BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: November 10, 2011

DEPARTMENT HEAD: J.E. GUERRA

DEPARTMENT NAME: CONSTABLE PRECINCT 4

ACCOUNT NUMBER: 1-1100-421-00-294-001-0-XXX

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
748	OTHER EQUIPMENT	611	POLICE SUPPLIES	$ 194.89
748	OTHER EQUIPMENT	611	POLICE SUPPLIES	278.60
748	OTHER EQUIPMENT	611	POLICE SUPPLIES	1,377.00
748	OTHER EQUIPMENT	611	POLICE SUPPLIES	339.75
605	CLOTHING & UNIFORMS	529	SURETY & NOTORY BONDS	70.00
748	OTHER EQUIPMENT	611	POLICE SUPPLIES	239.85
			TOTAL	$ 2,500.09

REASON: TRANSFER NEEDED TO MAKE PURCHASE FOR OUR OFFICE DEPUTIES AND EQUIPMENT SUPPLIES

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK