



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

November 15, 2011

Air Plus Heating & Cooling, Inc.
Attn: Mr. Leocadio Guerrero
711 E. Wisconsin Rd
Edinburg, Texas 78539

Re: C-10-286-12-07
Hidalgo County Community Service Agency-Replacement and/or Retrofit of Central Heating
and/or Cooling Systems"
(RFP No: 2010-286-09-22-otm)

Dear Sir:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's option to exercise the first of four (4) one (1) year extensions as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting 11/22/11 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than 11:00 a.m., Wednesday, November 16, 2011 via facsimile to (956) 956-292-7612 or email to: yvette.islas@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____

Date: Nov. 16th 2011

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for Bid, Quote, Proposal, Statement of Qualification.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Yvette S. Islas
Hidalgo County Purchasing Department