



# Hidalgo County Purchasing Department Purchasing Request Form

In order to assist the Purchasing Department in the procurement process, please complete this form with all the pertinent information and return to the Purchasing Department in person, via facsimile to (956) 318-2629 or 292-7612 or email to: [darlene.betancourt@co.hidalgo.tx.us](mailto:darlene.betancourt@co.hidalgo.tx.us) or [oscarg.garza@co.hidalgo.tx.us](mailto:oscarg.garza@co.hidalgo.tx.us) **(Requests will be processed on a first come, first basis)**

Request Date: 11/9/11	
Department: Hidalgo County Precinct 4	
Name of Approving Elected Official/Department Head/Supervisor: Joseph Palacios / Gloria A. Beltran	
Point of Contact: Steven Cruz	Contact Phone Number: (956) 605-9966 Contact Fax Number: (956) 381-5965
Contact E-Mail: steven.cruz@co.hidalgo.tx.us	
Budget Account Number: 1-1100-452-00-124-009-0-741	
Signature of Approving Elected Official/Department Head/Supervisor: Gloria A. Beltran	
Estimated Date Goods/Services are required: ASAP	
<p>Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required.</p> <p>2 - 2012 Chevrolet 1500 Silverado Reg Cab P/U (CC10903)          1 - 2012 Chevrolet <sup>FORD FUSION</sup> <del>Impala</del> <del>RS</del> <del>HW</del> <del>19</del> - as per Humberto          (See attachments) <span style="float: right;">replace with a Ford Fusion</span></p>	
<b>FOR PURCHASING DEPARTMENT OFFICE USE: To be completed by the Purchasing Department</b>	
<b>Procurement Manager Notes:</b>	
<b>Assigned to Buyer:</b>	
<b>Date Assigned:</b>	
<b>Project Type:</b>	
<b>Project Number:</b>	
<b>Notified Department on:</b>	
<b>Special Instructions by Procurement Manager:</b>	



**CONTRACT PRICING WORKSHEET**  
For Standard Equipment Purchases

Contract No.:

VE03-06

Date Prepared:

11/9/2011

*This Form must be prepared by Contractor, and provided to End User to attach to Purchase Order, with copy to H-GAC.  
The H-GAC administrative fee shall be calculated and shown as a separate line item. Please type or print legibly.*

Buying Agency:	HIDALGO COUNTY PCT 4	Contractor:	CALDWELL COUNTRY CHEVROLET
Contact Person:	<a href="#">STEVEN CRUZ</a>	Prepared By:	AVERYT KNAPP
Phone:	956-605-9966	Phone:	979-567-6116
Fax:		Fax:	979-567-0853
Email:	<a href="mailto:STEVEN.CRUZ@CO.HIDALGO.TX.US">STEVEN.CRUZ@CO.HIDALGO.TX.US</a>	Email:	<a href="mailto:AKNAPP@CALDWELLCOUNTRY.COM">AKNAPP@CALDWELLCOUNTRY.COM</a>

Product Code:	A24	Description:	2012 CHEVROLET 1500 SILVERADO REG CAB CC10903
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**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** 14,368.00

**B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
AUTOMATIC TRANSMISSION M30	876		
LONG BOX 903	223		
LOCKING DIFFERENTIAL G80	236		
CRUISE CONTROL K34	199		
		Subtotal From Additional Sheet(s):	
		<b>Subtotal B:</b>	1534

**C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		<b>Subtotal C:</b>	0

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 0%

**D. Other Cost Items Not Itemized Above (e.g. Installation, Freight, Delivery, Etc.)**

Description	Cost	Description	Cost
DELIVERY	545		
EXTERIOR COLOR WHITE	INCL		
		<b>Subtotal D:</b>	545

**E. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C+D)** 16447

Quantity Ordered:	2	X Subtotal of A + B + C + D:	16447	=	<b>Subtotal E:</b>	32894
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**F. H-GAC Fee Calculation (From Current Fee Tables)** **Subtotal F:** 600

**G. Trade-Ins / Other Allowances / Special Discounts**

Description	Cost	Description	Cost
		<b>Subtotal G:</b>	0

**Delivery Date:** UNITS IN STOCK **H. Total Purchase Price (E+F+G):** 33494

**PRODUCT PRICING SUMMARY BASED ON CONTRACT**  
**BUYBOARD #358-10**  
**Vehicles and Heavy Duty Trucks**

End User: HIDALGO COUNTY PCT #4 Philpott Rep: ALAN WILEY  
 Contact: STEVE CRUZ Phone/email: 888 858-7801 awiley0845@aol.com  
 Phone/email: 956 605-9966 FAX 381-5905 Date: Wednesday, November 16, 2011  
 Product Description: FORD FUSION

A. Bid Series: 80 A. Base Price: \$ 12,902.00

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
POG	2011 S MODEL 4-DOOR SEDAN	STD		PLEASE FAX YOUR PURCHASE	PURCHASE
	2.5L 4 CYLINDER	STD		ORDER TO 254 865-9118	ORDERS
	MANUAL TRANSMISSION	STD			
	A/C AND HEAT	STD			
	CARPET	STD			
	CLOTH SEATS (5 PASSENGER)	STD			
	AM-FM CD	STD		TWO WHITE 2012 MODELS ON	NOTE
	TILT/CRUISE	STD		ORDER FOR DELIVERY TO	NOTE
	ALUMINUM WHEELS	STD		PHILPOTT MOTORS THE WEEK	NOTE
44W	6-SPEED AUTOMATIC	\$ 841.00		OF DECEMBER 5TH 2011. ONE ON	NOTE
				HOLD FOR HIDALCO COUNTY	NOTE
<b>Total of B. Published Options:</b>					<b>\$ 841.00</b>

C. Unpublished Options [Itemize each below, not to exceed 25%] \$= 0.0 %

Options	Bid Price	Options	Bid Price
<b>Total of C. Unpublished Options:</b>			<b>\$ -</b>



- D. Pre-delivery Inspection: \$ 80.00
- E. Texas State Inspection: \$ 21.75
- F. Manufacturer Destination/Delivery: \$ 795.00
- G. Floor Plan Interest (for in-stock and/or equipped vehicles):
- H. Lot Insurance (for in-stock and/or equipped vehicles):
- I. Contract Price Adjustment: 2012 PRICE CONCESSION ADJUSTMENT \$ 1,400.00
- J. Additional Delivery Charge: 0 miles \$ -
- K. Subtotal: \$ 16,039.75
- L. Quantity Ordered 1 x K = \$ 16,039.75
- M. Trade in:
- N. BUYBOARD Administrative Fee (\$400 per purchase order) \$ 400.00
- O. TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE \$ 16,439.75