



Hidalgo County Purchasing Department Purchasing Request Form

In order to assist the Purchasing Department in the procurement process, please complete this form with all the pertinent information and return to the Purchasing Department in person, via facsimile to (956) 318-2629 or 292-7612 or email to: darlene.betancourt@co.hidalgo.tx.us or oscarg.garza@co.hidalgo.tx.us **(Requests will be processed on a first come, first basis)**

| | |
|---|--|
| Request Date: October 21, 2011 | |
| Department: Hidalgo County Pct. 2 | |
| Name of Approving Elected Official/Department Head/Supervisor: Raul Silguero | |
| Point of Contact: Raul Silguero | Contact Phone Number: 956-787-1891 Contact Fax Number: 956-787-4683 |
| Contact E-Mail raul.silguero@co.hidalgo.tx.us | |
| Budget Account Number: 1-1302-431-00-122-033-0-741 | |
| Signature of Approving Elected Official/Department Head/Supervisor: <i>Raul Silguero</i> | |
| Estimated Date Goods/Services are required: December 2011 | |
| Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required. see attachment.. | |
| FOR PURCHASING DEPARTMENT OFFICE USE: To be completed by the Purchasing Department | |
| Procurement Manager Notes: | |
| Assigned to Buyer: | |
| Date Assigned: | |
| Project Type: | |
| Project Number: | |
| Notified Department on: | |
| Special Instructions by Procurement Manager: | |

TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE BUYBOARD

Vendor RUSH TRUCK CENTER Date Prepared 10/19/2011
 Contact for Vendor DREW NEUBAUER Phone/Fax 512-845-7471 / 512-296-2162
 End User: Hidalgo County Precinct 2
 End User Contact: Agapito Vargas Phone/Fax _____
 Product Description Hino Fuel Lube

| | | | |
|---|--------------------------|-------------------------|--------------|
| A: Base Price in Bid/Proposal Number: 358-10 | | Series: 258LP | \$53,526.00 |
| B: Published Options(<i>Itemize Below</i>) | | | |
| | DESCRIPTION | AMOUNT | |
| | Chrome Bumper 2 tow hook | \$ 645.00 | |
| | Air Horn | \$ 106.00 | |
| | Power Windows/Door locks | \$ 470.00 | |
| | WB shorten - single axle | \$ 1,250.00 | |
| RTC0083 | Fuel Lube Body 1500 Gal | \$ 45,000.00 | |
| RTC0079 | Body Prep and Mount | \$ 687.00 | |
| | | | |
| | | | |
| | | | |
| Subtotal Column 1: \$ 48,158.00 | | Subtotal Column 2: \$ - | |
| Published Options added to Base Price(<i>Subtotal of "Col 1" & "Col 2"</i>) | | | \$ 48,158.00 |

| | | |
|---|--|-------------------------|
| C: Subtotal of A + B | | \$106,689.00 |
| D: Unpublished Options(<i>Itemize below</i>) Unpublished = _____ % | | |
| | | \$ - |
| Subtotal Column 1: \$ - | | Subtotal Column 2: \$ - |
| Unpublished Options added to Base price (<i>Subtotal "Col 1 + Col 2"</i>) | | \$ - |

E: Contract Price Adjustment (*If any, explain here*)

F: Total of C + D +/- E \$ 106,689.00

G: Quantity ordered Units: 1.00 x F \$ 106,689.00

H: BUYBOARD Administrative Fee \$ 400.00

| | | | |
|---|---|--|----------------|
| I: Non-Equipment Charges & Credits (<i>I.e.: Ext. Warranty, Trade-In, Delivery, etc.</i>) | | | |
| Delivery Included for Rush Preferred Customer | X | | \$ - |
| Discount from 1500 Gal to 800 Gal Body | X | | \$ (17,392.00) |
| | | | \$ (17,392.00) |

J: TOTAL PURCHASE PRICE INCLUDING (G+H+I) \$ 89,697.00