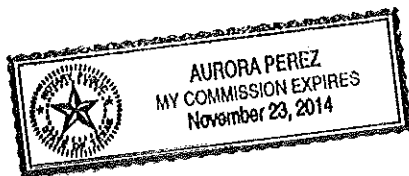
3A. "The land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1995."

-OR-

3B. "The land was on August 31, 1999, located in the extraterritorial jurisdiction of a municipality as determined by Local Govt. Code Chapter 42; and the land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1999."

Eric Trevino (Signature)

SUBSCRIBED AND SWORN TO before me on October 23, 2011, to certify which, witnesses my hand and seal of office.



Aurora Perez  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

Chapter 232 Texas LGC Application

APPLICATION NO:  
4-11060  
Oct. 14, 2011

COUNTY OF HIDALGO  
PLANNING DEPARTMENT  
1304 S. 25th Ave EDINBURG TX 78539  
TEL 318-2840 FAX 318-2844

H0800-00-027-0000-01

[ 1] OWNER: TREVINO, OMAR

[ 7] LEGAL DESC./NAME OF SUBDIVISION  
HALL FIFIELD S5AC-N15AC BLK 27  
AC GR 4.92AC NET

PO BOX 604  
ELSA, TX 78543-0604

Telephone No. 789-8251

LOCATION: 0 VALVERDE & ANDERSON

[ 2] CONTRACTOR: SELF

[ 8] SEWAGE: EXIST

[ 3] WATER SYSTEM: N AL

[ 9] CONSTRUCTION TYPE: BLOC

[ 4] PURPOSE OF APPLICATION: NEW RESIDENCE

25- RESIDENTIAL NEW SINGLE DWELLING

[10] EST. COST OF CONST.: \$50,000

[ 5] SIZE OF STRUCTURE: 1,600 Sq. Ft.

[11] SPECIAL FLOOD HAZARD AREA:  YES  
 NO

[ 6] USE OF BUILDING: RES.ZONE-C

**Special Conditions: No construction allowed over any easements.**  
MUST COMPLY W/ALL REGULATIONS & SETBACKS  
FRONT 50' SIDE'S 6' REAR 15' FINISH FLOOR OF ELEV.  
18" TOP OF CURB.

FOR COUNTY USE ONLY  
APPLICATION FEES

OTHER \_\_\_\_\_  
TOTAL AMOUNT . . . . . \$60.00

Light [X] Water [X]

Flood Zone: NO 04252  
Panel No. /Suffix: \_\_\_\_\_ Pct: 4

Community No.: 480334

Certification of Elevation  
Required: \_\_\_ YES  NO \_\_\_ BFE

- A. Setbacks front, side & rear shall be in any deed restrictions.
- B. No more than one single family residence per lot.
- C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
- D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
- E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

Alvaro Castillo 10-14-11  
Prepared by Date

Efraim Ceballos 10-14-11  
Approved by Date

X Siveria Trevino  
Signature of Owner or Applicant Date

[ NOTICE ]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

VLC

File No. 99-126  
O.F. #67,118

789205

**WARRANTY DEED WITH VENDOR'S LIEN**

Date: **June 16, 1999**

Grantor: **MELVIN H. RICHARDS and wife, MARY V. RICHARDS**

Grantor's Mailing Address (including county):  
**Rt. 5, Box 3262, Donna, Hidalgo County, Texas 78537**

Grantee: **OMAR TREVINO**

Grantee's Mailing Address (including county):  
**P. O. Box 604, Elsa, Hidalgo County, Texas 78543**

Consideration:

**TEN AND NO/100THS DOLLARS ——— (\$10.00) and other valuable consideration;**

**and a note of even date that is in the principal amount of FOURTEEN THOUSAND FOUR HUNDRED AND NO/100THS DOLLARS (\$14,400.00), said note is executed by OMAR TREVINO, Grantee, payable to the order of ELSA STATE BANK & TRUST COMPANY. The note is secured by a vendor's lien retained in favor of ELSA STATE BANK & TRUST COMPANY in this deed and by a deed of trust of even date from Grantees to MICHAEL J. TRIPPEL, Trustee.**

Property (including any improvements):

**The South 5 acres of the South 10 acres of the North 15 acres of Lot 27, HALL-FIFIELD SUBDIVISION, Hidalgo County, Texas, according to the map recorded in Volume 1, Page 35, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes being more described by metes and bounds on Exhibit "A" attached hereto.**

Reservations from and Exceptions to Conveyance and Warranty:

- 1. Blanket easements, rules, regulations and rights in favor of Donna Irrigation District Hidalgo County No. 1 and easements and restrictions as shown on the recorded map of the above described subdivision.**
- 2. Highway easement in favor of Hidalgo County as shown by instrument dated March 9, 1950, recorded in Volume 655, Page 476, Deed Records of Hidalgo County, Texas.**
- 3. Pipeline easement in favor of Trunkline Gas Company as shown by instrument dated March 29, 1955, recorded in Volume 826, Page 315, Deed Records of Hidalgo County, Texas.**

*Eric Lewino*

4-11060

4. **Terms, stipulations and conditions contained in Oil, Gas and Mineral Lease executed by Margie M. Gunter to W. E. Colson, dated February 24, 1988, recorded in Volume 2588, Page 105, Official Records of Hidalgo County, Texas.**
5. **All oil, gas and other minerals have been heretofore reserved by prior grantors as set forth in Deed dated --, recorded in Volume 1280, Page 895, Deed Records of Hidalgo County, Texas.**
6. **Visible and apparent easements on or across the property herein described.**
7. **Subject to the subdivision regulations of the County of Hidalgo and/or Ordinances or governmental regulations of the City in which the property may be located or holding extra-territorial jurisdiction of said property.**
8. **Taxes for the year 1999 and subsequent years, and any subsequent assessments for prior years due to change in land usage or ownership shall be the responsibility of grantee.**

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and to hold it to Grantee, Grantee's heirs, executors, administrators, successors or assigns forever. Grantor hereby binds Grantor and Grantor's heirs, executors, administrators and successors, to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to warranty.

The vendor's lien against and superior title to the property are retained until each Note described is fully paid according to its terms, at which time this Deed shall become absolute.

By the acceptance of this Deed, Grantee is taking the Property in its present condition.

When the context requires, singular nouns and pronouns include the plural.

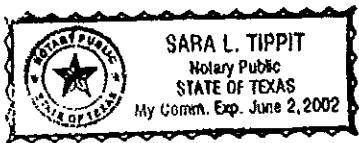
ELSA STATE BANK & TRUST COMPANY, at Grantees request, has paid in cash to Grantor that portion of the purchase price of the property that is evidenced by the note described. The vendor's lien and superior title to the property are retained for the benefit of ELSA STATE BANK & TRUST COMPANY and are transferred to that party without recourse on Grantor.

Melvin H. Richards  
MELVIN H. RICHARDS

Mary V. Richards  
MARY V. RICHARDS

STATE OF TEXAS                   \*  
  \*                   (Acknowledgment)  
COUNTY OF HIDALGO           \*

This instrument was acknowledged before me on this the 23 day of JUNE, 1999, by MELVIN H. RICHARDS and wife, MARY V. RICHARDS.



Sara L. Tippit  
NOTARY PUBLIC, STATE OF TEXAS

AFTER RECORDING, PLEASE  
RETURN TO:

SARA L. TIPPIT  
611 International Ave.  
Weslaco, Texas 78596

PREPARED IN THE  
LAW OFFICE OF:

SAME

EXHIBIT "A"

LEGAL DESCRIPTION: Tract Two (2) being a Five (5) acre tract out of Lot Twenty-seven (27), Hall and Fifield Tract, Hidalgo County, Texas, as Recorded in Volume 1 Page 53 of the Map Records of said County; said Tract being more particularly described by metes and bounds as follows:

Commencing at a one-half (1/2) inch diameter iron rod found at the Northwest Corner of said lot, thence South 08°51' West 365.41 feet to a one-half (1/2) inch diameter iron rod set for the Northwest Corner hereof and Place of Beginning;

Thence North 89°36' East, at 1161.13 feet found a one-half (1/2) inch diameter iron rod at the West Right-of-Way of a Forty (40) foot Road Easement to Hidalgo County described in Volume 655 Page 476, the West Right-of-Way of Valverde Road, at 1201.66 feet in all to the East line of said Lot, the Centerline of said Road, for the Northeast Corner hereof;

Thence with said East Lot line South 08°50'30" West 183.71 feet to the Southeast Corner hereof'

Thence South 89°36' West at 40.53 feet set a one-half (1/2) inch diameter iron rod at the West Right-of-Way of said Road, at 1201.68 feet in all to a one-half (1/2) inch diameter iron rod found for the Southwest Corner hereof;

Thence North 08°51' East 183.72 feet to the Place of Beginning containing five (5) acres, more or less.

Filed for Record in:  
Hidalgo County  
by Juan D. Salinas III  
County Clerk

On: Jul 08, 1999 at 04:15P

As a  
Recording

Document Number: 789205  
Total Fees : 15.00

Receipt Number - 226759

By,  
Bea Cruz

State of Texas \*\*\*\*

Power of Attorney \*\*\*\*

2/

County Of Hidalgo \*\*\*\*\*

Before me Notary Public on this 23<sup>rd</sup> day of September 2011, personally appeared Omar Treviño and Eric Treviño and declare that:

I Omar Treviño residing at 325 W. 7<sup>th</sup> Street Elsa Texas 78543 certify and declare in front of a Notary Public that I give full power of attorney to Eric Treviño residing at 16443 N. Valverde Rd. Donna, Texas 78537 to use all the services from the property located at Lot 2 LAS ANACUAS Sub

Eric has my authorization to use all the services from the property, he has my authorization to sign the documents for the services needed. I know that Eric will not do anything that will affect me or in my property. I am only lending him the service not giving it to him.

I Eric Treviño certify and declare in front of a Notary Public that I accept to use the services and make all the arrangements needed form the property located as specified above, and I will not do anything that will affect Omar or in his property.

We Omar Treviño and Eric Treviño certify and declare that all of this subscribed is true and correct and if you need more information please be free to contact Omar at (956) 579-1586. We certify this on this 23<sup>rd</sup> day of September 2011.

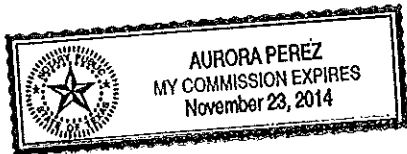
Thank you:

Omar Treviño  
Omar Treviño

Eric Treviño  
Eric Treviño

Subscribed and signed before me on this 23<sup>rd</sup> day of September 2011.  
MY commission Exp; 11-23-2014

Aurora Perez  
Notary Public signature





# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

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2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Raul E. Scesin, P.E., CFM  
Planning Administrator

Precinct 1 2 12  
Application No: 4-10999

### HIDALGO COUNTY CERTIFICATE OF WATER SERVICE AVAILABILITY UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

Upon the application of:

Name: ROEL PEÑA JR.

Address: 2901 E. WISCONSIN RD.  
EDINBURG, TX 78542

Phone: (956) 472-0467

Approved by Environmental Health:	Temporary Service Authorized Signature	Final Service Authorized Signature
Inspection/Permit No:		<u>48271</u>
Date Approved:	<u>1 / 1</u>	<u>10/18/11</u>

Water Supplier: NORTH ALAMO WATER SUPPLY

Utility Provider:  M.V.E.C.     AEP

Account/ESI No.: 258810-001  
 Temporary Pole     Permanent Service

who is the person requesting utility service to subdivided land ("land") described as follows:

ROEL PEÑA JR. (OWNER)  
Alamo land # sugar bh 55 lot 8

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

and who has submitted to the court an affidavit as required by Local Govt. Code Sec. 232.029 (f),  
on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court approved the  
issuance of this certificate stating as follows (strike through the statement that does not apply)

~~The land was not subdivided after September 1, 1995, and water service is available  
within 750 feet of the land.~~

-OR-

The land was not subdivided after September 1, 1995, and water service is available more than 750 feet from the  
subdivided land and the extension of water service to the land may be feasible, subject to a final determination by the  
water service provider.

Raul E. Scesin  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



# PLANNING DEPARTMENT

## County of Hidalgo

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956-205-7045  
956-205-7049

Raul E. Scesin, P.E., CFM  
Planning Administrator

Precinct 1 2 3 4  
Application No: 1-10999

### AFFIDAVIT TO APPLY TO THE COUNTY OF HIDALGO FOR CERTIFICATE OF WATER SERVICE AVAILABILITY UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

[Note: To be eligible, the land must not have been subdivided after September 1, 1995.]

THE STATE OF TEXAS       §  
COUNTY OF HIDALGO      §

BEFORE ME, the undersigned authority, on this day personally appeared

ROEL PERA JR

Known to me [or proved to me in the oath of TR DL 13175466 or through  
(description of federal or state government ID card with photograph and signature)],  
who swore on oath that the following two statements are true:

1. "I am requesting utility service to the following described land:

Alamo land & sugar P/11.55 678.:

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

2. "The land described above has been sold or conveyed to me."

AND [strike through the statement below that does not apply]

~~3A. "The land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1995."~~

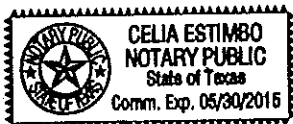
-OR-

3B. "The land was on August 31, 1999, located in the extraterritorial jurisdiction of a municipality as determined by Local Govt. Code Chapter 42; and the land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1999."

RE R

(Signature)

SUBSCRIBED AND SWORN TO before me on October 26, 2011, to certify which, witnesses my hand and seal of office.



Celia Estimbo  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS Hidalgo County

Chapter 232 Texas LGC Application

APPLICATION NO:  
4-10999  
Sep. 23, 2011

COUNTY OF HIDALGO  
PLANNING DEPARTMENT  
1304 S. 25th Ave EDINBURG TX 78539  
TEL 318-2840 FAX 318-2844

A1800-00-055-0008-09

[ 1 ] OWNER: PENA, ROEL JR.

10360 N. DILLON RD.  
DONNA, TX. 78537

Telephone No. 472-0467

[ 7 ] LEGAL DESC./NAME OF SUBDIVISION  
ALAMO LAND & SUGAR CO E105'-W2  
'-S400' LOT 8 BLK 55 0.96AC GR  
.91AC NET

LOCATION: 0 WISCONSIN & R. LONGORIA

[ 2 ] CONTRACTOR: SELF

[ 8 ] SEWAGE:

[ 3 ] WATER SYSTEM: N AL

[ 9 ] CONSTRUCTION TYPE: WOOD

[ 4 ] PURPOSE OF APPLICATION: MOVED BUILDING

01- RESIDENTIAL NEW SINGLE DWELLING

[ 10 ] EST. COST OF CONST.: \$80,000

[ 5 ] SIZE OF STRUCTURE: 3,220 Sq. Ft.

[ 11 ] SPECIAL FLOOD HAZARD AREA:        YES  
       NO

[ 6 ] USE OF BUILDING: RES.ZONE-B

**Special Conditions: No construction allowed over any easements.**  
MUST COMPLY W/ALL REGULATIONS & SETBACKS  
FRONT 40' SIDE'S 6' REAR 15' FINISH FLOOR OF ELEV.  
18" NATURAL GROUND.

FOR COUNTY USE ONLY  
APPLICATION FEES

Alon Caballero 9-23-11  
Prepared by Date

OTHER \_\_\_\_\_  
TOTAL AMOUNT . . . . . **\$30.00**

Efrain Ceballos 8-05-11  
Approved by Date

Light  Water   
Flood Zone: NO  
Panel No./Suffix: 0425C Pct: 4  
Community No.: 480330

[Signature] 9/23/11  
Signature of Owner or Applicant Date

Certification of Elevation  
Required:        YES        NO        BFE

- A. Setbacks front, side & rear shall be in any deed restrictions.
- B. No more than one single family residence per lot.
- C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
- D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
- E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[ NOTICE ]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**Warranty Deed with Vendor's Lien**

Date: NOVEMBER 22, 2010

Grantor: AIA HOLDINGS, INC., a Delaware Corporation

Grantor's Mailing Address: 26560 AGOUA RD., STE. 100  
CALABASAS, CALIFORNIA 91302  
LOS ANGELES COUNTY

Grantee: ROEL PENA, JR.

Grantee's Mailing Address: 10360 N. DILLON ROAD  
DONNA, TEXAS 78537  
HIDALGO COUNTY

Consideration:

Cash and a note of even date executed by Grantee and payable to the order of INTER NATIONAL BANK in the principal amount of THIRTY FIVE THOUSAND AND NO/100 DOLLARS (\$35,000.00). The note is secured by a first and superior vendor's lien and superior title retained in this deed in favor of INTER NATIONAL BANK and by a first-lien deed of trust of even date from Grantee to ROBERT J. HYMEL, JR., Trustee.

Property (including any improvements):

Being 0.96 gross acres of land, more or less out of and forming a part of Lot Eight (8), Block Fifty Five (55), ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, Hidalgo County, Texas, according to the map or plat thereof recorded in Volume 1, Pages 24 through 26, Map Records of Hidalgo County, Texas, reference to which is here made for all purposes; said 0.96 acre tract is more particularly described by metes and bounds as follows:

COMMENCING at the Southwest corner of Lot 8, thence as follows:

South 81° 17' East, coincident with the South line of Lot 8, a distance of 113.0 feet to a 60-d nail set for the Southwest corner and POINT OF BEGINNING of this herein described tract;

THENCE, North 08° 43' East, along a line parallel to the West line of Lot 8, a distance of 20.0 feet past a railroad spike set on the existing North right-of-way line of Wisconsin Road, at 400.0 feet in all to a 1/2 inch diameter iron rod set for the Northwest corner of this herein described tract;

THENCE, South 81° 17' East, along a line parallel to the South line of Lot 8, a distance of 105.0 feet to a 1/2 inch iron rod set for the Northeast corner of this hereby described tract;

THENCE, South 08° 43' West, along a line parallel to the West line of Lot 8, a distance of 380.0 feet past a railroad spike set on the existing North right-of-way line of Wisconsin Road, at 400.0 feet in all to a 60-d nail set on the South line of Lot 8 for the Southeast corner of this hereby described tract;

Reel Lena Jr. 4-10929

THENCE, North 81° 17' West, coincident with the South line of Lot 8, a distance of 105.0 feet to the PLACE OF BEGINNING, containing 0.96 gross acres of land, more or less.

Reservations from Conveyance: NONE

Exceptions to Conveyance and Warranty:

- a. Standby fees, taxes and assessments by any taxing authority for the year 2011, and subsequent years; and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership.
- b. Rights or claims by Hidalgo County Irrigation District No. 2 to any portion of property lying within canal and/or drain ditch easements and/or rights of way located on the property.
- c. Statutory rights, rules, regulations, easements and liens in favor of Hidalgo County Irrigation District No. 2, pursuant to applicable sections of the Texas Water Code.
- d. Subdivision regulations of the County of Hidalgo and/or ordinances or regulations of the city holding extra-territorial jurisdiction of said property.
- e. Easements and reservations as shown according to the map or plat thereof recorded in Volume 1, Pages 24-26, Map Records of Hidalgo County, Texas.
- f. Oil, Gas and Mineral Lease dated December 9, 1981, executed by Rosa Yolanda Ocanas, Individually and as Independent Executrix of the Estate of Lorenza Ocanas to Hankey Oil Company, recorded in Volume 409, Page 211, Oil and Gas Records of Hidalgo County, Texas, together with all rights incident to the owners and lessees of the minerals.
- g. Oil, Gas and Mineral Lease dated February 19, 1999, executed by Martha L. S. Varela to Samson Lonestar Limited Partnership, filed under Clerk's File No. 773538, Official Records of Hidalgo County, Texas, together with all rights incident to the owners and lessees of the minerals.
- h. Oil, Gas and Mineral Lease dated February 19, 1999, executed by Juan Angel Varela to Samson Lonestar Limited Partnership, filed under Clerk's File No. 791736, Official Records of Hidalgo County, Texas, together with all rights incident to the owners and lessees of the minerals.
- i. Mineral reservations and/or conveyances as set forth in instrument dated December 15, 1938, executed by Southland Life Insurance Co. to Winstead Corporation, recorded in Volume 455, Page 170, Deed Records of Hidalgo County, Texas, together with all rights incident to the owners and lessees of the minerals.
- j. All leases, grants, exceptions or reservations of coal, lignite, oil, gas and other minerals, together with all rights, privileges and immunities relating thereto, appearing in the Public Records.
- k. Zoning and building ordinances in favor of the County of Hidalgo.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

The vendor's lien against and superior title to the Property are retained until each note described is fully paid according to its terms, at which time this deed will become absolute.

INTER NATIONAL BANK, at Grantee's request, has paid in cash to Grantor that portion of the purchase price of the Property that is evidenced by the note. The first and superior vendor's lien against and superior title to the Property are retained for the benefit of INTER NATIONAL BANK and are transferred to INTER NATIONAL BANK without recourse against Grantor.

When the context requires, singular nouns and pronouns include the plural.

AIA HOLDINGS, INC., a Delaware Corporation

By: Mark Francis  
Its: Chief Financial Officer

ACKNOWLEDGMENTS

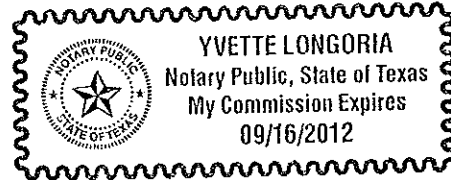
STATE OF CALIFORNIA §

COUNTY OF LOS ANGELES §

This instrument was acknowledged before me on the 17th day of December 2010, by Mark Francis, Chief Financial Officer of AIA HOLDINGS, INC., a Delaware corporation on behalf of said corporation.

[Signature]  
NOTARY PUBLIC, STATE OF CALIFORNIA

PREPARED IN THE OFFICE OF:  
SLUSHER & ASSOCIATES, PLLC  
4900 NORTH TENTH, SUITE F-3  
McALLEN, TEXAS 78504  
GF# 102420192



AFTER RECORDING RETURN TO:

ROEL PENA, JR.  
10360 N. DILLON ROAD  
DONNA, TEXAS 78537

Doc. No. 102420192-03  
San Antonio Title Services  
4500 N. 16th St., Ste. E-3  
McAllen, TX 78504  
Doc. No. 102420192-03  
Number of Pages 3  
Fee: \_\_\_\_\_

PLANNING DEPT. PCT 3 CERTIFICATE OF PLAT & UTILITY STATUS		
	APPLICANT	APPLICATION NO.
1.	ROCIO GARZA	3-11077
2.		
3.		
4.		
5.		
6.		
7.		
	COMM. COURT: November 1, 2011	



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No.1 Substation  
1902 Joe Stephens Ave.  
Weslaco, TX 78596  
956-968-4734  
956-973-7850

Precinct No.3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 3 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 3-11077

### HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Raul Garza

Address: 3808 Concepcion  
AV Mission  
TX 78574

Phone: 208 3152

Approved by Environmental Health:	Temporary Service Authorized Signature	Final Service Authorized Signature
		<u>Agneta Cantu</u>
Inspection/Permit No:		
Date Approved:	<u>1 1</u>	<u>10 12 5 11</u>

Water Supplier: Shady Land Water

Utility Provider:  J.M.V.E.C.  UAEP

Account/ESI No.: 10032789420279328  
 Temporary Pole  Permanent Service

regarding the land described as:

Las Palmas del Norte #4 Lot 3

on \_\_\_\_\_, 20\_\_\_\_, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

- YES A plat has been prepared;
- YES A plat has been reviewed and approved by the Commissioners Court;
- YES water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable;
- NO an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable;
- YES individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023;
- YES electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023.

(Date approved 10/2/07);

(verified by Roy Cantu);

(verified by Agneta);

(verified by Antonia);

(verified by Roy Cantu);

Roy Cantu 10/25/11  
Planning Department Authorized Signature

\_\_\_\_\_  
Hidalgo County Judge

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Hidalgo County Clerk

\_\_\_\_\_  
Date



# PLANNING DEPARTMENT

Rev. 02-19-10

## County of Hidalgo

Main Office  
1304 South 25<sup>th</sup> Street  
Edinburg, Texas 78542  
956-318-2840  
956-318-2844

Precinct No. 1 Substation  
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956-973-7850

Precinct No. 3 Substation  
2401 N. Moorefield Rd.  
Mission, TX 78572  
956-205-7045  
956-205-7049

Precinct 1 2 (3) 4

Raul E. Sesin, P.E., CFM  
Planning Administrator

Application No: 3-11077

### REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

#### PARTY MAKING REQUEST:

Name: Rocio Garza

Address: 3808 Concepcion

AV Mission TX 78574

Phone: 208 3152

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Las Palmas del norte #4 Lot 3

#### STATUS OF PERSON OR ENTITY MAKING REQUEST:

- Subdivider
- Owner of lot in subdivision
- Resident of lot in a subdivision
- Entity that provides utility service

Rocio Garza  
Requesting Party (Signature)

10-25-11  
Date

#### ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- Deed
- Executory Contract
- Lease
- Rent Receipt
- Affidavit
- Other (describe) Permit

.....  
This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/25/11  
Date

[Signature]  
County Official

# Chapter 232 Texas LGC Application

APPLICATION NO:  
3-11077  
Mar. 9, 2011

COUNTY OF HIDALGO  
PLANNING DEPARTMENT  
PO DRAWER B EDINBURG TX 78539  
TEL 318-2840 FAX 318-2844

L3352-04-000-0003-00

[ 1 ] OWNER: GARZA , ROCIO  
3808 CONCEPCION .AVE  
MISSION, TX 78574  
Telephone No. 208-3152

[ 7 ] LEGAL DESC./NAME OF SUBDIVISION  
LAS PALMAS DEL NORTE #4 LOT 3  
X-44

LOCATION: 0 BENTSEN PALM DR & 9 ML

[ 2 ] CONTRACTOR: SELF

[ 8 ] SEWAGE: EXIST

[ 3 ] WATER SYSTEM: SHAR

[ 9 ] CONSTRUCTION TYPE: BLOC

[ 4 ] PURPOSE OF APPLICATION: MOVED BUILDING  
25-RESIDENTIAL NEW SINGLE DWELLING

[ 10 ] EST. COST OF CONST.: \$7,000

[ 5 ] SIZE OF STRUCTURE: 600 Sq. Ft.

[ 11 ] SPECIAL FLOOD HAZARD AREA:  YES  
 NO

[ 6 ] USE OF BUILDING: RES NEW HOUSE

### Special Conditions: No construction allowed over any easements.

F25 R45 S6  
MUST COMPLY W/ALL COUNTY SETBACK AND REGULATION  
18" TOP OF CRUB

### FOR COUNTY USE ONLY APPLICATION FEES

OTHER \_\_\_\_\_  
TOTAL AMOUNT . . . . . \$30.00

Light [X] Water [X]

Flood Zone: NO  
Panel No. /Suffix: 0300D Pet: 3

Community No.: 480334

Certification of Elevation  
Required:  YES  NO  BFE

- A. Setbacks front, side & rear shall be in any deed restrictions.
- B. No more than one single family residence per lot.
- C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
- D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
- E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[Signature]  
Prepared by \_\_\_\_\_ Date 3/9/11

[Signature]  
Approved by \_\_\_\_\_ Date 3/8/11

[Signature]  
Signature of Owner or Applicant \_\_\_\_\_ Date 3-9-11

### [ NOTICE ]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

**WARRANTY DEED WITH VENDOR'S LIEN**

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

Date: February 7, 2011

Grantor: **Oscar Garza and Noralinda G. Garza**

Grantor's Mailing Address (including County): P. O. Box 1886  
Mission, Texas 78573  
Hidalgo County, Texas

Grantee: Rocio D. Garza

Grantee's Mailing Address (including County): 3808 Concepcion Ave. Mission  
Hidalgo County, TX 78574

Consideration: Ten Dollars and other valuable consideration paid by Grantee to Grantor, the receipt of which is hereby acknowledged, and the further consideration of a note of even date that is in the principal amount of \$ 27,500.00, and is executed by Grantee, payable to the order of Grantor. It is secured by a vendor's lien retained in this deed and by a deed of trust of even date from Grantee to David Crook, Trustee.

Property (including any improvements):

Lot 03, Las Palmas del Norte Subdivision No. 4, Hidalgo County, Texas, according to the map or plat recorded in Volume 54 Page 20-22 of the Map Records of Hidalgo County, Texas.

**SAVE AND EXCEPT** all oil, gas, and other minerals in, on, under, or that may be produced from the above described land.

Reservations from and Exceptions to Conveyance and Warranty:

1. Restrictive covenants recorded as Document Number 1821015, Official Records, Hidalgo County, Texas.


COPY,

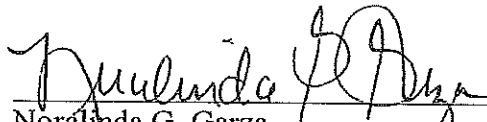
2. Deed of Trust in favor of Lone Star National Bank recorded as Document Number 1718110 Official Records, Hidalgo County, Texas.
3. Any and all reservations, restrictions, covenants, conditions, easements and oil and gas leases, if any, relating to the hereinabove described property, but only to the extent they are still in effect, shown of record in Hidalgo County, Texas, and to all zoning laws, regulations and ordinances of municipal and/or other governmental authorities, if any, but only to the extent that they are still in effect, relating to the hereinabove described property.

Grantor, for the consideration and subject to the reservations from, and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to warranty.

The vendor's lien against and superior title to the property are retained until each note described is fully paid according to its terms, at which time this deed shall become absolute.

When the context requires, singular nouns and pronouns include the plural.

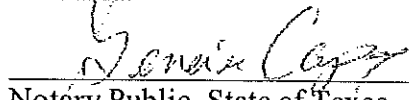
  
\_\_\_\_\_  
Oscar Garza

  
\_\_\_\_\_  
Noralinda G. Garza

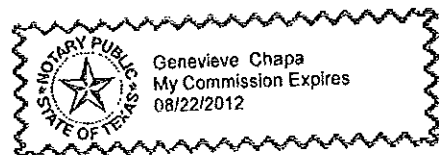
(Acknowledgment)

State of Texas  
County of Hidalgo

This instrument was acknowledged before me on the 7<sup>th</sup> day of February, 2011, by Oscar Garza and Noralinda G. Garza.

  
\_\_\_\_\_  
Notary Public, State of Texas

AFTER RECORDING RETURN TO:  
Noralinda G. Garza  
P.O. Box 1886  
Mission, Texas 78573



**AI-29308**

**5. B.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Rebecca Gomez, RIGHT OF WAY DEPT.

Department: RIGHT OF WAY DEPT.

---

Information

**CAPTION**

1. North Alamo Water Supply Corporation:  
Approximately 215' going west from the C/L of Mile 12.5N and FM 1015 on the south side- Line Ext. Edna Hernandez 3/4" service connection

2. Adobe Construction:  
The contractor shall install a 36" storm drain line crossing Mile 6 1/2 North approximately 641.73 feet East of Midway Road (Mile 7 West Road).

**BACKGROUND**

---

Attachments

NAWSC/ADOBE

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 03:09 PM
Olga Garza	Olga Garza	10/26/2011 04:23 PM
Auditor's Office	Arcilia Duran	10/28/2011 11:09 AM
Form Started By: Rebecca Gomez		Started On: 10/24/2011 02:13 PM
	Final Approval Date: 10/28/2011	

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 1st day of November, 2011 does by these presents **GRANT, GIVE AND RELINQUISH TO:**

North Alamo Water Supply Corporation

hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 2 inch water gas/ sewer/ irrigation line; said line to be constructed of PVC material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows:**

- 1. Approximately 215' going west from the C/L of Mile 12.5N and FM 1015 on the south side- Line Ext.- Edna Hernandez- 3/4" service connection.

The granting, giving and authorizing of permission for the said aforementioned Permittee to so construct, reconstruct, lay and maintain a water line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.
2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.
3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.
4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.
5. Notwithstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permitter has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 1st day of November, 2011 does by these presents **GRANT, GIVE AND RELINQUISH TO:**

Adobe Construction hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 36 inch water/ gas/ sewer/ irrigation line; said line to be constructed of material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows:**

- 1. The contractor shall install a 36" storm drain line crossing Mile 6 ½ North approximately 641.73 feet East of Midway Road (Mile 7 West Road).

The granting, giving and authorizing of permission for the said aforementioned Permittee to so construct, reconstruct, lay and maintain a 36" Reinforce Concrete Pipe line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.
2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.
3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.
4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.
5. Notwithstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permitter has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

AI-29303

6. A.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

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Information

CAPTION

Approval of 457 Plan hardship withdrawal requests for employee #058556 & #075035

BACKGROUND

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Attachments

form

form

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merten P. Munoz	10/24/2011 10:32 AM
Auditor's Office	Arcilia Duran	10/27/2011 05:02 PM
Form Started By: Monica Badillo		Started On: 10/24/2011 09:44 AM
	Final Approval Date: 10/27/2011	

\* fax back to 292-7034 @ 002/004

08/01/2007 15:57 FAX 8582827088

### SIMPKINS & ASSOCIATES HARDSHIP REQUEST NOTIFICATION

Please print or type  
Plan Name

H57 Plan

Employee # D58556

Participant Name

Address

Social Security I

I understand that the withdrawal is not taxable as ordinary income unless I am at least 59 1/2 years old.

Don  
Ed

to Ph  
Simp  
rancel  
rancel  
and al  
Compu  
sive &  
de wit

IRB rules require that you stop making contributions to the 401(k) Plan for at least 6 months upon taking this hardship withdrawal.

The IRS only allows the following reasons for taking a hardship withdrawal. Check the one that applies to you.

- Medical expenses incurred by me, my spouse, or any of my dependents (or any expense necessary to obtain medical care).
- Purchase (excluding mortgage payments) of my principal residence.
- Payment of tuition, related educational fees, and room and board expenses for the next 12 months of post-secondary education for me, my spouse, my children, or my dependents.
- The need to prevent eviction from or mortgage foreclosure on my primary residence.
- Funeral or burial expenses for my parent, spouse, child or dependent.
- Repair of casualty damage to my primary residence that would be deductible under IRC Section 165.

Hardship Requested \$ total Available Year-to-date deferrals NONE

Total amount deferred since you initially joined the plan \$ \$ 800. PLUS NONE

Have you ever taken a hardship before? NO If so what was the amount taken \$ \_\_\_\_\_

I hereby request a hardship withdrawal from my account. I meet and agree to the requirements above and understand the tax implications of this withdrawal. If I am directing my investment accounts, make the withdrawal based on my current investment direction election. I understand that there may be a fee charged to my account by Simpkins & Associates for processing this request.

PARTICIPANT SIGNATURE X Norma L. Auroardo Date 10/21/11

**SECTION II - Authorized Plan Representative**  
As the Authorized Plan Representative, I authorize you to perform the ministerial acts relating to the hardship distribution. This request is in compliance with our Plan document.

**AUTHORIZED PLAN REPRESENTATIVE X** \_\_\_\_\_ Date \_\_\_\_\_

**SECTION III - Distribution Procedure**

- Determine if distribution request complies with all provisions of your plan documents and policies.
- S&A will help facilitate the check as requested above.

Fax request to:  
Simpkins & Associates  
(972) 580-7133

*cc 10/21/11*

### SIMPKINS & ASSOCIATES HARDSHIP REQUEST NOTIFICATION

Please print or type.

Plan Name 457 Plan

Employee # 075035

Participant Name

Address 666

1 Grawja

Social Security No

Daytime Phone

**SECTION I - Hardship**

I understand that this withdrawal is not a hardship distribution, other than the one under the Plan, and that it will be taxable as ordinary income in the calendar year in which I receive it. In addition, a 10% penalty tax will apply unless I am at least 59-1/2 years of age or I use the funds withdrawn to pay certain deductible medical expenses as provided by law.

IRS rules require that you stop making contributions to the 401(k) Plan for at least 6 months upon taking this hardship withdrawal.

The IRS only allows the following reasons for taking a hardship withdrawal. Check the one that applies to you.

- Medical expenses incurred by me, my spouse, or any of my dependents (or any expense necessary to obtain medical care).
- Purchase (excluding mortgage payments) of my principal residence.
- Payment of tuition, related educational fees, and room and board expenses for the next 12 months of post-secondary education for me, my spouse, my children, or my dependents.
- The need to prevent eviction from or mortgage foreclosure on my primary residence.
- Funeral or burial expenses for my parent, spouse, child or dependent.
- Repair of casualty damage to my primary residence that would be deductible under IRC Section 165.

Hardship Requested \$ 100% Year-to-date deferrals \_\_\_\_\_

Total amount deferred since you initially joined the plan \$ \_\_\_\_\_

Have you ever taken a hardship before? NO If so what was the amount taken \$ \_\_\_\_\_

I hereby request a hardship withdrawal from my account. I meet and agree to the requirements above and understand the tax implications of this withdrawal. If I am directing my investment accounts, make the withdrawal based on my current investment direction election. I understand that there may be a fee charged to my account by Simpkins & Associates for processing this request.

PARTICIPANT SIGNATURE X [Signature] Date 10-24-11

**SECTION II - Authorized Plan Representative**

As the Authorized Plan Representative, I authorize you to perform the ministerial acts relating to the hardship distribution. This request is in compliance with our Plan document.

AUTHORIZED PLAN REPRESENTATIVE X \_\_\_\_\_ Date \_\_\_\_\_

**SECTION III - Distribution Procedure**

- Determine if distribution request complies with all provisions of your plan documents and policies.
- S&A will help facilitate the check as requested above.

Fax request to:  
Simpkins & Associates  
(972) 960-7133

AI-29221

7. A.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Myra Montoya, SHERIFF DEPT.

Department: SHERIFF DEPT.

---

Information

**CAPTION**

Sheriff's Dept.:

Requesting approval for payment of 2011 membership dues and certification for Javier Solis and K9 Dick, Jaime Garcia and K9 Cody, Juan Moreno and K9 Endy, Eduardo J. Rivera and K9 Bombix and Francisco Guerrero and K9 Argo to the National Narcotic Detector Dog Association, Inc. in the amount of \$30.00 for membership dues per team, \$25.00 for the narcotics certification per team and \$25.00 for the police service dog certification per team.

**BACKGROUND**

The National Narcotic Detector Dog Association is a professional, nonprofit organization dedicated to the utilization and proficiency of scent detector dogs for the benefit of Law Enforcement Private Industry.

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-421-00-280-001-0-810

FUNDS AVAILABLE Y/N?: Yes      MATCHING FUNDS Y/N?:

**BUDGETARY IMPACT:**

Amount available for requisition# 204500 as of 10-27-11 \$400.00 for National Narcotic Detector Dog Association.

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Attachments

[national narcotic detector dog assoc.](#)

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Emilia Uriegas	Emilia Uriegas	10/26/2011 03:40 PM
Budget & Management	Merlen P. Munoz	10/26/2011 03:43 PM
Manuel Chapa	Manuel Chapa	10/27/2011 08:20 AM
Auditor's Office	Arcilia Duran	10/28/2011 11:12 AM
Form Started By: Myra Montoya		Started On: 10/19/2011 12:51 PM
	Final Approval Date: 10/28/2011	

TO THE COUNTY AUDITOR  
AFFIDAVIT FOR MEMBERSHIP DUES

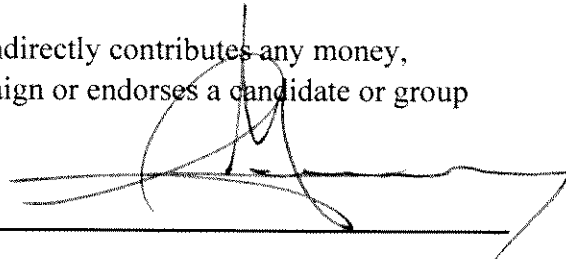
THE STATE OF TEXAS

COUNTY OF HIDALGO

I, FRANCISCO J. GUERRERO, do hereby state that my membership in the NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION on behalf of Hidalgo County is necessary in the performance of my duties as an official/employee of Hidalgo County. I further state the following:

- 1.) My participation in the association or organization is for the betterment of County Government and the benefit of me as a County Official or employee;
- 2.) The association of organization is not affiliated with a labor organization;
- 3.) Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except for the providing of information for a member of the legislative committee at the request of the committee or member of the legislature; and
- 4.) Neither the association or organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

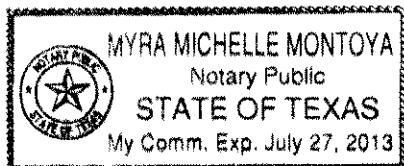
SIGNATURE: \_\_\_\_\_



TITLE: \_\_\_\_\_

DEPUTY SHERIFF

Before me Myra M. Montoya, a Notary Public, appeared, FRANCISCO J. GUERRERO and on his/hers oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.



Myra M. Montoya  
NOTARY PUBLIC IN AND FOR THE  
STATE OF TEXAS

AUTHORITY: LGC Sec. 113.064b

COUNTY AUDITOR'S FORM: SFA-CA-041



# THE NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION, INC.

379 C. R. 105, CARTHAGE, TEXAS 75633  
ATTN: Ronnie LaGrone, Treasurer

Phone: 1- 888- 289- 0070

## MEMBERSHIP APPLICATION AND RECEIPT

FEE: 1 or A \$30.00  
2 or 3 \$50.00

NEW  RENEWAL

Visit our Site  
[www.nndda.org](http://www.nndda.org)

NAME: (LAST) GUERRERO (FIRST) FRANCIS (M.I) J

ADDRESS: 711 E. EL CIDRO CITY: EDINBURGH

STATE: TX ZIP: 78541 EMAIL: \_\_\_\_\_

DATE OF BIRTH: [REDACTED] SSN: [REDACTED] PUBLISHED phone NO: (956) 383-8114

WORK PHONE NUMBER: (\_\_\_\_)\_\_\_\_-\_\_\_\_ HOME PHONE NO: (\_\_\_\_)\_\_\_\_-\_\_\_\_

AGENCY: HCSD ADDRESS: 711 E. EL CIDRO RD

CITY: EDINBURGH STATE: TX ZIP: 78541

CANINE NAME: ARLO AGE: 4 BREED: GSD

HOW LONG ON ACTIVE DUTY: \_\_\_\_\_ CANINE OWNED BY: \_\_\_\_\_

MY SIGNATURE BELOW CERTIFIES THAT THE ABOVE STATEMENT ARE TRUE AND CORRECT.

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: 10/20/2011

MEMBERS IN GOOD STANDING NAME DEATH BENEFICIARY Alexander Guerrero

CERTIFYING OFFICIAL USE ONLY BELOW MEMBERSHIP CATEGORIES CERTIFYING OFFICIAL USE ONLY BELOW  
( Check appropriate box below, MAKE CHECKS PAYABLE TO THE NNDDA)

- Active member dues \$30.00 annually, shall be full time paid law enforcement officer, retired officer, tenured officer, corrections officer local, state or federal. Check standards to see if you qualify prior to applying for membership.
- Cadaver Member \$30.00 annually, members in this category may only attend events in the cadaver field.
- Corporate members dues \$50.00 annually, shall be private industry companies and must send a copy of the license from appropriate state agencies, if required by the state where the firm has offices. DEA license for controlled substance required.
- Active associate members dues \$30.00 annually, shall be any non-law enforcement person whom is gainfully employed by a company that is a corporate member of this association. Reserve or part time officer with endorsement letter. Active military, DHS, or DOD with endorsement letter. Check standards to see if you qualify prior to applying for membership.
- Associate sponsor member dues \$50.00 annually, shall be any person or company desiring to be associated with the NNDDA

TYPE OF PAYMENT:  CHECK # \_\_\_\_\_  CASH  P. O. # \_\_\_\_\_

CERTIFICATION FEES:  Narcotics ( 25.00 )  PSDog ( 25.00 )  Other ( 25.00 each )

MEMBERSHIP FEES: \_\_\_\_\_ CERTIFICATION FEES: \_\_\_\_\_

TOTAL: \_\_\_\_\_ Collected BY: \_\_\_\_\_ C/O # \_\_\_\_\_

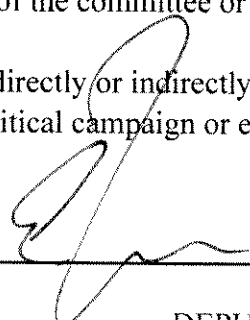
TO THE COUNTY AUDITOR  
AFFIDAVIT FOR MEMBERSHIP DUES

THE STATE OF TEXAS  
COUNTY OF HIDALGO

I, EDUARDO J. RIVERA, do hereby state that my membership in the  
NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION on behalf of Hidalgo  
County is necessary in the performance of my duties as an official/employee of Hidalgo County.  
I further state the following:

- 1.) My participation in the association or organization is for the betterment of County Government and the benefit of me as a County Official or employee;
- 2.) The association of organization is not affiliated with a labor organization;
- 3.) Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except for the providing of information for a member of the legislative committee at the request of the committee or member of the legislature; and
- 4.) Neither the association or organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

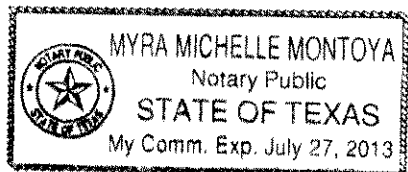
SIGNATURE: \_\_\_\_\_



TITLE: \_\_\_\_\_

DEPUTY SHERIFF

Before me Myra M. Montoya, a Notary Public, appeared, EDUARDO J. RIVERA and on his/hers oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.



Myra M. Montoya  
NOTARY PUBLIC IN AND FOR THE  
STATE OF TEXAS

AUTHORITY: LGC Sec. 113.064b

COUNTY AUDITOR'S FORM: SFA-CA-041



# THE NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION, INC.

379 C. R. 105, CARTHAGE, TEXAS 75633  
ATTN: Ronnie LaGrove, Treasurer

Phone: 1- 888- 289- 0070

## MEMBERSHIP APPLICATION AND RECEIPT

FEE: 1 or A \$30.00  
2 or 3 \$50.00

NEW  RENEWAL

Visit our Site  
[www.nndda.org](http://www.nndda.org)

NAME: (LAST) Rivera (FIRST) Eduardo (M.I.) J.

ADDRESS: 214 N. Oregon St. CITY: Edinburg

STATE: Texas ZIP: 78541 EMAIL: ERivera79@aol.com

DATE OF BIRTH: [REDACTED] SSN: [REDACTED] PUBLISHED phone NO: (956)-279-4311

WORK PHONE NUMBER: (956)-289-0454 HOME PHONE NO: ( )-( )-( )-( )-( )-( )

AGENCY: Hidalgo Co. Sheriff's Office ADDRESS: 711 El Cibola Rd.

CITY: Edinburg STATE: Texas ZIP: 78541

CANINE NAME: Bambix AGE: 5 BREED: \_\_\_\_\_

HOW LONG ON ACTIVE DUTY: \_\_\_\_\_ CANINE OWNED BY: \_\_\_\_\_

MY SIGNATURE BELOW CERTIFIES THAT THE ABOVE STATEMENT ARE TRUE AND CORRECT.

APPLICANT'S SIGNATURE: [Signature] DATE: 10-20-11

MEMEBERS IN GOOD STANDING NAME DEATH BENEFICIARY \_\_\_\_\_

CERTIFYING OFFICIAL USE ONLY BELOW MEMBERSHIP CATEGORIES CERTIFYING OFFICIAL USE ONLY BELOW  
( Check appropriate box below, MAKE CHECKS PAYABLE TO THE NNDDA)

- Active member dues \$30.00 annually, shall be full time paid law enforcement officer, retired officer, tenured officer, corrections officer local, state or federal. Check standards to see if you qualify prior to applying for membership.
- Cadaver Member \$30.00 annually, members in this category may only attend events in the cadaver field.
- Corporate members dues \$50.00 annually, shall be private industry companies and must send a copy of the license from appropriate state agencies, if required by the state where the firm has offices. DEA license for controlled substance required.
- Active associate members dues \$30.00 annually, shall be any non-law enforcement person whom is gainfully employed by a company that is a corporate member of this association. Reserve or part time officer with endorsement letter. Active military, DHS, or DOD with endorsement letter. Check standards to see if you qualify prior to applying for membership.
- Associate sponsor member dues \$50.00 annually, shall be any person or company desiring to be associated with the NNDDA

TYPE OF PAYMENT:  CHECK # \_\_\_\_\_  CASH  P. O. # \_\_\_\_\_

CERTIFICATION FEES:  Narcotics ( 25.00 )  PSDog ( 25.00 )  Other ( 25.00 each )

MEMBERSHIP FEES: \_\_\_\_\_ CERTIFICATION FEES: \_\_\_\_\_

TOTAL: \_\_\_\_\_ Collected BY: \_\_\_\_\_ C/O # \_\_\_\_\_

TO THE COUNTY AUDITOR  
AFFIDAVIT FOR MEMBERSHIP DUES

THE STATE OF TEXAS  
COUNTY OF HIDALGO

I, JAVIER SOLIS, do hereby state that my membership in the  
NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION on behalf of Hidalgo  
County is necessary in the performance of my duties as an official/employee of Hidalgo County.  
I further state the following:

- 1.) My participation in the association or organization is for the betterment of County Government and the benefit of me as a County Official or employee;
- 2.) The association of organization is not affiliated with a labor organization;
- 3.) Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except for the providing of information for a member of the legislative committee at the request of the committee or member of the legislature; and
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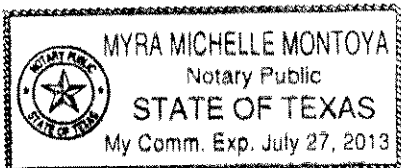
SIGNATURE: \_\_\_\_\_

*Javier Solis* #3612

TITLE: \_\_\_\_\_

DEPUTY SHERIFF

Before me Myra M. Montoya, a Notary Public, appeared, JAVIER SOLIS and on his/hers oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.



Myra M. Montoya  
NOTARY PUBLIC IN AND FOR THE  
STATE OF TEXAS

AUTHORITY: LGC Sec. 113.064b

COUNTY AUDITOR'S FORM: SFA-CA-041



# THE NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION, INC.

379 C. R. 105, CARTHAGE, TEXAS 75633  
ATTN: Ronnie LaGrone, Treasurer

Phone: 1- 888- 289- 0070

## MEMBERSHIP APPLICATION AND RECEIPT

FEE: 1 or A \$30.00  
2 or 3 \$50.00

NEW

RENEWAL

Visit our Site  
[www.nndda.org](http://www.nndda.org)

NAME: (LAST) Solis (FIRST) Javier (M.I.) Jr.

ADDRESS: 605 Mazatlan CITY: Mission

STATE: TX ZIP: 78572 EMAIL: j-dsolis@yahoo.com

DATE OF BIRTH: [REDACTED] SSN: [REDACTED] PUBLISHED phone NO: ( ) - N/A

WORK PHONE NUMBER: (956) - 383-8114 HOME PHONE NO: (956) - 222-9417

AGENCY: Hidalgo County Sheriff's Office ADDRESS: 711 E. El Cibolo Rd.

CITY: Edinburg STATE: TX ZIP: 78539

CANINE NAME: "Dick" AGE: 4yrs BREED: Belgian Malinois

HOW LONG ON ACTIVE DUTY: 2 1/2 yrs CANINE OWNED BY: Hidalgo County

MY SIGNATURE BELOW CERTIFIES THAT THE ABOVE STATEMENT ARE TRUE AND CORRECT.

APPLICANT'S SIGNATURE: [Signature] DATE: 10-20-11

MEMEBERS IN GOOD STANDING NAME DEATH BENEFICIARY \_\_\_\_\_

CERTIFYING OFFICIAL USE ONLY BELOW MEMBERSHIP CATEGORIES CERTIFYING OFFICIAL USE ONLY BELOW  
( Check appropriate box below, MAKE CHECKS PAYABLE TO THE NNDDA )

- Active member dues \$30.00 annually, shall be full time paid law enforcement officer, retired officer, tenured officer, corrections officer local, state or federal. Check standards to see if you qualify prior to applying for membership.
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- Associate sponsor member dues \$50.00 annually, shall be any person or company wishing to be associated with the NNDDA

TYPE OF PAYMENT:  CHECK # \_\_\_\_\_  CASH  P. O. # \_\_\_\_\_

CERTIFICATION FEES:  Narcotics ( 25.00 )  PSDog ( 25.00 )  Other ( 25.00 each )

MEMBERSHIP FEES: \_\_\_\_\_ CERTIFICATION FEES: \_\_\_\_\_

TOTAL: \_\_\_\_\_ Collected BY: \_\_\_\_\_ C/O # \_\_\_\_\_

TO THE COUNTY AUDITOR  
AFFIDAVIT FOR MEMBERSHIP DUES

THE STATE OF TEXAS  
COUNTY OF HIDALGO

I, JUAN MORENO, do hereby state that my membership in the  
NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION on behalf of Hidalgo  
County is necessary in the performance of my duties as an official/employee of Hidalgo County.  
I further state the following:

- 1.) My participation in the association or organization is for the betterment of County Government and the benefit of me as a County Official or employee;
- 2.) The association of organization is not affiliated with a labor organization;
- 3.) Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except for the providing of information for a member of the legislative committee at the request of the committee or member of the legislature; and
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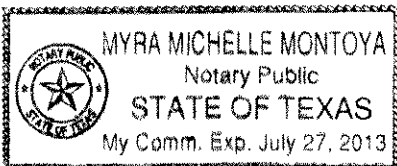
SIGNATURE: \_\_\_\_\_

*Juan Moreno*

TITLE: \_\_\_\_\_

DEPUTY SHERIFF

Before me Myra M. Montoya, a Notary Public, appeared, JUAN MORENO and on his/hers oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.



Myra M. Montoya  
NOTARY PUBLIC IN AND FOR THE  
STATE OF TEXAS

AUTHORITY: LGC Sec. 113.064b

COUNTY AUDITOR'S FORM: SFA-CA-041



# THE NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION, INC.

379 C. R. 105, CARTHAGE, TEXAS 75633  
ATTN: Ronnie LaGrone, Treasurer

Phone: 1- 888- 289- 0070

## MEMBERSHIP APPLICATION AND RECEIPT

FEE: 1 or A \$30.00  
2 or 3 \$50.00

NEW  RENEWAL

Visit our Site  
[www.nndda.org](http://www.nndda.org)

NAME: (LAST) Moreno (FIRST) Juan (M.I.) M

ADDRESS: 124 E. Tamarack CITY: McAllen

STATE: Texas ZIP: 78501 EMAIL: J-2142@hotmail.com

DATE OF BIRTH: [REDACTED] SSN: [REDACTED] PUBLISHED phone NO: ( ) - ( ) - ( )

WORK PHONE NUMBER: (956) - 383 - 8114 HOME PHONE NO: (956) - 867 - 2095

AGENCY: Hidalgo County S.O. ADDRESS: 711 E. El Cibola Rd.

CITY: Edinburg STATE: TX ZIP: 78541

CANINE NAME: Endy AGE: 3 BREED: German Shepard

HOW LONG ON ACTIVE DUTY: 1yr CANINE OWNED BY: Hidalgo County S.O.

MY SIGNATURE BELOW CERTIFIES THAT THE ABOVE STATEMENT ARE TRUE AND CORRECT.

APPLICANT'S SIGNATURE: Juan Moreno DATE: 10-19-11

MEMEBERS IN GOOD STANDING NAME DEATH BENEFICIARY Juan M Moreno Sr.

CERTIFYING OFFICIAL USE ONLY BELOW MEMBERSHIP CATEGORIES CERTIFYING OFFICIAL USE ONLY BELOW  
( Check appropriate box below, MAKE CHECKS PAYABLE TO THE NNDDA)

- Active member dues \$30.00 annually, shall be full time paid law enforcement officer, retired officer, tenured officer, corrections officer local, state or federal. Check standards to see if you qualify prior to applying for membership.
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- Corporate members dues \$50.00 annually, shall be private industry companies and must send a copy of the license from appropriate state agencies, if required by the state where the firm has offices. DEA license for controlled substance required.
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- Associate sponsor member dues \$50.00 annually, shall be any person or company desiring to be associated with the NNDDA

TYPE OF PAYMENT:  CHECK # \_\_\_\_\_  CASH  P. O. # \_\_\_\_\_

CERTIFICATION FEES:  Narcotics ( 25.00 )  PSDog ( 25.00 )  Other ( 25.00 each )

MEMBERSHIP FEES: \_\_\_\_\_ CERTIFICATION FEES: \_\_\_\_\_

TOTAL: \_\_\_\_\_ Collected BY: \_\_\_\_\_ C/O # \_\_\_\_\_

TO THE COUNTY AUDITOR  
AFFIDAVIT FOR MEMBERSHIP DUES

THE STATE OF TEXAS

COUNTY OF HIDALGO

I, JAIME GARCIA, do hereby state that my membership in the  
NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION on behalf of Hidalgo  
County is necessary in the performance of my duties as an official/employee of Hidalgo County.  
I further state the following:

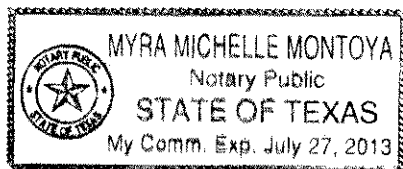
- 1.) My participation in the association or organization is for the betterment of County Government and the benefit of me as a County Official or employee;
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- 4.) Neither the association or organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: Jaime Garcia

TITLE: \_\_\_\_\_

DEPUTY SHERIFF

Before me Myra M Montoya, a Notary Public, appeared, JAIME GARCIA and on his/hers oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.



Myra M Montoya  
NOTARY PUBLIC IN AND FOR THE  
STATE OF TEXAS

AUTHORITY: LGC Sec. 113.064b

COUNTY AUDITOR'S FORM: SFA-CA-041



# THE NATIONAL NARCOTIC DETECTOR DOG ASSOCIATION, INC.

379 C. R. 105, CARTHAGE, TEXAS 75633  
ATTN: Ronnie LaGrone, Treasurer

Phone: 1- 888- 289- 0070

## MEMBERSHIP APPLICATION AND RECEIPT

FEE: 1 or A \$30.00  
2 or 3 \$50.00

NEW  RENEWAL

Visit our Site  
[www.nndda.org](http://www.nndda.org)

NAME: (LAST) Arceia (FIRST) Jaime (M.I.) Jo

ADDRESS: 711 El Cibolo Road CITY: Edinburg

STATE: Texas ZIP: 78541 EMAIL: \_\_\_\_\_

DATE OF BIRTH: [REDACTED] SSN: [REDACTED] PUBLISHED phone NO: (\_\_\_\_)-\_\_\_\_-\_\_\_\_

WORK PHONE NUMBER: (956)-383-8114 HOME PHONE NO: (956)-720-5154

AGENCY: Hidalgo County Sheriff's Office ADDRESS: 711 El Cibolo Rd.

CITY: Edinburg STATE: TX ZIP: 78541

CANINE NAME: "Cody" AGE: 3yrs BREED: Chaman Shepard

HOW LONG ON ACTIVE DUTY: 1yr CANINE OWNED BY: Hidalgo County Sheriff's Office

MY SIGNATURE BELOW CERTIFIES THAT THE ABOVE STATEMENT ARE TRUE AND CORRECT.

APPLICANT'S SIGNATURE: Jaime Arceia DATE: 10-19-11

MEMEBERS IN GOOD STANDING NAME DEATH BENEFICIARY Luisol Muniz

CERTIFYING OFFICIAL USE ONLY BELOW MEMBERSHIP CATEGORIES CERTIFYING OFFICIAL USE ONLY BELOW  
( Check appropriate box below, MAKE CHECKS PAYABLE TO THE NNDDA)

- Active member dues \$30.00 annually, shall be full time paid law enforcement officer, retired officer, tenured officer, corrections officer local, state or federal. Check standards to see if you qualify prior to applying for membership.
- Cadaver Member \$30.00 annually, members in this category may only attend events in the cadaver field.
- Corporate members dues \$50.00 annually, shall be private industry companies and must send a copy of the license from appropriate state agencies, if required by the state where the firm has offices. DEA license for controlled substance required.
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TYPE OF PAYMENT:  CHECK # \_\_\_\_\_  CASH  P. O. # \_\_\_\_\_

CERTIFICATION FEES:  Narcotics ( 25.00 )  PSDog ( 25.00 )  Other ( 25.00 each )

MEMBERSHIP FEES: \_\_\_\_\_ CERTIFICATION FEES: \_\_\_\_\_

TOTAL: \_\_\_\_\_ Collected BY: \_\_\_\_\_ C/O # \_\_\_\_\_

AI-29344

7. B.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted For:** Yvonne Ramon

**Submitted By:** Veronica Lopez, ELECTIONS DEPT.

**Department:** ELECTIONS DEPT.

---

**Information**

**CAPTION**

Elections Department:

Requesting approval to pay 2012 membership dues to the Texas Association of Elections Administrators (TAEA) for Yvonne Ramon in the amount of \$75.00, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor.

**BACKGROUND**

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**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-1100-414-00-130-001-0-810

**FUNDS AVAILABLE Y/N?:** Y/Pending **MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Funds will be available in obj. code 810 through transfer on 11/01/11(see AI # 29325).  
Refer to Req#204927

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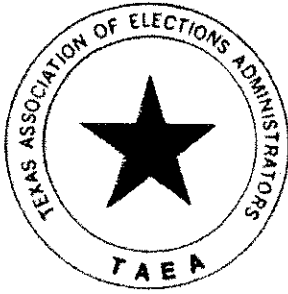
**Attachments**

TAEA Membership

TAEA backup

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/26/2011 02:41 PM
Roland Garcia	Rolando Garcia	10/27/2011 02:27 PM
Auditor's Office	Arcilia Duran	10/28/2011 11:14 AM
Purchasing Department	Angela Garcia	10/28/2011 03:53 PM
Form Started By: Veronica Lopez		Started On: 10/26/2011 02:17 PM
	Final Approval Date: 10/28/2011	



## TEXAS ASSOCIATION OF ELECTIONS ADMINISTRATORS 2012 MEMBERSHIP APPLICATION

President – Jacque Callanen  
 Vice President – Roger Ortiz  
 Treasurer – Lannie Noble  
 Secretary – John Oldham  
 Legislative Chair – Steve Raborn

The Texas Association of Election Administrators is a non-profit association whose financial records are open for inspection through the current Treasurer of the association. Our tax identification number is 74-2905522.

**ANNUAL DUES FOR THE YEAR 2012:** (Membership period is January 1 through December 31.)

PLEASE CHECK APPLICABLE CATEGORY:

Regular Members (Election Administrators only)	\$75.00	<input checked="" type="checkbox"/>
Associate Members (County Clerks & staff; Tax Assessor & staff; staff of Elections Administrators)	\$50.00	<input type="checkbox"/>
Members-At-Large (Representatives of corporations, institutions, associations, groups, etc.)	\$50.00	<input type="checkbox"/>

Please complete a separate form for each applicant with the following information:

NAME	Yvonne Ramon
COUNTY	Hidalgo
OFFICIAL TITLE	Elections Administrator
OFFICE ADDRESS	101 S. 10th Ave.
CITY, STATE, ZIP	Edinburg, Tx, 78539
PHONE	956-318-2570
FAX	956-393-2039
E-MAIL ADDRESS	yvonne.ramon@co.hidalgo.tx.us
WEB PAGE	

Please return a copy of this form and your check made payable to the Texas Association of Election Administrators (TAEA) to the following address:

Lannie Noble  
 Texas Association of Elections Administrators  
 PO Box 1597  
 Decatur, Texas 76234 (940)627-3656

# **Texas Association of Elections Administrators**

**Mid-Winter Conference**

**January 4-6, 2012**

**Sugar Land Marriott Town Square**

**Sugarland, Texas**

## **DRAFT AGENDA**

Revised 09/14/2011

### **Wednesday, January 4**

**3:30 PM – 5:00 PM Legislative Committee Meeting**

**5:00 PM – 6:00 PM Board Meeting & Final Conference Set-up**

**6:00 PM – 7:30 PM Welcome Reception**

### **Thursday, January 5**

**8:00 AM – 9:00 AM Registration/Breakfast/Exhibits area open**

**9:00 AM – 10:00 AM Business Session**

Call to Order Jacque Callanen, President

Invocation

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

Star Spangled Banner TBA

Welcome and Introduction John Oldham, Secretary

Welcome Address TBA

Recognition of New Members Roger Ortiz, Vice-President

Early-Bird Door Prize

Financial Report Lannie Noble, Treasurer

Old Business Jacque Callanen, President

1) Minutes of last meeting John Oldham, Secretary

2) Report on TAEA website

3) Report on 2013 Mid-Winter meeting

**10:00 AM – 10:30 AM Break/Visit Exhibits (Refreshments served)**

**10:30 AM – 12:00 PM Business Session**

Old Fashioned “Get to Know Your EA”

In Depth Introductions with some “War Stories” for the New EA

**12:00 PM – 1:30 PM Lunch (on your own)**

**1:30 PM – 3:00 PM Business Session**

New Business Jacque Callanen, President

1) Bylaws

2) 2013 Mid-Winter site selection

3) Preparing for the Primaries SOS Elections Division

**3:00 PM – 3:30 PM Break/Visit Exhibits (Refreshments served)**

**3:30 PM – 5:00 PM Business Session**

Case Study: Deputy Voter Registrar Class – ask 2 counties to present

Open Mike (Best practices, Q&A, etc.) Group Discussion

Door Prizes Roger Ortiz, Vice President

Adjourn Jacque Callanen, President

**7:00 PM – 9:30 PM Dinner Reception (at hotel) – ""**

**Friday, January 6 RED, WHITE & BLUE DAY**

(attendees encouraged to wear red, white, & blue /patriotic clothing)

**8:00 AM – 9:00 AM Breakfast/Exhibits area open**

**9:00 AM – 10:00 AM Business Session**

Call to order Jacque Callanen, President

MOVE act

Implementation of Voter ID

Round Table Groups

**10:00 AM – 10:30 AM Break/Visit Exhibits (Refreshments served)**

**10:30 AM – 12:00 PM Business Session**

Group Presentations

**12:00 PM – 1:30 PM Luncheon – hosted by TAEA**

**1:30 PM – 3:00 PM Business Session**

Challenges of SB 100

**3:00 PM – 3:30 PM Break/Visit Exhibits (Refreshments served)**

**3:30 PM – 5:00 PM Business Session**

Open Mike (Best practices, Q&A, etc.) Group Discussion

Door Prizes Roger Ortiz, Vice President

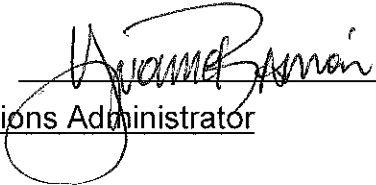
Adjourn Jacque Callanen, President

**TO THE COUNTY AUDITOR  
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES**

**THE STATE OF TEXAS  
COUNTY OF HIDALGO**

I, Yvonne Ramon, do hereby state that my membership in the Texas Association of Elections Administrator on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE:  DATE: 10/26/11  
TITLE: Elections Administrator

Before me Melanie Esparza a Notary Public, appeared Yvonne Ramon and on his/her oath depose and stated that the facts as set forth in the above affidavit to be true and correct in every respect.



  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT: LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES: LGC § 89.002

AI-29309

8. A.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Maria Medina, AUDITOR'S OFFICE

Department: AUDITOR'S OFFICE

---

Information

**CAPTION**

Monthly collection reports for September 2011.

<b>OFFICE</b>	<b>FEES &amp; COST</b>	<b>MONTH</b>
The Hon. Joel Quintanilla, Comm. Pct. 1, Delta Lake Park	\$ 608.00	September 2011
The Hon. Gilberto Alaniz, Constable Precinct No. 2	\$ 420.00	September 2011
The Hon. Eddie Guerra, Constable, Precinct No. 4	\$ 2,270.00	September 2011
Chief Deputy Constable Daniel Marichalar, Prct. No. 5	\$ 760.00	September 2011

**BACKGROUND**

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Attachments

report

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Merlen P. Munoz	10/25/2011 10:46 AM
Erika Zamora	Erika Zamora	10/27/2011 09:00 AM
Auditor's Office	Arcilia Duran	10/28/2011 09:03 AM
Form Started By: Maria Medina		Started On: 10/24/2011 04:18 PM
	Final Approval Date: 10/28/2011	

# COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

**HIDALGO COUNTY AUDITOR'S OFFICE**  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

October 24, 2011

The Honorable Ramon Garcia  
Hidalgo County Judge  
County Administration Building, 2nd Floor  
100 East Cano  
Edinburg, Texas 78539


Dear Judge Garcia:

Please include the attached Monthly Collection Report on the next Commissioners' Court Agenda:

<u>OFFICE</u>	<u>FEES &amp; COST</u>	<u>MONTH</u>
The Hon. Joel Quintanilla, Comm. Pct. 1, Delta Lake Park	\$ 608.00	September 2011
The Hon. Gilberto Alaniz, Constable Precinct No. 2	\$ 420.00	September 2011
The Hon. Eddie Guerra, Constable, Precinct No. 4	\$ 2,270.00	September 2011
Chief Deputy Constable Daniel Marichalar, Prct. No. 5	\$ 760.00	September 2011

Thank you for your consideration in this matter.

Sincerely,

  
Ray Eufrazio, CPA  
Hidalgo County Auditor

Attachments

## HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.  
JUDGE, 92<sup>ND</sup> D.C.

RODOLFO DELGADO  
JUDGE, 93<sup>RD</sup> D.C.

J. R. "BOBBY" FLORES  
JUDGE, 139<sup>TH</sup> D.C.

ROSE GUERRA REYNA  
JUDGE, 206<sup>TH</sup> D.C.

JUAN R. PARTIDA  
JUDGE, 275<sup>TH</sup> D.C.

MARIO E. RAMIREZ, JR.  
JUDGE, 332<sup>ND</sup> D.C.

NOE GONZALEZ  
JUDGE, 370<sup>TH</sup> D.C.  
OVERSEER

LETICIA LOPEZ  
JUDGE, 388<sup>TH</sup> D.C.

AIDA SALINAS FLORES  
JUDGE, 398<sup>TH</sup> D.C.

ISRAEL RAMON, JR.  
JUDGE, 430<sup>TH</sup> D.C.

JESSE CONTRERAS  
JUDGE, 449<sup>TH</sup> D.C.

**HIDALGO COUNTY, TEXAS**  
**DELTA LAKE PARK, PRECINCT 1**  
**MONTHLY REPORT FOR THE MONTH ENDING**  
**September 2011**

*PBC*

	DATE	BEGINNING RECEIPT NUMBER	ENDING RECEIPT NUMBER	TOTAL RECEIPTS ISSUED	TOTAL RECEIPT AMOUNT	COUNTY TREASURER			DEPOSIT SLIP NUMBER	
						DEPOSIT AMOUNT	DATE OF DEPOSIT	RECEIPT NUMBER		
1	9/1/2011	295823	295827	5	\$ 10.00	\$ 10.00	9/6/2011	149492	211	01988
2	9/2/2011	295828	295830	3	\$ 6.00	\$ 6.00	9/6/2011	149493	211	01989
3	9/3/2011	295831	295853	23	\$ 46.00	\$ 46.00	9/6/2011	149494	211	01990
4	9/4/2011	295854	295878	25	\$ 50.00	\$ 50.00	9/6/2011	149496	211	01991
5	9/5/2011				\$ -	\$ -			211	0
6	9/6/2011	295879	295883	5	\$ 10.00	\$ 10.00	9/9/2011	149656	211	01992
7	9/7/2011	295884	295885	2	\$ 4.00	\$ 4.00	9/9/2011	149657	211	01993
8	9/8/2011	295886	295891	6	\$ 12.00	\$ 12.00	9/12/2011	149658	211	01994
9	9/9/2011	295892	295895	4	\$ 8.00	\$ 8.00	9/12/2011	149659	211	01995
10	9/10/2011	295896	295908	13	\$ 26.00	\$ 26.00	9/12/2011	149660	211	01996
11	9/11/2011	295909	295950	42	\$ 84.00	\$ 84.00	9/12/2011	149663	211	01997
12	9/12/2011	295951	295954	4	\$ 8.00	\$ 8.00	9/16/2011	149790	211	01998
13	9/13/2011	295955	295959	5	\$ 10.00	\$ 10.00	9/16/2011	149791	211	02000
14	9/14/2011	295960	295961	2	\$ 4.00	\$ 4.00	9/16/2011	149792	211	02001
15	9/15/2011	295962	295962	1	\$ 2.00	\$ 2.00	9/20/2011	149868	211	02002
16	9/16/2011	295963	295966	4	\$ 8.00	\$ 8.00	9/20/2011	149870	211	02003
17	9/17/2011	295967	295982	16	\$ 32.00	\$ 32.00	9/20/2011	149871	211	02004
18	9/18/2011	295983	296030	48	\$ 96.00	\$ 96.00	9/20/2011	149872	211	02005
19	9/19/2011	296031	296034	4	\$ 8.00	\$ 8.00	9/23/2011	149964	211	02007
	9/20/2011	296035	296037	3	\$ 6.00	\$ 6.00	9/23/2011	149965	211	02008
	9/21/2011	296038	296042	5	\$ 10.00	\$ 10.00	9/23/2011	149966	211	02009
22	9/22/2011	296043	296046	4	\$ 8.00	\$ 8.00	9/26/2011	149997	211	02010
23	9/23/2011	296047	296051	5	\$ 10.00	\$ 10.00	9/26/2011	149998	211	02011
24	9/24/2011	296052	296079	28	\$ 56.00	\$ 56.00	9/26/2011	149999	211	02012
25	9/25/2011	296080	296118	39	\$ 78.00	\$ 78.00	9/26/2011	150000	211	02013
26	9/26/2011	296119	296121	3	\$ 6.00	\$ 6.00	9/29/2011	150263	211	02014
27	9/27/2011				\$ -	\$ -			211	0
28	9/28/2011	296122	296122	1	\$ 2.00	\$ 2.00	9/29/2011	150264	211	02015
29	9/29/2011				\$ -	\$ -			211	0
30	9/30/2011	296123	296126	4	\$ 8.00	\$ 8.00	10/3/2011	150265	211	02016
31										
				304	\$ 608.00	\$608.00				

TOTAL RECEIPTS AND FUNDS COLLECTED:

^

304 x \$2.00

\$ 608.00

TOTAL AMOUNT DUE TO GENERAL FUND-----1100-347-40-121-000-0-000-----		\$ 608.00
LESS:	TOTAL AMOUNTS REMITTED TO GENERAL FUND-----	\$ 608.00
	TOTAL FUNDS DUE TO THE COUNTY TREASURER-----	\$ -

133

PREPARED BY: Thelma L. Carter

DATE: 10/7/11

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

HIDALGO COUNTY AUDITOR'S OFFICE

APPROVED BY: Bme YA

DATE: 10/18/11 10/19/11

10/7/2011  
DATE

JOEL QUINTANILLA  
COMMISSIONER PRCT NO. 1

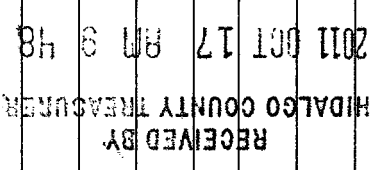
THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH.

X1

# CONSTABLE GILBERTO ALANIZ MONTHLY REPORT

For the Month Ending Sep-11

*gbc*

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE		Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
					OUT OF COUNTY (OC)	IN-COUNTY (IC)							
1-Sep	Maxum Indemnity Co.	Rosalva Rico	9010	4:11CV-2963	Summons		X		X			1494774	\$70.00
22-Sep	Federal Home Loan Mortgage	Ana Alvarez	9011	C-1220-11-21	Civil Claims Citation		X					149971	\$70.00
23-Sep	The State Of Texas	Robert Cruz Hamdan	9012	8070	Small Claims Citation		X					149971	\$70.00
26-Sep	Julie Munoz	Eddie Munoz & Jessica De Leon	9013	ESC11034	Small Claims Citation(x2)		X					150198	\$140.00
29-Sep	Federal Home Loan Mortgage	Monica Lopez and or all occupants	9014	C-1230-11-21	FED		X					150198	\$70.00
													
												AP X8	
												\$420.00	
												\$420.00	



This report has been personally reviewed by *Alberto Alaniz* to be true and correct to the best of my knowledge.

Approved by: \_\_\_\_\_

Constable, Precinct 2

Prepared by: \_\_\_\_\_

*Sandy Ariza*

HIDALGO COUNTY AUDITOR'S OFFICE

APPROVED BY: DAVE

DATE: 10/17/11

*RECEIVED*

*10/17/11*

**CONSTABLE, PCT. 4 EDDIE GUERRA MONTHLY REPORT**  
**For the Month Ending SEPTEMBER 2011**

RECEIVED  
 SEPTEMBER 11 2011  
 11:07 - 3:41 P.M. 9-55

DATE	PLAINTIFFS NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE		Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	
					OUT OF COUNTY (OC)	IN-COUNTY (IC)							
2/2011	ALEJANDRA GARCIA	DANIEL ALANIZ	9582-4	2011NSC000014	CITATION (I)		X					149480	\$70.00
3/2011	ROBERT UMBERGER & MARCIA	WENDELL WOLFE	9583-4	CL-10-3267-F	WRIT OF GARNISHMENT(I)		X	X				149596	\$80.00
9/2011	SUPERIOR ALARMS	ALEJANDRO TSCANO	9584-4	C476-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	ANGIE GARCIA	9585-4	C477-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	BRIANDA GUERRERO	9586-4	C478-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	MARTIN NINO DBA BUDGET AL	9587-4	C479-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	CINDY GARZA	9588-4	C480-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	DALIA RAMIREZ	9589-4	C481-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	FRANK FLORES DBA DOCTORS	9590-4	C482-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	DOLORES OR HERBERTO QUIR	9591-4	C483-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	DR STURDIVANT C/O GRACIE S	9592-4	C175-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	LERIAN SOTO	9593-4	C484-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	EMILIO VELA	9594-4	C485-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	FRANCISCO JIMENEZ	9595-4	C486-11-2	CITATION (I)		X					149821	\$70.00
9/2011	SUPERIOR ALARMS	JOSE S. PERALES	9596-4	C487-11-2	CITATION (I)		X					149821	\$70.00



This report has been personally reviewed by me and I certify to be true and correct to the best of my knowledge.

Approved by: [Signature] Constable, Precinct 4  
 Prepared by: Nancy Pora

HIDALGO COUNTY AUDITOR'S OFFICE

APPROVED BY: [Signature]  
 DATE: 10/11/11

**CONSTABLE, PCT. 4 EDDIE GUERRA MONTHLY REPORT**  
**For the Month Ending SEPTEMBER 2011**

DATE	PLAINTIFFS NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE		Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	
					OUT OF COUNTY (OC)	IN-COUNTY (IC)							
19/2011	SUPERIOR ALARMS	LA INSPIRACION ADULT DAYC	9597-4	C510-11-2	△		X					149821	△ \$70.00
19/2011	SUPERIOR ALARMS	LETICIA CANTU OR OLGA LOPEZ	9598-4	C511-11-2	△		X					149821	△ \$70.00
19/2011	SUPERIOR ALARMS	MARIA E. CRUZ	9599-4	C512-11-2	△		X					149821	△ \$70.00
19/2011	SUPERIOR ALARMS	NORA GARZA	9600-4	C513-11-2	△		X					149821	△ \$70.00
19/2011	SUPERIOR ALARMS	SHIELA RODRIGUEZ	9601-4	C514-11-2	△		X					149821	△ \$70.00
19/2011	SUPERIOR ALARMS	ALMA LIRA	9602-4	C517-11-2	△		X					149821	△ \$70.00
19/2011	SUPERIOR ALARMS	ADRIAN YBARRA	9603-4	C515-11-2	△		X					149821	△ \$70.00
19/2011	SUPERIOR ALARMS	ANAISA RAMIREZ	9604-4	C518-11-2	△		X					149821	△ \$70.00
19/2011	SUPERIOR ALARMS	JAVIER RAMIREZ	9605-4	C520-11-2	△		X					149821	△ \$70.00
19/2011	SUPERIOR ALARMS	WANG'S AUTO SALES	9606-4	C521-11-2	△		X					149821	△ \$70.00
20/2011	GLENDIA KNEBLICK	DAVID FAIR, ALL VALLEY HOME	9607-4	C-48255285-11	△		X		X			149830	△ \$210.00
23/2011	TIDEWATER FINANCE CO.	MELISSA GONZALEZ & RICARD	9608-4	CL-11-0165-E	△		X			X		149936	△ \$80.00
26/2011	INLAND WESTERN MCALLEN T	TIDE PAN FINE BAKERY, LTD	9609-4	C-2887-09-A	△		X			X		149967	△ \$140.00
30/2011	GE CAPITAL COMERCIAL, INC	BANK OF AMERICA N.S AUSTIN	9610-4	11-0037-CC4	△		X			X		150144	80.00



This report has been personally reviewed by me and, where I certify to be true and correct to the best of my knowledge.

Approved by: \_\_\_\_\_

Constable, Precinct 4

Prepared by: Nancy Jane

21270.00  
 423

**CONSTABLE EDUARDO BAZAN MONTHLY REPORT**  
**For the Month Ending SEPTEMBER 30, 2011**

Sep-11

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE		Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	FEES DUE TO COUNTY
					OUT OF COUNTY (OC)	IN-COUNTY (IC)							
9/08/11	QUICK BUILD HOMES	BILLY JO SALAZAR	8740	CC11-282	✓	✓	XXX XXXXX					149618	70
9/12/2011	SENON MOYA	TASHA RODRIGUEZ & LASHAN	8741	FED11-398	✓	✓	XXX XXXXX					149654	140
9/12/2011	LONE STAR NATIONAL BANK	BAUTISTA CONSTRUCTION	8742	FED11-377	✓	✓	XXX XXXXX					149654	\$200.00
9/23/2011	OLD DOMINION FREIGHT	DANNY VASQUEZ	8743	CV12C0054244	✓	✓	XXX XXXXX					149958	\$70.00
9/27/2011	CASA MESSINA	LUIS SALAZAR	8744	FED11-400	✓	✓	XXX XXXXX					150006	\$70.00
9/27/2011	CASA MESSINA	JUAN SILYA	8745	FED11-399	✓	✓	XXX XXXXX					150006	70
9/29/2011	JULIO MARTINEZ	ALMA RABADAN	8746	FED11-402	✓	✓	XXX XXXXX					150160	\$70.00
9/30/2011	KAM LEVERAGED GROWTH	MARIA G GARCIA	8747	FED11-403	✓	✓	XXX XXXXX					150160	\$70.00
												Total	\$760.00
												Subtotal	\$760.00

*Handwritten initials: PJC*



*This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.*

Approved by: DANIEL MARICHALAR Constable, Precinct 5  
 Prepared by: ROXANN ELIZONDO

HIDALGO COUNTY AUDITOR'S OFFICE  
 APPROVED BY: [Signature]  
 DATE: 10/11/11

*Handwritten mark: X*

AI-29324

9. A.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Griselda Salazar, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

Various County Departments:  
Authorization to deactivate cell phones through the County's membership/paticipation with awarded vendor VERIZON WIRELESS for the following:

Department:	Description:	Employee Name:	Employee Number:	Cell Phone Number:
Info. Tech.	Cell Phone	Renan Ramirez	50229	956-457-0792
Justice Court	Data Card	Carlos Perez	103098	956-587-2833
Const.Pct.3	Cell Phone	Ruben Salinas	114596	956-457-5578
Const.Pct.3	Cell Phone	Rodolfo Trevino	182052	956-457-5164
Const.Pct.3	Cell Phone	Miguel Zamora	024821	956-457-5221
Comm.Pct.4	Cell Phone	Jorge L. Pena	065405	956-587-2931
Comm.Pct.4	Cell Phone	Jimmy D. Anthony	170976	956-467-2617

BACKGROUND

Fiscal Impact

FISCAL YEAR:	ACCT. #:
FUNDS AVAILABLE Y/N?:	MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No fiscal impact. Services are being deactivated.

Attachments

Request Forms

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/25/2011 04:42 PM
Erika Zamora	Erika Zamora	10/28/2011 11:17 AM
Auditor's Office	Arcilia Duran	10/28/2011 01:43 PM
Form Started By: Griselda Salazar		Started On: 10/25/2011 04:23 PM
	Final Approval Date: 10/28/2011	

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input checked="" type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Keran Ramirez</u> Employee ID# <u>50229</u> Signature:		
Department: <u>I.T.</u> Dept# <u>200</u>		
Quantity: <u>1 956-457-0192</u>		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664		
Requisition Total: _____ <b>PP. Requisition Number: <u>048087</u></b>		
<b>STIPEND</b>		
(1) Employee: _____ Employee ID# _____ Signature: _____		
Department: _____ Dept# _____		
Quantity: _____		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532		
Total: _____		
(2) Elected Official/Department Head Authorization for Request:		
Signature	<u>Renan Ramirez</u> Print Name	<u>10/20/11</u> Date
(3) Executive Office Authorization (Commissioner's Court Departments Only):		
Signature	<u>Valde Guerra</u> Print Name	<u>10/25/11</u> Date
(4) IT DEPARTMENT ONLY:		
Service Type Codes: <u>Inactivate 956-457-0192</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 11/11/11  
 Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/pub/irs-notice/201115400.html> EXAMPLE 2  
 Revised 03-09-2011

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input checked="" type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input checked="" type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Carlos Perez</u> Employee ID# <u>103098</u> Signature:		
Department: <u>Justice Court 21</u> Dept#: _____		
Quantity: <u>1</u> <u>587-2833</u>		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ 532		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ 619/664		
Requisition Total: _____ P.O. Number: <u>648086</u>		
<b>STIPEND</b>		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept#: _____		
Quantity: _____		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ 532		
Total: _____		
<b>(2) Elected Official/ Department Head Authorization for Request:</b>		
_____ Signature	<u>Ramon Ramirez</u> Print Name	<u>10/24/11</u> Date
<b>(3) Executive Office Authorization (Commissioner's Court Departments Only):</b>		
_____ Signature	<u>Valde Guerra</u> Print Name	<u>10/25/11</u> Date
<b>(4) IT DEPARTMENT ONLY:</b>		
Service Type Codes: <u>Deactivate 920-587-2833</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 11/1/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/irs/faq/article/0,as167154,00.html> EXAMPLE 2

# WIRELESS DEVICE REQUEST FORM W.2011.2

<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input checked="" type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Ruben Salinas</u>		Employee ID# <u>114546</u> Signature: <u>[Signature]</u>
Department: <u>Coronable Pct. 3</u> Dept#: <u>273</u>		
Quantity: <u>1</u> <u>956-457-5578</u>		
Service: \$ <u>28.52</u> /mo (x) <u>1</u> months = <u>28.52</u>		Account: <u>1-100-421-00-273-001-0532</u>
Service: \$ <u>    </u> /mo (x) <u>    </u> months = <u>    </u>		Account: <u>    </u> -619/664
Requisition Total: <u>    </u>		Requisition Number: <u>PO# 654908</u>
<b>STIPEND</b>		
(1) Employee: <u>    </u>		Employee ID# <u>    </u> Signature: <u>    </u>
Department: <u>    </u> Dept#: <u>    </u>		
Quantity: <u>    </u>		
Service: \$ <u>    </u> /mo (x) <u>    </u> months = <u>    </u>		Account: <u>    </u> -532
Total: <u>    </u>		
(2) Elected Official/Department Head Authorization for Request: <u>[Signature]</u> <b>Lazaro Gallardo, Jr.</b>		
<u>[Signature]</u>	<u>Horald Sanchez</u>	<u>10-19-11</u>
Signature	Print Name	Date
(3) Executive Office Authorization (Commissioner's Court Departments Only):		
<u>    </u>	<u>    </u>	<u>    </u>
Signature	Print Name	Date
(4) IT DEPARTMENT ONLY:		
Service Type Codes: <u>Deactivate 956-457-5578</u>		

Commissioner's Court Action:



Commissioner's Court Date: 11/1/11

Approved Date:     

Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/sig/article0,,id=167154,00.html>, EXAMPLE 2.

# WIRELESS DEVICE REQUEST FORM W.2011.2

<b>WIRELESS DEVICE REQUEST</b>		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input checked="" type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Rodolfo Trevino</u> Employee ID# <u>192052</u> Signature: 		
Department: <u>Constable Pt 3</u> Dept#: <u>243</u>		
Quantity: <u>1 950-457-5164</u>		
Service: \$ <u>28.52</u> /mo (x) <u>1</u> months = <u>28.52</u> Account: <u>1-1100-421-00-243-001-0</u> -532		
Service: \$____/mo (x) ____ months = ____ Account: _____ -619/664		
Requisition Total: _____ Requisition Number: <u>PW 654908</u>		
<b>STIPEND</b>		
(1) Employee: _____ Employee ID# _____ Signature: _____		
Department: _____ Dept#: _____		
Quantity: _____		
Service: \$____/mo (x) ____ months = ____ Account: _____ -532		
Total: _____		
<b>(2) Elected Official/Department Head Authorization for Request:</b>		
<b>Lazaro Gallardo, Jr.</b>		
<u>Heraldo Sanchez</u> Signature	<u>Heraldo Sanchez</u> Print Name	<u>10-19-11</u> Date
<b>(3) Executive Office Authorization (Commissioner's Court Departments Only):</b>		
_____ Signature	_____ Print Name	_____ Date
<b>(4) IT DEPARTMENT ONLY:</b>		
Service Type Codes: <u>Deactivate 950-457-5164</u> 		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 11/1/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govtfsig/article0,,id=167154,00.html>, EXAMPLE 2.

# WIRELESS DEVICE REQUEST FORM W.2011.2

<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input checked="" type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Michael Zamora</u> Employee ID# <u>084821</u> Signature: <u>Mis. Zamora</u>		
Department: <u>Constable Pct 3</u> Dept#: <u>293</u>		
Quantity: <u>1</u> <u>950-457-5221</u>		
Service: \$ <u>28.52</u> /mo (x) <u>1</u> months = <u>28.52</u> Account: <u>1-1100-421-00-293-001-0-532</u>		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664		
Requisition Total: _____ Requisition Number: <u>PO# 654908</u>		
<b>STIPEND</b>		
(1) Employee: _____ Employee ID# _____ Signature: _____		
Department: _____ Dept#: _____		
Quantity: _____		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532		
Total: _____		
(2) Elected Official/Department Head Authorization for Request:		
<u>Heraldo Sanchez</u> Signature	<b>Lazaro Gallardo, Jr.</b> <u>Heraldo Sanchez</u> Print Name	<u>10-18-11</u> Date
(3) Executive Office Authorization (Commissioner's Court Departments Only):		
Signature	Print Name	Date
(4) IT DEPARTMENT ONLY:		
Service Type Codes: <u>Deactivate 950-457-5221</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 11/1/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov.gov/irsig/article0,,id=167154,00.html> EXAMPLE 2.



# WIRELESS DEVICE REQUEST FORM W.2011.2

### TYPE OF REQUEST

**County Owned Wireless Device:**

- Office Use *or*  Individual
- Name Change
- Equipment Change
- Plan Change
- Delete Service

**Wireless Data Device:**

- Data Card
- Blackberry
- Other:

**Stipend:**

- Cellular Telephone \$50/mo
- Data Pad \$25/mo

### COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: George Luis Pena Employee ID# 065405 Signature: George Luis PenaDepartment: PCT# 4 Dept#: 124Quantity: one - 956-587-2931

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -619/664

Requisition Total: \_\_\_\_\_ P.O. # \_\_\_\_\_ Requisition Number: 651282

### STIPEND

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_

Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Total: \_\_\_\_\_

**(2) Elected Official/Department Head Authorization for Request:**

Joseph Palacios      JOSEPH PALACIOS      10/24/11  
 Signature                      Print Name                      Date

**(3) Executive Office Authorization (Commissioner's Court Departments Only):**

\_\_\_\_\_  
 Signature                      Print Name                      Date

**(4) IT DEPARTMENT ONLY:**Service Type Codes: Deactivate 956-587-2931Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 11/11/11 Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html>, EXAMPLE 2.



# WIRELESS DEVICE REQUEST FORM W.2011.2

### TYPE OF REQUEST

**County Owned Wireless Device:**

- Office Use or  Individual
- Name Change
- Equipment Change
- Plan Change
- Delete Service

**Wireless Data Device:**

- Data Card
- Blackberry
- Other:

**Stipend:**

- Cellular Telephone \$50/mo
- Data Pad \$25/mo

### COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Jimmy Dale Anthony Employee ID# 170976 Signature: [Signature]

Department: Pct # 4 Dept#: 124

Quantity: one - 956-467-2617

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -619/664

Requisition Total: \_\_\_\_\_ Requisition Number: P.O. 651282

### STIPEND

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_

Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Total: \_\_\_\_\_

### (2) Elected Official/Department Head Authorization for Request:

[Signature] JOSEPH PALACIOS 10/24/11  
 Signature Print Name Date

### (3) Executive Office Authorization (Commissioner's Court Departments Only):

\_\_\_\_\_  
 Signature Print Name Date

### (4) IT DEPARTMENT ONLY:

Service Type Codes: Deactivate 956-467-2617 [Signature]

Commissioner's Court Action:

Commissioner's Court Date: 11/11/11

Approved Date: \_\_\_\_\_

Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/ftslg/article/0,,id=167154,00.html>, EXAMPLE 2.

AI-29365

10. A.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted By: Ovidio Gonzalez, PURCHASING DEPT.

Department: PURCHASING DEPT.

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Information

CAPTION

Approval for Comdata Corporation/Transmontaigne Product Services, Inc. to add additional fuel card(s) and/or driver(s) for: Department of Budget and Management.

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-2202-419-50-115-065-0-626

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds as of 10/27/11.

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Attachments

Fuel Card Request Form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	10/26/2011 04:56 PM
Olga Garza	Olga Garza	10/27/2011 10:39 AM
Auditor's Office	Arcilia Duran	10/28/2011 11:15 AM
Form Started By: Ovidio Gonzalez		Started On: 10/26/2011 04:42 PM
	Final Approval Date: 10/28/2011	

**FUEL CREDIT CARD REQUEST FORM**

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

- Add Vehicle Card     
  Add Driver Pin     
  Delete/ Cancel Card     
  Delete/Cancel Driver

<b>Department:</b>	DBM- Worker's Comp		
<b>Billing Address:</b>	2818 S. Bus. 281		
<b>Fuel Card Manager:</b>	Angela Garcia		
	This person can not have use of the fuel card		
<b>Phone Number:</b>	956-292-7025	<b>County Email:</b>	Angela.garcia@co.hidalgo.tx.us
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	F2202-419-50-115-065-0-626		
<b>Requested By:</b>	Sign & Print Elected/Official Supervisor/Director		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	Asset Number <small>(N/A = Non-vehicle)</small>	<i>Purchasing Dept. Use Only</i>  Card Number
111-8689	2011 F-150 white	1FTEX1CM2BFB05497	54292	
111-8690	2011 F-150 white	1FTEX1CM4BFB05498	54293	

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <small>(6 digits)</small>	<i>DBM Use Only</i> License Verification	<i>Purchasing Dept. Use Only</i> Training Date & Signed Fuel Policy
Adolfo Trevino	01/01/53	125113		
Ricardo Olivarez	10/06/61	007234		
Jose Jackson	4/22/61	014702		

AI-29368

10. B.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted For:** Marty Salazar

**Submitted By:** Moises Salazar, PURCHASING DEPT.

**Department:** PURCHASING DEPT.

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**Information**

**CAPTION**

1. Requesting approval of Change Order No. 1 for reduction of proposed pipe not used and half of temporary asphalt resulting in a project amount reduction of (\$42,081.00) in connection to project: Hidalgo County Precinct No. 2 -LJ Lateral Drainage Improvements Phase II Project (Contract No. C-10-360-12-13), awarded to OG Construction Co. Inc., with authority for County Judge or Court Member to execute document.
2. Acceptance and approval of Certificate of Completion for the project Hidalgo County Precinct No. 2 -"LJ Lateral Drainage Improvements Phase II" project (Contract No. C-10-360-12-13) as certified by project engineer, Raul E. Sesin, P. E., Hidalgo County Planning Department.
3. Requesting approval for Payment Application No. 3 -Retainage Release in the amount of \$12,961.20 from OG Construction Co. Inc., awarded contractor for Hidalgo County Precinct No. 2 -"LJ Lateral Drainage Improvements Phase II" project (Contract No. C-10-360-12-13) as certified for payment by project engineer, Raul E. Sesin, P.E. with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor

**BACKGROUND**

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**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-1342-431-00-122-038-0-733

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

PO#654365

**FISCAL YEAR:** 1

**ACCT. #:** 1-1342-206-00-000-002-0-000

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

retainage payable available \$12,961.20 as of 10/28/11.

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**Attachments**

Change Order No. 1 -LJ Lateral Ph 2 -C-10-360-12-13

Pymt Appl 3 (Retainage Release) -C-10-360-12-13

Certificate of Substantial Completion

**Form Review**

Inbox

Reviewed By

Date

Purchasing Department

Marty Salazar

10/28/2011 09:28 AM

Budget & Management

Merlen P. Munoz

10/28/2011 09:49 AM

Roland Garcia

Rolando Garcia

10/28/2011 11:13 AM

Auditor's Office

Arcilia Duran

10/28/2011 02:58 PM

Form Started By: Moises Salazar

Started On: 10/26/2011

Final Approval Date: 10/28/2011

CHANGE ORDER NUMBER ONE (1)

Project: **LJ LATERAL PHASE 2 – ALAMO ROAD CROSSING DRAINAGE IMPROVEMENTS PROJECT**

DATE OF ISSUANCE: 10/25/2011 EFFECTIVE DATE: 10/18/2011

OWNER: Hidalgo County Precinct No. 2  
OWNER'S CONTRACT NO: C-10-360-12-13

CONTRACTOR: O.G. Construction Co., LLC  
4021 N. Closner Blvd.  
Edinburg, Texas 78541

ENGINEER: Raul E. Sesin, PE  
Planning Administrator  
Hidalgo County Planning Department  
1304 South 25th Street  
Edinburg, Texas 78539

You are directed to make the following changes in the Contract Documents.

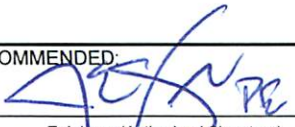
- Reason for Change Order:
1. Design was modified and the proposed pipe was not used due to the County excavating the ditch.
  2. Only used half of the Temporary Asphalt Section
  - 3.
  - 4.
  - 5.
  - 6.

- Description:
1. Temporary Asphalt Section (\$8,000.00) – CREDIT \$4,000.00
  2. 337 feet of 48" RJ -RCP CL III (Unit Price \$70.00)
  3. 337 feet of 12" Gravel Bedding for 48" RCP & 5' x 2' Box (Unit Price \$38.00)
  4. 337 feet of Trench Protection (Unit Price \$5.00)
  - 5.
  - 6.

Attachments:

CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:	
Original Contract Price		Original Contract Time for	
\$	171,693.00	Substantial Completion:	120 <small>calendar days or dates</small>
Net Changes from previous Change Order		Net Change from previous Change Orders	
\$	-		0 <small>calendar days</small>
Contract Price prior to this Change Order		Contract Time prior to this Change Order	
\$	171,693.00	Substantial Completion:	120 <small>calendar days or dates</small>
Net Increase(decrease) of this Change Order		Net Increase(decrease) of this Change Order	
\$	(42,081.00)		0 <small>calendar days</small>
Contract Price with all approved Change Orders	Net % increase(decrease)from original contract price.	Contract Time with all approved Change Orders	
\$	-24.51%	Substantial Completion:	120 <small>calendar days or dates</small>
\$	129,612.00		

RECOMMENDED:

By:   
Engineer (Authorized Signature)

Date: 10/25/11

APPROVED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By:   
Contractor (Authorized Signature)

Date: 10/25/11

Estimate Quantity Update Worksheet

Date: 30-Sep-11

Colonia:  
 Roadway: ALAMO ROAD  
 Control:  
 Project No: 2010-380-11-24-MSS  
 County: HIDALGO  
 Est. No: 2

Contractor: O.G. CONSTRUCTION CO., LLC  
 Contract Price: \$171,893.00  
 Work Done this Mo.: \$0.00  
 % Complete: 75.49%

Date Began: 4/14/2011  
 Contract Time: 120  
 Time Charged: 120  
 % Time Used: 100.00%

Work Type: DRAINAGE

Limits:  
 From: 27-Jul-11  
 To: 31-Aug-11

ITEM NO.	DESCRIPTION	UNIT	PROJECT QTY	Unit Price	FIRST MONTH				SECOND MONTH			THIRD MONTH			BALANCE TO FINISH			
					Project Amount	MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)	MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)	MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)	Quantity to Date			
<b>(901) ADMINISTRATIVE</b>																		
<b>(902) PRELIMINARY ENGINEERING</b>																		
<b>(903) CONSTRUCTION ENGINEERING</b>																		
<b>(904) RIGHT-OF-WAY</b>																		
<b>BASE BID</b>																		
1	5' X 4' REINFORCED CONCRETE BOX	LF	224.000	\$150.00	\$33,600.00	224.000	224.000	\$33,600.00		0	\$0.00		0	0.00	\$0.00			
2	TYPE "C" INLET	EA	2.000	\$3,000.00	\$6,000.00	2.000	2.000	\$6,000.00		0	\$0.00		0	0.00	\$0.00			
3	TRAFFIC CONTROL PLAN	LS	1.000	\$1,500.00	\$1,500.00	1.000	1.000	\$1,500.00		0	\$0.00		0	0.00	\$0.00			
4	12" GRAVEL BEDDING FOR 5' X 4' RCB PER PLAN	LF	224.000	\$8.00	\$1,792.00	224.000	224.000	\$1,792.00		0	\$0.00		0	0.00	\$0.00			
5	CEMENT STABILIZED BACKFILL AS PER PLAN	LF	224.000	\$25.00	\$5,600.00	224.000	224.000	\$5,600.00		0	\$0.00		0	0.00	\$0.00			
6	TEMPORARY ASPHALT SECTION	LS	1.000	\$8,000.00	\$8,000.00	0.500	0.500	\$4,000.00		0	\$0.00		0	0.00	\$4,000.00			
7	TRENCH PROTECTION	LF	224.000	\$10.00	\$2,240.00	224.000	224.000	\$2,240.00		0	\$0.00		0	0.00	\$0.00			
8	3-1/2" HMAC TYPE "D" W/ PRIME COAT	SY	67.000	\$32.00	\$2,144.00	67.000	67.000	\$2,144.00		0	\$0.00		0	0.00	\$0.00			
9	13" FLEXBASE	SY	67.000	\$22.00	\$1,474.00	67.000	67.000	\$1,474.00		0	\$0.00		0	0.00	\$0.00			
10	4" YELLOW CENTER LINE, 4" WHITE EDGE LINE	LS	1.000	\$1,000.00	\$1,000.00	1.000	1.000	\$1,000.00		0	\$0.00		0	0.00	\$0.00			
11	1-1/2" PLANING OF EXISTING ASPHALT SECTION	SY	156.000	\$30.00	\$4,680.00	156.000	156.000	\$4,680.00		0	\$0.00		0	0.00	\$0.00			
<b>ALTERNATE #1 BID</b>																		
1	48" RJ-RCP CL III	EA	88.000	\$110.00	\$9,680.00	80.000	80.000	\$8,800.00	8.000	88.000	\$880.00		0	0.00	\$0.00			
2	GATE STRUCTURE AND APPUTANCES	EA	1.000	\$7,500.00	\$7,500.00	0.000	0	\$0.00	1.000	1.000	\$7,500.00		0	0.00	\$0.00			
3	12" GRAVEL BEDDING FOR 48" RCP	EA	88.000	\$38.00	\$3,344.00	80.000	80.000	\$3,040.00	8.000	88.000	\$304.00		0	0.00	\$0.00			
4	TRENCH PROTECTION	LF	88.000	\$10.00	\$880.00	80.000	80.000	\$800.00	8.000	88.000	\$80.00		0	0.00	\$0.00			
5	REMOVE & REPLACE EXISTING IRRIGATION LINE	LF	40.000	\$95.00	\$3,800.00	40.000	40.000	\$3,800.00		0	\$0.00		0	0.00	\$0.00			
<b>ALTERNATE #2 BID</b>																		
1	48" RJ-RCP CL III	LF	513.000	\$70.00	\$35,910.00	176.000	176.000	\$12,320.00		0	\$0.00		0	0.00	\$23,590.00			
2	30" RJ-RCP CL III	LF	30.000	\$40.00	\$1,200.00	30.000	30.000	\$1,200.00		0	\$0.00		0	0.00	\$0.00			
3	5' X 2' REINFORCED CONCRETE BOX (14' - 16')	LF	30.000	\$200.00	\$6,000.00	30.000	30.000	\$6,000.00		0	\$0.00		0	0.00	\$0.00			
4	JUNCTION BOX FOR 5' X 2' RCB	EA	2.000	\$6,000.00	\$12,000.00	2.000	2.000	\$12,000.00		0	\$0.00		0	0.00	\$0.00			
5	12" GRAVEL BEDDING FOR 48" RCP & 5' X 2' BOX	LF	543.000	\$38.00	\$20,634.00	208.000	208.000	\$7,828.00		0	\$0.00		0	0.00	\$12,806.00			
6	TRENCH PROTECTION	LF	543.000	\$5.00	\$2,715.00	208.000	208.000	\$1,030.00		0	\$0.00		0	0.00	\$1,685.00			
<b>CHANGE ORDER DEDUCT</b>																		
							0.000	0	\$0.00				0	0.00	-\$42,081.00			
<b>Monthly Totals:</b>									\$120,848.00				\$8,764.00				0.00	\$0.00
<b>ADMINISTRATIVE (901)</b>																		
<b>PRELIMINARY ENGINEERING (902)</b>																		
<b>CONSTRUCTION ENGINEERING (903)</b>																		
<b>RIGHT-OF-WAY (904)</b>																		
<b>DRAINAGE:</b>									\$120,848.00				\$8,764.00				0.00	
									\$0.00				\$0.00				0.00	

Total to Date  
 Drainage : \$129,612.00  
 \$0.00  
 Total \$129,612.00

Prepared and Checked By:

Signature:  
 Printed Name:



Date: 10/21/11

**APPLICATION FOR PAYMENT NO. 3 (Retainage Release)**

To: HIDALGO COUNTY (OWNER)  
 From: O.G. CONSTRUCTION CO., LLC (CONTRACTOR)  
 Contract: Hidalgo County Precinct No. 2 :LJ Lateral Drainage Improvements Phase II - Alamo Road Crossing  
 Project: LJ LATERAL DRAINAGE IMPROVEMENTS PHASE II - ALAMO ROAD CROSSING  
 Owner's Contract No.: C-10-360-12-13 Engineer's Project No.: 2010-360-11-24  
 For Work accomplished through the date of: Friday, September 30, 2011

1. Original Contract Price:	<u>\$171,693.00</u>
2. Net change by Change Order and Written Agreements(+or-):	<u>-\$42,081.00</u>
3. Current Contract Price (1 plus 2):	<u>\$129,612.00</u>
4. Total completed and stored to date:	<u>\$129,612.00</u>
5. Retainage (per Agreement):	
Penalties for construction delays	<u>\$0.00</u>
<u>0%</u> of completed Work:	<u>\$0.00</u>
<u>0%</u> of stored material	
Total Retainage:	<u>\$0.00</u>
6. Total completed and stored to date less retainage (4 minus 5)	<u>\$129,612.00</u>
7. Less previous Application for Payments:	<u>\$116,650.80</u>
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7)	<u>\$12,961.20</u>

Accompanying Documentation:

PU # 654365  
L-1342-431-00-122-038-0-733  
 Req # 191098

**CONTRACTOR'S Certification:**

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 3 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payments is in accordance with the Contract Documents and not defective.

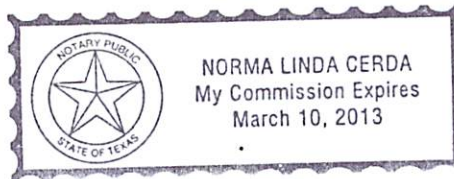
Date: 10/20/11

  
 \_\_\_\_\_  
 CONTRACTOR

State of Texas  
 County of Hidalgo  
 Subscribed and sworn to before me this 20th  
 day of Oct 2011

By: Omar F. Garcia

  
 \_\_\_\_\_  
 Notary Public  
 My Commission expires: 3-10-2013



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Date: 10/24/11

HIDALGO COUNTY PLANNING DEPT.  
 \_\_\_\_\_  
 ENGINEER

By: 

Exhibit E-C

INVOICE RECEIVED BY:  
Jen ON 10/25/2011

GOODS/SERVICES RECEIVED BY:  
Alexander Salas ON 10/25/2011

**Estimate Quantity Update Worksheet**

Date: 30-Sep-11

Colonia:  
 Roadway: ALAMO ROAD  
 Control:  
 Project No: 2010-360-11-24-MSS  
 County: HIDALGO  
 Est. No: 2

Contractor: O.G. CONSTRUCTION CO., LLC  
 Contract Price: \$171,693.00  
 Work Done this Mo.: \$0.00  
 % Complete: 75.49%

Date Began: 4/14/2011  
 Contract Time: 120  
 Time Charged: 120  
 % Time Used: 100.00%

Work Type: DRAINAGE

Limits:

From: 27-Jul-11  
 To: 31-Aug-11

ITEM NO.	DESCRIPTION	UNIT	PROJECT QTY	Unit Price	Project Amount	FIRST MONTH			SECOND MONTH			THIRD MONTH			BALANCE TO FINISH
						MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)	MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)	MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)	Quantity to Date
<b>(901) ADMINISTRATIVE</b>															
<b>(902) PRELIMINARY ENGINEERING</b>															
<b>(903) CONSTRUCTION ENGINEERING</b>															
<b>(904) RIGHT-OF-WAY</b>															
<b>BASE BID</b>															
1	5' X 4' REINFORCED CONCRETE BOX	LF	224.000	\$150.00	\$33,600.00	224.000	224.000	\$33,600.00		0	\$0.00		0	0.00	\$0.00
2	TYPE "C" INLET	EA	2.000	\$3,000.00	\$6,000.00	2.000	2.000	\$6,000.00		0	\$0.00		0	0.00	\$0.00
3	TRAFFIC CONTROL PLAN	LS	1.000	\$1,500.00	\$1,500.00	1.000	1.000	\$1,500.00		0	\$0.00		0	0.00	\$0.00
4	12" GRAVEL BEDDING FOR 5' X 4' RCB PER PLAN	LF	224.000	\$8.00	\$1,792.00	224.000	224.000	\$1,792.00		0	\$0.00		0	0.00	\$0.00
5	CEMENT STABILIZED BACKFILL AS PER PLAN	LF	224.000	\$25.00	\$5,600.00	224.000	224.000	\$5,600.00		0	\$0.00		0	0.00	\$0.00
6	TEMPORARY ASPHALT SECTION	LS	1.000	\$8,000.00	\$8,000.00	0.500	0.500	\$4,000.00		0	\$0.00		0	0.00	\$0.00
7	TRENCH PROTECTION	LF	224.000	\$10.00	\$2,240.00	224.000	224.000	\$2,240.00		0	\$0.00		0	0.00	\$4,000.00
8	3-1/2" HMAC TYPE "D" W/ PRIME COAT	SY	67.000	\$32.00	\$2,144.00	67.000	67.000	\$2,144.00		0	\$0.00		0	0.00	\$0.00
9	13" FLEXBASE	SY	67.000	\$22.00	\$1,474.00	67.000	67.000	\$1,474.00		0	\$0.00		0	0.00	\$0.00
10	4" YELLOW CENTER LINE, 4" WHITE EDGE LINE	LS	1.000	\$1,000.00	\$1,000.00	1.000	1.000	\$1,000.00		0	\$0.00		0	0.00	\$0.00
11	1-1/2" PLANING OF EXISTING ASPHALT SECTION	SY	156.000	\$30.00	\$4,680.00	156.000	156.000	\$4,680.00		0	\$0.00		0	0.00	\$0.00
<b>ALTERNATE #1 BID</b>															
1	48" RJ-RCP CL III	EA	88.000	\$110.00	\$9,680.00	80.000	80.000	\$8,800.00	8.000	88.000	\$880.00		0	0.00	\$0.00
2	GATE STRUCTURE AND APPUTANCES	EA	1.000	\$7,500.00	\$7,500.00	0.000	0	\$0.00	1.000	1.000	\$7,500.00		0	0.00	\$0.00
3	12" GRAVEL BEDDING FOR 48" RCP	EA	88.000	\$38.00	\$3,344.00	80.000	80.000	\$3,040.00	8.000	88.000	\$304.00		0	0.00	\$0.00
4	TRENCH PROTECTION	LF	88.000	\$10.00	\$880.00	80.000	80.000	\$800.00	8.000	88.000	\$80.00		0	0.00	\$0.00
5	REMOVE & REPLACE EXISTING IRRIGATION LINE	LF	40.000	\$95.00	\$3,800.00	40.000	40.000	\$3,800.00		0	\$0.00		0	0.00	\$0.00
<b>ALTERNATE #2 BID</b>															
1	48" RJ-RCP CL III	LF	513.000	\$70.00	\$35,910.00	176.000	176.000	\$12,320.00		0	\$0.00		0	0.00	\$23,590.00
2	30" RJ-RCP CL III	LF	30.000	\$40.00	\$1,200.00	30.000	30.000	\$1,200.00		0	\$0.00		0	0.00	\$0.00
3	5' X 2' REINFORCED CONCRETE BOX (14' - 16')	LF	30.000	\$200.00	\$6,000.00	30.000	30.000	\$6,000.00		0	\$0.00		0	0.00	\$0.00
4	JUNCTION BOX FOR 5' X 2' RCB	EA	2.000	\$6,000.00	\$12,000.00	2.000	2.000	\$12,000.00		0	\$0.00		0	0.00	\$0.00
5	12" GRAVEL BEDDING FOR 48" RCP & 5' X 2' BOX	LF	543.000	\$38.00	\$20,634.00	206.000	206.000	\$7,828.00		0	\$0.00		0	0.00	\$12,806.00
6	TRENCH PROTECTION	LF	543.000	\$5.00	\$2,715.00	206.000	206.000	\$1,030.00		0	\$0.00		0	0.00	\$1,685.00
CHANGE ORDER DEDUCT						0.000	0	\$0.00		0	\$0.00		0	0.00	-\$42,081.00
Monthly Totals:								\$120,848.00			\$8,764.00			0.00	\$0.00
ADMINISTRATIVE (901)															
PRELIMINARY ENGINEERING (902)															
CONSTRUCTION ENGINEERING (903)															
RIGHT-OF-WAY (904)															
DRAINAGE:								\$120,848.00			\$8,764.00			0.00	
								\$0.00			\$0.00			0.00	

Total to Date

Drainage : \$129,612.00  
 \$0.00  
 Total \$129,612.00

Prepared and Checked By:

Signature:  
 Printed Name:



Date: 10/21/11



**CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS**

**PROJECT:** LJ Lateral Drainage Improvements  
**OWNER:** Hidalgo County Precinct 2  
**CONTRACTOR:** O.G. Construction Co., LLC  
**ENGINEER:** Raul Sesin

**PROJECT NO.**  
C-10-360-12-13

The Contractor, in accordance with the Contract Documents, and in consideration for the full and final payment to the Contractor for all services in connection with the project, does hereby waive and release any and all liens, or any and all claims to liens which the Contractor may have on or affecting the project as a result of its contract(s) for the Project or for performing labor and/or furnishing materials in any way connected with the construction of any aspect of the project. The Contractor further certifies and warrants that all subcontractors of labor and/or materials for the Project, except as listed below, have been paid in full for all labor and/or materials supplied to, for through or at the direct or indirect request of the Contractor prior to, through and including the date of this affidavit.

**EXCEPTIONS:** (If none, write "NONE". The Contractor shall furnish a bond acceptable to the Owner for each exception.)

"NONE"

**CONTRACTOR**

By 

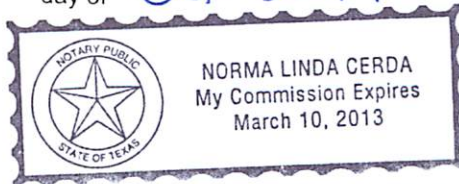
Title *Managing Member*

Subscribed and sworn to before me this *17<sup>th</sup>*

Notary Public: 

My Commission Expires: *3-10-2013*

day of *04* 2011



**CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS**

**PROJECT:** LJ Lateral Drainage Improvements  
**OWNER:** Hidalgo County Precinct 2  
**CONTRACTOR:** O.G. Construction Co., LLC  
**ENGINEER:** Raul Sesin

**PROJECT NO.**  
C-10-360-12-13

The Contractor, in accordance with the Contract Documents, and in consideration for the full and final payment to the Contractor for all services in connection with the project, does hereby waive and release any and all liens, or any and all claims to liens which the Contractor may have on or affecting the project as a result of its contract(s) for the Project or for performing labor and/or furnishing materials in any way connected with the construction of any aspect of the project. The Contractor further certifies and warrants that all subcontractors of labor and/or materials for the Project, except as listed below, have been paid in full for all labor and/or materials supplied to, for through or at the direct or indirect request of the Contractor prior to, through and including the date of this affidavit.

**EXCEPTIONS:** (If none, write "NONE". The Contractor shall furnish a bond acceptable to the Owner for each exception.)

"NONE"

**CONTRACTOR**

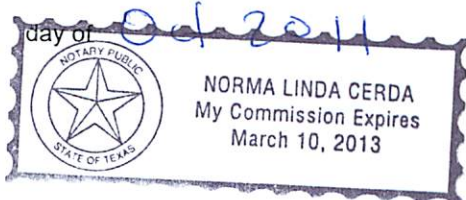
By 

Title *Managing Member*

Subscribed and sworn to before me this *17<sup>th</sup>*

Notary Public: 

My Commission Expires: *3-10-2013*

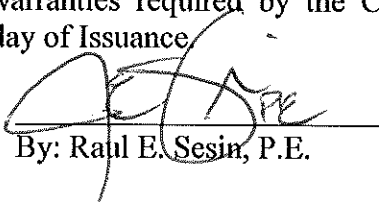


## Certificate of Substantial Completion

**PROJECT:** LJ Lateral Drainage Improvements Phase 2 – Alamo Road Crossing  
**PROJECT NUMBER:** C-10-360-12-13  
**OWNER:** HIDALGO COUNTY PRECINCT NO. 2  
**CONTRACTOR:** OG CONSTRUCTION COMPANY, LLC

The Work performed under this Contract has been reviewed and found, to the Engineer's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below: Construction time is stopped at the day of Issuance.

Hidalgo County Planning Dept.  
Engineer

  
By: Raul E. Sesin, P.E.

08-19-11  
Date of Issuance

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$ 0.

The Contractor will complete or correct the Work on the list of items attached hereto and complete the work by 08-19-11.  
Date

OG Construction Company, LLC  
Contractor By \_\_\_\_\_ Date \_\_\_\_\_

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 5:00 a.m./p.m. on 08-19-11.  
Date

Hidalgo County Precinct No. 2  
Owner By \_\_\_\_\_ Date \_\_\_\_\_

AI-29372

10. C.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Martha L. Salazar

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

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Information

CAPTION

Requesting approval and acceptance of Invoice No. R012-2408 in the amount of \$12,000.00 submitted by contracted architect, ERO Architects for the "Repair Dock/Boat Ramp" for Pct 3.

BACKGROUND

---

Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1280-452-00-123-987-1-431

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds in Requisition #00204885 as of 10/27/11 are \$12,000.00.

---

Attachments

Invoice

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/26/2011 05:09 PM
Budget & Management	Merlen P. Munoz	10/27/2011 08:04 AM
Perla Lopez	Perla Lopez	10/27/2011 10:50 AM
Auditor's Office	Arcilia Duran	10/28/2011 03:48 PM
Form Started By: Rocio Villarreal		Started On: 10/26/2011 04:52 PM
Final Approval Date: 10/28/2011		



300 S. 8th Street  
 McAllen, TX 78501  
 Tel.#956-661-0400 Fax#956-661-0401

# Invoice

Date	Invoice #
10/10/2011	R012-2408

<b>Bill To</b>
Mr. Oscar Garza Program Coordinator 2802 So. Bus. Hwy 281 Edinburg, TX 78539

P.O. No.	Terms	Due Date	Project
	Net 30	11/9/2011	11013-Repair dock/boat ramp Precin...

Architectural Services			
Description	Rate	Total Number of Hours	Amount
Project Manager	155.00	2.5	387.50
Architectural Intern	125.00	105.85	13,231.25
per Letter dated June 15, 2011 - Fee not to exceed \$12,000	-1,618.75		-1,618.75

<b>Total</b>	<b>\$12,000.00</b>
--------------	--------------------

AI-29346

10. D.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted For:** Martha L. Salazar

**Submitted By:** Oscar Garza, PURCHASING DEPT.

**Department:** PURCHASING DEPT.

---

**Information**

**CAPTION**

Sheriff's Office:

1. Authorization to purchase through Hidalgo County's membership and participation with TASB/Buyboard's awarded vendor, Philpott Motors-Contract No. 358-1), One (1) New 2012 or newer Ford Expedition fully equipped for a total of \$30,800.00 which includes \$400.00 buy-board pricing and delivery fees for -Project #2011-293-OGG); or in the alternative,

2. Authority to advertise sealed competitive procurement for the purchase of: One (1) 2012 or newer Ford Expedition to include options as described on attached specifications or equivalent.

**BACKGROUND**

As requested by Lt. Richard Ozuna; account #1-1100-421-00-280-001-0-741 has been appropriated under Req. #00204728 in the amount of \$30,800.00.

---

**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-1100-421-00-280-001-0-741

**FUNDS AVAILABLE Y/N?:** YES

**MATCHING FUNDS Y/N?:** NO

**BUDGETARY IMPACT:**

Appropriation of funds under Req #00204728 in the amount of \$30,800.00 for Philpott Motors Ltd.

---

**Attachments**

Backup

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing Department	Marty Salazar	10/26/2011 04:31 PM
Budget & Management	Merlen P. Munoz	10/26/2011 04:48 PM
Manuel Chapa	Manuel Chapa	10/27/2011 10:31 AM
Auditor's Office	Angela Garcia	10/28/2011 03:53 PM
Form Started By: Oscar Garza		Started On: 10/26/2011 02:27 PM
	Final Approval Date: 10/28/2011	

**Requisition**  
**SHERIFF'S LAW ENFORMENT FACILITY**

**Req # 00204728**

PO #

Date: 10/19/11

**Bill To:** x  
x

**Vendor:** 220779  
 PHILPOTT MOTORS LTD  
 P.O. BOX 876  
 PORT NECHES TX 77651  
 FAX (254)865-9118

**Ship To:** SHERIFF'S LAW ENFORMENT FACILITY  
 711 EL CIBOLO RD.  
 EDINBURG TX 78539

**Contact:** RICHARD OZUNA  
 956-393-6024

**Contract No:** BUY BOARD# 358-1

**Special Instructions:**

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		FLEET USE		
		DO NOT DUPLICATE ORDER		
1.00	EACH	FULLY EQUIPPED FORD EXPEDITION W/ EMERGENCY EQUIPMENT & DECALS	25,816.00	25,816.00
1.00	EACH	UNPUBLISHED OPTIONS	4,760.00	4,760.00
1.00	EACH	DELIVERY DISCOUNT	-176.00	-176.00
1.00	EACH	BUYBOARD ADMINISTRATIVE FEE (\$400 PER PURCHASE ORDER)	400.00	400.00
		<u>Account No</u>	<u>Encumbrance</u>	
		1-1100-421-00-280-001-0-741	30,800.00	
			Freight	.00
			Total	30,800.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

**Authorized By:** \_\_\_\_\_

Hea 204728

**CUSTOMIZED PRODUCT PRICING SUMMARY BASED ON CONTRACT**  
**Vehicles**  
**BUYBOARD #358-10**

End User: HIDALGO COUNTY SHERIFF'S DEPT. Philpott Rep: ALAN WILEY 888 858-7801

Contact: RICHARD OZUNA Date: 3-Oct-11

Product Description: FORD EXPEDITION

A. Bid Series: 86 A. Base Price: \$ **25,816.00**

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
	SPECIAL SERVICE MODEL	STD			
	5.4L AUTOMATIC	STD			
	CLOTH BUCKETS FRONT	STD			
	VINYL 2ND ROW	STD			
	AM-FM CD FILT/CRUISE	STD			
	RUBBER FLOOR	STD			
	4X2	STD			
	BLACK EXTERIOR	COLOR			
	ESTIMATED DELIVERY IN	NOTE			
	90-120 DAYS	NOTE			

Total of B. Published Options: \$ -

C. Unpublished Options [Itemize each below, not to exceed 25%]

S= 18.4 %

Options	Bid Price	Options	Bid Price
SAFETY VISION VIDEO SYSTEM	\$ 3,315.00	PLEASE FAX YOUR PURCHASE ORDER	PURCHASE
FRONT/REAR HIDEAWAY LED SYSTEM	\$ 550.00	TO ME AT 254 865-9118	ORDER
EQUIPMENT CONSOLE	\$ 495.00		
INSTALLATION INCLUDED	NOTE		
STEALTH GRAPHIC'S INSTALLED	\$ 400.00		

Total of C. Unpublished Options: \$ **4,760.00**

- D. Contract Price Adjustment: DELIVERY DISCOUNT \$ **(176.00)**
- E. Delivery Charges: \_\_\_\_\_ miles \$ **-**
- F. Total of A + B + C + D + E = F \$ **30,400.00**
- G. Quantity Ordered 1 x F = \$ **30,400.00**
- H. BUYBOARD Administrative Fee (\$400 per purchase order) \$ **400.00**
- I. Non-Equip Charges & Credits \_\_\_\_\_
- J. TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE \$ **30,800.00**

AI-29242

10. E.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted For:** Martha L. Salazar

**Submitted By:** Rocio Villarreal, PURCHASING DEPT.

**Department:** PURCHASING DEPT.

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**Information**

**CAPTION**

Requesting approval and acceptance of Invoice No. 11323939 in the amount of \$55,346.29 submitted by contracted engineer L&G Consulting Engineers, Inc. for the "Mile 2-Moorfield Rd West to SH 364".

**BACKGROUND**

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**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-1342-431-00-123-094-0-731

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Available funds in P.O. #663265 as of 10/27/11 are \$490,606.33.

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**Attachments**

Invoice No. 11323939

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing Department	Marty Salazar	10/26/2011 02:06 PM
Budget & Management	Merlen P. Munoz	10/26/2011 02:20 PM
Perla Lopez	Perla Lopez	10/27/2011 08:37 AM
Auditor's Office	Arcilia Duran	10/28/2011 02:58 PM
Form Started By: Rocio Villarreal		Started On: 10/19/2011 03:40 PM
	Final Approval Date: 10/28/2011	

**L & G Consulting Engineers Inc**  
**2100 W. Expressway 83**  
**Mercedes, TX 78570**  
**(956) 565-9813 Fax (956) 565-9018**

**INVOICE #: 11323939**  
**INVOICE DATE: 09/30/11**

SIGN: \_\_\_\_\_  
 REQ# 200893  
 PO# 663265

**BILL TO: 08**  
 Hidalgo County Pct. #3  
 P.O. Box 607  
 Mission, TX 78572

**JOB: 110501**  
 Mile 2 WA#1  
 Moorfield Rd West to SH364

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of Spetember 2011.						
13002-ROW Mapping	14,200.00		1,420.00	1,420.00	10.0	12,780.00
13003-Utility Adjust	45,878.34		9,175.67	9,175.67	20.0	36,702.67
13020-ROW Map/Sub	27,000.00				0.0	27,000.00
15001-Rdwy Dsgn Srvy	21,600.00		4,320.00	4,320.00	20.0	17,280.00
15005-Outfall Survey	15,000.00		1,500.00	1,500.00	10.0	13,500.00
15010-Field Srvy/Sub	15,300.00				0.0	15,300.00
16001-Rdwy Dsg-PS&E	73,500.00		14,700.00	14,700.00	20.0	58,800.00
16101-Hydro Map	30,000.00		6,000.00	6,000.00	20.0	24,000.00
16201-Signing	11,329.30		2,265.86	2,265.86	20.0	9,063.44
16202-Pavement Mrkng	6,323.80		1,264.76	1,264.76	20.0	5,059.04
16250-Signal Dsg/Sub	12,974.89				0.0	12,974.89
16304-Irrig Design	15,000.00		3,000.00	3,000.00	20.0	12,000.00
32002-Const Mgmt	72,000.00				0.0	72,000.00
60000-Row Acq. Admin	58,500.00		11,700.00	11,700.00	20.0	46,800.00
60100-Title Services	5,400.00				0.0	5,400.00
60200-Appraisal Srv	6,300.00				0.0	6,300.00
60220-Appraisal/Sub	18,000.00				0.0	18,000.00
60300-Appraisal Rw	3,825.00				0.0	3,825.00
60330-Appr. Rev/Sub	3,375.00				0.0	3,375.00
60400-Parcel Negtion	32,400.00				0.0	32,400.00
60500-Clsng Srvs Fee	2,700.00				0.0	2,700.00
<b>TOTALS:</b>	<b>490,606.33</b>	<b>0.00</b>	<b>55,346.29</b>	<b>55,346.29</b>	<b>11.3</b>	<b>435,260.04</b>

INVOICE RECEIVED BY  
DAE ON 10/11/11  
 GOODS/SERVICES RECEIVED BY  
Conor Flinn ON 9/30/11  
1-1342-431-00-123-094-0701

  
 PROJECT MANAGER'S SIGNATURE

ORIGINAL CONTRACT SUM	\$	490,606.33
CHANGE BY CHANGE ORDER	\$	0.00
CONTRACT SUM TO DATE	\$	490,606.33
TOTAL COMPLETED TO DATE	\$	55,346.29
LESS PREVIOUS INVOICES	\$	0.00
<b>CURRENT PAYMENT DUE</b>	<b>\$</b>	<b>55,346.29</b>

AI-29387

10. F.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Valde Guerra

Submitted By: Monica Badillo, EXECUTIVE  
OFFICE

Department: EXECUTIVE OFFICE

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Information

CAPTION

Requesting authority to enter into a radio broadcasting agreement (if applicable) to air Operation Clean Slate ads with the following Radio Station in supporting itemized proposed documentation with authority for County Judge or Court Member to execute agreement for the following requisition #205193:

Entravision Communications Corporation (KKPS-FM) - \$750.00

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1100-415-18-160-001-0-540

FUNDS AVAILABLE Y/N?: yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PURCHASING-ADVERTISING

\$750.00 available funds in req. no. 205193.

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Attachments

backup

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/27/2011 02:28 PM
Budget & Management	Merlen P. Munoz	10/27/2011 02:46 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 03:42 PM
Auditor's Office	Arcilia Duran	10/28/2011 11:18 AM

Form Started By: Monica Badillo      Started On: 10/27/2011 11:00 AM  
Final Approval Date: 10/28/2011



**OPTION 1: 30 Sec. Spots**

- 8x (:30) Spots 94.5FM KFRQ M-F 6a-10p
- 4x (:30) Spots 94.5FM KFRQ **(N/C)\*** M-F 6a-10p
  
- 8x (:30) Spots 107.9 FM KVLY M-F 6a-10p
- 4x (:30) Spots 107.9 FM KVLY **(N/C)\*** M-F 6a-10p
  
- 8x (:30) Spots 99.5 FM KKPS M-F 6a-10p
- 4x (:30) Spots 99.5 FM KKPS **(N/C)\*** M-F 6a-10p

**TOTAL 36 (:30) Spots**

**OPTION 2: 10 Sec. Liners during Morning Shows & PM Drive**

- 13x (:10) Liners 94.5FM KFRQ M-F 6a-10p
- 13x (:10) Liners 107.9 FM KVLY M-F 6a-10p
- 17x (:10) Liners 99.5 FM KKPS M-F 6a-10p

**TOTAL 43 (:10) Spots**

\*N/C denotes NO CHARGE

**Total Investment: \$750** (\$250 per station)

Authorized  
Signature

Today's  
Date

Entravision  
Signature

**ENTRAVISION COMMUNICATIONS CORPORATION  
STANDARD TERMS AND CONDITIONS**

Entravision Communications Corporation ("Entravision") enters into this contract (the "Contract") for the sale of broadcast time on its television and/or radio stations on the terms and conditions stated below. "Agency" as used below means the party (including a buying service) contracting with Entravision for broadcast time. "Advertiser" as used below means the sponsor or any other party, if any, on whose behalf Agency has entered into this Contract. Entravision and Agency and/or Advertiser agree as follows:

**1. BILLING AND PAYMENT.**

(a) Agency and/or Advertiser agrees to pay and Entravision agrees to hold Agency and/or Advertiser liable for payment for the broadcasts covered by this Contract at the rates specified in this Contract. Agency and Advertiser will be jointly and severally liable for all charges under this Contract.

(b) Invoices will be issued in accordance with the official station log. Each invoice will be deemed accepted by Agency and/or Advertiser unless Agency and/or Advertiser notifies Entravision in writing that the invoice is incorrect and specifies the nature of the error in detail within thirty (30) days after the invoice date. All amounts not in dispute must be paid by the due date, which is thirty (30) days from invoice date unless otherwise agreed in writing by Entravision and Agency and/or Advertiser. Time of payment is of the essence.

(c) Commercial time charges under this Contract, when billed to Agency, are subject to a fifteen percent (15%) agency commission.

(d) Entravision will have the right to require payment in advance of scheduled broadcast dates, or other credit terms, if it determines that Agency's and/or Advertiser's credit experience warrants such credit terms.

(e) The rates specified in this Contract cover only those broadcasts covered by the Contract. Additions to or renewals of this Contract will be subject to Entravision's acceptance and any changes in Entravision's rates.

**2. TERMINATION.**

(a) If this Contract calls for any broadcasts of five (5) minutes or longer in duration, this Contract may be terminated by Agency and/or Advertiser or Entravision at the end of any full week on twenty-eight (28) days prior written notice. If this Contract calls for any broadcasts of less than five (5) minutes in duration and for no broadcasts of five (5) minutes or longer in duration, this Contract may be terminated by Agency and/or Advertiser or Entravision at the end of any full week on fourteen (14) days prior written notice. If Agency and/or Advertiser cancels, Entravision may adjust applicable rates for any discounts or other rate considerations that were not earned.

(b) In addition to any other rights it may have, Entravision may terminate this Contract at any time, without liability to Agency and/or Advertiser, (i) if Agency and/or Advertiser fails to pay any invoice issued by Entravision, (ii) if Agency and/or Advertiser becomes insolvent, makes an assignment for the benefit of creditors or files a petition under the bankruptcy laws or has such a petition filed against it, (iii) if a receiver is appointed for Agency's and/or Advertiser's property or business or (iv) if Entravision determines that the continued broadcast of commercial material under this Contract would violate any third party's rights, would violate any applicable law, rule or regulation, would be unfair, deceptive, misleading or inappropriate for broadcast or otherwise would not be in the public interest.

**3. FAILURE OR INABILITY TO BROADCAST; MAKEGOODS.**

(a) If, due to events of public importance, public emergency or necessity (including breaking news), labor disputes, strikes, boycotts, acts of God, legal restrictions or any other cause that is unanticipated or beyond Entravision's reasonable control, including equipment breakdowns, neglect, mechanical or human error or any other reason, Entravision fails or is unable to make broadcasts covered by this Contract, or fails or is unable to make a quality broadcast, Entravision will offer Agency and/or Advertiser a substitute ("makegood") broadcast. If a makegood broadcast is accepted by Agency and/or Advertiser, Agency and/or Advertiser will be charged for the broadcast as provided in this Contract. If a makegood broadcast is not accepted by Agency and/or Advertiser, Agency and/or Advertiser will not be charged for the omitted or defective broadcast.

(b) The makegood/no-charge remedies provided in Sections 3(a) above and 4(d) below are agreed to be the sole and exclusive remedies for Entravision's failure to broadcast in accordance with the terms of this Contract. **UNDER NO CIRCUMSTANCES WILL ENTRAVISION BE LIABLE FOR LOST PROFITS, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES OF AGENCY, ADVERTISER OR ANY OTHER PARTY RESULTING FROM ENTRAVISION'S FAILURE TO BROADCAST MATERIAL UNDER THIS CONTRACT, FOR ANY REASON, EVEN IF SUCH DAMAGES ARE FORESEEABLE. NOR MAY AGENCY AND/OR ADVERTISER SEEK INJUNCTIVE RELIEF OR SPECIFIC PERFORMANCE OF THIS CONTRACT.**

**4. PREEMPTIONS; RESCHEDULING.**

(a) Entravision may, without prior notice to Agency and/or Advertiser, broadcast any material covered by this Contract other than at the scheduled time(s) due to early or late completion or cancellation of a preceding live sporting event or other program. Agency and/or Advertiser will be charged for the broadcast as if it had been made as scheduled.

(b) Entravision will have the right to cancel any broadcast covered by this Contract, or any part of any such broadcast, in order to broadcast any programming which Entravision, in its absolute discretion, deems to be of public importance or in the public interest. Entravision will notify Agency and/or Advertiser of any such cancellation in advance if reasonably possible. Otherwise, Entravision will notify Agency and/or Advertiser within a reasonable time thereafter.

(c) Except where non-preemptibility is agreed to in writing, Entravision will have the right, without liability to Agency and/or Advertiser, to preempt any commercial announcement covered by this Contract.

(d) If a broadcast is cancelled or preempted under Sections 4(b) or 4(c) above, Entravision will offer Agency and/or Advertiser a makegood broadcast, in which case Agency and/or Advertiser will be charged for the broadcast as provided in this Contract. If a makegood broadcast is not accepted by Agency and/or Advertiser, Agency and/or Advertiser will not be charged for the cancelled or preempted broadcast.

**5. PRODUCT PROTECTION.**

Entravision, as a matter of policy, attempts not to broadcast commercial announcements advertising competing products or services within the same commercial break in Entravision programming, but such exclusivity will not be guaranteed to Agency and/or Advertiser, nor will Agency and/or Advertiser be entitled to a credit against the charges under this Contract if Entravision fails to afford Agency and/or Advertiser such exclusivity.

**6. DEADLINES; BROADCAST STANDARDS; LIABILITY.**

(a) Unless Entravision and Agency and/or Advertiser agree otherwise, Agency and/or Advertiser will furnish commercial and program material covered by this Contract at its own expense, fully produced and ready for broadcast.

(b) Commercial announcements must be delivered to Entravision at least forty-eight (48) hours (excluding Saturdays, Sundays and legal holidays) before the date and time of first broadcast. Program material must be delivered to Entravision at least five (5) business days (excluding Saturdays, Sundays and legal holidays) before the date and time of first broadcast. (Entravision may require longer deadlines for certain categories of advertising.) If Agency and/or Advertiser fails to

(c) All material furnished by Agency and/or Advertiser must conform to Entravision's programming policies and commercial broadcast standards. Agency and/or Advertiser warrants that all material furnished to Entravision under this Contract will comply with applicable federal, state and local laws, rules and regulations, will contain proper sponsorship identification under the Communications Act of 1934, as amended, and the rules and regulations of the Federal Communications Commission (the "FCC"), will be truthful and will comply with applicable rules and policies of the Federal Trade Commission and any other government agencies having jurisdiction. Agency and/or Advertiser agrees to furnish advertising substantiation material to Entravision promptly upon request. Agency and/or Advertiser agrees to secure all necessary legal rights, licenses, approvals and permissions for the inclusion of music, vocal impressions, trademarks and other proprietary material in commercial announcements. Entravision reserves the right to refuse to broadcast any material not in compliance with the foregoing. Entravision also reserves the right to add a "super" or disclaimer to Agency's and/or Advertiser's material, or to make other edits or modifications it deems it necessary or appropriate.

(d) Entravision will have the continuing right at any time (including after one or more broadcasts), without liability to Agency and/or Advertiser, to refuse to broadcast material that does not, in Entravision's sole judgment, conform to Entravision's programming and commercial broadcast standards or to the public interest, or which in Entravision's judgment is inappropriate for broadcast, or may violate the rights of others. If Entravision refuses to broadcast commercial material for these reasons, and if Agency and/or Advertiser does not furnish a satisfactory substitute to Entravision, Agency and/or Advertiser will not be charged for the cancelled broadcasts.

(e) Agency and/or Advertiser agrees to defend, indemnify and hold harmless Entravision, its officers, directors, stockholders, agents, representatives, employees, subsidiaries and affiliated companies (collectively, the "Entravision Parties") against all liability and expense (including attorneys' fees) arising out of any claim (including claims for libel, unfair competition, false advertising, trademark or copyright infringement, violation of rights of privacy and publicity and other proprietary rights) resulting from the broadcast of material furnished by Agency and/or Advertiser to Entravision for broadcast. Agency and/or Advertiser further agrees to indemnify and hold harmless the Entravision Parties against any claim arising out of the use, recording or broadcast of music in material furnished by Agency and/or Advertiser, except to the extent Entravision has obtained a music performing rights license covering the affected compositions, which license Entravision will have no obligation to secure. Entravision will give Agency and/or Advertiser written notice of any indemnified claim promptly upon receiving notice of it. The provisions of this Section 6(e) will survive performance, cancellation or termination of this Contract.

(f) Videotapes of commercial and program material furnished to Entravision will be destroyed within thirty (30) days after the last broadcast covered by this Contract unless Agency and/or Advertiser specifically requests, in advance, that such materials be preserved, by letter addressed to Entravision's traffic manager at the station of the broadcast. Nevertheless, Entravision will not be liable to Agency and/or Advertiser for inadvertent loss or destruction of videotapes.

(g) Entravision retains all property rights, including the copyright in material prepared, designed, composed or created by Entravision, or any of Entravision's employees, furnished by Entravision for use in or in connection with the commercial materials aired under this Contract. Agency and/or Advertiser may not authorize the broadcast of materials featuring the names or voices of Entravision employees over any other station or medium without Entravision's prior express written consent.

**7. GENERAL.**

(a) This Contract is subject to the terms of Entravision's FCC licenses and is subject also to all present and future federal, state and local laws and regulations, including the rules and regulations of the FCC.

(b) This Contract, and the rights under it, may not be assigned or transferred without Entravision's prior written consent. Entravision will not be required to broadcast under this Contract for the benefit of any party or advertiser other than Agency and/or Advertiser (or its client) as specified on the face of this Contract.

(c) Agency and/or Advertiser represents and warrants to Entravision that it has the full right and authority to enter into this Contract on its own behalf, and to bind the Agency and/or Advertiser on whose behalf broadcasts are to be made under the Contract as a disclosed principal.

(d) Entravision will not be responsible for loss or damage to broadcast materials, scripts or other property furnished by Agency and/or Advertiser to Entravision under this Contract in the event such materials are lost or damaged. Agency and/or Advertiser agrees to supply a replacement to Entravision, upon request, and without charge.

(e) Entravision's or Agency's and/or Advertiser's failure to enforce any provision of this Contract in the event of a breach will not be deemed a waiver of the same or any other provision in the event of a later breach.

(f) Given the need for prompt attention to and adjustment of any disputes that may relate to charges for the broadcasts covered by in this Contract, any disputes concerning the charges under this Contract must be communicated to Entravision in writing within thirty (30) days after the date of the applicable invoice, as provided in Section 1(b) above. Any legal claim or litigation arising under this Contract must be instituted by Agency or Advertiser within six (6) months from the invoice date, notwithstanding any applicable statutes of limitations. The party that substantially prevails in any litigation related to this Contract will be entitled to its costs, attorneys' fees and interest in addition to any damages recovered.

(g) Entravision will have the right to broadcast or retransmit Agency's and/or Advertiser's commercial material as part of the Entravision broadcast signal in any other manner or medium in which Entravision elects to authorize such broadcast or retransmission (e.g. cable television, DBS, telephone "hold," etc.).

(h) Subject to Entravision's programming and commercial broadcast standards and the terms of any credit application executed by or on Agency's or Advertiser's behalf, this is the entire agreement between Agency and/or Advertiser and Entravision concerning the broadcast of commercial time on Entravision. It will be interpreted and construed in accordance with the laws of the State of California. No change or modification in this Contract will be valid unless it is confirmed in writing by Entravision.

(i) Entravision will perform the broadcasts covered by this Contract on the days and at the approximate order times provided on the face of this Contract. Without exclusion of other Contract provisions, Entravision shall have satisfactorily performed the broadcasts covered by this Contract when performed plus or minus fifteen (15) minutes from the order times provided on the face of this Contract. Order times mentioned shall be those in effect at Entravision on the respective days of broadcasting.

(j) This Contract is not accepted by Entravision and does not enter into effect until it is signed by Entravision station management on the face of this Contract.

AI-29370

10. G.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted For:** Martha Salazar

**Submitted By:** Vangie Garcia, PURCHASING DEPT.

**Department:** PURCHASING DEPT.

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**Information**

**CAPTION**

Acceptance and approval of request for payment of Invoice #4700 in the amount of \$10,045.00 with Guzman & Munoz Engineering amid Work Authorization #5 - PO#664784 with Contract #C-11-111-04-19 for Drainage Improvements to Colonia Adams & Black (Mile 10.5 North and Mile 3 West) with authority for County Treasurer to issue payment after County Auditor's review and processing procedures are completed.

**BACKGROUND**

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**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-1342-431-00-121-095-0-733

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

PO #664784 for Guzman & Munoz Engineering & Surveying in relation to engineering services for drainage improvements to Colonia Adams & Black.

Amount available as of 10-27-11 \$36,695.22

Less Inv. #4700 \$(10,045.00), pending CC approval and Auditor's review

Amount pending to be paid \$26,650.22

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**Attachments**

**Invoice Documentation**

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing Department	Marty Salazar	10/27/2011 02:25 PM
Budget & Management	Merlen P. Munoz	10/27/2011 02:43 PM
Ivan Cantu	Ivan Cantu	10/27/2011 04:40 PM
Auditor's Office	Arcilia Duran	10/28/2011 02:59 PM
Form Started By: Vangie Garcia		Started On: 10/26/2011 04:52 PM
	Final Approval Date: 10/28/2011	

## Evangelina Garcia

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**From:** Noe Montez [noe.montez@co.hidalgo.tx.us]  
**Sent:** Wednesday, October 26, 2011 2:44 PM  
**To:** 'Evangelina Garcia'  
**Subject:** Emailing: G&M INV #4700 PO 664784 WORK AUTH #5  
**Attachments:** G&M INV #4700 PO 664784 WORK AUTH #5.pdf

Vangie: please place the attached invoice on the next CC meeting for approval for payment....

Thanks

Your message is ready to be sent with the following file or link attachments:

G&M INV #4700 PO 664784 WORK AUTH #5

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Guzman & Muñoz Engineering & Surveying, Inc.  
 2020 E. Expressway 83  
 Mercedes, Texas 78570  
 956-565-4637  
 Fax 956-565-4636

INVOICE

Invoice # 4700  
 Date: 10/06/2011

Bill To:  
 Hidalgo County Pct 1  
 1902 Joe Stephens Ave.  
 Weslaco, Texas 78596

For:  
 Drainage Study & Improvement for Colonia Adams & Black  
 (Mile 10 1/2 North & Mile 3 West)  
 Contract No. C-11-111-04-19  
 Work Order # 5-Purchase Order # 664784

\$36,695.22

DESCRIPTION	Contract Amount	Previous Applications	Current Completed	Total Completed	% Complete	Balance to Finish
Preliminary Eng. Plans & Specs Approved By locality	\$10,045.00	\$0	\$10,045.00	\$10,045.00	100%	\$0
Plans & Specs Approved By Regulatory Agencies	\$16,710.00	\$0	\$0	\$0	0%	\$16,710.00
Completion of Bid advertisement, contract award and notice to proceed.	\$5,445.00	\$0	\$0	\$0	0%	\$5,445.00
Submittal of As Built plans to locality	\$4,495.22	\$0	\$0	\$0	0%	\$4,495.22
<b>Totals</b>	<b>\$36,695.22</b>	<b>\$0.00</b>	<b>\$10,045.00</b>	<b>\$10,045.00</b>	<b>27%</b>	<b>\$26,650.22</b>

ORIGINAL CONTRACT SUM	\$36,695.22
CHANGE BY CHANGE ORDER	\$0.00
CONTRACT SUM TO DATE	\$36,695.22
TOTAL COMPLETE TO DATE	\$10,045.00
LESS PREVIOUS INVOICES	\$0.00
<b>CURRENT PAYMENT DUE</b>	<b>\$10,045.00</b>



1-1342-431-00-121-095-0-733  
 PO 664784

INVOICE RECEIVED BY  
 Mr. [Signature] on 10-25-11  
 GOODS/SERVICES RECEIVED BY:  
 P. R. AVILA on 10-25-11

2

Guzman & Munoz Engineering and Surveying Inc.

**WORK AUTHORIZATION No. 005 - Colonia Adams & Black (Mile 10 1/2 North & Mile 3 West)**

GMES TASK	DESCRIPTION OF WORK TASK	TYPE OF SERVICE	TOTAL COST PER TASK	PERCENT COMPLETE TO DATE	AMOUNT EARNED TO DATE	PREVIOUSLY BILLED	CURRENT BILLING
<b>1. PRELIMINARY ENGINEERING PLANS &amp; SPECIFICATIONS APPROVED BY LOCALITY PHASE:</b>							
1.1	PRELIMINARY PROJECT KICK-OFF MEETING	BASIC	\$680.00	100%	\$680.00	\$0.00	\$680.00
1.2	OBTAIN EXISTING PLANS AND REPORTS	BASIC	\$930.00	100%	\$930.00	\$0.00	\$930.00
1.3	REVIEW INFORMATION, PERFORM TOPOGRAPHIC SURVEYING FOR ENGINEERING DESIGN	BASIC	\$2,560.00	100%	\$2,560.00	\$0.00	\$2,560.00
1.4	PREPARE PRELIMINARY PLANS AND SPECIFICATIONS	BASIC	\$2,300.00	100%	\$2,300.00	\$0.00	\$2,300.00
1.5	PREPARE COST ESTIMATES	BASIC	\$1,530.00	100%	\$1,530.00	\$0.00	\$1,530.00
1.6	SUBMIT PLANS & SPECIFICATIONS TO OWNER FOR REVIEW	BASIC	\$1,290.00	100%	\$1,290.00	\$0.00	\$1,290.00
1.7	ADDRESS REVIEW COMMENTS FROM OWNER	BASIC	\$755.00	100%	\$755.00	\$0.00	\$755.00
<b>SUB-TOTAL PHASE 1</b>			<b>\$10,045.00</b>	<b>100%</b>	<b>\$10,045.00</b>	<b>\$0.00</b>	<b>\$10,045.00</b>
<b>2. PLANS &amp; SPECIFICATIONS APPROVED BY REGULATORY AGENCIES PHASE:</b>							
2.1	PREPARE FINAL PLANS	BASIC	\$5,340.00	0%	\$0.00	\$0.00	\$0.00
2.2	CONDUCT QUALITY ASSURANCE AND CONTROL	BASIC	\$1,530.00	0%	\$0.00	\$0.00	\$0.00
2.3	PREPARE FINAL PROJECT SPECIFICATIONS	BASIC	\$2,560.00	0%	\$0.00	\$0.00	\$0.00
2.4	PRESENT FINAL PLANS AND SPECIFICATIONS FOR REVIEW	BASIC	\$1,125.00	0%	\$0.00	\$0.00	\$0.00
2.5	REVISE FINAL PLANS AFTER REVIEW BY REGULATORY AGENCIES	BASIC	\$1,370.00	0%	\$0.00	\$0.00	\$0.00
2.6	PREPARE MATERIALS SCHEDULES FOR OWNER	BASIC	\$1,520.00	0%	\$0.00	\$0.00	\$0.00
2.7	PREPARE FINAL COST ESTIMATE	BASIC	\$1,275.00	0%	\$0.00	\$0.00	\$0.00
2.8	COORDINATE WITH GOVERNMENTAL AND OTHERS REQUIRING APPROVAL AND PREPARE PERMITS FOR CONSTRUCTION	BASIC	\$1,990.00	0%	\$0.00	\$0.00	\$0.00
<b>SUB-TOTAL PHASE 2</b>			<b>\$16,710.00</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>3. COMPLETION OF BID ADVERTISEMENT, CONTRACT AWARD AND NOTICE TO PROCEED PHASE</b>							
3.1	PRE-CONSTRUCTION CONFERENCE AND ASSISTANCE	BASIC	\$945.00	0%	\$0.00	\$0.00	\$0.00
3.2	CONDUCT PERIODIC INSPECTIONS	BASIC	\$2,170.00	0%	\$0.00	\$0.00	\$0.00
3.3	ASSIST WITH CONFLICTS AND RFI REQUESTS	BASIC	\$410.00	0%	\$0.00	\$0.00	\$0.00
3.4	REVIEW SHOP DRAWINGS	BASIC	\$410.00	0%	\$0.00	\$0.00	\$0.00
3.5	CONDUCT FINAL INSPECTION	BASIC	\$280.00	0%	\$0.00	\$0.00	\$0.00
3.6	PREPARE PUNCH LIST	BASIC	\$550.00	0%	\$0.00	\$0.00	\$0.00
3.7	PREPARE AS-BUILT PLANS	BASIC	\$680.00	0%	\$0.00	\$0.00	\$0.00
<b>SUB-TOTAL PHASE 3</b>			<b>\$5,445.00</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>4. SUBMITTAL OF AS BUILT PLANS TO LOCALITY PHASE:</b>							
4.1	SURVEY FOR AS BUILT PLANS	BASIC	\$2,320.00	0%	\$0.00	\$0.00	\$0.00
4.2	DRAFTING OF AS BUILT PLANS	BASIC	\$725.22	0%	\$0.00	\$0.00	\$0.00
4.3	REVIEW AS BUILT PLANS	BASIC	\$400.00	0%	\$0.00	\$0.00	\$0.00
4.4	SUBMIT AS BUILT PLANS TO OWNER	BASIC	\$330.00	0%	\$0.00	\$0.00	\$0.00
4.5	CLOSE OUT DOCUMENTS TO OWNER	BASIC	\$720.00	0%	\$0.00	\$0.00	\$0.00
<b>SUB-TOTAL PHASE 4</b>			<b>\$4,495.22</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL ENGINEERING SERVICES LABOR COST</b>			<b>\$36,695.22</b>	<b>27.37%</b>	<b>\$10,045.00</b>	<b>\$0.00</b>	<b>\$10,045.00</b>
<b>AMOUNT DUE THIS INVOICE:</b>						<b>\$10,045.00</b>	

**EXHIBIT D  
TASKS FEES BY MANHOURS & RATES**

ENGINEERING & SURVEYING FEE ESTIMATE  
BASIC SERVICES

**WORK AUTHORIZATION No. 005 - Colonia Adams & Black ( Mile 10 1/2 North & Mile 3 West )**

GMES TASK	DESCRIPTION OF WORK TASK	PRINCIPAL HOURS	PROJECT ENGINEER HOURS	PROJECT MANAGER HOURS	EIT HOURS	TECH / CADD HOURS	CLERICAL HOURS	SURVEYOR HOURS	3 PERSON SURVEY CREW	INSPECTOR HOURS	TOTAL HOURS	TOTAL COST PER TASK
<b>1. PRELIMINARY ENGINEERING PLANS &amp; SPECIFICATIONS APPROVED BY LOCALITY PHASE:</b>												
1.1	PRELIMINARY PROJECT KICK-OFF MEETING	1	1	2	1						5	\$680.00
1.2	OBTAIN EXISTING PLANS AND REPORTS			2	2	4	2				10	\$930.00
1.3	REVIEW INFORMATION, PREFORM TOPOGRAPHIC SURVEYING FOR EDGINEERING DESIGN, SCOPE FOR GEOTECHNICAL		1					3	16		20	\$2,560.00
1.4	PREPARE PRELIMINARY PLANS AND SPECIFICATIONS	1	3	2	4	12					22	\$2,300.00
1.5	PREPARE COST ESTIMATES		1	4	4	4	2				15	\$1,530.00
1.6	SUBMIT PLANS & SPECIFICATIONS TO OWNER FOR REVIEW	1	1	1	4	4	2				13	\$1,290.00
1.7	ADDRESS REVIEW COMMENTS FROM OWNER			1	3	3	1				8	\$755.00
	TOTAL PRELIMINARY PHASE	3	7	12	18	27	7	3	16	0	93	
	HOURLY RATE	\$180.00	\$120.00	\$140.00	\$100.00	\$90.00	\$45.00	\$120.00	\$130.00	\$70.00		
	SUB-TOTAL PHASE 1	\$540.00	\$840.00	\$1,680.00	\$1,800.00	\$2,430.00	\$315.00	\$360.00	\$2,080.00	\$0.00		\$10,045.00
<b>2. PLANS &amp; SPECIFICATIONS APPROVED BY REGULATORY AGENCIES PHASE:</b>												
2.1	PREPARE FINAL PLANS	1	4	4	4	32	8	4			57	\$5,340.00
2.2	CONDUCT QUALITY ASSURANCE AND CONTROL		2	2	2	4	2	3			15	\$1,530.00
2.3	PREPARE FINAL PROJECT SPECIFICATIONS		2	2	6	12	8				30	\$2,560.00
2.4	PRESENT FINAL PLANS AND SPECIFICATIONS FOR REVIEW		2	2	2	4	1				11	\$1,125.00
2.5	REVISE FINAL PLANS AFTER REVIEW BY REGUATORY AGENCIES		2	2	4	4	2				14	\$1,370.00
2.6	PREPARE MATERIALS SCHEDULES FOR OWNER		1	2	4	6	4				17	\$1,520.00
2.7	PREPARE FINAL COST ESTIMATE	1	1	2	2	4	3				13	\$1,275.00
2.8	COORDINATE WITH GOVERNMENTAL AND OTHERS REQUIRING APPROVEAL AND PREPARE PERMITS FOR CONSTRUCTION	1	1	2	6	6	6				22	\$1,990.00
	TOTAL DESIGN PHASE	3	15	18	30	72	34	7	0	0	179	
	HOURLY RATE	\$180.00	\$120.00	\$140.00	\$100.00	\$90.00	\$45.00	\$120.00	\$130.00	\$70.00		
	SUB-TOTAL PHASE 2	\$540.00	\$1,800.00	\$2,520.00	\$3,000.00	\$6,480.00	\$1,530.00	\$840.00	\$0.00	\$0.00		\$16,710.00
<b>3. COMPLETION OF BID ADVERTISEMENT, CONTRACT AWARD AND NOTICE TO PROCEED PHASE</b>												
3.1	PRE-CONSTRUCTION CONFERENCE AND ASSISTANCE	1	1	2		2	1			2	9	\$945.00
3.2	CONDUCT PERIODIC INSPECTIONS			1						29	30	\$2,170.00
3.3	ASSIST WITH CONFLICTS AND RFI REQUESTS			1		3					4	\$410.00
3.4	REVIEW SHOP DRAWINGS			1		3					4	\$410.00
3.5	CONDUCT FINAL INSPECTION			1						2	3	\$280.00
3.6	PREPARE PUNCH LIST			1		3				2	6	\$550.00
3.7	PREPARE AS-BUILT PLANS					6				2	8	\$680.00
	TOTAL CONSTRUCTION PHASE	1	1	7	0	17	1	0	0	37	64	
	HOURLY RATE	\$180.00	\$120.00	\$140.00	\$100.00	\$90.00	\$45.00	\$120.00	\$130.00	\$70.00		
	SUB-TOTAL PHASE 3	\$180.00	\$120.00	\$980.00	\$0.00	\$1,530.00	\$45.00	\$0.00	\$0.00	\$2,590.00		\$5,445.00

4. SUBMITTAL OF AS BUILT PLANS TO LOCALITY PHASE:												
4.1	SURVEY FOR AS BUILT PLANS							2	16		18	\$2,320.00
4.2	DRAFTING OF AS BUILT PLANS					8.058					8.058	\$725.22
4.3	REVIEW AS BUILT PLANS			1	1	1				1	4	\$400.00
4.4	SUBMIT AS BUILT PLANS TO OWNER						2	2			4	\$330.00
4.5	CLOSE OUT DOCUMENTS TO OWNER	1	1	1	1	1	2				7	\$720.00
	TOTAL DESIGN PHASE	1	1	2	2	10.058	4	4	16	1	41.058	
	HOURLY RATE	\$180.00	\$120.00	\$140.00	\$100.00	\$90.00	\$45.00	\$120.00	\$130.00	\$70.00		
	SUB-TOTAL PHASE 2	\$180.00	\$120.00	\$280.00	\$200.00	\$905.22	\$180.00	\$480.00	\$2,080.00	\$70.00		\$4,495.22
	<b>TOTAL ENGINEERING BASIC SERVICES LABOR COST</b>	\$1,440.00	\$2,880.00	\$5,460.00	\$5,000.00	\$11,345.22	\$2,070.00	\$1,680.00	\$4,160.00	\$2,660.00		\$36,695.22
	<b>TOTAL ENGINEERING BASIC SERVICES LABOR COST FOR ALL CLASSIFICATIONS</b>	\$36,695.22										
	<b>TOTAL COST</b>	\$36,695.22										

AI-29382

10. H.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Martha L. Salazar

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

**Cooperative Agreements:**

Approval to utilize the following cooperative purchasing vendors (as listed in detailed revised Exhibit(s) attached) for purchases on an "AS NEEDED BASIS" through our membership/participation with Texas Procurement and Support Services (TPASS), (DIR) Department of Information Resources, (TCPN) The Cooperative Purchasing Network, (HGAC), US Communities, (GSA) General Service Administration, (TASB-Buy Board) Texas Association of School Board, (TIPS) The Interlocal Purchasing System, (HCDE) Harris County Department of Education/Choice Facility Partners, (NJPA) National Joint Powers Alliance awarded pricing including, but not limited to, Precincts, Department, Programs, Agencies, etc. with term of authority to purchase from contract detailed herein commencing upon approval and expiring December 31, 2011.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

**BUDGETARY IMPACT:**

No fiscal impact. Requesting authority to utilize coops for purchases.

Attachments

TPASS-MMS

Updated Vendor's List

EKA

RSC

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/27/2011 02:38 PM
Budget & Management	Merlen P. Munoz	10/27/2011 02:44 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 03:15 PM
Auditor's Office	Arcilia Duran	10/28/2011 10:50 AM
Martha Salazar	Angela Garcia	10/28/2011 03:20 PM
Purchasing Department	Angela Garcia	10/28/2011 03:53 PM

Form Started By: Matilde Faz

Started On: 10/27/2011 10:03 AM

Final Approval Date: 10/28/2011



Tax Relief for Texas Wildfire Victims

**NOTE:** The products listed are for use by eligible State of Texas entities ONLY and are not for personal purchase or purchase by commercial entities.

All Term Contracts

TxSmartBuy Term

"Green" Items

Managed & CCG

Travel Contracts

Emergency Mgmt

## Contract Terms and Instructions

### 475-A1-HOSPITAL SUNDRIES (DISPOSABLES), INCLUDING SYRINGES

**Start Date:** 09/2011

**End Date:** 05/2012

#### Item Descriptions and Pricing

#### Contractor Information

#### SPECIAL INSTRUCTIONS AND CONDITIONS

- A. CONTRACT NO: 475-A1  
HOSPITAL, SURGICAL, AND MEDICAL RELATED ACCESSORIES AND SUNDRY ITEMS  
B. HOW TO ORDER:

Enter requisition(s) into the TxSmartBuy on-line ordering system. Only purchase orders issued through TxSmartBuy are eligible for contract pricing.

For State Agencies: PCC A

NIGP Code(s):

475-09 475-41 475-64 475-85  
475-11 475-44 475-67 475-90  
475-17 475-50 475-70 475-95  
475-27 475-62 475-74 475-97  
475-34 475-63 475-82

The Contractor agrees not to ship any materials until issuance of a Purchase Order through TxSmartBuy by the State Agency, Higher Education, or Cooperative member.

- C. TERM OF CONTRACT: September 15, 2011 through May 31, 2012

#### RENEWAL OPTIONS:

1st Renewal Period: June 1, 2012 – May 31, 2013  
2nd Renewal Period: June 1, 2013 – May 31, 2014  
3rd Renewal Period: June 1, 2015 – May 31, 2016  
4th Renewal Period: June 1, 2016 – May 31, 2017

- D. DELIVERY DAYS ARO: Information is available on each line item in TxSmartBuy

Interboro Packaging Corp. 7 Days  
MMS Medical Supply 14 Days  
Para Scientific Company 30 Days  
Preferred Medical 7 Days  
Prime Source Services 3-7 Days  
Products Unlimited, Inc. 3-4 Days  
Tronex Company 5 Days

- E. SHIPPING INFORMATION: All shipping shall be F.O.B. destination. Prices include all shipping and handling fees unless stated otherwise.

Hidalgo County Commissioners Court has granted approval to utilize the listed awarded cooperative vendors thru December 31, 2011 however the contract terms for each vendor are listed to the last column. Prior to utilizing approved vendors make sure contracts are effective. Thank you!

**Purchasing Department**  
"EXHIBIT A"

**TASB Buy Board;**

<b>CC Approval Date</b>	<b>Vendor</b>	<b>Contract Description</b>	<b>Contract</b>	<b>Contract Term</b>
	American Tire Distributor Formerly known as Gray's Wholesale Tire	Tires, Tubes & Automotive Parts, Supplies & Equipment	307-08	12/01/2008 - 11/30/2011
	Audio Visual Aids	Audio Visual Equipment & Supplies	313-09	5/01/2009 - 4/30/2012
10/11/2011	Automated Logic	Trade Services & Labor for Electrical, Plumbing & HVAC	375-11	6/1/2011-5/31/2014
	B&H Photo-Video Pro Audio Inc.	Stage Curtains , Lighting & Stage / Stadium Sound Systems	331-09	11/01/2009 - 10/31/2012
	BSN Sports	Athletic & PE Supplies & Heavy Duty Exercise Equipment	336-10	4/1/2010 - 3/31/2013
11/9/2010	Barcelona Sporting Goods	Athletic, PE, Gym & Exercise Equipment and Supplies	336-10	4/1/2010 - 3/31/2013
10/12/2010	Border States Electric	Building Maintenance, Repair & Operation Supplies & Equipment	339-10	6/1/2010 – 5/31/2013
	Burton Auto Supply	Tires, Tubes & Auto Products	307-08	12/01/2008 - 11/30/2011
6/21/2011	C&S Safety Supply	First Aid Supplies & Equipment	374-11	6/1/2011-5/31/2014
	Camcor, Inc.	Audio Visual Equipment & Supplies	313-09	5/01/2009 - 4/30/2012
7/05/2011 10/14/2011	Carrier Corporation	Trade Services & Labor for Electrical, Plumbing & HVAC HVAC Equipment, Supplies & Installation	375-11 384-11	6/01/2011-5/31/2014 10/1/2011-9/30/2014
4/19/2011	Certified Laboratories Div. of NCH Corp	Motor Fuels, Lubricants & Oils	314-09	06/01/2009 – 05/31/2012
7/05/2011	Chemsearch, A Div Of NCH	Grounds Maint. Equip., Irrigation Parts, Supplies & Installation	373-11	6/01/2011-5/31/2014
8/16/2011	Chemsearch, A Div Of NCH	Water Treatment Chemicals	367-10	4/1/2011-3/31/2014
12/13/2010	Chemsearch, A Div Of NCH	Motor Fuels, Lubricants & Oils	314-09	6/1/2009 – 5/31/2012
	Diaz Floors & Interiors	Indoor & Outdoor Flooring Products & Sports Surfaces	310-08	3/01/2009 - 2/28/2012
8/9/2011	Dooley Tackaberry, Inc.	Public Safety & Fire & House Supplies & Equipment	363-10	4/1/2011-3/31/2014
5/17/2011	Dream Ranch Office Supplies(CartridgeWorld)	Office Paper & Toner Products	369-11	5/1/2011 – 4/30/2014
<b>**/01/2011**</b>	<b>EKA</b>	<b>Grounds Maint. Equip., Irrigation Parts, Supplies &amp; Installation</b>	<b>373-11</b>	<b>06/01/2011-05/31/2014</b>
9/27/2011	Facility Solutions Group	Energy Saving Lighting Products	368-10	4/1/2011-3/31/2014
10/25/2011	Facility Solutions Group	Outdoor Street Lighting	382-11	9/1/2011-8/31/2014
2/8/2011	Flaghouse, Inc.	Athletic, PE, Gym & Exercise Equipment and Supplies	336-10	4/1/2010-3/31/2013
4/5/2011	GT Distributors, Inc.	Public Safety & Fire House Supplies & Equipment	363-10	4/1/2011-3/31/2014
12/13/2010	Galls Inc.	Uniforms-Band, Dance, Performance, Work/Uniform & Floor Mat Rental	340-10	6/1/2010-5/31/2013

	Gaylord Bros. Inc.	Instructional Supplies & Equipment	328-09	11/01/2009 - 10/31/2012
10/11/2011	Gaylord Bros. Inc.	Furniture-School, Office, Science, Library & Dormitory	337-10	4/1/2010 – 3/31/2013
12/07/2010	Glidden Professional Paint (formerly ICI Paints)	Building Maintenance, Repair & Operation Supplies & Equipment	339-10	6/1/2010 – 5/31/2013
	Godwin Pumps Of America, Inc.	Water & Waste Water Pumps & Motor	344-10	7/01/2010 - 6/30/2013
9/20/2011	Grande Truck Center	Vehicles & Heavy Duty Trucks & Options	358-10	12/1/2011-11/30/2013
8/9/2011	Gulf Coast Paper Company	Custodial Supplies & Equipment	372-11	8/1/2011-7/31/2014
	Health Edco Inc.	Instructional Supplies & Equipment	328-09	11/01/2009 - 10/31/2012
7/05/2011	Henry Schein, Inc.	First Aid Supplies & Equipment	374-11	6/1/2011 - 5/31/2014
6/14/2011	Hubert Company	Food Service Equipment & Supplies	355-10	11/1/2010-10/31/2013
	J & B Industries, Inc.	Motor Fuels, Lubricants & Oil	314-09	5/01/2009 - 4/30/2012
	Jean's Restaurant Supply	Food Services Equipment & Services	355-10	11/1/2010 - 10/31/2013
9/27/2011	John Deere	Grounds Maint, Equip., Irrigation Parts, Supplies & Installation	373-11	6/1/2011-5/31/2014
7/05/2011	John Deere Landscapes	Grounds Maint, Equip., Irrigation Parts, Supplies & Installation	373-11	6/01/2011-5/31/2014
9/13/2011	Lumatec Lighting Service	Outdoor Street Lighting	382-11	9/1/2011 – 8/31/2014
	Mansion Grove House, LLC	Athletic, PE & Gym Supplies & Eq. & Exercise	336-10	4/1/2010-3/31/2013
9/6/2011	Melhart Music Center	Audio Visual Equipment & Supplies	313-09	5/1/2009 – 4/30/2012
6//28/2011	Moore Medical LLC	Public Safety & Fire House Supplies & Equipment	363-10	4/1/2011 - 3/31/2014
7/12/2011	Moore Medical LLC	First Aid Supplies & Equipment	374-11	6/1/2011-5/31/2014
10/04/2011	MSC Industrial Supply Co.	Building Maintenance, Repair & Operation Supplies & Equipment	339-10	01/01/2010-05/31/2013
	O'Reilly Auto Parts	Tires, Tubes & Auto Products	307-08	12/01/2008 - 11/30/2011
11/2/2010	Park Place Recreation Design, Inc.	Parks, Recreation & Field Lighting Products & Installation	346-10	10/1/2010 - 9/30/2013
5/10/2011	Philpott Motors	Vehicles & Heavy Duty Trucks & Options	358-10	12/1/2010-11/30/2013
1/25/2011	Pitney Bowes	Office Supplies & Equipment	328-09	11/1/2009-10/31/2012
9/20/2011	Radio Communications	Radio Communication Products	364-10	4/1/2011-3/31/2014
9/20/2011	Ricoh Americas (IKON-Ricoh Bus. Sol.) (Copiers)	Copiers & Supplies	379-11	9/1/2011 - 8/31/2014
12/21/2010	S & S Worldwide	Instructional Supplies & Equipment	328-09	11/1/2009-10/31/2012
	SGS Industrial DBA Sea Garden	Public Safety & Fire House Supplies & Equipment	339-10	6/01/2010-5/31/2013
	Safeguard Universal	Awards, Trophies & Personal Recognition	343-10	7/1/2010-6/30/2013
12/13/2010	Sexauer	Building Maintenance, Repair & Operation Supplies & Equipment	339-10	6/1/2010-5/31/2013
	SHI Government Solutions	Technology, Eq., Software, Supplies & Telecomm	331-09	11/01/2009 - 10/31/2012
	Southern Tire Mart	Tires, Tubes & Auto Products	307-08	12/01/2008 - 11/30/2011
7/05/2011	School Health Corporation	First Aid Supplies and Equipment	374-11	6/01/2011-5/31/2014
	Siddons Fire Apparatus, Inc.	Fire Apparatus	323-09	9/01/2009 - 8/31/2012

	Staples	Office Supplies & Equipment	328-09	11/01/2010 - 10/31/2012
	Superior Alarms	Fire & Security & Monitoring	325-09	10/1/2009-9/30/2012
9/20/2011	T&G ID Systems, Inc.	Office Supplies & Equipment	328-09	11/1/2009-10/31/2012
	Tandus US LLC	Indoor & Outdoor Flooring Products & Sports Surfaces	310-08	3/01/2009 - 2/28/2012
7/12/2011	Texas Laundry Service Co.	Commercial Washers & Dryers	356-10	11/1/2010-10/31/2013
	Vance Hunt Libraries	School, Office, Library & Dormitory Furniture	337-10	04/01/2010 - 03/31/2013
10/25/2011	Vermeer Texas-Louisiana, Inc.	Construction Equipment, Road & Bridge, Ditching, Trenching & Utility Equipment	345-10	10/1/2010-9/30/2013
5/17/2011	World Wide Imaging Supplies	Office Paper & Toner Products	369-11	05/1/2011 – 04/30/2014

**TPSS-Term contracts P.O.s;**

<b>CC Date</b>	<b>Vendor</b>	<b>Contract Description</b>	<b>Contract</b>	<b>Contract Term</b>
7/20/2010	1 <sup>st</sup> Choice Restaurant Equip. & Supply	Commercial Refrigerators, Freezers, Merchandisers, ice makers/dispensers	740-A1	5/2010-01/2012
9/7/2010	Alaven Pharmaceutical, LLC	Drugs, Pharmaceuticals & Multi-Vitamins (Human Use)	269-A1	3/2010-11/31/2011
	Ansell Healthcare Products Inc.	Contraceptives	269-A4	7/2006-11/2011
	Apothecus Pharmaceutical Corp.	Contraceptives	269-A4	7/2006-11/2011
	Auburn Pharmaceutical Co.	Drugs, Pharmaceuticals & Multi-Vitamins (Human Use)	269-A1	3/2010-11/31/2011
8/2/2011	BDI Pharma, Inc.	Vaccines and Biologicals	269-A2	02/2012
	Bob Barker Company, Inc.	Clothing & Apparel	200-A1	3/2010-11/2011
6/29/2010	Canon	Photocopier Lease & Rental	985-L2	5/2009 – 08/2012
	Central Texas Medical Equipment & Supplies	Drugs, Pharmaceuticals & Multi-Vitamins (Human Use)	269-A1	3/2010-11/31/2011
8/3/2010	GT Distributors	Police Equipment & Accessories	680-A1	1/2010 – 10/2011
	Graybar Electric	Electrical Equipment & Supplies	285-A1	1/2010-8/2012
3/7/2011	Impact Recovery Systems, Inc.	Traffic Control Devices, Markers, Delineators	550-A2	10/2010-8/2013
11/1/2011	*MMS-Midwest Medical Supply*	Hospital Sundries (Disposables) including syringes	475-A1	9/2011-5/2012
	National Vitamin Co.	Drugs, Pharmaceuticals & Multi-Vitamins (Human Use)	269-A1	3/2010-11/31/2011
	Pitney Bowes Inc.	Lease for Mail Equipment, Meters, Scales & Purchase of Supplies Postage Meters-Rental Renewal Only	985-L1 985-L1	11/2008-8/2012 11/2006-8/2012
	PlumbMaster, Inc.	Plumbing Parts, Fixtures & Supplies	670-A2	11/2005-12/2099
2/1/2011	Pollock Paper Distributors	Paper and Plastic Products, Disposable	640-A1	8/2006-11/2011
10/19/10	Precision Delta Corp.	Police Equipment & Accessories	680-A1	1/2010-10/2011
	Presto Printing	Business Cards through TX Smartbuy	966-N1	1/2007-11/2012
10/25/2011	Prime Source Services	Hospital Sundries (Disposables), Including Syringes	475-A1	9/2011-5/2012

7/5/2011	Rally			
	Rodzina Industries, Inc.	Custom & Stock Rubber Stamps	615-A2	3/2010-12/2011
	Sanofi Pasteur, Inc.	Vaccines & Biologicals Influenza Vaccine	269-A2 269-A3	1/2007-11/2011 3/2010-2/2012
	Texas Correctional Industries	Laundry Supplies Name Plates Easels & Signs (engraved) up to 24"x48" Posture Back Ergonomic	505-A2 665-A2 425-A8	1/1960-12/2099 12/2001-11/2099 8/2006-12/2099
	Texas Department of Criminal Justice	Furniture TCI & TIBH Chairs, Desks, Tables, Sofas, Bookcase	425-A5	5/1987-12/2099
9/6/2011	Texas Laundry Service	Laundry Equipment	500-M1	8/1/2011-7/31/2012
	Voss Lightning	Electrical Equipment & Supplies	285-A1	1/2010-8/2014
	Xerox Corporation	Photocopier Lease & Rental	985-L2	5/2009-8/2012

**TPSS-DIR;**

CC Approval Date	Vendor	Contract Description	Contract	Contract Term
9/21/2010	ARC Austin Ribbon & Computer Supplies, Inc.	DBITS-Technology Migration/Upgrade Software Computer, Thin Clients and Terminals/Computer Operations Services/Software	886 890	1/20/2013 1/20/2013
9/13/2011	AT&T Corp.	TEX-AN NG Communications Technology Services	DIR-TEX- AN-CTSA- 005	7/1/2016
6/29/2010	CDW Government, Inc./Oki Data Americas, Inc.	Computer Equipment, Software, Components, Peripherals & Software	673	05/15/2012
7/05/2011	CDW Government, Inc./Lenovo (US, Inc.)	Computer Equipment, Software, Components, Peripherals & Software	1364	5/5/2014
8/9/2011	CDW Government, Inc./Oki Data Americas, Inc.	Computer Equipment, Software, Components, Peripherals & Software	835	12/2012
9/6/2011	CDW Government, LLC	Computer Equipment, Software, Components, Peripherals & Software	1680	6/7/2015
9/6/2011	CDW Government, LLC	Networking Products & Services, Networking Equipment, Tele-Network Services & Network	1381	6/9/2014
11/30/2010	CRC - Computer Repair Center	Scanners	1364	5/5/2014
	Calence	Computer Equipment, Software, Components, Peripherals & Software Networking Products & Services Audio Conferencing Services, Technology-Based, Conferencing & Video Services Networking Equipment	838 1369	12/31/2012 5/13/2014
10/5/2010	Calence, LLC dba Insight Networking	Network, Networking Equipment, Network Prod. & Serv. & Tele-Network Serv.	1460	8/30/2014
	Calence Physical Security Solutions, LLC	Surveillance Camera Products & Related Services	580	1/15/2012
10/4/2011	Carahsoft Technology Corporation	Software	621	1/8/2012
6/14/2011	CASO Document Management	Software	1429	7/7/11-7/7/14

5/10/2011	Cross Match Technologies	Emergency Preparedness Hardware and Related Services	1024	7/17/11-7/17/13
	Daptiv/CIMA	Software Supplies & Services	841	12/29/2012
	Dell Marketing LP	Computer Equipment, Software, Components & Peripherals Software	600 890 1014	11/13/2011 1/20/2013 6/1/2013
9/13/2011	Department of Information Resources	TEX-AN NG Communications Technology Services	DIR-TEX- AN-CTSA- 005	7/1/2016
7/26/2011	Econet.com	Security Services	645	2/21/2012
6/29/2010	ESI Acquisition Inc.	Contract for Products & Related Services	822	12/4/2012
7/27/2010 3/15/2011	Environmental Systems Res. Institution	Software Product and Services	1637	3/3/11-3/3/15
2/8/2011 2/14/2011	MTM Technologies, Inc.	Computer Equipment, Software, Components, Peripherals & Software, Network Equipment, Products & Services, Tele-Network Services, Tele-Telecommunication Equipment	1469 1585	8/17/2011- 8/17/2014
09/06/2011	Paradigm Systems Solutions, Inc.	Computer Solutions,	1365	06/10/11-06/20/14
12/21/2010	Presidio Networked Solutions, Inc.	Networking Equipment, Tele-Network Services & Networking Products & Services	1367 1547	5/20/11-5/20/14 9/22/11-9/22/14
11/30/2010	Reyna Enterprises, Inc. dba CRC	Software	1364	5/5/2014
10/04/2011	Sequel Data Systems	Software	621	1/8/2012
	SHI Government Solutions, Inc.	Computer Equipment, Software, Components, Peripherals & Software	810 890	12/18/2012 1/20/2013
	SHI Government Solutions, Inc.	Purchase or Various Software	1009	7/8/2013
	SHI Government Solutions, Inc.	Computer Equipment, Software, Components, Peripherals & Software	1364	
7/12/2011	SHI Government Solutions, Inc.	Hardware and Peripherals and Related Services	810	12/18/2012
9/13/2011	Shoretel, Inc. Authorized Dealer Richline Technical Services	Networking Equipment, Tele-Telecommunications Equipment, Tele Network Services, Networking Products & Services, Tele-Telephone Equipment	1603	9/27/2014
11/23/2010	Spillman Technologies, Inc.	Software	1623	11/3/2014
2/8/2011	Sprint Solutions, Inc.	Tele-Wireless Data and Wireless/Cellular	611	11/19/2011
6/29/2010	Verizon Wireless	Wireless Voice & Data Services and Equipment	604	10/2/2011
	Votec	Software	937	2/27/2011-2013

**TPSS-TXMAS contracts;**

CC Date	Vendor	Contract Description	Contract	Contract Term
8/3/2010	Access Imaging Solutions LLC	Document Imaging	9-36010	6/5/2009 – 3/30/2014
8/10/2010	Aria Medical	Medical Equipment and Supplies	7-6511A020	2/9/2007-6/29/2013

8/3/2010	4MD Medical Solutions	Medical Equipment	10-65IIA010	11/19/2009-8/14/2013
	All Steel Inc.	Office Furniture	9-71I030	10/31/2008-9/30/2013
	Beta Technology, Inc.	Food Service, Hospitality, Cleaning Equip. & Supplies, Chemicals & Services	5-73050	7/13/2005-3/31/2015
	Bob Barker	Clothing Uniforms, Footwear & Accessories	8-840140	7/23/2008-11/30/2011
	Business Interiors by Staples The Hon Company	Special Use Furniture	6-71111060	5/10/2006-2/26/2012
	B&H Photo & Video	Photographic Equipment-Cameras, Photographic Printers and Related Supplies & Services (Digital and Film –Based)	8-67030	1/25/2008-8/2/2014
	B&H Photo & Video	VCRS, VCP, DVD, Monitors & Monitors/Receivers, Including Spare & Repair Parts, and Accessories	8-58I020	1/25/2008-1/31/2015
	Datum Filing Systems Inc.	Office Furniture	5-711010	9/15/2004-5/31/2012
	Diaz Floors & Interiors	Floor Covering	5-721A060	2/17/2005-8/3/2014
9/21/2010	Dream Ranch d b a Cartridge World	Ink and Toner Cartridges	8-75040	7/23/2008-5/31/2012
8/9/2011	Eagle Mountain Flag and Flagpole	Flags, Banners, Pennants, and Related Products	7-780160	8/23/2007-5/31/2012
	Emergency Vehicle Equipment	Total Solutions for Law Enforcement, Security, Facilities Mgt. Fire, Rescue, Clothing, Marine	5-840180	6/17/2005-8/31/2014
09/06/2011	Ergogenesis, LLC	Office Furniture	11-71080	07/14/2011-05/05/2016
	Fed Ex Kinko's	The Office, Imaging & Document Solution	5-36020	1/14/2005-10/13/2013
6/15/2010	Firetrol Protection Systems, Inc.	Facilities Maintenance & Management	6-03FAC020	7/12/2006-4/23/2016
	GCR Tires Centers Of Pharr	Tires	7-261020	1/19/2007-12/20/2011
6/21/2011	Gateway Printing & Office Supply, Inc.	Office Products/Supplies & Services & New Products/Technology	5-75020-13	7/7/2005-5/31/2012
10/25/2011	Gateway Printing & Office Supply, Inc.	Special Use Furniture	6-71111060-11	5/10/2006-2/26/2012
	Global Industries, Inc.	Office Furniture	3-7111010	11/21/2002-12/31/2012
8/2/2011	MCFSa LTD d/b/a Metroplex Control Systems-ISI-MCS	Access Control Systems	9-84060	6/23/2009-11/30/2013
11/16/2010	Jasper Seating Company, Inc. dba J.S.I and Community	Office Furniture	9-71I020	10/9/2008 – 6/24/2013
05/10/2011	Johnson Controls, INC.	Complete Facilities Maintenance and Management	5-03FAC020	12/08/2004-07/13/2014
10/25/2011	Jones & Cook Stationers	Special Use Furniture	6-71111060-11	5/10/2006-2/26/2012
	Kimball International Marketing	Office Furniture	3-711060	12/16/2002-1/27/2012
6/14/2011	Lone Star Uniforms, Inc.	Uniforms & Clothing	9-840100	8/10/2009-5/14/2014
	MCS Metroplex	Access Control Systems	9-84060	6/23/2009-11/30/2013
	MSC Industrial Supply Co.	Hardware	3-51V020	6/4/2003-10/31/2012
	Mayline Company	Office Furniture	4-7110330	7/2/2004-11/30/2011

	Michelin North America, Inc.	Tires, Pneumatic (new), for passenger, light/medium truck, & bus, & retread svcs.	7-261010	12/19/2006-12/5/2011
<b>**11/2011**</b>	<b>RSC</b>	<b>Hardware Equipment Rental</b>	<b>9-51v010</b>	<b>10/20/2008-08/29/2012</b>
12/13/2010	Red Wing Shoe Industrial	Shoes	9-84090	8/12/2009-9/30/2012
	Sherwin Williams	Maintenance & Hardware	5-51V010	10/11/2004-1/31/2013
	Simplexgrinnell, LP	Total Solutions for Law Enforcement, Security Facilities, Mgmt., Fire, Rescue, Clothing, Marine	5-84070	12/6/2004-6/30/2012
8/16/2011	SimplexGrinnell, LP	Fire Alarm & Suppression Services	5-03FAC010	12/6/2004-6/26/2013
	Snap-On Industrial	Hardware Products & Services	3-51V010	9/20/2002-1/31/2016
	Southern Tire Mart LLC-Michelin Bridgestone	Tires	7-261010 7-261020	12/19/2006-12/5/2011 1/19/2007-12/20/2011
7/20/2010	State Industrial Products	Hardware Superstore 12/27/2004 – 11/30/2010	5-51V020	12/27/2004-11/30/2015
	Tandus US, Inc.	Floor Covering	5-721A060	2/17/2005-8/3/2014
8/9/2011	Teknion dba WorkSpace Solutions, Inc.	Office Furniture	3-7110570-4	9/22/03-3/8/2014
11/22/2010	The Hon Company	Office Furniture	6-71111060	5/10/2006 – 10/26/2011
	Tire Centers, LLC Michelin North America, Inc.	Tires, Pneumatic (new), for passenger, light truck, med truck, & bus & retread services	11-23V070	07/16/2011-05/31/2012
	Tremco, Inc.	Bldg. & Bldg. Materials/Industrial Services & Supplies	6-56050	3/6/2006-5/31/2014
	United Rentals, Inc.	Hardware Superstore, Heavy Vehicle Equipment	7-51V080	7/5/2007-7/31/2015
	Visual Innovations Company, Inc.	Professional Audio/Video, Telecommunications and Security Solutions	4-581010	10/24/2003-7/7/2012
	W.W. Grainger, Inc.	Industrial, Janitorial Supplies	2-539030	8/26/2002-2/28/2014
	World Wide Imaging Supplies	Office Products	8-75030	5/2/2008-10/1/2012

**TPSS-State Travel Management Program;**

CC Approval Date	Vendor	Contract Description	Contract	Contract Term
	Enterprise Rent a Car	Car Rental	TX-C1080	5/31/2004-11/30/2011
	Avis Rent a Car Systems	Car Rental	TX-C1080	5/31/2004-11/30/2011

**TIPS;**

CC Approval Date	Vendor	Contract Description	Contract	Contract Term
	3-C Technology	Audio Visual Equipment & Supplies Computer Equipment, Components & Peripherals	1032609 1072309	3/26/2012 7/23/2012
8/30/2011	Chemical Response & Remediation Contractors, Inc.	Trades, Temporary Labor and Materials Professional Consulting and Other Related Services	3042811 2052810	4/28/2012 5/28/2012

**US Communities;**

<b>CC Approval Date</b>	<b>Vendor</b>	<b>Contract Description</b>	<b>Contract</b>	<b>Contract Term</b>
9/14/2010	DACO	Daco Fire Equipment (Converter)	FS12-09	3/1/2010-11/30/2011
12/07/2010	GTSI	Computer Equipment, Software, Components & Peripherals Software	RQ09-997736-42D	5/01/2009-4/30/2013
	Graybar	Electrical Products	MA-43272-6	1/31/2013
	Insight Public Sector	Technology Products Equipment & Technology Services/Solutions	RQ-09-997736-42b	5/01/2009-4/30/2013
8/03/2010	Service Wear Apparel	Uniform and Work Apparel	A1465-10	9/01/2010-12/31/2014
	The Home Depot	Maintenance/Hardware Supplies	05091	12/1/2008-7/31/2014
	Zep	Janitorial Supplies	2007-118-3034	12/31/2011
6/22/2010	Tech Depot	Technology Products & Solutions	RQ09-997736-42C	5/1/2009-4/30/2013

**TCPN;**

<b>CC Approval Date</b>	<b>Vendor</b>	<b>Contract Description</b>	<b>Contract</b>	<b>Contract Term</b>
6/15/2010	CAS Companies, LP	Job Order Contracting Services	R-5004	3/31/2010-3/31/2015
	CDW	Computer, Components, Peripherals & Software	R-4713	9/30/2006-3/31/2012
	GovConnection	Computer, Components, Peripherals & Software	R-4718	9/30/2006-3/31/2012
8/17/2010	Jamail & Smith Construction	Job Order Contract (JOC)	R4957	3/31/2010-3/31/2015
7/12/2011	Lowe's Home Centers, Inc.	MRO Equipment, Supplies & Related Items/Services	R4954	3/31/2010-3/31/2015
9/14/2010	Office Depot	Furn., Office, Instructional or Library Office & School Supplies, Printing & Shipping Services, Promotional Prod./Printing Services.	R5023	7/12/2010-2/28/2015
2/22/2011	Quill.com	Office Supplies & School Products	R-4945	2/28/2010-2/28/2015
6/28/2011	Separation Systems Consultants, Inc. (SSCI)	Environmental Services	R-5068	06/01/2011-05/31/2016
	Tandus US LLC	Commercial Floor Covering Systems	R-4882	7/31/2008-7/31/2013
	Tech Depot	Computer, Components, Peripherals & Software	R-4716	9/30/2006-3/31/2012
4/5/2011	Trane	Heating, Ventilating, Air Conditioning & Plumbing	R-5045	10/13/2010-9/30/2017
05/10/2011	ThyssenKrupp Elevator Corp.	Elevator Products & Services	R-5042	9/30/2010-9/30/2015
	Xerox Corporation	Document Management (Copiers)	R-4671	5/31/2010-5/31/2015
	Xerox Supplies	Paper fine	R-4929	12/31/2009-12/31/2014

**GSA;**

CC Approval Date	Vendor	Contract Description	Contract	Contract Term
6/21/2011	Advanced Training Systems, Inc.	Mission Oriented Business Integrated Services	GS 02 F 0404D	3/31/2016
10/18/2011	CDW	Computer Equipment, Software, Components, Peripherals & Software	GS-35F-0195J GS-35F-4342D	
8/3/2010	Comtech LLC	Software and Services	GS-35F-0431K	
	Dell	Computer Equipment, Software, Components, Peripherals & Software	GS-35F-4076D	
11/23/2010	Element K Corporation	IT Solutions & Electronics	GS-35F-0042L	10/19/2015
6/29/2010	Galls/Aramark		GS-07F-0157M	
12/28/2010	ICx Technologies, Inc.	Total Solutions for Law Enforcement, Security, Facility Management Systems, Fire, Rescue, Special Purpose clothing, Marine Craft & Emergency/Disaster Response	GS-07F-0117U	12/5 2012
11/16/2010	ICS Jail Supplies, Inc.	Total Solutions for Law Enforcement, Security, Facilities Mgmt. Fire, Rescue, Clothing, Marine Craft and Emergency/Disaster Response	GS-07F-0552U	9/29/2013
3/29/2011	John E. Reid and Associates, Inc.	Training Aids and Devices; Instructor LED training; Course Development and Test;	GS-02F-0164P	4/23/2014
	NYP CORP	Shipping, Packaging and Packing Supplies	GS-14F-1237H	
6/28/2011	Safety Vision, LLC	Total Solutions for Law Enforcement, Security, Facility Management Systems, Fire, Rescue, clothing, Marine Craft & Emergency/Disaster Response	GS-07F-0022J	9/30/2013
	Tactical Gear Now, Inc.		GS-07F-5508R	
10/4/2011	Ultrabac	General Purpose Commercial Information Technology Equipment, Software and Services	GS-35F-0243K	02/03/2015

**HGAC;**

CC Approval Date	Vendor	Contract Description	Contract	Contract Term
	A & B Communications	Communications Equipment & Services	RA01-08	Thru Dec. 31, 2011
12/13/2010	Caldwell Country Chevrolet	Current Model Cars & Light Trucks	VE03-06	Thru Oct 31, 2011
9/21/2010	Daco Fire Equipment	Fire Apparatus (All types)	FS12-09	3/1/2010-11/30/2011
	EF Johnson Co.	Communications Equipment & Services	RA01-08	
	Motorola	Communication Equipment & Services	RA01-08	12/31/2011
12/21/2010	Source Incorporated of Missouri dba Source, Inc.	Wireless Telecomm Equipment & Services	CW05-02 CW10-09	6/1/2005-5/31/2012 11/1/2009-10/31/2012
	Sprint	Communication Equipment & Services	CW-05/02	6/1/2005-5/31/2012
	Superior Alarms	Surveillance & Access Control Equipment	SE05-05	
	Superior Alarms	Video Surveillance Systems	SE05-08	

7/20/2010	Superior Alarms	Surveillance, Access Control & Security Fencing	SE05-10	05/1/2010 – 04/30/2012
<b>10/25/2011</b>	<b>*The Play Well Group*</b>	<b>Parks and Recreation Equipment</b>	<b>PR11-10</b>	<b>11/1/2010-10/31/2012</b>
7/5/2011	Wastequip	Public Works Equipment-Refuse Handling Equipment	RC08-10	8/1/2010-7/31/2012

**CHOICE FACILITY PARTNERS;**

<b>CC Approval Date</b>	<b>Vendor</b>	<b>Contract Description</b>	<b>Contract</b>	<b>Contract Term</b>
12/07/2010	Herrera & Hunt	Job Order Contracting and Related Services	09/040JC-07	6/16/2009-6/15/2012/3
12/07/2010	Herrera & Hunt, Inc.	Job Order Contracting and Related Services	07/007JC-01	5/15/2007-5/14/2012 / 1
10/12/2010	Hydro-Stop Inc. LLC	Roofing	08/021JC-01	7/1/2008 – 7/31/2011/2
12/07/2010	Alpha Building Corporation	Job Order Contracting and Related Services	06/035JC-01	12/19/2007-2/24/2011/2
12/07/2010	Alpha Building Corporation	Job Order Contracting and Related Services	10/030JC-01	02/22/2010-02/21/2011/6

**NJPA NATIONAL JOINT POWERS ALLIANCE**

<b>CC Approval Date</b>	<b>Vendor</b>	<b>Contract Description</b>	<b>Contract</b>	<b>Contract Term</b>
2/14/2010	Pasco Brokerage, Inc.	Appliances & Equipment	12020-PBI	12/18/2013

**\*Denotes: New Vendor added for approval**

**Contract Renewed**

**Vendor Contract Information**[Proposal Documents](#)[Back](#)**Vendor:** EKA**Address:** 2166 W Park Ct Ste A  
Stone Mountain, GA 30087**Phone:** (770) 498-9316**Contact:** Cindy Kister**Email:** [cindy@ekasales.com](mailto:cindy@ekasales.com)**Website:** [www.ekasales.com](http://www.ekasales.com)**Federal ID:** 58-1328598**Accepts RFQs:** Yes**Contract:** Grounds Maint. Equip., Irrigation Parts, Supplies & Installation #373-11**Effective Date:** 6/1/2011**Expiration Date:** 5/31/2014**Payment Terms:** Net 30 days**Delivery Days:** 120**Shipping Terms:** Freight prepaid by vendor and added to invoice**Freight Terms:** FOB Shipping Point**Ship Via:** Common Carrier**Quote Reference Number:**

373-11

**Regions Served:** All Texas Regions**States Served:** All States**Vendor Exceptions:** EKA coverage of jacobsen excludes the state of Texas**Return Policy:** Warranty[\[ Log Out \]](#)©1996 - 2011 TASB  
ALL RIGHTS RESERVED

AI-29320

10. I.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Martha Salazar

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

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Information

CAPTION

Requesting approval to exercise the County's option to renew the one (1) year extension as provided in the current contract for "Turnkey Burial Services (Including Cemetary Plots) for Unidentified Pauper Remains" for Hidalgo County, under the same rates, terms and conditions with Mid Valley Cemetary, Inc. d/b/a/ Val Verde Memorial Gardens with effective date of December 14, 2011 through December 13, 2012.

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: see below

FUNDS AVAILABLE Y/N?: yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

1-1100-444-00-240-002-0-345

Services are on an as needed basis. \$45,250.00 available funds as of 10/26/2011 in account.

2-1100-444-00-240-002-0-345

Services are on an as needed basis. \$106,700.00 available funds as of 10/26/2011 in the 2012 budget.

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Attachments

Extension and Contract Documentation

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/26/2011 02:19 PM
Budget & Management	Merlen P. Munoz	10/26/2011 02:23 PM
Rosalinda Cantu	Rosie Cantu	10/26/2011 04:01 PM
Auditor's Office	Arcilia Duran	10/28/2011 01:37 PM
Form Started By: Vangie Garcia		Started On: 10/25/2011 03:23 PM
	Final Approval Date: 10/28/2011	



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

October 18, 2011

Mid Valley Cemetary, Inc.  
D/B/A Val Verde Memorial Garden  
*Attn: Danny R. Mills*  
6200 N. Val Verde Road/P.O. Box 671  
Donna, Texas 78537

Via Email: valverdememgrdn@aol.com

Re: C-10-291-12-21-Mid Valley Cemeteries, Inc. d/b/a  
Val Verde Memorial Gardens-Turnkey Burlal Services (Including  
Cemetery Plots)

Dear Mr. Mills:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise an extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of Tuesday, November 1, 2011 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than 3:00 p.m., Friday, October 21, 2011 and or sooner, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: *Danny R. Mills*

Date: \_\_\_\_\_

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal Statement of Quallfication).

THE STATE OF TEXAS   §  
  §  
COUNTY OF HIDALGO   §

**SERVICE CONTRACT  
C-10-291-12-21**

**THIS CONTRACT** is made and entered into this 21<sup>st</sup> day of December, 2010 by and between the **County of Hidalgo, Texas** ("County"), and Mid Valley Cemeteries Inc. dba Val Verde Memorial Gardens ("Company").

**WHEREAS**, Company responded to advertised notices for bids for "Turnkey Burial Services (Including Cemetery Plots) for Unidentified Pauper Remains" (the "Services"); and

**WHEREAS**, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

**WHEREAS**, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

**NOW, THEREFORE**, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to Hidalgo County for "Turnkey Burial Services (Including Cemetery Plots) for Unidentified Pauper Remains". This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the services in accordance with the Specifications within Hidalgo County following a request for Services by the Hidalgo County or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one (1) year, commencing upon approval of Commissioner's Court and expiring on December 13, 2011 and may be extended at the sole discretion of the County for an additional one (1) year term. County also reserves the right to continue this bid for an additional sixty (60) day grace period, under the same rates terms and conditions.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employment of Company who operate such vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the

County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

to County:                   The County of Hidalgo  
                                  Attn: County Judge  
                                  1615 S. Closner, Suite J  
                                  Edinburg, Texas 78539

If to Company               Mid Valley Cemetery Incorporation  
                                  Dba Val Verde Memorial Gardens  
                                  P.O. Box 671  
                                  6200 N. Val Verde Road  
                                  Donna, Texas 78537

13.     In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14.     Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) this contract may be terminated by County without cause upon thirty (30) days written notice.


15.     This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16.     This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

COUNTY OF HIDALGO

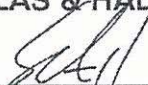
ATTEST:

  
\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

By:   
\_\_\_\_\_  
Ramon Garcia, County Judge

Approved by Commissioners' Court  
on 

APPROVED AS TO FORM:  
ATLAS & HALL, LLP

By:   
\_\_\_\_\_  
Stephen L. Crain

COMPANY: Mid Valley Cemeteries Inc. dba  
Val Verde Memorial Gardens

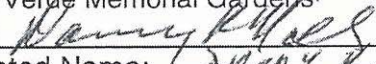
By:   
\_\_\_\_\_  
Printed Name: DANNY R. MILLS  
Title: Deputy

EXHIBIT "A"  
SPECIFICATIONS



PURCHASING DEPARTMENT  
County Of Hidalgo

October 25, 2010

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RE: Hidalgo County-Request for Bids – **"TURNKEY BURIAL SERVICES  
INCLUDING CEMETERY PLOTS FOR UNIDENTIFIED (JOHN/JANE  
DOE'S) PAUPER REMAINS"**  
RFB Nº 2010-291-11-10-YZV

Dear Sir/Madam:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB  
Hidalgo County Purchasing Agent  
MLS/yzv

Enclosures



PURCHASING DEPARTMENT  
County Of Hidalgo

**REQUEST FOR BID (RFB) CHECKLIST**

**Hidalgo County**

**"TURNKEY BURIAL SERVICES INCLUDING CEMETERY PLOTS FOR  
UNIDENTIFIED (JOHN-JANE DOES) PAUPER REMAINS"**

**Bid № 2010-291-11-10-YZV**

Bid Opening Date: **November 10, 2010 at 9:30 a.m.**

1. Request for Bid Letter, consisting of 1 page.
2. Request for Bid, Legal Notice, consisting of 8 pages.
3. Exhibit "A" Bid Specifications consisting of 3 pages.
4. Exhibit "B" Bid Page consisting of 1 pages.
5. Exhibit "C" Insurance Requirements consisting of 4 pages.
6. Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of 1 page.
7. Vendor/Bidder Application and W-9 Form consisting of 6 pages.
8. Certification Regarding Debarment, consisting of 1 page.
9. Draft Service Contract consisting of 5 pages.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing Department by calling (956) 318-2626, advise of missing documentation and Purchasing will forward information either through facsimile or by U.S. Mai.

Thank you

A handwritten signature in cursive script, appearing to read "Martha L. Salazar".

Martha L. Salazar, CPF, Purchasing Agent

\_\_\_\_\_ Date

**Bid No: 2010-291-11-10**

**Buyer: Yolanda Z. Velasquez**

**Tel. No: (956) 318-2626**

## **REQUEST FOR BIDS**

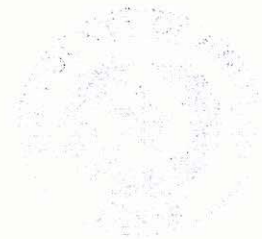
### **HIDALGO COUNTY HEALTH DEPARTMENT "TURNKEY BURIAL SERVICES INCLUDING CEMETERY PLOTS FOR UNIDENTIFIED (JOHN/JANE DOE'S) PAUPER REMAINS"**

#### **BID OPENING DATE**

NOVEMBER 10, 2010

**Contact Person:**

Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
2802 S. Business Hwy 281 Administration Building  
Edinburg, Texas 78539  
956 318-2626



Form HCPD-03

1. Sealed bids will be received for **"Turnkey Burial Services Including Cemetery Plots for Unidentified (John/Jane Doe's) Pauper Remains - Hidalgo County Health Department"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.
2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"BID-2010-291-11-10-YZV-"Turnkey Burial Services Including Cemetery Plots for Unidentified (John/Jane Doe's) Pauper Remains – Hidalgo County-Health Department "**and in County's Purchasing Department, 2802 S Business Highway 281, Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, NOVEMBER 10, 2010. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "REQUEST FOR BIDS-2010-291-11-10-YZV-RFB-"Turnkey Burial Services Including Cemetery Plots for Unidentified (John/Jane Doe's) Pauper Remains – Hidalgo County-Health Department"**. Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.
3. Hidalgo County reserves the right to: **A.** separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; **B.** reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and **C.** award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."
4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.
5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.
6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models

of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.
8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.
9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.
10. County reserves the right to accept or reject any or all bids.
11. Costs are to be net F.O.B., County Prepaid.
12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.
14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.
15. DELIVERY INSTRUCTIONS:
  - . No deliveries accepted after 3:00 P.M., Monday-Friday.
  - . At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
  - . If you need additional information call the office listed below:

Hidalgo County Purchasing Department  
Martha L. Salazar, Purchasing Agent  
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  - a) Name and address of successful bidder
  - b) Name and address of receiving department or official
  - c) Purchase Order Number (if any)
  - d) Notation - **"Turnkey Burial Services Including Cemetery Plots for Unidentified (John/Jane Doe's) Pauper Remains -Hidalgo County Health Department"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
  
- Discount payments will be considered when offered.
  
- Contact person for Billing and Payment questions:

Hidalgo County – Auditor's Office  
Ray Eufrazio, County Auditor  
2812 S. Business 281  
Edinburg, Texas 78539  
(956)318-2511

17. Schedule of Events

<b>Bid Opening, 9:30 AM</b>	<b><u>NOVEMBER 10, 2010</u></b>
Award of Contract	_____, 2010
Commence Work or Deliver Products	_____, 2010

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.
  
- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.
  
- If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.
  
- If a contract is for the construction, alteration or repair of public buildings or

public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.
- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.
- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct

business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse  
**COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.
22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.
23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:
  - **Possess and submit a Certificate of Account Status indicating bidder is in "Good Standing" with the Texas Comptroller of Public Accounts if such bidder is incorporated in the State of Texas. To secure a certificate of "Good Standing", you may access the following website: [www.window.state.tx.us/taxinfo/coastintr.html](http://www.window.state.tx.us/taxinfo/coastintr.html) . If the bidder is not incorporated with the Texas, the bidder must submit the appropriate evidence of filing with the Texas Secretary of State stating that the business is authorized to transact business in Texas.**
  - Possess or is able to obtain adequate financial resources as required to perform under the bid;
  - Be able to comply with the required or proposed delivery schedule;
  - Have a satisfactory record of performance;
  - Have a satisfactory record of integrity and ethics;
  - Be otherwise qualified and eligible to receive an award.
24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.
25. Any contract awarded to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.
26. County reserves the right to enforce performance of any contract awarded hereunder in

any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

- A. Meet schedules;
  - B. Pay any required fees or taxes; or
  - C. Otherwise perform in accordance with the specifications.
27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.
28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.
29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.
30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid  
for  
**HIDALGO COUNTY-HEALTH DEPARTMENT**  
**"Turnkey Burial Services Including Cemetery Plots for Unidentified (John/Jane  
Doe's) Pauper Remains"**  
**BID NO.: 2010-291-11-10-YZV**

To: Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
2802 S Business Highway 281  
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: \_\_\_\_\_  
Address: \_\_\_\_\_  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**HIDALGO COUNTY**  
**“TURNKEY BURIAL SERVICES INCLUDING CEMETERY PLOTS**  
**FOR UNIDENTIFIED (JOHN-JANE DOE’S) PAUPER REMAINS”**  
**BID No: 2010-291-11-10-YZV**

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**SCOPE OF SERVICE:**

Hidalgo County is seeking a “Turnkey Burial Services Including Cemetery Plots for Unidentified (John-Jane Doe’s) Pauper Remains” with strict responsible adherence with all specifications and/or requirements contained herein with the bidder submitting the lowest and complying bid. “ALL BURIAL SERVICES” WILL BE ON “AN AS NEEDED BASIS ONLY”.

**SPECIFICATIONS:**

Hidalgo County currently has the immediate need to bury the unidentified bodies within a two (2) week turn around period. **Hidalgo County requests that bidders submit bid amounts on a per Turnkey Burial which should include: Cemetery Plot with Opening/Closing costs of Plot and Concrete Liner (if applicable).**

1. Hidalgo County seeks participation from vendors that are properly licensed, registered or otherwise authorized to conduct and render the services specified and detailed herein.
2. Bidders must provide copies of licenses, registrations and certifications required by law to conduct such services with the bid in order to be considered for award.
3. The selected bidder shall be required to comply with all rules and regulations set forth by the State of Texas pertaining to the governance of burials and cemeteries including, but not limited to, the location of the plot, depth of each grave (based on the type of container), keeping records of the interment, preparation of the decedent’s body for burial, etc.

Bidders are required to submit a map showing the proposed plots contained within the cemetery boundaries with specific numbers assigned to each plot.

A bidder may not adopt or enforce a rule that prohibits internment because of race, color or natural origin of decedent.

Please provide a written description of the property location and condition. Vendor must be compliant in the maintenance of the cemetery.

4. Cemetery must be located within Hidalgo County.
5. Burial shall take place between Monday through Friday between 8:00 a.m. and 5:00 p.m.
6. Burial shall be in a grave provided by the cemetery. Contractor is required to open and close the grave as appropriate.
7. The entire burial procedure, from time the body is taken in charge by the contractor, until the grave is covered and completed, shall be subject to inspection at any or all times by the County.

8. Any religious services held (if any) shall be at no additional cost to the County.
9. No burial shall be performed unless the funeral director of the Contractor, caretaker of the cemetery or his designated representative is present at all times during the burial.
10. All adults, children and infants will be buried in single burial plots. If cemetery regulations allow, adults may be placed in multiple burial plots of three (3) to a plot. The top of the coffin shall be not less than eighteen (18) inches (or to conform to current Texas Law) below the natural surface of the ground after burial. The mound shall be properly and systematically smoothed off with the surface of the ground (no mounding).  
Perpetual care is not required.

**TERMS AND CONDITIONS:**

1. The term of the contract is for a period of one (1) year with the County's option to renew for an additional year under the same rates, terms and conditions. Hidalgo County reserves the right to extend the bid award for an additional sixty (60) day grace period at the end of the contract term due to unforeseen delay in the delay award of the new bid for next contract term.
2. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.
3. Evaluation of bids: All bids shall be evaluated on all factors including but not limited to price, qualification of vendor and ability of vendor to render services, etc., and any other factors considered to be in the best interest of Hidalgo County.
4. Any contract awarded to a successful bidder will be in effect until: (a) the contract expires (b) delivery and acceptance of products and/or performance of service ordered, or (c) terminated by County with thirty day's (30) written notice prior to cancellation.
5. Hidalgo County reserves the right to accept or reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most valuable to the County.
6. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.
7. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.
8. Insurance requirements for this project to be maintained throughout the contract term (Refer to limits on the Exhibit "C" for limits).

**ADDITIONAL INFORMATION:**

Further information regarding this project can be addressed to the Hidalgo County Purchasing Department. Hidalgo County is requesting that any and all questions, inquiries and clarifications regarding this RFB be addressed to Martha L. Salazar, CPPB, Hidalgo County Purchasing Agent, at 2812 S. Business 281 (Administration Bldg.)-Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

All written inquiries will be accepted via email: [yolanda.velasquez@co.hidalgo.tx.us](mailto:yolanda.velasquez@co.hidalgo.tx.us) or via facsimile (956) 318-2629 no later than, Wednesday, **November 03, 2010** at 5:00 p.m. Responses to said inquiries will be sent to all applicants via facsimile or email by no later than 5:00 p.m. Friday, **November 05, 2010.**

**EXHIBIT "B"**  
**HIDALGO COUNTY**  
**"TURNKEY BURIAL SERVICES (INCLUDING CEMETERY POTS) FOR**  
**UNIDENTIFIED (JOHN/JANE DOES) PAUPER REMAINS"**  
**BID No 2010-291-11-10**  
**BID PAGE**

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All Burial Services will be on "as needed basis only"

Bidders must provide copies of licenses, and certifications required by law to conduct such services with the bid in order to be considered for award.

DESCRIPTION :	UNIT PRICE
TURNKEY BURIAL SERVICES PER BODY  To include Cemetery Plot with Opening/Closing Cost of Plot and Concrete Liner (if applicable)	\$

Are you currently registered with the Funeral Services Commission in the State of Texas? Yes  No

If Yes, state how many years? \_\_\_\_\_.

If No, briefly give an explanation: \_\_\_\_\_  
\_\_\_\_\_

BIDDER/COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP CODE: \_\_\_\_\_

PHONE No: \_\_\_\_\_ FAX No: \_\_\_\_\_

CELLULAR No: \_\_\_\_\_ Email: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

# EXHIBIT "C"

## Insurance Requirements

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar (\$500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.
2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars (\$300,000.00) per person and Five Hundred Thousand Dollars (\$500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand (\$500,000.00) arising out of the services provided to County hereunder.
3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;
4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

**Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto).** Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

<b>ACORD</b>		<b>CERTIFICATE OF INSURANCE</b>	DATE (MM/DD/YY)
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED		INSURERS AFFORDING COVERAGE	
		INSURER A:	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THEIR TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<b>GENERAL LIABILITY</b>				EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire) \$
	<input type="checkbox"/> CLAIMS MADE OCCUR				MEDICAL (Any one person) \$
	<input type="checkbox"/> OWNER'S & CONT PROT				PERSONAL & ADV INJURY \$
	<input type="checkbox"/> OWNER'S PROTECTIVE LIABILITY				GENERAL AGGREGATE \$
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER POLICY PROJECT <input type="checkbox"/> LOC				PRODUCTS - COMP/PROP AGG \$
B	<b>AUTOMOBILE LIABILITY</b>				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				AUTO ONLY EA ACCIDENT \$
	<input type="checkbox"/> NON-OWNED AUTOS				OTHER THAN EA ACC AUTO ONLY \$
C	<b>GARAGE LIABILITY</b>				EACH OCCURRENCE \$
	<input type="checkbox"/> ANY AUTO				AGGREGATE \$
	<b>EXCESS LIABILITY</b>				\$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				\$
	<input type="checkbox"/> DEDUCTIBLE				\$
	<input type="checkbox"/> RETENTION \$				\$
D	<b>WORKERS COMPENSATION AND EMPLOYER'S LIABILITY</b>				WC STATUTORY LIMITS <input type="checkbox"/> OTHER
					E.L. EACH ACCIDENT \$
					E.L. DISEASE-EA EMPLOYEE \$
	<b>OTHER</b>				E.L. DISEASE POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED: INSURER LETTER:	CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

# Insurance Requirement Acknowledgment

I, \_\_\_\_\_, authorized representative for \_\_\_\_\_  
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners= Court;
- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners= Court; currently carry the following:

Automobile Liability: \$\_\_\_\_\_ General Liability: \$\_\_\_\_\_

- have already been met, see attached copy of insurance certificate.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date

## **Notice to Bidder:**

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company=s obligation to maintain the appropriate insurance coverage throughout the term of the contract.

**THIS FORM MUST ACCOMPANY BID PACKET**

**PROJECT REQUIREMENTS  
ACKNOWLEDGMENT**

This is to certify that I, \_\_\_\_\_, possess all of the APPLICABLE:

- 1. Licenses: \_\_\_\_\_
- 2. Bonds: \_\_\_\_\_
- 3. Certificates: \_\_\_\_\_
- 4. Permits: \_\_\_\_\_
- 5. Other: \_\_\_\_\_

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

\* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

# EXHIBIT "D"

## CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

### OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2  Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

\_\_\_\_\_  
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes  No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes  No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes  No

D. Describe each employment or business relationship with the local government officer named in this section.

4

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date



**HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION**

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?:  Yes  No

If yes, by whom?:  Texas Building & Procurement Commission  Other \_\_\_\_\_

Indicate Certification No(s): \_\_\_\_\_ or Are Certificate(s) Attached?:  Yes  No

**LIST OF CERTIFIED HUB SUBCONTRACTORS**

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: \_\_\_\_\_ %  
(List HUB Subcontractor information below).

---

HUB Subcontractor Name: \_\_\_\_\_ HUB Status: \_\_\_\_\_  
Certifying Agency (Check all applicable):  Texas Building & Procurement Commission  Other  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_ Phone No.: ( ) \_\_\_\_\_  
Subcontract Amount: \$ \_\_\_\_\_ Description of Work to be Performed: \_\_\_\_\_

---

HUB Subcontractor Name: \_\_\_\_\_ HUB Status: \_\_\_\_\_  
Certifying Agency (Check all applicable):  Texas Building & Procurement Commission  Other  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_ Phone No.: ( ) \_\_\_\_\_  
Subcontract Amount: \$ \_\_\_\_\_ Description of Work to be Performed: \_\_\_\_\_

---

HUB Subcontractor Name: \_\_\_\_\_ HUB Status: \_\_\_\_\_  
Certifying Agency (Check all applicable):  Texas Building & Procurement Commission  Other  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_ Phone No.: ( ) \_\_\_\_\_  
Subcontract Amount: \$ \_\_\_\_\_ Description of Work to be Performed: \_\_\_\_\_

## Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶ .....	
	<input type="checkbox"/> Exempt from backup withholding	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
+

or

Employer identification number
+

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

### Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and

- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.**

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

**Sole proprietor.** Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

**Limited liability company (LLC).** If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

**Other entities.** Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

**Note.** You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

### Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

**Note.** If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

**Exempt payees.** Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt recipients 1 through 7

<sup>1</sup>See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup>However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

## Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at [www.socialsecurity.gov](http://www.socialsecurity.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses](http://www.irs.gov/businesses) and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting [www.irs.gov](http://www.irs.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A *disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

**Signature requirements.** Complete the certification as indicated in 1 through 5 below.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

## What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>1</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
5. Sole proprietorship or single-owner LLC	The owner <sup>3</sup>
For this type of account:	Give name and EIN of:
6. Sole proprietorship or single-owner LLC	The owner <sup>3</sup>
7. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

<sup>1</sup>List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup>Circle the minor's name and furnish the minor's SSN.

<sup>3</sup>You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

<sup>4</sup>List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

**Certification  
Regarding Debarment, Suspension and Ineligibility**

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and
- d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Date: \_\_\_\_\_

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §  
  §  
COUNTY OF HIDALGO §

**SERVICE CONTRACT**  
**C-00-00**

**THIS CONTRACT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2010 by and between the **County of Hidalgo, Texas** ("County"), and \_\_\_\_\_ ("Company").

**WHEREAS**, Company responded to advertised notices for bids for **"Turnkey Burial Services (Including Cemetery Plots) for Unidentified Pauper Remains"** (the "Services"); and

**WHEREAS**, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

**WHEREAS**, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

**NOW, THEREFORE**, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to **Hidalgo County** for **"Turnkey Burial Services (Including Cemetery Plots) for Unidentified Pauper Remains"**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Hidalgo County** or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a **period of one (1) year**, commencing upon approval of Commissioner's Court and expiring on \_\_\_\_\_, and may be extended at the sole discretion of the County for an additional one (1) year term. County also reserves the right to continue this bid for an additional sixty (60) day grace period, under the same rates terms and conditions.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employment of Company who operate such vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and

shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

to County:                   The County of Hidalgo  
                                  Attn: County Judge  
                                  100 E. Cano  
                                  Edinburg, Texas 78539

If to Company               \_\_\_\_\_

                                  \_\_\_\_\_

                                  \_\_\_\_\_

                                  \_\_\_\_\_

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) this contract may be terminated by County without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

**COUNTY OF HIDALGO**

**ATTEST:**

By: \_\_\_\_\_  
Rene A. Ramirez, County Judge

\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

**APPROVED AS TO FORM:  
ATLAS & HALL, LLP**

By: \_\_\_\_\_  
Stephen L. Crain

**COMPANY:** \_\_\_\_\_  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

DRAFT

EXHIBIT "B"  
VENDOR'S BID

# HIDALGO COUNTY PURCHASING DEPARTMENT BID TABULATION SHEET

**DEPARTMENT NAME:** HIDALGO COUNTY

**BID OPENING DATE:** NOVEMBER 10, 2010

**BID OPENING TIME:** 9:30 A.M.

**DESCRIPTION OF BID:** "TURNKEY BURIAL SERVICES (INCLUDING CEMETERY PLOTS) FOR UNIDENTIFIED (JOHN/JANE DOE'S) PAUPER REMAINS"

**BID NO:** 2010-291-11-10-YZV

**BUYER:** Yolanda Velasquez

BID No	NAME OF COMPANY	TOTAL PRICE FOR TURNKEY BURIAL SERVICES PER BODY
#1	Mid Valley Cemetery Inc. dba/Val Verde Memorial Garden	\$1,645.00
#2		
#3		
#4		
#5		
#6		
#7		

**EXHIBIT "B"**  
**HIDALGO COUNTY**  
**"TURNKEY BURIAL SERVICES (INCLUDING CEMETERY POTS) FOR**  
**UNIDENTIFIED (JOHN/JANE DOES) PAUPER REMAINS"**  
**BID No 2010-291-11-10**  
**BID PAGE**

All Burial Services will be on "as needed basis only"

Bidders must provide copies of licenses, and certifications required by law to conduct such services with the bid in order to be considered for award.

DESCRIPTION :	UNIT PRICE
TURNKEY BURIAL SERVICES PER BODY	
To include Cemetery Plot with Opening/Closing Cost of Plot and Concrete Liner (if applicable)	\$ 1,645 <sup>00</sup>

Are you currently registered with the Funeral Services Commission in the State of Texas? Yes  No

If Yes, state how many years? 19 yrs

If No, briefly give an explanation: N/A

BIDDER/COMPANY NAME: Mid Valley Cemetery, Inc. dba Val Verde Memorial Gar

ADDRESS: 6200 N. Val Verde Road / P.O. Box 671

CITY/STATE/ZIP CODE: Donna TX 78537

PHONE No: 956-464-6060 FAX No: 956-464-6284

CELLULAR No: 956-802-7105 Email: valverdememgrdn@aol.com

AUTHORIZED SIGNATURE: *Danny R. Mills*

PRINTED NAME: Danny R. Mills

TITLE: President

OPENED

9:53am

11-10-2010

Witnessed

*P*

EXHIBIT "C"  
INSURANCE REQUIREMENTS



# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
 10/13/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Shepard Insurance Agency P O Box 4288 5801 N 10th #300 McAllen, TX 78502	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 956.686.3888 FAX (A/C, No): 956.682.5650	
	<b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> Val Verde Memorial Gardens Dba Mid Valley Cemetary Inc. P. O. Box 671 Donna, TX 78537	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Progressive Companies	<b>NAIC #</b> 0003
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES** **CERTIFICATE NUMBER: 2011/2012** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSUR LTR	TYPE OF INSURANCE	ADDITIONAL INSUR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			02005535-B	02/06/2011	02/06/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WG STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 County of Hidalgo shall be named as Additional Insured on the Automobile Policy.

<b>CERTIFICATE HOLDER</b>  Hidalgo County Attn: Purchasing Department 2812 S. Highway Bus 281 Edinburg, TX 78539	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Kent Shepard/PL08
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AI-29275

10. J.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Agapito Vargas

Submitted By: Marcie Jackson, COLONIA  
ACCESS PROGRAM

Department: COLONIA ACCESS PROGRAM

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Information

CAPTION

Requesting approval of payment for Invoice No. ENG1363 in the amount of \$36,982.00 (3rd Call, various projects) as submitted by project engineer J. E. Saenz & Associates, Inc.

BACKGROUND

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Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1312-431-00-124-XXX-0-334

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

P.O.# 617070 available balance as of 10-27-11 \$55,258.28

Available in Program 657 \$ 3,770.80 Inv Eng1363 \$ 3,770.80

Available in Program 401 \$ 41,514.00 Inv Eng1363 \$33,211.20

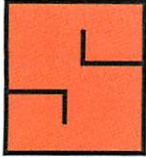
---

Attachments

Invoice No.ENG1363 J.E. Saenz & Associates. Inc.

Form Review

Inbox	Reviewed By	Date
Yvette Islas	Yvette Islas	10/20/2011 03:48 PM
Purchasing Department	Marty Salazar	10/26/2011 02:13 PM
Budget & Management	Merlen P. Munoz	10/26/2011 02:20 PM
Manuel Chapa	Manuel Chapa	10/27/2011 08:51 AM
Auditor's Office	Angela Garcia	10/28/2011 03:53 PM
Form Started By: Marcie Jackson		Started On: 10/20/2011 11:42 AM
	Final Approval Date: 10/28/2011	



## J.E. SAENZ & ASSOCIATES, INC.

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ CONSTRUCTION MANAGERS  
GEOGRAPHICAL INFORMATION SYSTEMS ■ RIGHT OF WAY ACQUISITION

INVOICE NO: ENG1363

October 12, 2011

TO: Hidalgo County PCT # 2  
301 E. State  
Pharr, Texas 78577

ATTN: Agapito Vargas

RE: Hidalgo Pct #4  
1102 N. Doolittle Road  
Edinburg, Texas 78541

INVOICE RECEIVED BY:

*Agapito Vargas* ON 10/19/11  
GOODS/SERVICES RECEIVED BY:  
*Agapito Vargas* ON 10/19/11

PROJECT: Prop. 2 Colonia Roads Project Round 3  
ENG 08.008

INVOICE No 4 FOR SERVICES RELATED TO PROPOSITION 3 COLONIA ROADS PROJECT.

<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>% COMPLETE</u>	<u>AMOUNT</u>
Phase I, (40%) Data Collection , Survey, Etc.	\$ 44,094.16	100	\$ 44,094.16
Phase II, (40%) Design, Plans,	\$ 44,094.16	100	\$ 44,094.16
Phase III, (20%) Advertise for Bids, Contract Award, Etc. Construction, Coordination, As-Builts, Etc.	\$ 22,047.08	27	\$ 3,770.80
TOTAL BUDGET:	\$ 110,235.40	85	\$ 91,959.12
TOTAL EARNED:	\$ 91,959.12		
PREVIOUSLY INVOICED:	\$ 54,977.12		
TOTAL DUE:	\$ 36,982.00		

**TOTAL AMOUNT DUE:**

REQ.# 147425 P.O.# 617070  
1-1312-431-00-124-657-0-334 → \$3,770.80  
SEMINARY VILLAGE SUBDIVISION

\$ 36,982.00

7 08.008 HIDALGO COUNTY COLONIAS ROUND 3/2011 Invoices/4) October 12

REQ.# 147425 P.O.# 617070  
1-1312-431-00-124-401-0-334 → \$33,211.20  
LAKEVIEW SUBDIVISION

195-2984

EDINBURG, TEXAS 78540  
www.jesaenz.com


(956) 383-2984 TEL  
(956) 383-3736 FAX  
info@jesaenz.com

J.E. Saenz Associates, Inc.  
 Border Colonia Access Program - Round III  
 Contract No.C-CAP-08-031B-11-12  
 P.O.# 617070

Work Authorization No. 1  
 Schedule of Values

TWDB ID #	Colonia Name	Engineering Fee	Preliminary Design Ph. (%)	Preliminary Design Phase 40%	Final Design Phase (%)	Final Design Phase (40%)	Construction Phase (%)	Construction Phase 20%	Total This Invoice	Previous Payment	Current Amount Earned	% Completed	Engineering Fee Available Balance
3C1080401	Lakeview	\$41,514.00	100%	\$16,605.60	100%	\$16,605.60		\$0.00	\$33,211.20	\$0.00	\$33,211.20	80%	\$8,302.80
3C1080406	Las Brisas	\$19,525.00	100%	\$7,810.00	100%	\$7,810.00		\$0.00	\$15,620.00	15,620.00	\$0.00	80%	\$3,905.00
3C1080657	Seminary Village	\$18,854.00	100%	\$7,541.60	100%	\$7,541.60	100%	\$3,770.80	\$18,854.00	15,083.20	\$3,770.80	100%	\$0.00
3C1080752	Trenton Terrace	\$30,342.40	100%	\$12,136.96	100%	\$12,136.96		\$0.00	\$24,273.92	24,273.92	\$0.00	80%	\$6,068.48
		\$110,235.40		\$44,094.16		\$44,094.16		\$3,770.80	\$91,959.12	54,977.12	\$36,982.00		\$18,276.28

Project Completion  
 Anticipated Completion Date \_\_\_\_\_  
 Extension  
 Date Extension was approved Court \_\_\_\_\_

Project Engineer  
 Name (Print) \_\_\_\_\_  
 Signature  \_\_\_\_\_  
 Date \_\_\_\_\_

Colonia Access Program Director  
 Date \_\_\_\_\_

**AI-29273**

**10. K.**

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Martha Salazar

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

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**Information**

**CAPTION**

Acceptance and approval of request for Invoice Payment #11323924 in the amount of \$50,050.00 amid Work Authorization #1-PO#617489 under Contract #C-08-417-12-09 with L & G Consulting Engineers, Inc. for the provision of engineering services for the month of September 2011.

**BACKGROUND**

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**Fiscal Impact**

FISCAL YEAR: 2011

ACCT. #: 1-1339-431-00-121-053-0-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

**BUDGETARY IMPACT:**

PO #617489 for L & G Consulting Engineers, Inc. in relation to the FM 493(US 281-BUS 83) road project in Pct. 1.

Amount available as of 10-20-11 \$ 128,050.00

Inv. #11323924 \$ (50,050.00), pending CC approval and Auditor's review

Amount pending to be billed & paid \$ 78,000.00

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**Attachments**

**INVOICE DOCUMENTATION**

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing Department	Marty Salazar	10/20/2011 11:58 AM
Budget & Management	Merlen P. Munoz	10/20/2011 01:15 PM
Ivan Cantu	Ivan Cantu	10/20/2011 02:23 PM
Auditor's Office	Arcilia Duran	10/28/2011 02:59 PM
Form Started By: Vangie Garcia		Started On: 10/20/2011 10:56 AM
	Final Approval Date: 10/28/2011	

## Evangelina Garcia

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**From:** Noe Montez [noe.montez@co.hidalgo.tx.us]  
**Sent:** Thursday, October 20, 2011 10:04 AM  
**To:** 'Evangelina Garcia'  
**Subject:** Emailing: L & G Inv 11323924 po 617489  
**Attachments:** L & G Inv 11323924 po 617489.pdf

please place the attached invoice on the next available CC meeting for approval of payment

Thanks

Your message is ready to be sent with the following file or link attachments:

L & G Inv 11323924 po 617489

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

**L & G Consulting Engineers Inc**  
**2100 W. Expressway 83**  
**Mercedes, TX 78570**  
**(956) 565-9813 Fax (956) 565-9018**

**INVOICE #: 11323924**  
**INVOICE DATE: 09/30/11**

**BILL TO: 34**  
Hidalgo County Pct. #1  
902 Joe Stephens  
Weslaco, TX 78596

**JOB: 090201**  
**FM 493 South WA#1**  
**PO# 617489**

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
<b>Engineering services thru the month of Sept. 2011</b>						
11006-Design Schem	254,000.00	254,000.00		254,000.00	100.0	
12001-EA Reports	60,000.00	57,000.00		57,000.00	95.0	3,000.00
12002-Pub Involvement	10,000.00	10,000.00		10,000.00	100.0	
12040-Cul Resc/Sub	20,000.00	20,000.00		20,000.00	100.0	
13002-Owner Data/Cor	35,000.00	35,000.00		35,000.00	100.0	
15011-Field Sur/Sub	150,000.00	150,000.00		150,000.00	100.0	
16001-Rdwy Dsgn	401,000.00	320,800.00	40,100.00	360,900.00	90.0	40,100.00
16104-Outfall Design	67,000.00	56,950.00	3,350.00	60,300.00	90.0	6,700.00
16302-Traf Contrl Pln	30,000.00	25,500.00	1,500.00	27,000.00	90.0	3,000.00
16304-Irrigation	32,000.00	27,200.00	1,600.00	28,800.00	90.0	3,200.00
16306-Qty Specs	30,000.00	25,500.00	1,500.00	27,000.00	90.0	3,000.00
16307-Utilities	40,000.00	34,000.00	2,000.00	36,000.00	90.0	4,000.00
3200-Const. Mgmt	15,000.00				0.0	15,000.00
<b>TOTALS:</b>	<b>1,144,000.00</b>	<b>1,015,950.00</b>	<b>50,050.00</b>	<b>1,066,000.00</b>	<b>93.2</b>	<b>78,000.00</b>

ORIGINAL CONTRACT SUM \$ 1,144,000.00  
CHANGE BY CHANGE ORDER \$ 0.00  
CONTRACT SUM TO DATE \$ 1,144,000.00  
TOTAL COMPLETED TO DATE \$ 1,066,000.00  
LESS PREVIOUS INVOICES \$ 1,015,950.00

  
PROJECT MANAGER'S SIGNATURE

**CURRENT PAYMENT DUE \$ 50,050.00**



1-1339-431-00-121-053-0-841  
PO 617489

INVOICE RECEIVED BY  
Nancy H on 10-20-11  
GOODS/SERVICES RECEIVED BY:  
\_\_\_\_\_ on \_\_\_\_\_



October 3, 2011

Hon. Joel Quintanilla  
 Hidalgo County Commissioner, Pct. #1  
 Attn: Martha Mena  
 1902 Joe Stevens  
 Weslaco, TX 78596

**RE: FM 493 South, Work Authorization No. 1, PO# 617489,  
 C08-417-12-09, L&G Job#090201**

Dear Commissioner Quintanilla:

Attached for your approval is our invoice for services rendered through September 2011. The following is attached:

- L & G's Invoice
- Sub-consultant Invoice (when applicable)
- Exhibit C "Project Schedule"

TASK		% COMPL
<b>FC 11006 - DESIGN SCHEMATICS</b>		
Schematic was turned in to TxDOT Pharr District on January 29, 2010 for District approval. We received District comments on March 3 <sup>rd</sup> and returned to TxDOT March 24 <sup>th</sup> for further processing to TxDOT - Austin. We received comments from Austin on August 17 <sup>th</sup> & resubmitted for final approval on August 30, 2010. We have received final approval from TxDOT.	L&G	100%
<b>FC 12001 - EA REPORTS</b>		
L&G is in the process of finalizing revisions to the EA for final submittal to the ENV.	L&G	95%
<b>FC 12002 - PUBLIC INVOLVEMENT</b>		
This task is complete.	L&G	100%
<b>FC 12040 - CULTURAL RESOURCES</b>		
The Texas Historical Commission has approved the Archeological report and the Historical report.	L&G	100%
<b>FC 13002 - OWNERSHIP DATA COLLECTION</b>		
This task is complete.	L&G	100%
<b>FC 15011 - SURVEY PLANS AND DESIGN/SUB</b>		
All design survey data has been collected for this work authorization.	J.E.S.	100%
<b>FC 16001 - ROADWAY DESIGN</b>		
L&G has established the final centerline and profile based on survey data. We have coordinated with the IBWC regarding a construction permit within the floodway and are completing the design of the pilot channel bridge. We have received the boring permits from the IBWC to finalize the bridge design. We have submitted the 90% package to TxDOT on Sept 30, 2011.	L&G	90%
<b>FC 16104 - OUTFALL DESIGN</b>		
We have identified outfalls and developed a hydrologic map. We have evaluated the hydraulic capacities of existing outfalls and continue to finalize the design. We have submitted the 90% package to TxDOT on Sept 30, 2011	L&G	90%

<b>FC 16302 - TRAFFIC CONTROL PLAN</b>		
Final TCP typical sections and sequence of construction has been finalized. A TCP has been submitted to TxDOT for review. We have received TxDOT comments and are finalizing the TCP design. We have submitted the 90% package to TxDOT on Sept 30, 2011	L&G	90%
<b>FC 16304 - IRRIGATION</b>		
We have identified existing irrigation lines and continue to coordinate with the Districts for exposure and tie downs. We have submitted the 90% package to TxDOT on Sept 30, 2011	L&G	90%
<b>FC 16306 - QUANTITIES &amp; SPECS</b>		
A preliminary estimate with quantities, specification list as well as General Notes has been developed. E&Q sheets have been developed and a construction estimate has been revised. We have submitted the 90% package to TxDOT on Sept 30, 2011	L&G	90%
<b>FC 16307 - UTILITIES</b>		
Surface utilities have been identified and coordination letters have been sent to all utilities. We have drawn up the utilities and included them in the plan sheets. We continue to coordinate with all utility companies. We have submitted the 90% package to TxDOT on Sept 30, 2011	L&G	90%
<b>FC 16308 - CONSTRUCTION MANAGEMENT</b>		
This task has not yet begun.	L&G	0%

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 565-9813.

Sincerely,



Robert Macheska, P.E.  
Project Manager

Attachment

AI-29200

10. L.

**CC CONSENT**

**Meeting Date:** 11/01/2011

Submitted For: Martha L. Salazar

Submitted By: Yolanda Velasquez,  
PURCHASING DEPT.

Department: PURCHASING DEPT.

---

Information

CAPTION

1. Approval of the sixty (60) day grace period extension to Contract #E-10-404-12-07 (aka C-08-447-01-06-one year extension approved-CC-12/07/2010) with Mary Ann Peralez d/b/a Breath Test Services so as to have no lapse in services while the procurement process is completed, under the same rates, terms and conditions; and

2. Requesting authority to advertise and approval of procurement packet (i.e., specifications - requirements, legal notice, draft contract etc.) as attached hereto for "Certified Technical Supervisor For Hidalgo County's Alcohol Breath Test Program" -RFP No 2011-231-11-23-YZV.

BACKGROUND

Current Contract Expires: January 05, 2012

Proposed Schedule of Events:

1st Advertisement: November 05, 2011

2nd Advertisement: November 12, 2011

Proposal Acceptance Date: November 23, 2011

---

Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 2-1100-421-00-115-011-0-350

FUNDS AVAILABLE Y/N?: yes      MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$55,000.00 available funds in the 2012 budget as of 10/26/11. Services are on an as needed basis. No. of participants cannot be estimated.

---

Attachments

Memorandum-Approval of Requirements0231

LEGAL'S APPROVAL OF DRAFT CONTRACT

Extension Documentation

Legal Notice-Exhibit A - B-Draft Contract

original contract

Form Review

**Inbox**  
Purchasing Department

**Reviewed By**  
Marty Salazar

**Date**  
10/26/2011 02:13 PM

Budget & Management

Rosalinda Cantu

Auditor's Office

Form Started By: Yolanda Velasquez

Merlen P. Munoz

Rosie Cantu

Arcilia Duran

Final Approval Date: 10/28/2011

10/26/2011 02:19 PM

10/26/2011 04:42 PM

10/28/2011 08:33 AM

Started On: 10/19/2011 09:38 AM



# MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539 ★ TEL: (956) 318-2626 ★ FAX: (956) 318-2629

**To:** Roy Cazares,  
Hidalgo County DA

**From:** Yolanda Velasquez *YV*  
Purchasing Dept., Buyer

**Date:** September 14, 2011

**Re: RFP No. 2011-231 Approval of Requirements/Specifications for HIDALGO COUNTY- ADMINISTER AND SUPERVISE ALCOHOL BREATH TEST"**

Please review the attached **REQUIREMENTS/SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. Please make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions or need additional information please call me at (956) 318-2626 ext# 4881.

APPROVE	<input checked="" type="checkbox"/>	DISAPPROVE	<input type="checkbox"/>
APPROVED WITH MODIFICATIONS			<input type="checkbox"/>

FUNDS AVAILABILITY: Yes  No  Other specify \_\_\_\_\_

BUDGET ACCOUNT#: 1100-421-00-115-011-0-350

*[Signature]*  
AUTHORIZED SIGNATURE

ROY CAZARES  
PRINTED NAME

11/18/2011  
DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or E-mail: [yolanda.velasquez@co.hidalgo.tx.us](mailto:yolanda.velasquez@co.hidalgo.tx.us) no later than TUESDAY, September 20, 2011 by 3:00P.M.**

**ENCLOSURES**

## Evangelina Garcia

---

**From:** Martha Salazar [martha.salazar@co.hidalgo.tx.us]  
**Sent:** Tuesday, October 18, 2011 5:09 PM  
**To:** 'Evangelina Garcia'  
**Subject:** FW:

Good for us.

---

**From:** Steve Crain [mailto:scrain@atlashall.com]  
**Sent:** Tuesday, October 18, 2011 4:57 PM  
**To:** 'Martha Salazar'  
**Subject:** RE:

The form will work but it needs to be updated.



---

**From:** Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]  
**Sent:** Tuesday, October 18, 2011 4:19 PM  
**To:** 'Steve Crain'  
**Cc:** 'Evangelina Garcia'  
**Subject:** FW:  
**Importance:** High

Mr. Crain:  
Please read note below on this project. Thereafter, review and comment as to form.  
Marty

---

**From:** Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]  
**Sent:** Tuesday, October 18, 2011 4:09 PM  
**To:** 'Martha Salazar'  
**Cc:** 'Yolanda Velasquez'  
**Subject:**

Marty,  
Attached is the draft contract for legal's review as to form pursuant to the buyer's specifications and requirements of the RFP. The buyer needs to place an agenda item for approval of the specification with the authority to advertise however it needs legal's approval of the draft contract before she proceeds.

Mercedes Salinas Espinosa assisted me with the contract back on October of 2008 and was signed by legal but I do not have the actual correspondence where legal had pre-approved this contract (see attached signed contract), therefore, I feel that it needs to be reviewed by legal as to form before the buyer proceeds.

Thank you

*Vangie Y. Garcia, Contract's Manager*  
2802 S. Business Hwy. 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 292-7000-Extension 4856  
email: [evangelina.garcia@co.hidalgo.tx.us](mailto:evangelina.garcia@co.hidalgo.tx.us)



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626 / Fax: (956) 318-2629

October 19, 2011

**Breath Test Services**

~~Attn: Mary Ann Peralez~~

Via Email: maryannp@rgvbts.com

4309 N. 10<sup>th</sup> Street, Ste. F4  
McAllen, Texas 78504

Re: **Sixty Day Extension** To Extended Contract #E-10-404-12-07-Administer and Supervise Alcohol Services-Hidalgo County (*Original Contract C-08-447-01-06*)

Dear Ms. Peralez:

Commissioners' Court will take applicable action (Tuesday, November 1, 2011) in connection with the Hidalgo County's option to exercise the sixty (60) day grace period for the current contract in place while procurement process is completed and processed, *at the same rate, term and conditions.*

Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of Tuesday, November 1, 2011 for discussion, consideration and action, by signing below and returning to the Purchasing Department, on or before 11:00 a.m., Wednesday, October 26, 2011 and or sooner, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By:

*Mary Ann Peralez*

Date:

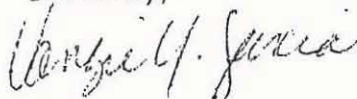
*10-24-11*

~~Additionally, please provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification).~~

Our records show that your auto insurance is expired and needs to be updated, please forward in order to be in compliance.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,



Vangie Y. Garcia, Contract's Manager  
Hidalgo County Purchasing Department

Customer name: RICARDO PERALEZ  
**MARY ANN PERALEZ**  
 Address: 1405 BETTY DR  
 MISSION, TX 78572-4369  
 Policy: 135 4198-E23-53B-001  
 Status: BAL DUE NOTC SENT-REN  
 INCLUDED

Company: SF Mutual  
 Servicing Agent: JAMES NEWMAN  
**Eff date: 11-23-2011 to 05-23-2012**  
 Description: 2011 HONDA PILOT SPORT WG  
 VIN: 5FNYF3H63BB055686  
 SFPP #: POLICY NOT ON SFPP

### Coverage Details

The premium amounts shown reflect a six-month policy term.

Code	Description	Amount
A	Liability	
	Bodily Injury Liability	129.68
	Limits of Liability-Coverage A	
	Each Person, Each Accident	
	\$300,000 \$300,000	
	Property Damage Liability	81.63
	Limits of Liability-Coverage A	
	Each Accident	
	\$500,000	
B2	Personal Injury Protection	52.21
	Limit of Liability-Coverage B2	
	Each Person \$10,000	
D1-500	Coverage for Damage to Your Auto	105.26
	Other Than Collision	
	\$500 Deductible	
D2-500	\$500 Deductible Collision	102.18
H40	Towing and Labor Costs (\$40 Per Disablement)	0.68
R35	Rental Reimbursement	22.14
	Limits of Liability	
	Any One Day Any One Period	
	\$35 \$1,050	
C	Uninsured/Underinsured Motorists	38.38
	Limits of Liability-C-Bodily Injury	
	Each Person, Each Accident	
	\$300,000 \$300,000	
<b>Total:</b>		<b>532.16</b>

### Vehicle Details

Year: 2011  
 Make: HONDA  
 Model: PILOT  
 Body Style: SPORT WG  
 VIN: 5FNYF3H63BB055686

MSRP base: 0.00  
MSRP additional equip: 0.00

**Odometer Information**

Odometer reading: 10  
Odometer date: 08-2011

**Additional Interests**

**Lienholders**

AMERICAN HONDA FINANCE CORP  
PO BOX 168008  
IRVING TX 75016-8008

**Additional Insured/Lessors**

HIDALGO COUNTY PURCHASING DEPT  
2812 S BUS HWY  
EDINBURG TX 78539

**Insurance Certificates**

NONE

The information on this document is presented for general informational purposes only and is not intended to serve as a declaration page or policy.

State Farm Mutual Automobile Insurance Company, Bloomington, Illinois



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/7/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ward Insurance Group 1801 Precinct Line Rd. Suite B Hurst, TX 76054 (817) 605-0065	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 817-605-0065		FAX (A/C, No): 817-605-0084
	E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: 135851		
<b>INSURED</b> Mary Ann Peralez DBA Breath Test Services 4311 N. 10th St. Suite C MCALLEN, TX 78504	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> TEXAS ALL RISK INS. CO.		
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b>			PAC6817418	01/09/11	01/09/12	EACH OCCURRENCE	\$ 100,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$ 100,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 100,000
							PRODUCTS - COMP/OP AGG	\$ 100,000
								\$
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
								\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$
	<input type="checkbox"/> DEDUCTIBLE							\$
	<input type="checkbox"/> RETENTION \$							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N					E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
E	Professional Liability			330108084495A	01/09/11	01/09/11	\$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

Hidalgo County	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Tom Ward

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RFP NO: **2011-231-11-23-YZV**

Buyer: YOLANDA Z VELASQUEZ

Tel. No: (956) 318-2626

## REQUEST FOR PROPOSALS

### HIDALGO COUNTY

"CERTIFIED TECHNICAL SUPERVISOR FOR HIDALGO COUNTY'S ALCOHOL BREATH TEST PROGRAM"

### PROPOSAL ACCEPTANCE DATE

**NOVEMBER 23, 2011**

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
Administration Building  
Physical Address: 2802 S. Business Hwy. 281  
Mailing/US Postal Address: 2812 S. Business Hwy. 281  
Edinburg, Texas 78539  
(956) 318-2626



Form HCPD-04

1. **Sealed Proposals** will be received for "[Hidalgo County– Certified Technical Supervisor for Hidalgo County’s Alcohol Breath Test Program](#)", in accordance with the requirements attached hereto as Exhibit "A." Proposals should address all requirements set forth. Proposals may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall proposal.
2. **ONE (1) ORIGINAL AND SEVEN COPIES** are required, with the vendor’s name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, "[RFP No: 2011-231-11-23-YZV- Certified Technical Supervisor for Hidalgo County’s Alcohol Breath Test Program](#)" and at County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy 281, New Administration Building, Edinburg, Texas on **or before 9:30 a.m. WEDNESDAY, NOVEMBER 23, 2011.**

**NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFP RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE WITH THE FOLLOWING REFERENCE: [RFP NO: 2011-231-11-23-YZV-HIDALGO COUNTY- “Certified Technical Supervisor for Hidalgo County’s Alcohol Breath Test Program”](#)**

**WRITTEN QUESTIONS WILL BE ACCEPTED** via facsimile to (956) 292-7612 or via email to [yolanda.velasquez@co.hidalgo.tx.us](mailto:yolanda.velasquez@co.hidalgo.tx.us). by **NO LATER THAN Wednesday, November 16, 2011, at 5:00 p.m.** Responses will be sent to all applicants by [Friday November 18, 2011 at 5:00 p.m.](#) **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

Hidalgo County reserves the right to refuse and reject any/all proposals and to waive any/all formalities or technicalities, or to accept the proposal considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: **A)** separate and accept, or eliminate any items(s) listed under this proposal that it deems necessary to accommodate budgetary and/or operational requirements; **B)** reject any or all proposals/qualifications submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal for approval. Receipt of any proposal shall under no circumstances obligate County to accept the lowest dollar proposal and; **C)** award of this contract shall be made to the responsible offeror whose proposal is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.
4. Failure of the delivered item(s) to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible proposer, or to reject all proposals and re-advertise.
5. For work to be performed and/or services to be provided or rendered at a County owned or operated location, each submitter shall, in its sole discretion, visit the job site before preparing the proposal and thoroughly familiarize himself/herself with existing conditions. Proposer should take field dimensions and note all circumstances which affect the proposal

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, proposers are required to include illustrations, specifications, explanation of warranties, and service data with their proposal including catalogue numbers and any necessary references.
7. No proposal may be withdrawn within sixty (60) days from the scheduled time to accept proposals.
8. Proposed prices are to remain firm for a minimum of ninety (90) days after priced proposal opening.
9. Any interpretations, amendments, corrections or changes to this proposal document must be in a written addendum and signed by Hidalgo County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Proposals. Proposers shall acknowledge receipt of all addenda as a part of their proposal.
10. County reserves the right to accept or reject any or all RFP's
11. Costs are to be net F.O.B. destination County Prepaid.
12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
13. Funds for this procurement have been provided through the County's budget for this fiscal year only. County on an annual basis has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a proposal or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.
14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security card to the Hidalgo County Auditor in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent, before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department  
Martha L. Salazar, CPPB, Purchasing Agent  
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  - a) Name and address of successful submitter
  - b) Name and address of receiving department or official
  - c) Purchase Order Number (if any)
  - d) Notation - "Hidalgo County–" [Certified Technical Supervisor for Hidalgo](#)

County's Alcohol Breath Test Program" Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

e) Contract Number must be indicated on all invoices

- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

**Ray Eufrazio, CPA, Hidalgo County Auditor**  
**2802 S. Business Hwy 281**  
**Edinburg, TX 78539**  
**(956) 318-2511**

**17. SCHEDULE OF EVENTS**

<b>Proposal Acceptance Date:</b>	<u>November 23, 2011</u>
Award of Contract	<u>2011</u>
Commence Work or Deliver Products	<u>2011</u>

**18. ~~BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT:~~**

- ~~• If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding \$100,000, all submitters shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas.~~

All participants are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.

- ~~• Together with the signing of a contract or issuance of a purchase order following the acceptance of a proposal, and prior to commencement of the actual work, the proposer shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.~~
- ~~• If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~
- ~~• If a contract is for the construction, alteration or repair of public buildings or public works, the contractor shall provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.~~
- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

**19. ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department

head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.
- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

**20. DISCLOSURE OF CONFLICT OF INTEREST:**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County (“the County”) to disclose in the Conflict of Interest Questionnaire (the “CIQ”) attached as Exhibit D, the vendor, person consultant or contractor’s affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk’s Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful Proposer fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk’s Office located at 100 N. Clossner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE PROPOSER.**

21. If, during the life of any contract or proposal awarded, the successful proposer's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Proposals, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Proposers: A prospective proposer must affirmatively demonstrate proposer's responsibility. A prospective proposer, by submitting a proposal, represents to County that it meets the following requirements:
- Possess or is able to obtain adequate financial resources as required to perform under the proposal;
  - Be able to comply with the required or proposed delivery schedule;
  - Have a satisfactory record of performance;
  - Have a satisfactory record of integrity and ethics;
  - Be otherwise qualified and eligible to receive an award.
- 24 . Successful proposer will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful proposer's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.
25. Any contract award to a successful proposer will be in effect until:
- a) the contract expires;
  - b) delivery and acceptance of products, and/or performance of services ordered, or;
  - c) terminated by County with thirty (30) day's written notice prior to cancellation.
26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful proposer; County reserves the right to terminate any contract immediately in the event a successful proposer fails to:
- A. Meet schedules;
  - B. Pay any required fees or taxes; or
  - C. Otherwise perform in accordance with the requirements.
27. Successful proposer shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful proposer, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. Successful proposer indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful proposer shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful proposer's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful proposer.
28. Successful proposer shall warrant that all items/services shall conform to the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Proposal shall be subject to County's approval. Items found to be defective or not meeting specifications shall

be replaced by successful proposer within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.
30. The successful proposer shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.
31. Proposers shall provide with the proposal response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.
32. Proposers must provide **all** documentation requested with this Proposal in their response. Failure to provide this information may result in rejection of the proposal as non-conforming.

**Proposal for  
HIDALGO COUNTY-  
“Certified Technical Supervisor for Hidalgo County’s Alcohol Breath Test Program”**

To: Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
Physical Address: 2802 S. Business Hwy. 281  
Mailing/US Postal Address: 2812 S. Business Hwy. 281  
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned submitter proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned submitter further agrees, upon acceptance of its proposal, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Proposer acknowledges receipt of all of the pages of the documents referenced in the Request for Proposal Checklist presented in connection with this procurement. Proposer understands that Hidalgo County reserves the right to reject any or all proposals and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal.

Submitter agrees that this proposal shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for accepting proposal, as contained in the Requirements.

Respectfully submitted,

Bidder: \_\_\_\_\_  
Address: \_\_\_\_\_  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**EXHIBIT A**

**REQUEST FOR PROPOSAL:**

**“CERTIFIED TECHNICAL SUPERVISOR FOR HIDALGO  
COUNTY’S ALCOHOL BREATH TEST PROGRAM”**

**RFP NO: [2011-231-11-23-YZV](#)**

**REQUIREMENTS & SCOPE OF SERVICES**

**HIDALGO COUNTY**  
**“CERTIFIED TECHNICAL SUPERVISOR FOR HIDALGO COUNTY’S ALCOHOL BREATH TEST PROGRAM”**

**RFP NO: 2011-231-11-23-YZV**

**Overview:**

Hidalgo County (hereinafter referred to as “COUNTY”) is soliciting proposals for a “Certified Technical Supervisor” as listed in specifications to serve as the “Technical Supervisor For Hidalgo County’s Alcohol Breath Test Program”. The initial term of this contract shall be for one (1) year with Hidalgo County’s Commissioners Court sole discretion to extend for two (2) additional one (1) year terms under the same rates, terms and conditions. The scope of the work/services will encompass all aspects of supervision, repair and maintenance of alcohol breath test equipment as further described herein. The information provided in the Request for Proposals (hereinafter referred to as “RFP”) is only to be used for the purpose of preparing a proposal for “Certified Technical Supervisor” to provide the technical, administrative and supervision expertise in safeguarding the scientific integrity of the breath alcohol testing program and to assure the breath alcohol testing program’s acceptability for evidential purposes. Request For Proposals will be accepted until **9:30 A.M., Wednesday, November 23, 2011**. **ANY RFP RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

Deliver Submittal to:

RFP Number: **2011-231-11-23-YZV**

Hidalgo County is requesting that request for proposals be routed to Martha L. Salazar, CPPB, Purchasing Agent, at:

<u>US Postal Mail Address:</u> Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building <b>2812 S. Business Hwy 281</b> Edinburg, Texas 78539	<u>Physical Address:</u> Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building <b>2802 S. Business Hwy. 281</b> Edinburg, Texas 78539
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**The Submittal Envelope Must Show The RFP Number, Name And Opening Date.**

All applicable forms in this packet must be filled in its entirety and submitted with proposal response. Incomplete sections may be considered for probable cause of disqualification and/or non-compliance

**SECTION I -GENERAL TERMS AND CONDITIONS**

**ADDITIONAL INFORMATION:**

Hidalgo County is requesting that sealed proposals must be routed to Martha L. Salazar, CPPB, Purchasing Agent, Hidalgo County Purchasing Department, with a

**Physical location of:** 2802 South Business Hwy 281, Hidalgo County New Administration Building, Edinburg, Texas 78539. **WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE (956) 318-2629 OR VIA EMAIL: [yolanda.velasquez@co.hidalgo.tx.us](mailto:yolanda.velasquez@co.hidalgo.tx.us) NO LATER THAN** Wednesday, November 16, 2011 at 5:00 P.M. at (956) 318-2629. Responses will be sent to all applicants via facsimile or via email no by 5:00 p.m., Friday, November 18, 2011 **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

All costs and expenses associated with the preparation and submission of all ( bid, proposals, request for qualifications and quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

**NUMBER OF PROPOSALS TO BE SUBMITTED:**

Hidalgo County requires one (1) original submittal and seven (7) copies should be submitted.

**DISCLOSURE OF CONFLICT OF INTEREST:**

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County (“the County”) to disclose in the Conflict of Interest Questionnaire (the “CIQ”) attached as **Exhibit D**, the vendor, person consultant or contractor’s affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk’s Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk’s Office locate at 100 No. Clossner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

**PROPOSER’S AFFIDAVIT:**

Prior to contract award, respondents to this RFP must submit a signed Proposer’s Affidavit (attached herein as **Exhibit E**) certifying that the submission is (1) not the result of Collusion as described in the Proposer’s Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer’s affidavit (3) that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer’s Affidavit.

**NON-DISCRIMINATION:**

Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

**PROCESSING TIME FOR PAYMENT:**

Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

**ELECTRONIC TRANSMISSION OF BIDS:**

Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

**PROOF OF FINANCIAL AND BUSINESS CAPABILITY:**

Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability. Contactor shall be in good standing with the Texas Comptroller's Office. A Contractor found to not be in good standing with the Texas Comptroller's Office shall be grounds for disqualification of its RFP or may result in termination of an active contract.

**SUBMITTER DEFAULT:**

Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

**RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:**

It is the responsibility of the submitter to review the Request for Proposal (RFP) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or proposers procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the bid opening. These criteria also apply to requirements that are ambiguous.

**HAND DELIVERED PROPOSALS:**

Hidalgo County requires submitters, when hand delivering proposals, to ascertain its proposal is timely stamped and dated by the County Purchasing Staff.

**SIGNING OF PROPOSALS:**

In order to be considered all submittals **must** be signed. **Please sign the original in [blue ink](#).**

**WAIVING OF INFORMALITIES:**

Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

**SUBCONTRACTING:**

The successful submitter **may not** subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

**TERM OF CONTRACT:**

The initial term of the contract shall be for one (1) year with Hidalgo County Commissioners Court sole discretion to extend/renew for two (2) additional one (1) year terms under the same rates, terms and conditions.

Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term, under the same rates, terms and conditions.

**DAVIS BACON ACT:**

All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing specifications **(if applicable)**.

**SECTION II - RFP REQUIREMENTS**

**REQUEST FOR PROPOSALS:**

The required contents and limitations for the preparation of the RFP are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFP. A total of **one (1) original and seven (7) copies** of the RFP shall be submitted to the address on the cover letter.

**UNDERSTANDING OF THE PROJECT:**

This section should demonstrate the proposers understanding of the project needs, the services required, and any local issues or concerns. Briefly explain how long you have been organized and your business objectives. Explain how long you have been in business. This description should be concise, candid, and limited to 3 pages in length.

**PROPOSER'S QUALIFICATIONS:**

Hidalgo County is soliciting to contract with a "Certified Technical Supervisor" meeting the minimum requirements described in 37 Texas Administrative Code, Part 1 Section 19.6 and as stated in this RFP.

**PERSONNEL AND STAFFING:**

The proposers should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member.

Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided. Information regarding the proposer's credentials, education and experience with other entities is required and will be scored accordingly during the evaluation process.

**REQUIRED CERTIFICATES AND SUBMITTAL:**

This section will contain any/all licenses, registrations, permits, and certifications as required by the STATE OF TEXAS and HIDALGO COUNTY that RFP respondent possesses that deem him/her qualified as a certified technical supervisor.

**If proposer/vendor cannot meet any of the following services/responsibilities, such exceptions must be noted on the company's cover letter.**

**SCOPE OF SERVICES/REQUIREMENTS:**

Hidalgo County is soliciting to contract with a qualified certified technical supervisor who is qualified to provide the technical, administrative and supervision expertise in safeguarding the scientific integrity of the breath alcohol testing program and to assure the breath alcohol testing program's acceptability for evidential purposes. The County currently owns and operates Intoxilyzer 5000s located at the following addresses:

1. One (1) Hidalgo County Jail (Edinburg, Texas)
2. One (1) Palmview Police Department (Palmview, Texas)
3. One (1) San Juan Police Department (San Juan, Texas)
4. One (1) Weslaco Police Department (Weslaco, Texas)

The successful candidate for this RFP shall meet the minimum qualifications for certification as a technical supervisor as described in 37 TAC Part 1 Chapter 19 Requirements for Certification of a Technical Supervisor, which includes but is not limited to:

1. A baccalaureate degree in science from an accredited college or university with at least 18 hours of chemistry, with no more than 8 hours of chemistry at the freshman level.
2. Satisfactory completion of a course of instruction as set forth in 37 TAC Part 1, Chapter 19.5(a)(3) related to Operator Certification.
3. Satisfactory completion of technical supervisor training that is approved by the Scientific Director in accordance with 37 TAC Part 1, Chapter 19.6 (b)(3).
4. Knowledge and understanding of the scientific theory and principles as to the operation of the breath alcohol testing instruments and reference sample devices.
5. Successfully pass the Technical Supervisor certification exam.
6. a clean conviction history in accordance with 37 TAC Part 1, Chapter 19.6 (b)(6).

The successful candidate shall:

1. Be competent in Intoxilyzer ethanol and flow calibration.
2. Provide repair parts at no cost to the County where repair is necessitated by routine wear and tear.
3. Provide the services as required and requested by County.
4. Have knowledge of laws and state regulations pertaining to breath alcohol testing and experience in breath alcohol testing.
5. Meet the requirements set forth in the Texas Breath Alcohol Testing Regulations, meet reporting requirements and providing technical supervisory instruction as necessary.
6. Determine if instrument/equipment by serial number is one of the same manufacturer brand or model designation as shown on the State's scientific director's approved list and meets the criteria for the certification as required by the State Of Texas for the use of the breath testing (Intoxilyzer 5000) services.
7. Satisfactory completion of technical supervisor training that is approved by the scientific director, the content of which shall include, but not be limited to:
  - Advanced survey of current information concerning alcohol and its effects on the human body;
  - Operational principles and theories applicable to the program;
  - Instrument operations, maintenance, repair and calibration;
  - Legal aspects of breath alcohol analysis;
  - Principles of instruction;
  - Knowledge and understanding of the scientific theory and principles as to the operation of the instrument and reference sample device;
8. Insurance Certificates as per "**Exhibit C**" must be submitted to the Purchasing Department prior to any services being performed by the awarded bidder.
9. **Be available to testify and give expert testimony on behalf of District Attorney on an "As Needed Basis" and/or "As Required"**.

**PROPOSERS ARE TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:**

Proposer(s) are to provide a proposed fee on the attached fee schedule based on the scope of services/work requested on a "**Per Machine Basis/Per Location Site**". The County has full discretion to use the services of the successful proposer on an "**as needed basis**" and may not include all breathalyzer equipment owned and/or operated by County.

## **SECTION III – SELECTION/EVALUATION/RANKING**

### **SELECTION/EVALUATION/RANKING PROCESS:**

The evaluation consists of a 100-point scoring system based on the “Evaluation Criteria”- Exhibit B. The participants will be ranked after evaluation by Hidalgo County Commissioners Court or their representatives. RFP submittal evaluation will be based on the criteria outlined below.

(A) The Hidalgo County Commissioners and/or an Evaluation Committee (selected and/or designated by Hidalgo County Commissioners) will review, scores and evaluate the RFPs received in response to this “Request For Proposals”.

(B) After the RFPs have been reviewed, scored and evaluated, the committee will present the grid to the Hidalgo County Commissioners Court for the purposes of ranking.

**Proposals will be graded on a 100-point system with emphasis on ability to service the Alcohol Breath Test Program for Hidalgo County.**

1. **Proposal price for services:** **(35 Points)**
  - In considering the proposal, Hidalgo County reserves the right to select the applicant that is most advantageous/qualified for the Program.
2. **Experience/Qualifications:** **(30 Points)**

Proposer’s qualifications (e.g. licenses/certificates). Evidence of Proposer’s previous experiences with the services being requested.
3. **Proposer’s Responsiveness to the RFP:** **(20 Points)**
  - Requested information included and thoroughness of response.
  - Understanding and acceptance of the scope of services.
  - Acceptance of the RFP and Draft Contract Document.
  - Applicable certificates, licenses, permits etc. included in response.
  - All RFP Forms completed.
4. **ABILITY TO COMMIT TO ALL REQUIRED “SERVICES”** **(15 Points)**

The proposer should provide as much background information as to its experiences in providing similar services to other government agencies as described and detailed in specifications /requirements and understanding of commitment to Agency for such services.

### **NEGOTIATION PROCESS:**

Emphasis will be placed on qualifications, experience and capability to perform the services as well as the best proposal that meets the needs of Hidalgo County. Accuracy and completeness are essential. Hidalgo County reserves the right to reject any and all RFPs.

# PROPOSAL FEE SCHEDULE

Proposer(s) are to provide a proposed fee on the attached fee schedule based on the scope of services/work requested on a **“Per Machine Basis/Per Location Site”**. The County has full discretion to use the services of the successful proposer on an **“as needed basis”** and may not include all breathalyzer equipment owned and/or operated by County.

## Location Of Machines:

1. One (1) Hidalgo County Jail (Edinburg, Texas) \$ \_\_\_\_\_
2. One (1) Palmview Police Department (Palmview, Texas) \$ \_\_\_\_\_
3. One (1) San Juan Police Department (San Juan, Texas) \$ \_\_\_\_\_
4. One (1) Weslaco Police Department (Weslaco, Texas) \$ \_\_\_\_\_

Emphasis will be placed on qualifications, experience and capability to perform the services as well as the best proposal that meets the needs of Hidalgo County. Accuracy and completeness are essential. Hidalgo County reserves the right to reject any and all RFPs.

# **EXHIBIT B**

## **EVALUATION CRITERIA**

**RFP NO: 2011-231-11-23-YZV  
“CERTIFIED TECHNICAL SUPERVISOR FOR HIDALGO  
COUNTY’S ALCOHOL BREATH TEST PROGRAM”**

## SELECTION/EVALUATION/RANKING CRITERIA

The evaluation consists of a 100–point scoring system based on the “Evaluation Criteria”–Exhibit B. The participants will be ranked after evaluation by Hidalgo County Commissioners Court. Categories under the 100–point system include response to RFP. RFP submittal evaluation be based on the criteria outlined below.

(A) The Hidalgo County Commissioners and/or an Evaluation Committee (selected and/or designated by Hidalgo County Commissioners) will review, score and evaluate the RFPs received in response to this “Request For Proposals”.

(B) After the RFPs have been reviewed, scored and evaluated, the committee will present the grid to the Hidalgo County Commissioners Court for the purposes of ranking.

**Proposals will be graded on a 100–point system with emphasis on ability to service the Alcohol Breath Test Program for Hidalgo County.**

1. **Proposal price for services:** **(35 Points)**
  - In considering the proposal, Hidalgo County reserves the right to select the applicant that is most advantageous/qualified for the Program.
  
2. **Experience/Qualifications:** **(30 Points)**

Proposer’s qualifications (e.g. licenses/certificates). Evidence of Proposer’s previous experiences with the services being requested.
  
3. **Proposer’s Responsiveness to the RFP:** **(20 Points)**
  - Requested information included and thoroughness of response.
  - Understanding and acceptance of the scope of services.
  - Acceptance of the RFP and Draft Contract Document Requirements.
  - Applicable certificates, licenses, permits etc. included in response.
  - All RFP Forms completed.
  
4. **ABILITY TO COMMIT TO ALL REQUIRED “SERVICES”** **(15 Points)**

The “**Technical Supervisor**” should provide as much background information as to it’s experiences in providing similar services to other government agencies as described and detailed in specifications /requirements and understanding of commitment to Agency for such services.

**HIDALGO COUNTY-RFP EVALUATION FORM**  
**“CERTIFIED TECHNICAL SUPERVISOR FOR HIDALGO COUNTY’S ALCOHOL BREATH TEST PROGRAM”**

**Selection Criteria** **Points** **Score**

**1. Proposal price for services:**

In considering the proposal, Hidalgo County reserves the right to select the applicant that is most advantageous/qualified for the Program. **35 Pts.** \_\_\_\_\_

Comments/Rationale For Points: \_\_\_\_\_

**2. Experience/Qualifications:**

Proposer’s qualifications (e.g. licenses/certificates). Evidence of Proposer’s previous experiences with the services being requested. **30 Pts.** \_\_\_\_\_

Comments/Rationale For Points: \_\_\_\_\_

**3. Proposer’s Responsiveness to the RFP:**

Requested information included and thoroughness of response.

- Understanding and acceptance of the scope of services. **20 Pts.**
- Acceptance of the RFP and Draft Contract Document Requirements.
- Applicable certificates, licenses, permits etc. included in response.
- All RFP Forms completed. \_\_\_\_\_

Comments/Rationale For Points: \_\_\_\_\_

**4. ABILITY TO COMMIT TO ALL REQUIRED “SERVICES”**

The “Certified Technical Supervisor” should provide as much background information as to it’s experiences in providing similar services to other government agencies as described and detailed in specifications /requirements and understanding of commitment to Agency for such services. **15 Pts.** \_\_\_\_\_

Comments/Rationale For Points: \_\_\_\_\_

**Total Score** \_\_\_\_\_

Provider: \_\_\_\_\_

Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_



otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective \_\_\_\_\_, **2012** and ending on \_\_\_\_\_, **2013**. Hidalgo County at its sole discretion elect the option to extend the contract for two (2)-one (1) year terms, at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services

and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:

**The County of Hidalgo  
Attn: County Judge  
1615 S. Closner, Suite J  
Edinburg, Texas 78539**

If to Company

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

WITNESS our hands in duplicate originals this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**COUNTY OF HIDALGO**

**ATTEST:**

By: \_\_\_\_\_  
Ramon Garcia, County Judge

\_\_\_\_\_  
Arturo Guajardo Jr., County Clerk

**COMPANY:** \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

APPROVED AS TO FORM:  
Atlas & Hall, L.L.P.

By: \_\_\_\_\_  
Stephen L. Crain

APPROVED BY COMMISSIONES COURT: \_\_\_\_\_

**DRAFT**

**EXHIBIT “A”  
REQUEST FOR BIDS (RFB)  
PROCUREMENT PACKET**

**DRAFT**

**EXHIBIT “B”  
VENDOR’S BID**

**DRAFT**

**EXHIBIT “C”  
INSURANCE REQUIREMENTS**

**DRAFT**

THE STATE OF TEXAS     §  
  §  
COUNTY OF HIDALGO     §

**SERVICE CONTRACT**  
**C-08-447-01-06**

**THIS CONTRACT** is made and entered into this **6<sup>TH</sup>** day of **January, 2009** by and between the **County of Hidalgo, Texas** ("County"), and **Mary Ann Peralez, a resident of Hidalgo County, Texas d/b/a Breath Test Services** ("Company").

**WHEREAS**, Company responded to advertised notices for proposals for "**Certified Technical Supervisor For Hidalgo County's Alcohol Test Program**" (the "Services"); and

**WHEREAS**, Company submitted a proposal to provide services in accordance with the specifications as proposal, a copy of such specifications and proposal being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

**WHEREAS**, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the proposal to Company.

**NOW, THEREFORE**, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations within **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Hidalgo County** or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely

and efficiently provide the Services.

3. This Contract shall be for a period of one (1) year ("on an as needed basis"), with the County's at its sole option to renew/extend for an additional two (2), one year options based on the prior year's performance evaluation and contingent upon cost remaining unchanged and it is agreed that the services and products will meet the specifications. County also reserves the right to continue this proposal for an additional sixty (60) day Grace Period, under the same rates terms and conditions.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employment of Company who operate such vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

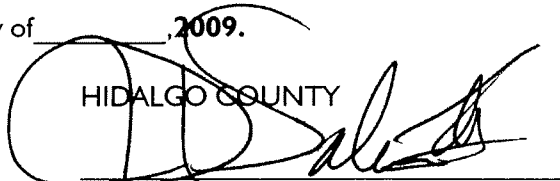


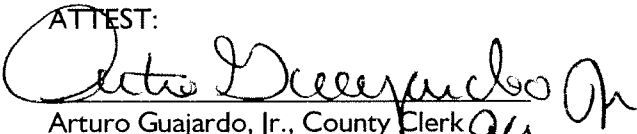
written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

**WITNESS** our hands in duplicate originals this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

HIDALGO COUNTY  
  
\_\_\_\_\_  
Juan D. Salinas, III, County Judge  
Date: 1-13-09

ATTEST:  
  
\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

Date: 1-13-09

Company: Breath Test Services  
By: Mary Ann Peralez  
Printed Name: Mary Ann Peralez  
Title: Owner / TS

APPROVED AS TO FORM:  
Atlas & Hall, L.L.P.

By:   
\_\_\_\_\_  
Stephen L. Crain

Date: 1-14-09

**EXHIBIT "A"**  
**SPECIFICATIONS**

## **SCOPE OF SERVICES/REQUIREMENTS**

Hidalgo County is soliciting to contract with a qualified certified technical supervisor who is qualified to provide the technical, administrative and supervision expertise in safeguarding the scientific integrity of the breath alcohol testing program and to assure the breath alcohol testing program's acceptability for evidential purposes. The County currently owns and operates Intoxilyzer 5000s located at the following addresses:

1. One (1) Hidalgo County Jail (Edinburg, Texas)
2. One (1) Palmview Police Department (Palmview, Texas)
3. One (1) San Juan Police Department (San Juan, Texas)
4. One (1) Weslaco Police Department (Weslaco, Texas)

The successful candidate for this RFP shall meet the minimum qualifications for certification as a technical supervisor as described in 37 TAC Part 1 Chapter 19 Requirements for Certification of a Technical Supervisor, which includes but is not limited to:

1. A baccalaureate degree in science from an accredited college or university with at least 18 hours of chemistry, with no more than 8 hours of chemistry at the freshman level.
2. Satisfactory completion of a course of instruction as set forth in 37 TAC Part 1, Chapter 19.5(a)(3) related to Operator Certification.
3. Satisfactory completion of technical supervisor training that is approved by the Scientific Director in accordance with 37 TAC Part 1, Chapter 19.6 (b)(3).
4. Knowledge and understanding of the scientific theory and principles as to the operation of the breath alcohol testing instruments and reference sample devices.
5. Successfully pass the Technical Supervisor certification exam.
6. a clean conviction history in accordance with 37 TAC Part 1, Chapter 19.6 (b)(6).

The successful candidate shall:

1. Be competent in Intoxilyzer ethanol and flow calibration.
2. Provide repair parts at no cost to the County where repair is necessitated by routine wear and tear.
3. Provide the services as required and requested by County.
4. Have knowledge of laws and state regulations pertaining to breath alcohol testing and experience in breath alcohol testing.
5. Meet the requirements set forth in the Texas Breath Alcohol Testing Regulations, meet reporting requirements and providing technical supervisory instruction as necessary.

6. Determine if instrument/equipment by serial number is one of the same manufacturer brand or model designation as shown on the State's scientific director's approved list and meets the criteria for the certification as required by the State Of Texas for the use of the breath testing (Intoxilyzer 5000) services.
7. Satisfactory completion of technical supervisor training that is approved by the scientific director, the content of which shall include, but not be limited to:
  - Advanced survey of current information concerning alcohol and its effects on the human body;
  - Operational principles and theories applicable to the program;
  - Instrument operations, maintenance, repair and calibration;
  - Legal aspects of breath alcohol analysis;
  - Principles of instruction;
  - Knowledge and understanding of the scientific theory and principles as to the operation of the instrument and reference sample device;
8. Insurance Certificates as per "**Exhibit C**" must be submitted to the Purchasing Department prior to any services being performed by the awarded bidder.
9. **Be available to testify and give expert testimony on behalf of District Attorney on an "As Needed Basis" and/or "As Required".**

6. Determine if instrument/equipment by serial number is one of the same manufacturer brand or model designation as shown on the State's scientific director's approved list and meets the criteria for the certification as required by the State Of Texas for the use of the breath testing (Intoxilyzer 5000) services.
7. Satisfactory completion of technical supervisor training that is approved by the scientific director, the content of which shall include, but not be limited to:
  - Advanced survey of current information concerning alcohol and its effects on the human body;
  - Operational principles and theories applicable to the program;
  - Instrument operations, maintenance, repair and calibration;
  - Legal aspects of breath alcohol analysis;
  - Principles of instruction;
  - Knowledge and understanding of the scientific theory and principles as to the operation of the instrument and reference sample device;
8. Insurance Certificates as per "**Exhibit C**" must be submitted to the Purchasing Department prior to any services being performed by the awarded bidder.
9. **Be available to testify and give expert testimony on behalf of District Attorney on an "As Needed Basis" and/or "As Required"**.

**EXHIBIT "B"**  
**VENDOR'S PROPOSAL**

**Request for Proposal**  
**“CERTIFIED TECHNICAL SUPERVISOR FOR HIDALGO COUNTY’S**  
**ALCOHOL BREATH TEST PROGRAM”**

**RFP NO: 2008-447-11-26-VYG**

To: Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
Physical Address: 2802 S. Business Hwy. 281  
Mailing/US Postal Address: 2812 S. Business Hwy. 281  
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned proposer proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned proposer further agrees, upon acceptance of its proposal, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Proposer acknowledges receipt of all of the pages of the documents referenced in the Request for Proposal Checklist presented in connection with this procurement. Proposer understands that Hidalgo County reserves the right to reject any or all proposals and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal.

Proposer agrees that this proposal shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving proposals, as contained in the Requirements.

Respectfully submitted,

Proposer: Breath Test Services

Address: 4309 N. 10<sup>th</sup> St. Ste F4  
McAllen, Tx 78504

By: Mary Ann Peralez

Printed Name: Mary Ann Peralez

### Proposal Fee Schedule

1) One (1) Hidalgo County Jail (Edinburg, Texas)	\$ <u>15,000.00</u>
2) One (1) Palmview Police Department (Palmview, Texas)	\$ <u>15,000.00</u>
3) One (1) San Juan Police Department (San Juan, Texas)	\$ <u>15,000.00</u>
4) One (1) Weslaco Police Department (Weslaco, Texas)	\$ <u>15,000.00</u>

-Note

If all four instruments are awarded to proposer a discount of \$5,000.00 will be applied to the overall amount proposed.

If three instruments are awarded to proposer a discount of \$2,000.00 will be applied to the overall amount proposed.

If two instruments are awarded to proposer no discount will be applied to the overall amount proposed.

If one instrument awarded to proposer no discount will be applied to the overall amount proposed.

**EXHIBIT "C"**  
**INSURANCE REQUIREMENTS**

BREATH TEST SERVICES

4309 N 10TH ST. STE F4

MCALLEN, TEXAS 78504

956-618-1198

FACSIMILE TRANSMITTAL SHEET

TO:

FROM:

Evangelina Garcia

Mary Ann Perez

COMPANY:

DATE:

Hidalgo County Purchasing Office

1/9/2009

FAX NUMBER:

TOTAL NO. OF PAGES, INCLUDING COVER:

956-318-2629

4

PHONE NUMBER:

SENDER'S REFERENCE NUMBER:

YOUR REFERENCE NUMBER:

Insurance Requirements

URGENT

FOR REVIEW

PLEASE COMMENT

PLEASE REPLY

PLEASE RECYCLE

NOTES/COMMENTS:

[STREET ADDRESS], [CITY, ST ZIP CODE]

JAN-02-2009 16:45

NEWMAN INSURANCE

956 687 8741

P.02/02



# CERTIFICATE OF INSURANCE

SUCH INSURANCE AS RESPECTS THE INTEREST OF THE CERTIFICATE HOLDER NAMED BELOW WILL NOT BE CANCELED OR OTHERWISE TERMINATED WITHOUT GIVING 10 DAYS PRIOR WRITTEN NOTICE TO THE CERTIFICATE HOLDER, BUT IN NO EVENT SHALL THIS CERTIFICATE BE VALID MORE THAN 30 DAYS FROM THE DATE WRITTEN. THIS CERTIFICATE OF INSURANCE DOES NOT CHANGE THE COVERAGE PROVIDED BY ANY POLICY DESCRIBED BELOW.

This certifies that:  STATE FARM MUTUAL AUTOMOBILE INSURANCE COMPANY of Bloomington, Illinois  
 STATE FARM FIRE AND CASUALTY COMPANY of Bloomington, Illinois  
 STATE FARM COUNTY MUTUAL INSURANCE COMPANY OF TEXAS of Dallas, Texas  
 STATE FARM INDEMNITY COMPANY of Bloomington, Illinois, or  
 STATE FARM GUARANTY INSURANCE COMPANY of Bloomington, Illinois

has coverage in force for the following Named Insured as shown below.

NAMED INSURED: PERALEZ, RICARDO & MARY ANN							
ADDRESS OF NAMED INSURED: 1405 BETTY DR MISSION TX 78572-4369							
POLICY NUMBER	R42 2561-E23-533-						
EFFECTIVE DATE OF POLICY	01/02/09-05/23/09						
DESCRIPTION OF VEHICLE (including VIN)	2005 TOYOTA 4-RUNNER JTEZU14R850061335						
LIABILITY COVERAGE	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
LIMITS OF LIABILITY							
a. Bodily Injury	300,000						
Each Person							
Each Accident	300,000						
b. Property Damage							
Each Accident	500,000						
c. Bodily Injury & Property Damage Single Limit							
Each Accident							
PHYSICAL DAMAGE COVERAGES							
a. Comprehensive	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO \$ 500 Deductible	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO \$ 500 Deductible	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO \$ 500 Deductible	<input type="checkbox"/> YES <input type="checkbox"/> NO \$ Deductible	<input type="checkbox"/> YES <input type="checkbox"/> NO \$ Deductible	<input type="checkbox"/> YES <input type="checkbox"/> NO \$ Deductible	<input type="checkbox"/> YES <input type="checkbox"/> NO \$ Deductible
b. Collision	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO \$ 500 Deductible	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO \$ 500 Deductible	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO \$ 500 Deductible	<input type="checkbox"/> YES <input type="checkbox"/> NO \$ Deductible	<input type="checkbox"/> YES <input type="checkbox"/> NO \$ Deductible	<input type="checkbox"/> YES <input type="checkbox"/> NO \$ Deductible	<input type="checkbox"/> YES <input type="checkbox"/> NO \$ Deductible
EMPLOYERS NON-OWNED CAR LIABILITY COVERAGE	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
HIRED CAR LIABILITY COVERAGE	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
FLEET - COVERAGE FOR ALL OWNED AND LICENSED MOTOR VEHICLES	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

*James Newman*  
Signature of Authorized Representative

AGENT Title 53-6442 Agent's Code Number 01/02/2008 Date

Name and Address of Certificate Holder	Name and Address of Agent
ADDITIONAL INSURED: HIDALGO COUNTY 2012 S. BUS HWY 281 EDINBURG, TX 78539	STATE FARM INSURANCE JAMES NEWMAN, AGENT 900 PECAN BLVD. MCALLEN, TEXAS 78501

INTERNAL STATE FARM USE ONLY:  Request permanent Certificate of Insurance for liability coverage.  
 Request Certificate Holder to be added as an Additional Insured.

Jan. 9. 2009 3:56PM

No.0819 P. 1

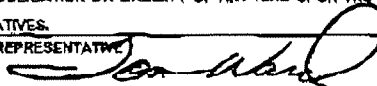
<b>ACORD™ CERTIFICATE OF LIABILITY INSURANCE</b>		DATE (MM/DD/YYYY) 1/9/2009
PRODUCER Ward Insurance Group 1801 Precinct Line Rd. Suite B Hurst, TX 76054 (817) 605-0065	Phone# 817-605-0065	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURED Mary Ann Perez DBA Breath Test Services 4309 N. 10th St. Suite F4 MCALLEN, TX 78504		INSURERS AFFORDING COVERAGE INSURER A: Penn American Insurance Co. INSURER B: Certain Underwriters @ Lloyds INSURER C: INSURER D: INSURER E:
		NAIC #

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADDP	LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A				GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	32838	01/09/09	01/09/10	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Excluded GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ Excluded
				AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (EA accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
				DAMAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC AGG \$
				EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
				WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B				OTHER Professional Liability	32837	01/09/09	01/09/10	\$1,000,000/\$1,000,000.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 County of Hidalgo is named as Additional Insured on General Liability Policy.

<b>CERTIFICATE HOLDER</b> Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, TX 78539	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE: 
---	--

Jan. 9. 2009 3:57PM

No. 0819 P. 2

### IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

### DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

AI-13133

15.A.6.

**Administration & Supervision Of Alcohol Breath Test/Intoxilizer Services  
CC REGULAR**

**Date:** 01/06/2009  
**Submitted By:** Vangie Garcia, PURCHASING DEPT.  
**Submitted For:** Marty Salazar  
**Department:** PURCHASING DEPT.  
**Agenda Category:** Purchasing Department **Purchasing only:** Hidalgo County

**Information**

**CAPTION**

Presentation for discussion, consideration and acceptance and approval of the final negotiated contract with Mary Ann Peralez d/b/a Breath Test Services for RFP NO: 2008-447-11-26-VYG-Certified Technical Supervisor For Hidalgo County's Alcohol Breath Test Services.

**BACKGROUND**

Current contract expires on 12/31/08. Vendor has been notified of Commissioners Court action (12/23/08) of approval to award.

**Fiscal Impact**

**FISCAL YEAR:** 2008 **ACCT. #:** 8-1100-421-00-115-011-0-350  
**FUNDS AVAILABLE Y/N?:** Yes **MATCHING FUNDS Y/N?:**  
**BUDGETARY IMPACT:**  
PO # 598142 with \$2,500.00 available as of 12-30-08.

**Attachments**

Link: CONTRACT

**Form Routing/Status**

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	12/30/2008 03:16 PM	APRV
2	Budget & Management	Veronica Lopez	12/30/2008 03:27 PM	APRV
3	Veronica Lopez	Veronica Lopez	12/31/2008 10:41 AM	APRV
4	Auditor's Office	Linda Fong	12/31/2008 11:38 AM	APRV
5	Dina Trevino	Dina Trevino	12/31/2008 02:23 PM	APRV

Form Started By: Vangie Garcia Started On: 12/30/2008 01:59 PM  
Final Approval Date: 12/31/2008

- 6. **Presentation for discussion, consideration and acceptance and approval of the final negotiated contract with Mary Ann Peralez d/b/a Breath Test Services for RFP NO: 2008-447-11-26-VYG-Certified Technical Supervisor For Hidalgo County's Alcohol Breath Test Services.**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**B. County Judge's Office**

- 1. **Pursuant to Section V of the RFP packet, recommendation by grading committee to require presentations by the two (2) participants so as to complete the grading process and thus proceed to the ranking by Commissioners Court for RFP/Q NO: 2008-409-11-05-VYG-Professional Consultant Services For Asset Mapping And Strategic Planning To Guide Economic Development In Hidalgo County.**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**C. Pct. 2**

- 1. **Requesting approval of final negotiated contract B141- AIA 1997 Standard Form of Agreement between Owner (Hidalgo County) and Architect (V A Architecture) in connection with the design and construction of New Offices for Hidalgo County Pct. 2 including ancillary support facilities (as approved for negotiation on CC 12/16/08 and reviewed as to form by legal counsel).**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval subject to legal.

**D. Health & Human Services Dept**

- 1. **Approval of Request for Payment No. 2 in the amount of \$5,000.00, and Payment No. 3 (Reimbursable) in the amount of \$1,182.35 from V-A Architecture, contracted architect for "Health Clinic Renovations" for Health and Human Services Dept. C-08-221-05-06.**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**E. District Clerk**

- 1. **Presentation for discussion, consideration, acceptance and approval of the final negotiated contract (reviewed as to form by legal counsel) including best and final offer (BAFO) with ACS Government Systems, Inc. in a total amount as follows:**

**ACS Juror Core System-\$61 900  
 ACS eJuror System-\$29,900.00  
 Total Amount: \$91,800.00**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval subject to funding.

AI-29375

10. M.

**CC CONSENT**

**Meeting Date:** 11/01/2011

**Submitted For:** Marty Salazar

**Submitted By:** Moises Salazar, PURCHASING DEPT.

**Department:** PURCHASING DEPT.

---

**Information**

**CAPTION**

Requesting approval for Payment Application No. 1 in the amount of \$176,721.85 from Asago Construction, awarded contractor for Hidalgo County Precinct No. 2 -Road and Drainage Construction of El Gato Road Road Improvements Project (Contract No. C-11-161-07-05) as certified for payment by project engineer, R. Gutierrez Engineering. with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor.

**BACKGROUND**

---

**Fiscal Impact**

**FISCAL YEAR:** 2011

**ACCT. #:** 1-1200-431-00-122-051-0-731

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

---

**Attachments**

Asago Construction Req for Pymt 1 -El Gato Rd

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing Department	Marty Salazar	10/28/2011 09:25 AM
Budget & Management	Merlen P. Munoz	10/28/2011 09:50 AM
Auditor's Office	Angela Garcia	10/28/2011 03:53 PM
Form Started By: Moises Salazar		Started On: 10/26/2011
	Final Approval Date: 10/28/2011	

**APPLICATION FOR PMT #1**

To: Hidalgo County Precinct No. 2 (OWNER)  
 From: Asago Construction (CONTRACTOR)  
 Contract: C-11-161-07-05  
 Project: ROAD & DRAINAGE CONSTRUCTION OF EL GATO ROAD IMPROVEMENTS  
 OWNER's Contract No. C-11-161-07-05 ENGINEER's Project No. ENG09.022A  
 For Work accomplished through the date of: 7-Oct-2011

1. Original Contract Price:		\$ 643,798.80
2. Net change by Change Orders and Written Agreements (+ or -):		\$ -
3. Current Contract Price (1 plus 2):		\$ 643,798.80
4. Total completed and stored to date:		\$ 186,023.00
5. Retainage (per Agreement):		
<u>5%</u> of completed Work:	\$ 9,301.15	
<u>5%</u> of stored material:	\$ -	
Total Retainage:		\$ 9,301.15
6. % of Construction \$ Amount Completed:		
<u>29%</u> of contracted \$ amount has been completed		
7. % of Construction Time Completed:		
<u>120</u> Original Contract Time in Working Days		
<u>0</u> Net change by Change Orders and Written Agreements (+ or -)		
<u>120</u> Current Contract Time		
<u>32</u> Total Contract Days Used to Application Date in Calendar Days		
<u>0</u> Total Rain Days & Holidays Charged to Date		
<u>27%</u> of contract days have been completed		
8. Total completed and stored to date less retainage (4 minus 5):		\$ 176,721.85
9. Less previous Application for Payments:		\$ -
10. Balance to Finish:		\$ 457,775.80
11. AMOUNT DUE THIS APPLICATION (8 MINUS 9):		\$ 176,721.85

PO # 662523  
1 : 200-431-00-122-051-0-731  
 Req # 201331

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through PMT #1 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 14-Oct-11

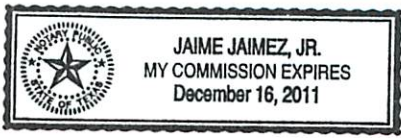
Asago Construction  
 CONTRACTOR

By: [Signature]

State of Texas

County of Hidalgo

Subscribed and sworn to before me this 19th  
 day of October 2011



Notary Public [Signature]  
 My Commission expires: 12-16-11

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 14-Oct-11

R. GUTIERREZ ENGINEERING CORPORATION  
 ENGINEER

By: [Signature] P.E.

VOICE RECEIVED BY:  
[Signature] ON 10/19/11  
 GOODS/SERVICES RECEIVED BY:  
[Signature] 10/19/2011

# Test Report Table

PROJECT: ROAD & DRAINAGE CONSTRUCTION OF EL GATO ROAD IMPROVEMENTS

HIDALGO COUNTY

					CONTRACTOR: Asago LLC, dba Asago Construction					
Material	Test	Description	Required	Remarks	CSJ#	CSJ#	CSJ#	CSJ#	CSJ#	CSJ#
Subgrade	Tex-101-E Part III	Pulverization								
	Tex-113	Moist. Density Curve								
	Tex-114-E		yes	passed	C-11-161-07-05					
	Tex-115-E	In-place Density Thickness Proof Roll								
Flex Base	Tex-101-E	Preparing Soils and Flex Bases								
	Tex-104-E	Determining Liquid Limit of Soils	yes	passed	C-11-161-07-05					
	Tex-105-E	Determining Plastic Limit of Soils	yes	passed	C-11-161-07-05					
	Tex-106-E	Calculating the Plasticity Index	yes	passed	C-11-161-07-05					
	Tex-107-E	Linear Shrinkage								
	Tex-110-E	Particle Size Analysis								
	Tex-113-E	Moisture Density Relationship of Base Materials (Includes Limed)								
	Tex-116-E	Wet Ball Mill Method Tex								
	Tex-1174	Triaxial Compression for Base Material (includes Limed)								
	Tex-115-E	In-place Density Thickness								
EN-1	IAW ASTM 4609									
	Tex-103-E									
	Tex-114-E									
	TexDOT 121 E									
	ASTM D 4548									
	ASTM D 1587									
Hot Mix	Tex-207-F	Determining Density of of Compacted Bituminous Mixtures								
	Tex-208-F	Test for Stabilometer Value of Bituminous Mixtures								
	Tex-210-F	Determining Asphalt Content of Bituminous Mixtures by Extraction								
	Tex-228-F	Determining Asphalt Content of Bituminous Mixtures by the Nuclear Method								
	Tex-229-F	Combined HMA Cold Belt Sampling and Testing Procedure								
	Tex-236-F	Determining Asphalt Content from Asphalt Paving Mixtures By the Ignition Method								
	Tex-207-E	Determining Density of Compacted Bituminous Mixtures								
	Tex-212-E	Determining Moisture Content of Bituminous Mixtures								
	Tex-213-E	Determining Hydrocarbon - Volatile Content of Bituminous Mixtures								
	In-Place Density	Texas SDHPT Bulletin C-14								
ASTM D-295078										
AASHTO T-188										
Lime	Tex-600-J	Lime Testing Procedure		Waive testing if less than 50 Tons from a Pre-Approved Source						
RCP		Three Edge Bearing Test		1 pipe fo each 100 pipe						

Exhibit E-G

Engineer's Signature: *Rain G. P.E.*

Schedule of Values

Contractor Name: Asago Construction  
 Starting Date: 5-Sep-2011  
 Project Ending Date: 3-Jan-2012  
 Retainage Percent: 5%

Application: PMT #1  
 Application Date: 14-Oct-2011  
 Period To: 7-Oct-2011  
 Engineer Firm: R. Gutierrez Eng. Corp.

Summary										
Contract Number	Description	Original Schedule Value	Application #1	Retainage for App #1	Payment for Application #1	Total Completed to Date	Retainage to Date	Total Completed Less Retainage	Previous Payments	Balance To Finish
C-11-161-07-05	ROAD & DRAINAGE CONSTRUCTION OF EL GATO ROAD IMPROVEMENT	\$ 643,798.80	\$ 186,023.00	\$ 9,301.15	\$ 176,721.85	\$ 186,023.00	\$ 9,301.15	\$ 176,721.85	\$ -	\$ 457,775.80
<b>TOTALS:</b>		<b>\$ 643,798.80</b>	<b>\$ 186,023.00</b>	<b>\$ 9,301.15</b>	<b>\$ 176,721.85</b>	<b>\$ 186,023.00</b>	<b>\$ 9,301.15</b>	<b>\$ 176,721.85</b>	<b>\$ -</b>	<b>\$ 457,775.80</b>

Quantity Worksheet

Contractor Name: Asago Construction  
 Starting Date: 5-Sep-2011  
 Project Ending Date: 3-Jan-2012  
 Engineer's / County Project Desc: ROAD & DRAINAGE CONSTRUCTION OF EL GATO ROAD IMPROVEMENTS

Application: PMT #1  
 Application Date: 14-Oct-2011  
 Period To: 7-Oct-2011  
 Engineer's / County Project No: ENG09.022A

No.	Item Code	Description	Unit	Original Schedule Value			Application #1			Balance To Finish		
				Original Rates	Quan	Dollars	Monthly Quan	QTY to Date	Item Cost (Monthly)	Total to Date	Quan	Dollars
<b>Road Improvements</b>												
1		Preparation of Right-of-Way	STA	\$ 60.00	38.98	\$ 2,338.80	15.00	15.00	\$ 900.00	\$ 900.00	23.98	\$ 1,438.80
2		Excavation (Roadway)	CY	\$ 2.00	18,717.00	\$ 37,434.00	6,000.00	6,000.00	\$ 12,000.00	\$ 12,000.00	12,717.00	\$ 25,434.00
3		Embankment (Final) (Esns. Cont.) (Ty C)	CY	\$ 15.00	318.00	\$ 4,770.00			\$ -	\$ -	318.00	\$ 4,770.00
4		Cell Fbr Mlch Seed (Temp)(Warm)	SY	\$ 0.50	6,705.00	\$ 3,352.50			\$ -	\$ -	6,705.00	\$ 3,352.50
5		Cell Fbr Mlch Seed (Temp)(Cool)	SY	\$ 0.50	6,705.00	\$ 3,352.50			\$ -	\$ -	6,705.00	\$ 3,352.50
6		Cell Fbr Mlch Seed (Perm)(Rural)(Clay)	SY	\$ 0.50	13,410.00	\$ 6,705.00			\$ -	\$ -	13,410.00	\$ 6,705.00
7		Flexible Base (Mat'l Supplied by County) (8")	SY	\$ 1.00	23,067.00	\$ 23,067.00			\$ -	\$ -	23,067.00	\$ 23,067.00
8		Lime Trt (Exst Matl)(12")	SY	\$ 1.50	24,309.00	\$ 36,463.50	4,000.00	4,000.00	\$ 6,000.00	\$ 6,000.00	20,309.00	\$ 30,463.50
9		Lime Treat(New Base)(8")	SY	\$ 1.50	23,067.00	\$ 34,600.50			\$ -	\$ -	23,067.00	\$ 34,600.50
10		Lime (Slurry or Commercial Slurry)	TON	\$ 170.00	716.00	\$ 121,720.00	79.00	79.00	\$ 13,430.00	\$ 13,430.00	637.00	\$ 108,290.00
11		Prime Coat (MC-30)	GAL	\$ 6.00	6,265.00	\$ 37,590.00			\$ -	\$ -	6,265.00	\$ 37,590.00
12		Cut & Restore Pavement	SY	\$ 50.00	55.20	\$ 2,760.00			\$ -	\$ -	55.20	\$ 2,760.00
13		Trench Excav Protection	LF	\$ 1.00	1,034.00	\$ 1,034.00	1,034.00	1,034.00	\$ 1,034.00	\$ 1,034.00	0.00	\$ -
14		Concrete Riprap (CL C)	CY	\$ 2,000.00	2.00	\$ 4,000.00			\$ -	\$ -	2.00	\$ 4,000.00
15		RC Pipe (CL III) (18")	LF	\$ 50.00	132.00	\$ 6,600.00	132.00	132.00	\$ 6,600.00	\$ 6,600.00	0.00	\$ -
16		RC Pipe (CL III) (24")	LF	\$ 55.00	146.00	\$ 8,030.00	106.00	106.00	\$ 5,830.00	\$ 5,830.00	40.00	\$ 2,200.00
17		RC Pipe (CL III) (30")	LF	\$ 75.00	667.00	\$ 50,025.00	667.00	667.00	\$ 50,025.00	\$ 50,025.00	0.00	\$ -
18		RC Pipe (CL III) (36")	LF	\$ 100.00	345.00	\$ 34,500.00	318.60	318.60	\$ 31,860.00	\$ 31,860.00	26.40	\$ 2,640.00
19		Inlet (Complete) (Ty A)	EA	\$ 3,500.00	1.00	\$ 3,500.00	1.00	1.00	\$ 3,500.00	\$ 3,500.00	0.00	\$ -
20		Inlet (Complete) (Ty F)	EA	\$ 5,000.00	8.00	\$ 40,000.00	8.00	8.00	\$ 40,000.00	\$ 40,000.00	0.00	\$ -
21		Inlet Extension	EA	\$ 700.00	5.00	\$ 3,500.00	5.00	5.00	\$ 3,500.00	\$ 3,500.00	0.00	\$ -
22		Manhole (Complete) (Ty A)	EA	\$ 3,000.00	3.00	\$ 9,000.00	3.00	3.00	\$ 9,000.00	\$ 9,000.00	0.00	\$ -
23		Construction Exits (TY 2) (Install)	SY	\$ 8.00	168.00	\$ 1,344.00	168.00	168.00	\$ 1,344.00	\$ 1,344.00	0.00	\$ -
24		Construction Exits (Remove)	SY	\$ 4.00	168.00	\$ 672.00			\$ -	\$ -	168.00	\$ 672.00
25		Conc. Curb & Gutter (Ty A)(Barrier)	LF	\$ 8.00	7,749.00	\$ 61,992.00			\$ -	\$ -	7,749.00	\$ 61,992.00
26		Conc. Valley Gutter (6-Ft)	LF	\$ 8.00	600.00	\$ 4,800.00			\$ -	\$ -	600.00	\$ 4,800.00
27		Driveways (Asphalt Concrete Pavement)	SY	\$ 20.00	878.00	\$ 17,560.00			\$ -	\$ -	878.00	\$ 17,560.00
28		Driveways (Brick Pavers)	SY	\$ 50.00	18.70	\$ 935.00			\$ -	\$ -	18.70	\$ 935.00
29		Turnout (Asphalt Concrete Pavement)	SY	\$ 20.00	429.60	\$ 8,592.00			\$ -	\$ -	429.60	\$ 8,592.00
30		Curb Ramps (TY 9)	EA	\$ 700.00	10.00	\$ 7,000.00			\$ -	\$ -	10.00	\$ 7,000.00
31		Sidewalk (Conc) (5-Ft)	SY	\$ 40.00	520.00	\$ 20,800.00			\$ -	\$ -	520.00	\$ 20,800.00
32		Install Small Roadside Sign Supp & Assem Ty S80 (1) SA(P)	EA	\$ 400.00	14.00	\$ 5,600.00			\$ -	\$ -	14.00	\$ 5,600.00
33		Remove Small Roadside Sign Supp & Assem	EA	\$ 100.00	8.00	\$ 800.00			\$ -	\$ -	8.00	\$ 800.00
34		Refl Pav Mrk Ty 1 (W)(4") (Brk)(100Mil)	LF	\$ 1.00	1,930.00	\$ 1,930.00			\$ -	\$ -	1,930.00	\$ 1,930.00
35		Refl Pav Mrk Ty 1 (W)(8") (Std)(100Mil)	LF	\$ 3.00	250.00	\$ 750.00			\$ -	\$ -	250.00	\$ 750.00
36		Refl Pav Mrk Ty 1 (Y) (4") (Std) (100Mil)	LF	\$ 1.00	8,900.00	\$ 8,900.00			\$ -	\$ -	8,900.00	\$ 8,900.00
37		Refl Pav Mrk Ty 1 (W) (24") (Std) (100Mil)	LF	\$ 7.00	568.00	\$ 3,976.00			\$ -	\$ -	568.00	\$ 3,976.00
38		Refl Pav Mrk Ty 1 (Y) (24") (Std) (100Mil)	LF	\$ 7.00	152.00	\$ 1,064.00			\$ -	\$ -	152.00	\$ 1,064.00
39		Prefab Pav Mrk Ty B (W) (Word)	EA	\$ 300.00	4.00	\$ 1,200.00			\$ -	\$ -	4.00	\$ 1,200.00
40		Prefab Pav Mrk Ty B (W) (Arrow)	EA	\$ 300.00	10.00	\$ 3,000.00			\$ -	\$ -	10.00	\$ 3,000.00
41		Refl Pav Mrk (Ty 1-C)	EA	\$ 3.00	193.00	\$ 579.00			\$ -	\$ -	193.00	\$ 579.00
42		Refl Pav Mrk (Ty II A-A)	EA	\$ 3.00	222.00	\$ 666.00			\$ -	\$ -	222.00	\$ 666.00
43		Solar Powered School Zone Sign & Assembly	EA	\$ 6,000.00	2.00	\$ 12,000.00			\$ -	\$ -	2.00	\$ 12,000.00
44		Barricades, Signs and Traffic Handling	MO	\$ 1,000.00	4.00	\$ 4,000.00	1.00	1.00	\$ 1,000.00	\$ 1,000.00	3.00	\$ 3,000.00
45		Temporary Sediment Control Fence	LF	\$ 4.00	324.00	\$ 1,296.00			\$ -	\$ -	324.00	\$ 1,296.00
<b>TOTAL ROAD IMPROVEMENT AMOUNTS:</b>						<b>643,798.80</b>			<b>186,023.00</b>	<b>186,023.00</b>		<b>457,775.80</b>

Printed Name:

Javier Gutierrez

Date:

14-Oct-2011

Signature:

