



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629



MEMORANDUM

TO: Roy Cazares, Personnel Director
Hidalgo County District Attorney's Office via: roy.cazares@da.co.hidalgo.tx.us

FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department

DATE: November 14, 2011

RE: RECOMMENDATION/CONCURRENCE REQUEST: Bid No. -2011-229-11-09-SMA-
HIDALGO COUNTY DISTRICT ATTORNEY'S OFFICE AND HIDTA TASK FORCE-
"Repair, Installation & Removal of Emergency Equipment, Ratios Computers & Misc. Equipment"

We have received **three (3)** response to the above mentioned project.. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advice if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **November 21, 2011 @ 10:00 a.m. or if possible earlier** Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: sandra.montalvo@co.hidalgo.tx.us

APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#:

1222-412-00-080-006-0432
~~1223 412-00-080-~~ 1291-412-00-270-003-0432

Recommendations/Concerns:

VSL

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4865. Thank you for your attention and cooperation to this matter.

ROY CAZARES

DA'S & HIDTA

11/22/2011

AUTHORIZED SIGNATURE

PRINTED NAME

DEPARTMENT

DATE

Enclosures