



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629



MEMORANDUM
(Department's Recommendation)

TO: All Department Heads
FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Dept.
DATE: October 27, 2011
RE: **BID AWARD RECOMMENDATION REQUEST**
Bid No. 2011-144A-10-26-SMA- Hidalgo County -"LABORATORY SERVICES"

We have received a **sole response** to the above mentioned project.. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advise if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **by not later than November 04, 2011 @ 10:00 a.m. or if possible earlier** Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: sandra.montalvo@co.hidalgo.tx.us

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4865. Thank you for your attention and cooperation to this matter.

APPROVE **DISAPPROVE and/or REJECT**

BUDGET ACCOUNT#: 1-1100-423-21-280-002-0-331

Recommendations/Concerns: Please Award to sole Bidder.

A. "Sammy" Martinez HCSO 11-1-2011

AUTHORIZED SIGNATURE PRINTED NAME DEPARTMENT DATE

Enclosures