

November 3, 2011

The Honorable Joe Flores
Hidalgo County Precinct No. 3
724 N. Breyfogle Road
Mission, Texas 78572

**RE: Subcontracting Notice for Mile 2 North (from Moorefield Road to La Homa Road)
Contract No. 11-195-08-16**

Dear Commissioner Flores:

We would like to inform you of the subcontractors that we will be using on the Mile 2 North (from Moorefield Road to La Homa Road) project. This information is being provided at the request of the Hidalgo County Auditor's Office (see letter attached).

Subcontractors:

Surveying & ROW Mapping Services:

Mr. Alfonso Quintanilla
Quintanilla, Headley & Associates
124 E Stubbs
Edinburg, Texas 78539
956-381-6480

Traffic Engineering Services:

Mr. Harry Simeonidis, P.E.
ETSI
11500 NW Freeway, Ste. 491
Houston, Texas 77092
713-956-9601

ROW Appraisal Services:

Mr. Lionel Garza
Lionel Garza & Associates
1419 Dove Ave, Suite #1
McAllen, Texas 78504
956-687-7295

ROW Appraisal Services:

Mr. Harvey Heerssen
HLH Appraisal Services
6107 Aberton Forest Drive
Houston, Texas 77084
281-855-7763

Should you have any questions, please feel free to give me a call at 956-565-9813.

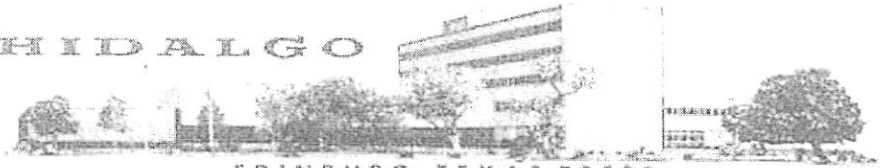
Sincerely,



Jacinto Garza, P.E.
CEO/Project Manager

cc: Hidalgo County Auditor's Office la

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building 3rd Floor
2808 S. Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

TO: Norma Ceballos

DATE: 11/01/2011

FROM: Lupita Garza

DEPARTMENT: (123) COMMISSIONER, PRECINCT 3

PHONE: (956)-318-2511 ext 4630

REFERENCE: L & G CONSULTING ENGINEERS, INC. Invoice #11323939

THE FOLLOWING DOCUMENT (S), i.e. *Invoice #11323939* IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT # AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER:

COUNTY AUDITOR'S FORM

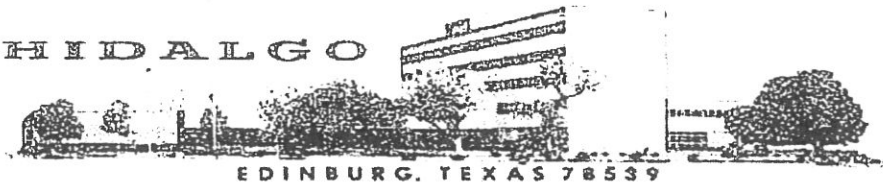
RE-CA-020
REVISED: 08/2010



HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92ND D.C.	RODOLFO DELGADO JUDGE, 93RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139TH D.C.	ROSE GUERRA REYNA JUDGE, 206TH D.C.	JUAN R. PARTIDA JUDGE, 275TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C.	NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 388TH D.C.	AIDA SALINAS FLORES JUDGE, 388TH D.C.
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COMMENTS / RECOMMENDATION: We are in receipt of invoice #11323939 for L & G Consulting Engineers Inc., which was received at the Auditor's Dept. on 10/13/11, for project Mile 2 Road from Moorefield road to La Homa Road. After reviewing contract#11-195-08-16 between Hidalgo County and L & G Consulting Engineers Inc., the following documentation is required and we need confirmation that certain procedures were followed based on the contract before issuing payment:

1. Under Article 7 "Work Authorization" states that "Upon authorization from the Owner, the Engineer will prepare a Work Authorization document, which will include a description of the work to be performed, including a description of the tasks and milestones, a work schedule, and an estimated cost proposal agreed upon by the Owner and the Engineer. The estimated cost proposal shall set forth in detail the computation of the cost of each work task, at the hourly rates established and identified in Exhibit "D". On October 26, 2011 I called the Engineer's office and spoke to Roland to explain that a spreadsheet needed to be submitted showing the job description with the hourly rates and how many hours for each employee. I also explained that the same procedures would need to be followed on any future contracts with the County that state the same or similar wording under Article 7. Please contact the Engineer and ask that they provide the spreadsheet. Please make sure that the copy of the spreadsheet is attached when you resubmit the invoice to the Auditor's Office.
2. Under Article 14 "Subcontracting and Assignment" states "The Engineer shall not assign, subcontract or transfer the Engineer's interest in this Agreement without the prior written consent of the Owner." After review of Article 14, it has been determined that before subcontracting approval from commissioner's court is required. Please provide a date this item will be placed on the agenda for approval.

If you have any questions please feel free to call me at ext. 4630.

COUNTY AUDITOR'S FORM: RE-CA-020
REVISED: 08/2010



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