



SEP 28 2011
C. Ayala

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

TO: Israel "Buddy" Silva, Director
Hidalgo County Juvenile Probation

ATTN: Elena Gaitan

FROM: Cris Ayala, Buyer III
Hidalgo County Purchasing Department

DATE: September 28, 2011

RE: APPROVAL OR DISAPPROVAL OF REQUIREMENTS / RFP- SPECIFICATIONS / QUALIFICATIONS FOR: HIDALGO COUNTY JUVENILE PROBATION- "LICENSED PROFESSIONAL COUNSELORS"

Please review the enclosed template for **RFP - HIDALGO COUNTY JUVENILE PROBATION –"LICENSED PROFESSIONAL COUNSELORS"** and state if the RFP meets all your requirements by marking approve (or) disapprove and signing below.

Please respond by no later than 3:00 p.m., Wednesday, October 5, 2011, with any additions, deletions and/or changes to the specifications".

If you have any questions/concerns in regards to this project, please call Cris Ayala at 292-7000 Ext 4867.

APPROVE DISAPPROVE (Attach Changes)

FUNDS AVAILABILITY: Yes / No / Other (specify) _____

BUDGET ACCOUNT #: 2-1100-423-60-330-002-031 / ADVERTISEMENT ACCT: 1-1100-423-60-330-002-0-59

Israel "Buddy" Silva

9-29-11

AUTHORIZED SIGNATURE

PRINTED NAME

DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or 292-7612.