



Hidalgo County Head Start Program Policy Council Agenda

DATE: December 14, 2011

SUBJECT: Discussion/Approval to Enter Into a Sixty (60) Month Lease Agreement Through The Hidalgo County's Membership/Participation With The Texas Multiple Award Schedule (TXMAS) With Neopost USA, Inc.,(Contract #TXMAS-5-36010) For One (1) Postage Meter.

RATIONALE/NEED: This would allow the leasing of the best pricing on a postage meter under the TXMAS program.

RECOMMENDATION: Administration recommends approval.

COST: \$250.00 Monthly

RELATED INFORMATION INCLUDED: Participant Info/Proposal

INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director *E. Garcia*

PROGRAM DIRECTOR'S APPROVAL: Leresa Flores



Susan Combs Texas Comptroller of Public Accounts

Search TXMAS Contracts:

Rebates: Pursuant to Texas Government Code § 2155.510(b), rebates generated from TXMAS contract purchases made using federal funds must be reported to the federal funding agency for reporting and reconciliation purchases. Each quarter of the State's fiscal year, TXMAS contractors rebate .75% of their TXMAS sales to the State of Texas via the Texas Comptroller of Public Accounts (CPA). It is the purchasing entity's responsibility to report the amount of rebate using the above percent based on the total dollar value of the TXMAS purchase order.

Example: A purchasing entity receives and uses federal funds of \$50,000 to purchase items/services on a TXMAS contract. The purchasing entity must report to the federal fund-provider that a sales rebate of \$375 ($\$50,000 * .75\% = \375) will be paid to the State of Texas by the TXMAS contractor.



NEOPOST USA, INC.
Contract TXMAS-5-36010

On-Line Catalog/Order Processing

MAIL EQUIPMENT AND RELATED PRODUCTS AND SUPPLIES

Corporate Office:
 NEOPOST USA, INC.
 30955 HUNTWOOD AVE.
 HAYWARD CA 94544-7040
 USA

Send PO to:
 NEOPOST USA, INC.
 ATTN: STACEY GRAHAM
 5600 NORTHWEST CENTRAL DRIVE 110
 HOUSTON TX 77092
 USA
 Vendor ID: 19423888825

Invoice From:
 NEOPOST USA, INC.
 478 WHEELERS FARMS ROAD
 MILFORD CT 06461
 USA
 Vendor ID:

Delivery: 35-45 DAYS ARO

FOB Point: DESTINATION

Terms: NET 30 DAYS

Remit To: NEOPOST USA, INC.
 P O BOX 45800
 SAN FRANCISCO CA 94145

USA
 Vendor ID:

Vendor ID: 19423888825

Business Type: Small

DUNS #: 080708241

Effective: 9/17/2004

Expires: 11/8/2016

CONTACT: LARRY WATERS
 Phone 281-216-4596
L.WATERS@NEOPOST.COM

Effective Date: This Texas Multiple Award Schedule (TXMAS) contract is effective beginning 9/17/2004 through 11/8/2006 and is automatically renewed on the date that the General Services Administration (GSA) exercises the renewal option. All State of Texas terms and conditions will continue and apply to all renewal periods by mutual agreement. The contractor has certified that the prices reflected in the contractor's catalog

PROPOSED MAILING SYSTEM

IS-440 AUTOMATIC MAIL MACHINE & WP-5 LB. SCALE

- **IBI Lite postal indicia – optimizing ink yield w/ no-mess ink jet printing**
- **Ergonomically designed with whisper-quiet operation**
- **NeoFunds: you have the flexibility of getting postage now and pay for it at the end of the month @ no extra charge**
- **Automatic USPS rate downloads**
- **Postal Rate Wizard - on hand assistance for the occasional user**
- **Remote Diagnostics**
- **Low ink email alerts**
- Low postage warnings to prevent running out of postage
- Auto-feed mail processing: feed, seal and meter letters at 95 LPM
- Departmental accounting for up to 25 accounts
- Programmable jobs using up to 9 memory keys
- Large, easy to read LCD display
- Automatic label dispenser
- **Prints up to 1/2" thick mail**
- Automatic thickness adjustment
- 5 Lb. integrated weight platform
- Pre-loaded Mail Class Dies and ad slogans
- **2 experienced, local service technicians**
- **Neopost Customer Guarantee**

MODEL IS-440 AUTOMATIC MAILING SYSTEM

Lease Option- 60 MONTHS @ \$ 250.00 per month
IS-440 Ink Cartridges \$ 125.00

**PRICING INCLUDES METER RENTAL, METER REFILLS,
RATE CHANGE PROTECTION, SOFTWARE UPDATES, MAINTENANCE
(PARTS AND LABOR).**

Now Paying: \$ 204.00
IJ-50 Ink Cartridges: \$ 200.00

Includes equipment, US Postal Rate changes 2 per year, meter rental and Annual Maintenance.