



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

December 20, 2011

Gateway Printing & Office Supply, Inc.

**Via Certified: 7099-3220-0002-9744-7546**

**Attn: Junior Cordero, Acct. Rep.**

315 S. Closner  
Edinburg, Texas 78539

Re: Sixty (60) Day Extension- **C-10-025-02-16 (aka E-11-068-01-25)**  
"Printing Services And Related Supplies For Hidalgo County Departments"

Dear Mr. Cordero:

Commissioners' Court will take applicable action (**Thursday, December 29, 2011**) in connection with Hidalgo County's option to exercise the **sixty (60) day grace period** for the current contract in place while procurement process is completed and processed, at the same rate, term and conditions.

This notice will be sent via email, please forward back this acknowledge receipt of notice of such request in order to proceed forward in placement on the Commissioners' Court meeting of **Thursday, December 29, 2011** for discussion, consideration and action, by signing below and returning to the Purchasing Department so as to attach to agenda item for approval, by no later than **10:00 a.m., Wednesday, December 21, 2011 or sooner**, via facsimile to (956) 956-318-2629 or email to: [evangelina.garcia@co.hidalgo.tx.us](mailto:evangelina.garcia@co.hidalgo.tx.us) so as to meet the agenda request form deadlines.

By: \_\_\_\_\_

Date: \_\_\_\_\_

Additionally, we are requesting your company provide **Certificate of Insurance** (if applicable) as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

**Vangie Y. Garcia, Contract's Manager**  
Hidalgo County Purchasing Department

THE STATE OF TEXAS §  
§  
COUNTY OF HIDALGO §

**SERVICE CONTRACT  
C-10-025-02-16**

THIS CONTRACT is made and entered into this 16<sup>th</sup> day of February, 2010 by and between the COUNTY OF HIDALGO, TEXAS ("County"), and Gateway Printing & Office Supply, Inc. a Texas Corporation. ("Company").

WHEREAS, Company responded to advertised notices for bids for "PRINTED ITEMS AND RELATED SUPPLIES" the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at Hidalgo County. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.
2. Company hereby promises and agrees to render and provide, during the term

of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year beginning **February 16, 2010** and ending on **February 15, 2011**. Hidalgo County at its sole discretion may elect the option to extend the contract for one (1) additional year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the

County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo  
Attn: County Judge  
100 E. Cano  
Edinburg, Texas 78539**

If to Company **Gateway Printing & Office  
315 S. Closner  
Edinburg, Texas 78539**

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County without cause with thirty day's written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

COUNTY OF HIDALGO

ATTEST:

By: R. Ramirez  
Rene A. Ramirez, County Judge

Arturo Guajardo Jr.  
Arturo Guajardo Jr., County Clerk

COMPANY: \_\_\_\_\_

By: Junior Cordero

Printed Name: JUNIOR CORDERO

Title: ACCOUNT EXECUTIVE

APPROVED BY COMMISSIONES COURT: 02/16/2010

APPROVED AS TO FORM:

Atlas & Hall, L.L.P.

By: SLC  
Stephen L. Crain

**EXHIBIT "B"**  
**VENDOR'S BID**

# Request for Bids No 2010-025-01-27-YZV

## Printed Items and Related Supplies

Awarded by Sections: Gateway Printing based on unit price and extended to reflect minimum quantity.

Department
<b>SECTION II DISTRICT COURTS:</b>
District Court 206 <sup>TH</sup>
<b>SECTION IV JUSTICE OF THE PEACE</b>
JP PRECINCT 3 PLACE 1
<b>SECTION VI ALL DEPARTMENTS</b>
Public Defenders Office
Juvenile Justice Center
WIC Office

EXHIBIT "B"  
HIDALGO COUNTY  
"PRINTED ITEMS AND RELATED SUPPLIES"  
BID NO: 2010-025-01-27-YZV

**BID PAGE**

Vendor: GATEWAY Printing & Office Supply, Inc Jones Cook

**SECTION VI: ALL DEPARTMENTS CONTINUATION**

Description	Estimated Quantity	Unit Price	Total Price
<b>WIC OFFICE</b>			
APPOINTMENT/NOTICE SLIPS	20,000	0.04105	821.00
PROGRESS NOTES	5000 10000 20000	0.03201 0.02353 0.01971	160.05 235.30 394.15
<del>BORDER COLONIA ACCESS PROGRAM</del>			
<del>LETTERHEAD PAPER</del>	<del>2 BOXES</del>	<del>87.10</del>	<del>174.20</del>
<del>BUSINESS CARDS</del>	<del>2BXS OF 500</del>	<del>45.95</del>	<del>91.90</del>
<del>ENVELOPES W/SEAL/LOGO W/WINDOW</del>	<del>1BX OF 500</del>		<del>153.00</del>
<del>H.I.D.T.A. TASK FORCE</del>			
<del>ENVELOPES W/SEAL/LOGO W/WINDOW</del>	<del>4BXS OF 500</del>	<del>94.80</del>	<del>379.20</del>
<del>LETTERHEAD PAPER</del>	<del>4 REAMS</del>	<del>72.60</del>	<del>294.40</del>
<del>BUSINESS CARDS</del>	<del>9 BXS OF 500</del>	<del>41.35</del>	<del>372.15</del>
<del>MAILING LABELS</del>			
<del>VEHICLE IMPOUNDMENT REPORT</del>	<del>500</del>	<del>0.2917</del>	<del>145.85</del>
<del>RECEIPT FOR FORMS</del>	<del>500</del>	<del>0.2387</del>	<del>119.35</del>
<del>INVESTIGATIVE FILE JACKET-LIGHT BLUE</del>		<del>No Bid</del>	<del>No Bid</del>
<del>INVESTIGATIVE FILE JACKET - CANARY YELLOW</del>		<del>No Bid</del>	<del>No Bid</del>
<del>DIVIDERS MULTI COLORED LABELED</del>	<del>400 SETS OF 8</del>	<del>No Bid</del>	<del>No Bid</del>
<del>NAME PLATES</del>		<del>No Bid</del>	<del>No Bid</del>

**EXHIBIT "B"**  
**HIDALGO COUNTY**  
**"PRINTED ITEMS AND RELATED SUPPLIES"**  
**BID NO: 2010-025-01-27-YZV**

**BID PAGE**

Vendor: Gateway Printing & Office Supply, Inc - Jones-Cook

Description	Estimated Quantity	Unit Price	Total Price
<b>CONSTABLES PRECINCT 3 CONTINUATION:</b>			
BUSINESS CARDS <i>110 250's In 2 Colors</i>	8 BXS OF 250	<i>NB</i>	<i>NB</i>
BUSINESS CARDS	2 BXS OF 1,000	<i>51.50</i>	<i>102.00</i>
WARNING FLYERS	750 SHEETS	<i>0.3334</i>	<i>250.05</i>
ADVERTENCIA FLYERS	750 SHEETS	<i>0.3334</i>	<i>250.05</i>
WARNING NOTICE TO VACATE	<i>0.29533</i>	<i>0.29533</i>	<i>221.50</i>
TICKET BOOK	40 BOOKS	<i>13.19</i>	<i>527.60</i>
OFFICIAL RECEIPT FOR CONSTABLES FEES	<i>20 Books</i>	<i>31.55</i>	<i>631.00</i>
NOTICE/AVISO - DOOR HANGER CARD	500	<i>0.316</i>	<i>158.00</i>
<b>CONSTABLES PRECINCT 4:</b>			
LETTERHEAD PAPER	2 REAMS <i>1200</i>	<i>0.1968</i>	<i>196.80</i>
NOTICE/AVISO - DOOR HANGER CARD	2,000	<i>0.1196</i>	<i>239.20</i>
ENVELOPE W/ CONSTABLE SEAL/LOGO	2 BXS OF 500	<i>0.26135</i>	<i>261.35</i>
BUSINESS CARD		<i>45.95</i>	<i>367.60</i>
VEHICLE IMPOUND AND INVENTORY RECORD	<i>50 books</i>	<i>6.45</i>	<i>322.50</i>
TICKET BOOK	40 BOOKS	<i>12.42</i>	<i>496.80</i>

**SECTION II-DISTRICT COURTS:**

Description	Estimated Quantity	Unit Price	Total Price
<b>206<sup>TH</sup> DISTRICT COURT:</b>			
LETTERHEAD PAPER	2 REAMS	<i>95.50</i>	<i>191.00</i>
ORDER OF RELEASE/ORDER OF COMMITMENT	2,000	<i>0.24065</i>	<i>481.30</i>
ENVELOPES W/SEAL/LOGO	2BXS OF 500	<i>117.10</i>	<i>234.20</i>
JUROR'S HANDVOOK PAMPHLETS	1,000	<i>0.21435</i>	<i>214.35</i>
BUSINESS CARDS	1,000		<i>51.50</i>
JUROR TAGS	14	<i>NB</i>	<i>NB</i>

**EXHIBIT "B"**  
**HIDALGO COUNTY**  
**"PRINTED ITEMS AND RELATED SUPPLIES"**  
**BID NO: 2010-025-01-27-YZV**  
**BID PAGE**

Vendor: Gateway Printing & Office Supply, Inc - Same look

**SECTION IV - JUSTICE OF THE PEACE:**

Description	Estimated Quantity	Unit Price	Total Price
<b>JUSTICE OF THE PEACE PRECINCT 3 PLACE 1:</b>			
Business Cards - 3 1/2" x 2", Raised Lettering Blue w/gold foil seal single sided print-500 per box-Landscape layout	6+ 500 5 sets	88.00	440.00
Business Cards - 3 1/2" x 2", Raised Lettering Blue /red single sided print-500 per box-Portrait layout	4 sets of 500	42.00	168.00
Warrant Notice Postcards-5 1/2"x3 1/2" Post Card, Double Sided Print, Black and Red Ink, Flat Print	2000	0.09733	194.65
Official Courtesy Notice Postcards - 5 1/2"x3 1/2" Post Card, Double Sided Print, Black and Red Ink, Flat Print	2000	0.09733	194.65
Envelopes - 9 1/2"x4" Envelopes, Blue and Gold Ink Flat Print, No Window, Peel and Seal, 500 per box	2000	0.14713	294.25
Memorandum of Papers Filed Envelopes - 9 1/2"x4 Envelopes, 60# Fluorescent Red Stock, Black Flat Print, 500 per box	2000	0.15475	309.50
CERTIFICATE OF VITAL RECORD PAPER - Size 8.5"x11" Page Size, single sided print (PLEASE REFER TO SAMPLE) (NUMBERED)(Banknote Paper)	UNABLE TO ORDER Special water MARK		
CERTIFICATE OF VITAL RECORD PAPER - Size - 8 1/2" X 14" Legal Page, single sided print (PLEASE REFER TO SAMPLE) (NUMBERED)(Banknote Paper)	PAPER		
CRIMINAL MANILA FOLDERS- Legal Size, Folder Stock, End tab, 1/2 Cut Folders w/ black ink print, 1,000 per box	1000	0.2134	213.40

EXHIBIT "B"  
 HIDALGO COUNTY  
 "PRINTED IT EMS AND RELATED SUPPLIES"  
 BID NO: 2010-025-01-27-YZV

**BID PAGE**

Vendor: GATEWAY Printing & Office Supply Inc JAMES COOK

**SECTION VI: ALL DEPARTMENTS CONTINUATION**

Description	Estimated Quantity	Unit Price	Total Price
<del>PLANNING DEPARTMENT CONTINUATION:</del>			
<del>RECEIPT BOOK - PRECINCT 3</del>	<del>27 BOOKS</del>	<del>NB</del>	<del>NB</del>
<del>RECEIPT BOOK - PRECINCT 4</del>	<del>30 BOOKS</del>	<del>NB</del>	<del>NB</del>
<del>CULVERT INSTALLATION WORK ORDER</del>	<del>12 BOOKS</del>	<del>NB</del>	<del>NB</del>
<b>PUBLIC DEFENDER'S OFFICE:</b>			
BUSINESS CARDS	19 BXS OF 500	40.00	760.00
LETTERHEAD PAPER	4 REAMS	118.50	474.00
ENVELOPES W/SEAL/LOGO-W/WINDOW	8 BXS OF 500	70.45	563.60
ENVELOPES W/SEAL/LOGO-NO WINDOW	8 BXS OF 500	70.45	563.60
<b>JUVENILE JUSTICE CENTER:</b>			
LETTERHEAD PAPER	10 REAMS	44.00	440.00
VISITOR'S LABELS	10,000 SHEETS	46.90	469.00
MAILING LABELS	5,000 SHEETS	58.60	293.00
BUSINESS CARDS	1 BX OF 500		45.95
ENVELOPES W/SEAL/LOGO	20BXS OF 500	59.00	590.00
POLICY AND PROCEDURES MANUAL	20 BKS	45.40	908.00
ANNUAL REPORT	100 BKS	5.19	519.00
<del>TREASURER'S DEPARTMENT:</del>			
<del>BUSINESS CARDS</del>	<del>2 BXS OF 500</del>	<del>NB</del>	<del>NB</del>
<del>ENVELOPES W/SEAL/LOGO</del>	<del>25 BXS OF 500</del>	<del>NB</del>	<del>NB</del>
<del>LETTERHEAD PAPER</del>	<del>1 REAM</del>	<del>NB</del>	<del>NB</del>
<del>COUNTY CLERKS OFFICE</del>			
<del>RECREATIONAL FISHING REGULATIONS CARDS</del>	<del>1,000</del>	<del>NB</del>	<del>NB</del>

EXHIBIT "B"  
HIDALGO COUNTY  
"PRINTED ITEMS AND RELATED SUPPLIES"  
BID NO: 2010-025-01-27-YZV

**BID PAGE**

Vendor: GATEWAY Printing & OFFICE Supply, Inc - Jones Cook

BIDDER/COMPANY NAME: GATEWAY Printing & OFFICE Supply, Inc - Jones Cook

ADDRESS: 315 So. CLOSER

CITY/STATE/ZIP CODE: Edinburg, TX 78539

PHONE NO: 956-383-3861 FAX NO: 956-383-4674

CELLULAR NO: 952-821-3126 email: NONE

AUTHORIZED SIGNATURE: Junior Cordero

PRINTED NAME: JUNIOR CORDERO

TITLE: ACCOUNT MANAGER

**EXHIBIT "C"**  
**INSURANCE REQUIREMENTS**

PRODUCER

FEDERATED MUTUAL INSURANCE COMPANY  
Home Office: P.O. Box 328  
Owatonna, MN 55060  
Phone: 1-888-333-4949

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**COMPANIES AFFORDING COVERAGE**

- COMPANY A FEDERATED MUTUAL INSURANCE COMPANY OR FEDERATED SERVICE INSURANCE COMPANY
- COMPANY B
- COMPANY C
- COMPANY D

INSURED

GATEWAY PRINTING AND OFFICE  
SUPPLY INC  
315 S CLOSNER  
EDINBURG TX 78539

336-266-2

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

OR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT	9421779	12/01/11	12/01/12	GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 PERSONAL & ADV INJURY \$ 1,000,000 EACH OCCURRENCE \$ 1,000,000 FIRE DAMAGE (Any one fire) \$ 100,000 MED EXP (Any one person) \$
	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	9421779	12/01/11	12/01/12	COMBINED SINGLE LIMIT \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EACH ACCIDENT \$ AGGREGATE \$
	<b>EXCESS LIABILITY</b> <input checked="" type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM	9421779	12/01/11	12/01/12	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL OTHER				WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> EL EACH ACCIDENT \$ EL DISEASE - POLICY LIMIT \$ EL DISEASE - EA EMPLOYEE \$

OPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

**CERTIFICATE HOLDER**

Hidalgo County  
Attn: Purchasing Department  
2812 S Highway Bus. 281  
Edinburg, Texas 78539

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Jeffrey S. Satter*  
PRESIDENT

**EXHIBIT “A-1”  
(ADDENDUM #1)**



January 19, 2010

PURCHASING DEPARTMENT  
County Of Hidalgo

RE: **ADDENDUM NO.1**  
FOR RFB No: **2010-02S-01-27-YZV**  
**"PRINTED ITEMS & RELATED SUPPLIES" HIDALGO COUNTY**

Dear Sir or Madam:

Attached you will find **ADDENDUM NO. 1, PAGE 1 OF 1** in connection with **"HIDALGO COUNTY"** Request for Bids **"PRINTED ITEMS & RELATED SUPPLIES"**.

Please add this **ADDENDUM NO.1** to your Request for Bids so as to permit your company to submit a complete packet. See original packet **LEGAL NOTICE** page 3 paragraph 9.

Acknowledge receipt of ADDENDUM NO. 1 by signing and returning this notice to us VIA FAX AT (956) 318-2629 or VIA E-MAIL TO [volanda.velasquez@co.hidalgo.tx.us](mailto:volanda.velasquez@co.hidalgo.tx.us).

If you do not receive all pages of **ADDENDUM NO.1** please notify us immediately at (956) 318-2626.

Please be advised that this **ADDENDUM NO. 1** will complete your RFB packet for **"PRINTED ITEMS & RELATED SUPPLIES-HIDALGO COUNTY"**.

Thank you for your prompt attention to this matter.

*Martha L. Salazar*  
Martha L. Salazar, CPPB  
Hidalgo County Purchasing Agent

BY: *Jessie Cardenas*  
ADDENDUM NO1  
ACKNOWLEDEMENT OF RECEIPT

*GATEWAY Printing - James Cook*  
Firm Name

MLS/yzv  
Enclosures



PURCHASING DEPARTMENT  
County Of Hidalgo

**ADDENDUM NO.1**

**JANUARY 19, 2010**

**HIDALGO COUNTY  
"PRINTED ITEMS & RELATED SUPPLIES"**

RFB No. 2010-025-01-27-YZV

Please note the following Information for RFB No. 2010-025-01-27-yzv

1. Please add Under Section VI: COUNTY JUDGE'S OFFICE

Description	Qty	Special Instructions
Business Cards - 3 1/2" x 2", Raised Lettering Blue w/gold foil seal single sided print-500 per box	1 box of 250	9 persons/1 bx per ea of 250
Letterhead Paper - 8.5"x11" 25% Cotton Paper, Raised lettering w/gold Ink Seal		Needed toward end of 2010

2. Please make the following notations for the following items:

Description	
<b>Section I: Constables</b>	<b>Replace with:</b>
<b>Precinct No. 1</b>	Warning Card - Self Stick
<b>Precinct No.3</b>	Letterhead paper-8.5"X 11" LINEN Paper
<b>Precinct No. 4</b>	Letterhead paper-8.5"x11" 25% COTTON Paper
	Envelopes w/logo/seal-25% Cotton
<b>All Constables</b>	Tickets - ALL DIFFERENT BACK SIDE PRINTING
<b>Section II: District Courts:</b>	
<b>206<sup>th</sup></b>	Letterhead paper 8.5"x11" 25% COTTON Paper
	Envelopes w/logo/seal-25% Cotton
<b>398<sup>th</sup></b>	Letterhead paper 8.5"x11" 25% COTTON Paper
<b>449<sup>th</sup></b>	Letterhead Paper 8.5"x11" Linen Paper
<b>Section III: Commissioner</b>	
<b>Precinct 3</b>	Letterhead paper 8.5"x11" Linen paper
<b>Section V: District Attorney</b>	
<b>District Attorney</b>	Letterhead paper 8.5"x11" -25% COTTON Paper
	Manila Folder-Special die cut end

**EXHIBIT "A-2"**  
**(ADDENDUM #2)**



PURCHASING DEPARTMENT  
County Of Hidalgo

January 19, 2010

RE: **ADDENDUM NO.2**  
**FOR RFB No: 2010-025-01-27-YZV**  
**"PRINTED ITEMS & RELATED**  
**SUPPLIES" HIDALGO COUNTY**

Dear Sir or Madam:

Attached you will find **ADDENDUM NO. 2, PAGE 1 OF 1** in connection with **"HIDALGO COUNTY"** Request for Bids **"PRINTED ITEMS & RELATED SUPPLIES"**.

Please add this **ADDENDUM NO.2** to your Request for Bids so as to permit your company to submit a complete packet. See original packet **LEGAL NOTICE** page 3 paragraph 9.

**Acknowledge receipt of ADDENDUM NO. 2** by signing and returning this notice to us **VIA FAX AT (956) 318-2629** or **VIA E-MAIL TO [yolanda.velasquez@co.hidalgo.tx.us](mailto:yolanda.velasquez@co.hidalgo.tx.us)**.

If you do not receive all pages of **ADDENDUM NO.2** please notify us immediately at (956) 318-2626.

Please be advised that this **ADDENDUM NO. 2** will complete your RFB packet for **"PRINTED ITEMS & RELATED SUPPLIES-HIDALGO COUNTY"**.

Thank you for your prompt attention to this matter.

*Martha L. Salazar*  
Martha L. Salazar, CPPB  
Hidalgo County Purchasing Agent

BY: *Juanita Cardero*  
ADDENDUM NO 2  
ACKNOWLEDEMENT OF RECEIPT

*GATEWAY Printing - JAMES COOK*  
Firm Name

MLS/yzv  
Enclosures