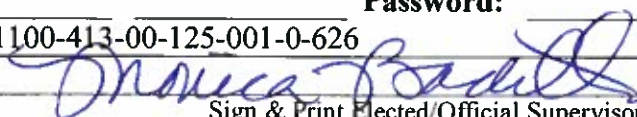


FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Environmental Complainece		
Billing Address:	2818 S. Bus Hwy 281 Edinburg, TX. 78539		
Fuel Card Manager:	Lauro Torres		
	This person can not have use of the fuel card		
Phone Number:	(956)292-7025	County Email:	lauro.torres@co.hidalgo.tx.us
Web user Name:		Password:	
Hidalgo Co Acct Number:	1-1100-413-00-125-001-0-626		
Requested By:	 Sign & Print Elected/Official Supervisor/Director		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	Date Returned/Cancelled: _____
	Martha L. Salazar, CPPB
Fuel Cards Received by Department:	_____
	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number
218-089	2006 F-150 super crew cab	1FTRW14W36FA97436	
51K-ZG8	2005 F-150 pick-up	1FTRF12W55NA55678	

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Martin Ramirez	06/28/1965	187097		
Ann Marie De La Fuente	11/18/1971	177512		
Oscar Omar Salinas	4/20/1969	185191		