ARTURO GUAJARDO, JR.
HIDALGO COUNTY CLERK

DATE: 11/16/2011

DEPARTMENT HEAD: Arturo Guajardo, Jr

DEPARTMENT NAME: Hidalgo County Clerk's Office

ACCOUNT NUMBER: 1-1100-415-40-180-001-0

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
535	POSTAGE & EXPRESS MAIL	745	COMPUTER EQUIPMENT	$14,000.00
535	POSTAGE & EXPRESS MAIL	664	OTHER MINOR EQUIPMENT	$2,500.00
535	POSTAGE & EXPRESS MAIL	679	REPAIR & MAINT. SUPP. OTHER	$500.00
535	POSTAGE & EXPRESS MAIL	601	OFFICE & COMPUTER SUPPLIES	$1,500.00
535	POSTAGE & EXPRESS MAIL	672	REPAIR & MAINT. SUPP. EQUIP. VEH	$100.00
535	POSTAGE & EXPRESS MAIL	743	OFFICE FURNITURE & EQUIPMENT	$9,000.00
			TOTAL	$27,600.00

REASON: To pay for upcoming expenses.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

DATE

ATTEST COUNTY CLERK

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