

MEMORANDUM

TO: Joe Pena, ROW Director

From: Elena Gomez, Buyer II 

Date: November 29, 2011

RE: Request Recommendation for RFP 2012-013-00-00-MEG
"TITLE REPORT SERVICES"

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by marking **APPROVE** (or) **DISAPPROVE** and signing below. If you mark **DISAPPROVE**, please make any and all modifications necessary to the specifications and fax back the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4855.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: _____ YES / _____ NO / _____ Other

(Specify) _____

BUDGET ACCOUNT #: All funding sources on as needed basis - Reg


AUTHORIZED SIGNATURE

Jose N. Peña

PRINTED NAME

11/30/11

DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: elena.gomez@co.hidalgo.tx.us by no later than Monday, December 5, 2011 at 5:00p.m.

Enclosures