

## EXHIBIT "A"

### Specifications/Requirements

#### HIDALGO COUNTY (all funding sources)

#### "Repair, Removal, & Installation of Mobile Radios and Other Emergency Miscellaneous Equipment"

Bid No.: 2012-035-00-00-SMA

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### PROJECT OVERVIEW

Hidalgo County is seeking to contract with a qualified bidder to conduct all "Repairs, Removal and Installation of Mobile Radios, Computers and Other Emergency Miscellaneous Equipment" **on an as needed basis**. But not limited to

### SPECIFICATIONS, TERMS AND CONDITIONS:

1. The bid contract will be for mobile radios, computers & other miscellaneous equipment that is currently installed in, or will be installed on County vehicles. This bid will exclude repairs to base radio consoles, tower site repeaters or equipment, or specialty surveillance equipment.
2. The contract shall be for a period of one (1) year with the County's option to extend for an additional two (2) one year terms under the same rates, terms and conditions. The new contract will not take effect until the last day of the existing contract.
3. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for new contract term.
4. Any contract awarded to a successful bidder will be in effect until: (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered or (c) terminated by County with thirty days written notice prior to cancellation.
5. Vendors submitting bid should be currently performing repairs, removals and installations for other law enforcement and emergency response agencies.
6. Vendors submitting bid require working knowledge of *REPAIRS, INSTALLATION & REMOVAL* of Emergency Equipment, Radios & Other Misc. Equipment".
7. Vendor(s) shall have a covered working area to protect vehicles and equipment against inclement weather and ample space to store property being repaired, removed and/or installed while conducting repairs, installations and removals.
8. Vendor(s) shall be able to refurbish and/or repair any and all non-working overhead light bars, radios, sirens, and emergency miscellaneous equipment unless equipment is beyond repair.
9. Vendor(s) must be able to complete a vehicle installation in two (2) working days and a removal in one (1) working day.
10. Vendor(s) must be able to work on multiple vehicles at one time.
11. Vendor(s) must have the proposed facility insured for loss's resulting in theft, fire, employee negligence or hazardous weather condition.
12. Vendor(s) must have a service facility to be able to complete work specified located in Hidalgo County and have ample space to store property being repaired, removed and/or installed and the ability to track and document the storage of property.
13. Vendor must have an area to keep vehicles secured for overnight and weekends.
14. Vendor must guarantee work performed.
15. **Vendors must be able to come and conduct repairs, installations and removals at any of the departments' locations on an emergency basis.** If the vendor will charge for a service call for this request, the vendor must include the cost of that service call within this bid.
16. Vendor must be able to pickup and/or deliver vehicles to and from any Hidalgo County department upon request and only when necessary.
17. If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the BIDDER.

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18. All charges for repairs, removals and installations' shall be included in the bid price. Unless other-wise stated
19. Equipment used can change on a day-to-day basis depending on new product lines available. The enclosed list does not limit the scope of repairs to those items only. The repairs will be for anything installed or assigned to a County unit, both marked and unmarked, that is considered emergency equipment. Other miscellaneous equipment includes flashlight chargers, additional power sources, shotgun racks and vehicle floor mounting brackets.
20. Vendor must thoroughly fill in each section of the Bid Form (Exhibit "B") if applicable. Incomplete submittals shall be considered a probable cause for disqualification.
21. Hidalgo County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, and/or to reject any or all bids.
22. Hidalgo County reserves the right to award this contract to more than one (1) vendor at the County's discretion.
23. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

### QUALIFICATIONS/REQUIREMENTS:

1. Vendor shall have been in business (in this field) for a minimum of three (3) years.
2. Vendor must have a service facility within Hidalgo County where all work will be performed.
3. A list of a minimum of four (4) current references/contracts for any state, local political subdivision, private sector or any other law enforcement agency must be submitted with your bid for qualification. Information should include, but not limited to the following:
  - a) Company
  - b) Contact Person
  - c) Phone Number
  - d) Work Performed
  - e) Contract Term
4. Vendor must have appropriate insurance to operate our vehicles. Vendor must comply and submit all insurances as specified in Exhibit "C".

### PART I- REPAIRS

**REPAIRS** on Mobile **two-way Radios**, **Portable (handheld) two-way radios**, Computers and Other Emergency Miscellaneous Equipment installed in Hidalgo County vehicles. (to exclude Sheriff's Office)

Hidalgo County has **the following equipment** installed in its vehicles.

<b>RADIOS</b>	<b>LIGHTBARS</b>	<b>OTHER MISC. ITEMS</b>
Motorola Syntor X	Code 3 Excalibar Package	Sho-Me Grille Lights
Motorola Syntor 9000	Whelen Edge 9004 SL	Whelen Strobes
Motorola Maxtrac	Federal Signal Jet Sonic	<b>Whelen Cen Com Gold</b>
Motorola Radies Line Radios	Federal Signal Jet Stream	<b>Whelen siren with PA 295SL100</b>
Vertex Line Radios	<b>Whelen Lightbar 500 Series/Liberty Light Bar LED</b>	<b>Whelen Siren Control Head Model 1295 HFRSA</b>
<b>Motorola Astro Spectra Radio</b>	Federal Signal Corp Aero Dync	Code Three
<b>Motorola XTL 1500 Astro</b>	Federal Signal Corp Street Hawk	Motorola Antennas for Radios
Jensen Line Radios	Code 3 MX 7000	Galls Wig Wag Flashers
Midland Line Radios		Galls Strobe Power Supplies
EF Johnson/Johnson Line Radios		Push Bumpers
SP-130 Scanning Radio		<b>LED flashing lights (various models)</b>
QPA-Dual Slot Charger		
<b>Ma-Comm Line Radios (mobile &amp; portable)</b>		

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### PART II- REMOVAL

**REMOVAL** of Mobile Radios, Computers and Other Emergency Miscellaneous Equipment in Hidalgo County vehicles (to exclude Sheriff's Office)

- ❖ **RADIO:** The departments use a variety of radios. Some radios are easier to remove compared to the others. The interested vendor must give the price per radio and all radios must include the power cables and interfaces.

Below is a list of the radios currently installed in our County **vehicles**.

1. Motorola Syntor (X, 9000, Etc.)
2. Motorola Maxtrac
3. Johnson Line Radios
4. EF Johnson Line Radios
5. Vertex Line Radios
6. Motorola Radius Line Radios (GM 300, M 120, M 1225 Etc.)
7. Jensen Line Radios
8. Midland Line Radios
9. Sp-130 Scanning Radio
10. QPA-1125 Dual Slot Charger

- ❖ **ANTENNAS:** (to include disguise antennas)
- ❖ **SIRENS:** **12 volt sirens, to include but not limited to siren speakers mounted under the grill**
- ❖ **LIGHTS & LIGHTBARS:** (to include power cable and control panels)
  - **GRILLE LIGHTS:** (halogen, led or strobe)
  - **REAR DECK LIGHTS:** (halogen, led or strobe)
  - **DASH LIGHTS:** (Either mounted on dash or roof area near sun visor)
  - **STROBE OR LED LIGHT INSERTS By Pairs, Front or Back**
  - **HALOGEN LIGHT INSERTS By Pairs Front or Back**
  - **FUSE PANEL**
  - **STROBE POWER SUPPLIES**
  - **INTERIOR MOUNTED DIRECTIONAL LIGHT BARS**
  - **WIG-WAG FLASHER**
- ❖ **OTHER**
  - **PRISONER CAGES**
  - **SHOTGUN/ RIFLE RACK** (floor or ceiling mounted)
  - **SHOTGUN/ RIFLE RACK** (trunk lid mounted non-electrical)
  - **FLASHLIGHT CHARGER**
  - **PUSH BUMPERS**
  - **CENTER CONSOLE**
  - **VIDEO CAMERA SYSTEM**
  - **RADARS WITH ANTENNAS**
  - **MOBILE DATA COMPUTERS AND STANDS WITH POWER SUPPLY**

### PART III- INSTALLATION

**INSTALLATION** of Mobile Radios, Computers and Other Emergency Miscellaneous Equipment in Hidalgo County vehicles. (to exclude Sheriff's Office)

- **RADIO:** The departments use a variety of radios. Some radios are easier to install compared to the others. The interested vendor must give the price per radio and all radios must include the power cables and interfaces.

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  5. Vertex Line Radios
  6. Motorola Radius Line Radios (GM 300, M 120, M 1225 Etc.)
  7. Jensen Line Radios
  8. Midland Line Radios
  9. Sp-130 Scanning Radio
  10. QPA-1125 Dual Slot Charger
  11. **MaComm Brand Radios**
- **ANTENNAS:** (to include disguised antennas)
- **SIRENS:** **12 volt sirens, grill mounted, light bar mounted, and disguised mounted**
- **SIREN SPEAKERS PUSH BAR MOUNTED**
  - **SIREN SPEAKERS CONCEALED MOUNTED**
- **LIGHTBAR:** To include interface cables to console and include the installation and interface with switch panels.
- **CODE 3 EXCALIBAR PACKAGE** (with interface box and switch)
  - **WHELEN EDGE 9004 SL** (with interface box and switch)
  - **FEDERAL SIGNAL JET SONIC**
  - **FEDERAL SIGNAL JET STREAM**
  - **DIRECTIONAL LIGHTBAR** (Federal Signal, Code Three)
  - **HALOGEN OR LED GRILL LIGHTS** (to include flasher and interface with the switch panel)
  - **STROBE GRILL LIGHTS** (to include interface with strobe power supply)
  - **HALOGEN OR LED REAR DECK LIGHTS** (to include flasher and interface with the switch panel)
  - **STROBE REAR DECK LIGHTS** (to include interface with strobe power supply)
  - **DASH LIGHTS** (to include strobe, halogen or LED, either mounted on dash or roof area near sun visor to include interface with switch panel)
  - **STROBE LIGHT INSERTS by Pairs, Front or Back** (to include interface with the strobe power supply)
  - **HALOGEN OR LED LIGHT INSERTS by Pairs Front or Back** (to include flasher and interface with switch panel)
  - **FUSE PANEL**
  - **STROBE POWER SUPPLY** (to include interface to switch panel)
  - **WIG-WAY FLASHER** (to include interface with switch panel)
- **OTHER**
- **PRISONER CAGES** (to include lower extension and side panels)
  - **SHOTGUN/ RIFLE RACK FLOOR MOUNT** ( interface with the switch panel and lock timers available)
  - **SHOTGUN/ RIFLE RACK OVERHEAD MOUNT** (interface with the switch panel and lock timers if available)
  - **SHOTGUN/ RIFLE RACK TRUNK LID MOUNT** (non-electrical)
  - **FLASHLIGHT CHARGER**
  - **PUSH BUMPER**
  - **CENTER CONSOLE**
  - **WIG-WAG FLASHER**
  - **VIDEO CAMERA SYSTEM**
  - **RADARS WITH ANTENNAS**

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#### MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
  - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
  - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
  - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
  - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
  - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.
2. **PRICE REDUCTION:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.
3. **TIME FRAME FOR ADJUSTED PRICE INCREASES:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.
4. **ALLOWABLE REVIEW PERIODS:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.
5. **DOLLAR LIMIT TO PRICE CHANGES:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

#### ADDITIONAL INFORMATION:

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539.

**TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

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**ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO [sandra.montalvo@co.hidalgo.tx.us](mailto:sandra.montalvo@co.hidalgo.tx.us) by NO LATER THAN WEDNESDAY, , 2012 BY 5:00 P.M.** Responses will be sent to all applicants via facsimile or e-mail by no later than **FRIDAY, , 2012 BY 5:00 P.M.**

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**DRAFT**