

AI-28986

18. A.

CC REGULAR

Meeting Date: 11/01/2011

Submitted For: VARIOUS COUNTY DEPARTMENTS  
Department: BUDGET & MANAGEMENT

Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Information

**CAPTION**

1. Discussion, consideration, and authorization to submit revised probationary policy to Civil Service Commission.
2. Discussion, consideration and approval of corrective compensation for various employees for successful completion of the six (6) month probationary period as listed on attached exhibit A.
3. Approval of interdepartmental transfer.

**BACKGROUND**

Attachments

- probationary step policy
- feb 15, 2010 probationary step policy
- exhibit A
- inter transfer

Form Review

Inbox	Reviewed By	Date
Rosalinda Cantu (Originator)	Angela Garcia	10/28/2011 02:05 PM
Purchasing Department	Angela Garcia	10/28/2011 03:53 PM
Form Started By: Rosie Cantu		Started On: 10/05/2011 02:32 PM
Final Approval Date: 10/28/2011		

*Rescind*

Admission

**INTERDEPARTMENTAL TRANSFER REQUEST**

DATE: October 31, 2011

**2011**

DEPARTMENT SERGIO CRUZ, BUDGET OFFICER

Transfer

HEAD:

DEPARTMENT DEPT OF BUDGET & MANAGEMENT FOR VARIOUS CO. DEPTS  
NAME:

SUBJECT: **INTERDEPARTMENTAL TRANSFER**

Contact: ROSIE CANTU  
Ph#: (956) 292-7025 EXT. 5408



Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Interdepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

ACCOUNT NUMBER		ACCOUNT NAME		Amount
<b>FROM:</b>				
1-1100-415-00-115-002-0-	899	CO WIDE ADM	CONTINGENCY	(24,129.80)
<b>TO:</b>				
1-1100-415-40-180-001-0-	114	CO CLERKS-	REG P/T EMPLOYEE	449.47
1-1100-415-40-180-001-0-	220	CO CLERKS-	FICA	34.38
1-1100-415-40-180-001-0-	230	CO CLERKS-	RETIREMENT	43.15
1-1100-415-40-180-001-0-	250	CO CLERKS-	UNEMPLOYMENT	2.25
1-1100-421-00-294-001-0-	113	CONSTABLE PCT NO. 4-	REG F/T EMPLOYEE	1,551.17
1-1100-421-00-294-001-0-	220	CONSTABLE PCT NO. 4-	FICA	118.66
1-1100-421-00-294-001-0-	230	CONSTABLE PCT NO. 4-	RETIREMENT	148.91
1-1100-421-00-294-001-0-	250	CONSTABLE PCT NO. 4-	UNEMPLOYMENT	7.76
1-1100-412-00-080-002-0-	113	CRIM DA-	REG F/T EMPLOYEE	6,469.24
1-1100-412-00-080-002-0-	220	CRIM DA-	FICA	494.90
1-1100-412-00-080-002-0-	230	CRIM DA-	RETIREMENT	621.05
1-1100-412-00-080-002-0-	250	CRIM DA-	UNEMPLOYMENT	32.35
1-1100-412-00-090-001-0-	113	DISTRICT CLERKS-	REG F/T EMPLOYEE	1,360.15
1-1100-412-00-090-001-0-	220	DISTRICT CLERKS-	FICA	104.05
1-1100-412-00-090-001-0-	230	DISTRICT CLERKS-	RETIREMENT	130.57
1-1100-412-00-090-001-0-	250	DISTRICT CLERKS-	UNEMPLOYMENT	6.80
1-1100-413-00-125-001-0-	113	EXECUTIVE OFFICE-	REG F/T EMPLOYEE	592.49
1-1100-413-00-125-001-0-	220	EXECUTIVE OFFICE-	FICA	45.33
1-1100-413-00-125-001-0-	230	EXECUTIVE OFFICE-	RETIREMENT	56.88
1-1100-413-00-125-001-0-	250	EXECUTIVE OFFICE-	UNEMPLOYMENT	2.96
1-1100-419-40-220-001-0-	113	FACILITIES MANAGEMENT-	REG F/T EMPLOYEE	1,862.08
1-1100-419-40-220-001-0-	220	FACILITIES MANAGEMENT-	FICA	142.45
1-1100-419-40-220-001-0-	230	FACILITIES MANAGEMENT-	RETIREMENT	178.76
1-1100-419-40-220-001-0-	250	FACILITIES MANAGEMENT-	UNEMPLOYMENT	9.31
1-1100-441-00-340-003-0-	113	HEALTH CLINICS-	REG F/T EMPLOYEE	267.17
1-1100-441-00-340-003-0-	220	HEALTH CLINICS-	FICA	20.44
1-1100-441-00-340-003-0-	230	HEALTH CLINICS-	RETIREMENT	25.65
1-1100-441-00-340-003-0-	250	HEALTH CLINICS-	UNEMPLOYMENT	1.34

Revised  
January

**INTERDEPARTMENTAL TRANSFER REQUEST**

DATE: October 31, 2011

**2011**

DEPARTMENT SERGIO CRUZ, BUDGET OFFICER

Transfer

HEAD: \_\_\_\_\_

DEPARTMENT DEPT OF BUDGET & MANAGEMENT FOR VARIOUS CO. DEPTS

NAME: \_\_\_\_\_

SUBJECT: **INTERDEPARTMENTAL TRANSFER**

Contact: ROSIE CANTU  
Ph#: (956) 292-7025 EXT. 5408



Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Interdepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	Amount
1-1100-415-50-190-002-0- 113	HUMAN RESOURCES REG F/T EMPLOYEE	2,404.80
1-1100-415-50-190-002-0- 220	HUMAN RESOURCES FICA	183.97
1-1100-415-50-190-002-0- 230	HUMAN RESOURCES- RETIREMENT	230.86
1-1100-415-50-190-002-0- 250	HUMAN RESOURCES UNEMPLOYMENT	12.02
1-1100-412-30-085-003-0- 113	PUBLIC DEFENDER- REG F/T EMPLOYEE	89.92
1-1100-412-30-085-003-0- 220	PUBLIC DEFENDER- FICA	6.88
1-1100-412-30-085-003-0- 230	PUBLIC DEFENDER- RETIREMENT	8.63
1-1100-412-30-085-003-0- 250	PUBLIC DEFENDER- UNEMPLOYMENT	0.45
1-1100-421-00-280-001-0- 113	SHERIFF'S REG F/T EMPLOYEE	3,830.24
1-1100-421-00-280-001-0- 220	SHERIFF'S FICA	293.01
1-1100-421-00-280-001-0- 230	SHERIFF'S RETIREMENT	367.70
1-1100-421-00-280-001-0- 250	SHERIFF'S UNEMPLOYMENT	19.15
1-1100-415-15-140-001-0- 113	TAX OFFICE REG F/T EMPLOYEE	432.33
1-1100-415-15-140-001-0- 220	TAX OFFICE FICA	33.07
1-1100-415-15-140-001-0- 230	TAX OFFICE RETIREMENT	41.50
1-1100-415-15-140-001-0- 250	TAX OFFICE UNEMPLOYMENT	2.16
1-1100-461-00-380-001-0- 113	TX AGRILIFE EXT. SVC- REG F/T EMPLOYEE	823.65
1-1100-461-00-380-001-0- 220	TX AGRILIFE EXT. SVC- FICA	63.01
1-1100-461-00-380-001-0- 230	TX AGRILIFE EXT. SVC- RETIREMENT	79.07
1-1100-461-00-380-001-0- 250	TX AGRILIFE EXT. SVC- UNEMPLOYMENT	4.12
1-1100-444-00-240-001-0- 113	HUMAN SERVICES REG F/T EMPLOYEE	359.69
1-1100-444-00-240-001-0- 220	HUMAN SERVICES FICA	27.52
1-1100-444-00-240-001-0- 230	HUMAN SERVICES RETIREMENT	34.53
1-1100-444-00-240-001-0- 250	HUMAN SERVICES UNEMPLOYMENT	1.80
<b>TOTAL BUDGET INCREASE/DECREASE</b>		<b>0.00</b>

REASON: To fund back pay wages for various county employees in relation to the CCP.

DEPARTMENT HEAD SIGNATURE \_\_\_\_\_

APPROVED COMMISSIONERS' COURT \_\_\_\_\_

DATE \_\_\_\_\_

ATTEST COUNTY CLERK \_\_\_\_\_

Samir

EXHIBITH A  
AI# 28986

REVISED  
10/31/11

Department Name	Employee Number	Position Title	Grade
CO CLERK	181684	ASSISTANT DEPUTY COUNTY CLERK	3
CONSTABLE PCT.4	120693	ADMINISTRATIVE ASSISTANT I	4
CRIM DA	10049	CRIMINAL INVESTIGATOR I	12
CRIM DA	3336	ASSISTANT DISTRICT ATTORNEY IV	18
CRIM DA	140414	ADMINISTRATIVE ASSISTANT I	4
DIST CLERK	174513	DEPUTY DISTRICT CLERK I	5
EXECUTIVE OFFICE	181226	CLERK I	1
FACILITIES MANAGEMENT	180017	CUSTODIAN II	3
FACILITIES MANAGEMENT	180807	CUSTODIAN II	3
FACILITIES MANAGEMENT	184985	ELECTRICIAN I	8
HEALTH CLINICS	59263	CLERK III	5
HUMAN RESOURCES	177504	SPECIAL PROJECTS COORDINATOR	11
HUMAN SERVICES	53335	ELIGIBILITY SPECIALIST I	4
PUBLIC DEFENDER	177865	ADMINISTRATIVE ASSISTANT I	4
SHERIFF	111945	CHIEF ADMINISTRATOR	18
TAX OFF	182737	DEPUTY CLERK I	5
TX AGRILIFE EXT	181455	ADMINISTRATIVE ASSISTANT II	6

Seamus  
Donner