

HIDALGO COUNTY
Professional Engineering Services
Contract # C- 11-054-04-12
Work Authorization Form

WORK AUTHORIZATION NO. 3

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1 of the Agreement made by and between HIDALGO COUNTY, action herein by and through the Commissioner's Court, hereinafter called the "Owner," and, L & G Consulting Engineers, Inc. d/b/a L & G Engineering, professional engineers of Mercedes, Texas hereinafter called "Engineer".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the Engineer to provide the following:

The scope of work for Professional services is to conduct a multi-way stop control warrant study at the intersection of Mile 17 ½ and Depot Road (23rd Street) within Hidalgo County Precinct No. 4. The warrant study will follow the required guidelines listed in the Texas Manual on Uniform Traffic Control Devices (Texas MUTCD), latest edition and in to Hidalgo County's requirements.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization No. 3 will be based on services requested and warrant study provided as identified on Exhibit "D" Contract Rates - Item B. Multi-Way Stop Control Warranty Study (Qty 1) \$5,900.00.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article 6 of the Agreement.

PART 4. FUNDING

This Work Authorization No. 3 shall be funded through funding source:

Account No. 1-1204-431-00-124-007-0-334

Requisition Number _____ (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.


PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by Hidalgo County Precinct No. 4, Commissioner Joseph Palacios as to the content and detail of this Work Authorization No. 3.

**HIDALGO COUNTY
COMMISSIONER PRECINCT NO. 4**


By: Joseph Palacios


PART 8. ACCEPTANCE AND APPROVAL


This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on 10/25/11 day of Oct. 25, 2011 as indicated below.

**THE ENGINEER:
L&G ENGINEERING**

**THE OWNER:
HIDALGO COUNTY**


By: Jacinto Garza, P.E.
President


By: Ramon Garcia
County Judge

ATTEST:

By: Arturo Guajardo, Jr., County Clerk

Approved by Commissioners' Court
on 10/25/11 RO

LIST OF ATTACHMENTS

- Exhibit A - Services to be provided by Owner
- Exhibit B - Services to be provided by Engineer
- Exhibit C - Work Schedule (Omitted)
- Exhibit D - Fee Schedule (Page 1 of 2)
- Exhibit D1 - Fee Schedule (Page 2 of 2)

EXHIBIT "A"

SERVICES TO BE PROVIDED BY THE OWNER

1. Hidalgo County will issue work authorization to initiate all required services and designate the authorized representative of the coordination of each work authorization.
2. Hidalgo County will provide the Engineer with on-going guidance, timely reviews, and decisions necessary to complete services required by the work authorization.
3. Assistance will be provided to the Engineer to obtain the required data and information from other local, regional, state and federal agencies.
4. The County shall adhere to Article 6 of the Contract with respect to Payment.

EXHIBIT "B"

SERVICES TO BE PROVIDED BY THE ENGINEER

B. MULTI – WAY STOP CONTROL WARRANT STUDIES

The purpose of a multi-way stop sign study is to determine if installation of stop signs at the intersection of two or more roadways will benefit motorists from a safety standpoint. As a minimum, the warrant study shall include: analysis of existing traffic control (if any), analysis of accident data, analysis of vehicle and pedestrian volumes, and analysis of travel speed.

**EXHIBIT "D"
FEE SCHEDULE**

COMPENSATION AND TIME FOR PERFORMANCE AT HCMPO MEETINGS

The Engineer's compensation and the time for performance for services under this agreement shall be as set forth below:

ITEM A. HCMPO REPRESENTATION / HCRMA UPDATE (STATUS & PROGRESS)

	SERVICE	BASIS OF COMPENSATION (HOURLY RATE)	NO. OF MEEETINGS PER MONTH	TIME FOR PERFORMANCE (HOURS / MILES) PER MEETING	TOTAL
JACINTO GARZA, P.E.	HCMPO REPRESENTATION	\$195.65	2	8 HOURS	\$3,130.40
	HCRMA UPDATE STATUS & PROGRESS	\$195.65	1	8 HOURS	\$1,565.20
ANTHONY GARZA	HCMPO REPRESENTATION	\$75.25	2	8 HOURS	\$1,204.00
	HCRMA UPDATE STATUS & PROGRESS	\$75.25	1	8 HOURS	\$602.00
MARIE BUSTAMANTE	ADMINISTRATIVE PREPARATION-MPO	\$52.68	2	2 HOURS	\$210.72
	ADMINISTRATIVE PREPARATION-HCRMA	\$52.68	1	2 HOURS	\$105.36
	MILEAGE REIMBURSEMENT PER MEETING	\$.55 / PER MILE	6	50 MILES ROUND TRIP	\$165.00
MONTHLY TOTAL COST					\$6,982.68
*NOTE (ITEM A):					
ADDITIONAL MEETINGS, PREPARATION OF LETTERS AND COORDINATION WITH VARIOUS ENTITIES WILL BE PROVIDED AND CHARGED AT THE RATES LISTED ON EXHIBIT "D-1" CONTRACT RATES.					

ITEM B. MULTI-WAY STOP CONTROL WARRANT STUDY			
Three/Four Approaches	\$5,900.00/intersection	30	
ITEM C. TRAFFIC SIGNAL WARRANT STUDY			
Three/Four Approaches	\$6,300.00/intersection	30	
ITEM D. SPOT SPEED STUDY			
Spot Speed Study	\$2,800.00/location	15	
ITEM E. LEFT TURN BAY WARRANT STUDY			
Left Turn Warrant Studies	\$4,700.00/intersection	30	

EXHIBIT "D-1"
FEE SCHEDULE
WORK AUTHORIZATION NO. 3
MULTI-WAY STOP CONTROL WARRANT STUDY

TASK	COMPENSATION	QUANTITY	TOTAL COST
WORK AUTHORIZATION NO. 3			
SERVICES PROVIDED BY L&G ENGINEERING			
<i>Contract Management</i>	1,004.04	1	1,004.04
SERVICES PROVIDED BY SUB-CONSULTANT			
Item B. Multi-Way Stop Control Warrant Study <i>TEDSI (Subconsultant)</i>	\$ 4,895.96	\$ 1.00	\$ 4,895.96
Total Work Authorization No. 3			\$5,900.00

CC APPROVED ON 10/25/11

AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
October 25, 2011
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Commissioners' Court will be held at Edinburg Council Chambers, 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Prayer**
4. **Approval of Consent Agenda**
5. **Open Forum**
6. **Executive Officer - Valde Guerra:**
 - A.
 1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."
 2. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation"
 - B. **AI-29202** Extension Services:
 1. Requesting authorization and approval for 4 employees to travel to Corpus Christi, TX for the 2011 District 12 Fall Faculty Conference to be held on Nov. 7-10, 2011.
 2. Requesting authorization and approval for Barbara Storz to travel to Huntsville, TX for the Master Gardener Specialist training to be held on Nov. 16-18, 2011.
 - C. **AI-29288** Requesting approval to authorize the City of Mcallen to utilize The Anzalduas Park for The Annual International Friendship Run on Sunday, Nov. 20, 2011.
7. **Constables:**
 - A. **AI-29210** Constable Pct. 1:
Discussion, consideration and approval to appoint David Molina and Richard G. Acevedo as reserve deputy constables by Constable Celestino Avila Jr., Constable Precinct 1 in accordance with Texas Local Government Code 86.012.
 - B. **AI-29217** Constable Pct. #1:
Approval of Corrected 2009 Elected Official Bond for Constable Celestino Avila Jr.
8. **County Clerk's Office - Arturo Guajardo, Jr.:**
 - A. **AI-29209** Requesting approval of Official Bond for Elections Administrator Yvonne Ramon.
9. **Sheriff's Office - Chief Martinez:**
 - A. **AI-29208** Requesting approval for reimbursement for Senior Deputy Rene Tijerina in the amount of \$30.19.
 - B. **AI-28466** 1. Discussion, authorization, and approval to execute the Operation Stonegarden Grant Sub-Recipient Interlocal Agreement from the Governor's Division of Emergency Management (Texas Department of Public Safety) between the County of Hidalgo and the City Police Departments of

CC APPROVED ON 10/25/11

Las Estrellas No. II Subdivision – Pct. 3 (Oscar Garza Jr.)
 Las Estrellas No. III Subdivision – Pct. 3 (Oscar Garza Jr.)
 Julia Moreno Acres Subdivision – Pct. 3 (Julia Moreno)
 Apache Estates Subdivision – Pct. 1 (Kyndel Bennett)

2. Final Approval:
 La Paloma Estates Unit 3 Subdivision – Pct. 1 (Kyndel Bennett)
 La Paloma Estates Unit 4 Subdivision – Pct. 1 (Kyndel Bennett)

3. Reimbursement of a Cash Deposit:
 San Carlos Gardens No. 2 – Pct. 4 (Benchmark Farms)

20. Budget & Management - Sergio Cruz:

A. Budget Appropriations:

- 1. **AI-29255** Pct. #2 R&B (1200):
 - a. Approval of Certification of Revenues by the County Auditor for TxDOT Reimbursement of BCAP Forced Labor
 - b. Approval of 2011 appropriation of funds into McColl Offsite Drainage Project (program 047) in the amount of \$63,976.19

21. Purchasing Department - Marty Salazar:

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

- 1. **Current inter-local(s) and/or contract(s) for the "Housing of Inmates"**
- 2. **Presentation for discussion, consideration and action**
 Including, but not limited to, the following items in connection with New Adult Detention Center:
 - a) Detention Facility Law Enforcement Center Design- Build Contract with including action regarding Landmark Application for payment, final punch list and release of retainage
 - b) Construction of additional pod(s)
 - c) Selection and engagement of an architect for the construction of additional pods
- 3. Presentation for discussion, consideration and action (if necessary) including, but not limited to the following:
 - a) Renovations of administration building
 - b) Other ongoing county owned building construction, renovation repair projects
 - c) Emergency situations occurring since last agenda meeting
- 4. **AI-29247** Requesting Commissioners' Court to accept the three (3) Request for Proposal (RFP) responses submitted and designate an evaluation committee to evaluate the three (3) responses received for "Credit Card Payment System" - Hidalgo County.
- 5. **AI-29215** Requesting approval to declare as surplus numerous items and vehicles (County Owned and/or Seized) for the purpose of disposition through auction as set forth through Texas Local Government Code 263.152.(a)(1) and as further detailed on the Exhibit attached hereto.
- 6. **AI-29157** a. Presentation of scoring grid (for the purpose of ranking by CC) of the firms responding to request for proposals for "Consulting Services to Assist Hidalgo County in Grant Writing and Updating Master Parks Plan":

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CC APPROVED ON 10/25/11

Vendor	Score/Points	Rank
Halff & Associates	364	
Vazaldua & Associates	284	

b. Authority for Purchasing Department to proceed with negotiations with the number one ranked firm of _____ for the provision of Consulting Services to assist Hidalgo County in Grant Writing and Updating Master Parks Plan".

- 7. **AI-29153** Presentation of sole bid received from vendor (Rio Valley Pipe, LLC) that submitted bid meeting all specifications and requirements including approval of contract for: "Pipes-Reinforced Concrete, Tongue & Groove, Rubber Gasket Joint Concrete Pipes, Inlets & Manholes" (RFB No. 11-243-09-28-YSI) with effective dates of October 25, 2011 to December 31, 2012.

B. Pct. 1

- 1. **AI-29169** Acceptance and approval for Work Authorization No. 001 in connection to Contract #C-11-202-08-09 in the amount of \$66,960.00 with Guzman & Munoz Engineering and Surveying Inc. for on-site and off-site civil engineering design to include topography, right of way and easement surveying services, engineering design, drainage study, and field services during construction, as per Exhibit "B" for the new Hidalgo County Precinct 1 Constable Office.

C. Pct. 4

- 1. **AI-29159** Acceptance and approval of a Professional Construction Management Agreement with Prodigy Construction Management LLC, for the "CONSTRUCTION OF NEW ADMINISTRATION OFFICES/BUILDING for HIDALGO COUNTY PRECINCT No. 4."

- 2. **AI-29257** Authority to purchase heavy machinery and/or equipment detailed herein from John Deere awarded vendor through Hidalgo County's participation/membership with TASB Buyboard Contract #373-11 for Project #2011-259-OGG:

One (1) JD 4105 Tractor with Loader amount not to exceed -----\$22,392.41; pricing include but not limited to delivery, TASB fees & warranties- project #2011-259-OGG.

- 3. **AI-29237** Requesting acceptance and approval of Supplemental Agreement #1 to Work Authorization #1 submitted by HALFF ASSOCIATES, INC., in the amount of \$ 11,700.00, with revised total cost amount \$46,200.00 for "engineering services" on the ongoing project (ELECTIONS WAREHOUSE) in connection to agreement #C-10-340-10-19 for the purposes of: "Building Repairs, Renovations and/or Alterations to County Owned Buildings" located within Precinct No. 4 (on an as needed basis).

- 4. **AI-29256** Acceptance and approval of Work Authorization No. 3 (with an estimated cost of \$5,900.00) for Mile 17 1/2 & Depot Rd. (aka 23rd St.) with L&G Consulting Engineers Inc. dba L & G Engineering to provide a Multi-Way Stop Control Warranty Study to Hidalgo County Precinct No. 4 - C-11-054-04-12

APPROVED

- 5. **AI-29233** Acceptance, and approval of Work Authorization No. 3 (with an estimated cost of \$4,517.56) for Owassa Rd. and Seminary Rd. with L&G Engineering Laboratory, L.L.C. to provide construction material testing services to Hidalgo County Precinct No. 4 - C-11-062-04-12.

D. Health & Human Services Dept.

- 1. **AI-29158** a. Acceptance of the sole response received (evaluated and scored by user department) from Network Sciences, Inc. for the request for proposals for: "Software Services for Indigent Health Care System for Hidalgo County Health and Human Services";

b. Award proposal received from Network Sciences, Inc. in the amount of \$97,800.00 plus \$2,400.00/year for optional services (TMHP verification-\$200.00/month) including approval of the contract (subject to legal counsel's review as to form).

E. Sheriff's Office

- 1. **AI-29203** a. Requesting exemption from competitive bidding requirements under Texas Local