

## SECTION III – SELECTION/EVALUATION/RANKING

### SELECTION/EVALUATION/RANKING PROCESS:

The evaluation consists of a 100-point scoring system based on the “Evaluation Criteria”- Exhibit B. The participants will be ranked after evaluation by Hidalgo County Commissioners Court or their representatives. RFP submittal evaluation will be based on the criteria outlined below.



(A) The Hidalgo County Commissioners and/or an Evaluation Committee (selected and/or designated by Hidalgo County Commissioners) will review, score and evaluate the RFPs received in response to this “Request For Proposals”.

(B) After the RFPs have been reviewed, scored and evaluated, the committee will present the grid to the Hidalgo County Commissioners Court for the purposes of ranking.

**Proposals will be graded on a 100-point system with emphasis on ability to service the Alcohol Breath Test Program for Hidalgo County.**

1. **Proposal price for services:** **(35 Points)**
  - In considering the proposal, Hidalgo County reserves the right to select the applicant that is most advantageous/qualified for the Program.
2. **Experience/Qualifications:** **(30 Points)**

Proposer’s qualifications (e.g. licenses/certificates). Evidence of Proposer’s previous experiences with the services being requested.
3. **Proposer’s Responsiveness to the RFP:** **(20 Points)**
  - Requested information included and thoroughness of response.
  - Understanding and acceptance of the scope of services.
  - Acceptance of the RFP and Draft Contract Document.
  - Applicable certificates, licenses, permits etc. included in response.
  - All RFP Forms completed.
4. **ABILITY TO COMMIT TO ALL REQUIRED “SERVICES”** **(15 Points)**

The proposer should provide as much background information as to its experiences in providing similar services to other government agencies as described and detailed in specifications /requirements and understanding of commitment to Agency for such services.

### NEGOTIATION PROCESS:

Emphasis will be placed on qualifications, experience and capability to perform the services as well as the best proposal that meets the needs of Hidalgo County. Accuracy and completeness are essential. Hidalgo County reserves the right to reject any and all RFPs.