



**Hidalgo County Head Start Program**  
**Policy Council Consent Agenda**

**DATE:** December 14, 2011

**SUBJECT:** Approval of Program Financial Report

**RATIONALE/NEED:** Approval is needed to comply with the Head Start Performance Standard 1304.51(h) (1).

**RECOMMENDATION:** Administration recommends approval.

**COST:** N/A

**RELATED INFORMATION INCLUDES:** Financial Report for November

\*\*\*\*\*

**INITIATED BY:** Elma Keller, Finance Director *EC*

**REVIEWED BY:** Edmundo Garcia, Assistant Program Director *EG*

**EXECUTIVE DIRECTOR'S APPROVAL:** *Teresita Flores*

Hidalgo County Head Start Program  
 Encumbrance Budget Report - 2011 POLICY COUNCIL BUDGET  
 From 11/1/2011 Through 11/30/2011

Account Code	Account Title	Total Budget	YTD Actual	YTD		Percent Total	
				Encumbrance	Total Budget Variance	Budget Remaining	Current Actual
01	SALARIES	16,226,566.51	13,726,041.97	0.00	2,500,524.54	15.41%	1,261,159.26
02	FRINGE BENEFITS	5,478,324.53	4,228,021.96	0.00	1,250,302.57	22.82%	394,719.42
03	OUT OF TOWN TRAVEL	10,000.00	10,000.00	0.00	0.00	0	0.00
04	EQUIPMENT	0.00	0.00	0.00	0.00	0.00%	0.00
05	SUPPLIES	919,386.39	1,021,445.05	135,629.07	(237,687.73)	(25.85)%	135,493.75
06	OTHER COST	<u>2,193,683.57</u>	<u>2,026,940.16</u>	<u>42,376.05</u>	<u>124,367.36</u>	<u>5.67%</u>	<u>214,873.41</u>
Report Total		<u>24,827,961.00</u>	<u>21,012,449.14</u>	<u>178,005.12</u>	<u>3,637,506.74</u>	<u>14.65%</u>	<u>2,006,245.84</u>

Remaining Budget Balance should be at 8% as of November 30, 2011.  
 Actual Budget Balance is at 14.65% creating a remainig balance of 6.65%