



Texas Department of Insurance
Division of Workers' Compensation
 7551 Metro Center Drive, Suite 100 • MS-96
 Austin, TX 78744-1645
 (512) 804-4000 phone • (512) 804-4346 fax

Designation of Insurance Carrier's Austin Representative

Fax to the Texas Department of Insurance, Division of Workers' Compensation (TDI-DWC) at the number shown above

I. INSURANCE CARRIER INFORMATION

1. Insurance Carrier's Name Hidalgo County	2. Insurance Carrier's Group Affiliation (if applicable) None
3. Insurance Carrier's Primary Mailing Address (Street or PO Box, City State Zip) Tristar Risk Management, 5151 Flynn Parkway, Suite 301, Corpus Christi, Texas 78411	
4. Insurance Carrier's Federal Employer ID Number (FEIN) 74-6000717	5. Insurance Carrier's TXCOMP Customer ID Number (if known)

II. AUSTIN REPRESENTATIVE INFORMATION

6. Austin Representative's Name (First, Middle, Last) Kelly Schneidewind	7. Austin Representative's Organization Name Thornton, Biechlin, Segrato, Reynolds & Guerra, L.C.
8. Austin Representative's Mailing Address (Street or PO Box, City State Zip) 912 S. Capital of Texas Highway, Suite 300, Austin, Texas 78746	9. Austin Representative's E-mail Address AustinRepresentative@thorntonfirm.com
10. Austin Representative's Telephone Number (512) 329.6666	11. Austin Representative's Fax Number (512) 327.4694
12. Austin Representative's Federal Employer ID Number (FEIN) 74-2654059	13. Austin Representative's TDI-DWC Box Number (if known) 21

IV. INSURANCE CARRIER AFFIRMATION

By signing below, I am attesting that I am authorized by the insurance carrier listed above to act on its behalf.

The undersigned insurance carrier designates the above named person as its Austin representative and authorizes this person to act as its agent for receiving notices, letters, and other correspondence from the TDI-DWC.

By signing below, the insurance carrier acknowledges that it is responsible for the acts or omissions of its designated representative and the representative's designee(s), if any, as listed on the DWC Form-030. The insurance carrier affirms that any contract or agreement with the Austin representative includes provisions that the workers' compensation information involved in TDI-DWC communications remains subject to the confidentiality requirements of Subtitle A, Title 5, Texas Labor Code (Texas Workers' Compensation Act) and that the Austin representative and its designee(s), if any, shall store all such workers' compensation claim information in a secure environment with all appropriate security and privacy safeguards so as to prevent unauthorized access to or disclosure of the information.

14. Signature of Insurance Carrier's Austin Representative Coordinator	For TDI-DWC Use Only
15. Coordinator's Printed Name	
16. Date of Signature	
17. Coordinator's Telephone Number ()	

NOTE: With few exceptions, upon your request, you are entitled to be informed about information TDI-DWC collects about you; receive and review the information (Government Code, §§552.021 and 552.023); and have TDI-DWC correct information that is incorrect (Government Code, §559.004).

Evangelina Garcia

From: flora.vazquez [flora.vazquez@co.hidalgo.tx.us]
Sent: Monday, December 19, 2011 3:43 PM
To: evangelina.garcia@co.hidalgo.tx.us
Cc: martha.salazar@co.hidalgo.tx.us
Subject: WC Attorney

This is the email I received from the Adjuster. It's the Division (TDI/Division of workers' comp.) that changed protocol....

From: Kelly Schneidewind [mailto:KSchneidewind@thorntonfirm.com]
Sent: Thursday, December 15, 2011 4:18 PM
To: Hortencia Morrin
Subject: DWC-27 Forms - Requesting Signature
Importance: High

Good afternoon,

I have been informed by the division that, due to change in protocol, the Austin Representative can no longer sign these forms on the Carrier's behalf. As such, I have re-drafted the attached DWC-27 form for the representative with Hidalgo County's signature. Please forward to me once you have signed and I will file with the Division. These are due no later than **December 20, 2011**.

Thank you for your attention to this matter.

Kelly Schneidewind

Paralegal to Brandi Prejean and Kimberly Bishop
Workers' Comp Austin Rep Coordinator
Thornton, Biechlin, Segrato, Reynolds & Guerra, L.C.
912 S. Capital of Texas Highway, Suite 300
Austin, Texas 78746
Phone: 512.329.6666 / Fax: 512.327.4694
Dedicated Austin Representative Fax: 512.327.7291
E-mail: KSchneidewind@thorntonfirm.com

Flora Vazquez, Employee Benefits Division

Dept. of Budget & Management
2818 S. BS HWY 281
Edinburg, TX 78539
O (956) 318-2663

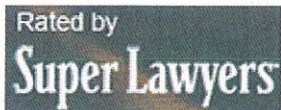
F (956) 318-2610

Evangelina Garcia

From: Josephine L. Ramirez [josephine.ramirez@da.co.hidalgo.tx.us]
Sent: Wednesday, December 21, 2011 11:04 AM
To: 'Martha Salazar'
Cc: yvette.islas@co.hidalgo.tx.us; 'Evangelina Garcia'; flora.vazquez@co.hidalgo.tx.us; 'Darlene Betancourt'
Subject: RE: Requesting Signature

Yes

Josephine Ramirez Solis
Assistant Criminal District Attorney
County Affairs Section
Office of Criminal District Attorney
Hidalgo County, Texas
100 N Closner Rm 303
Edinburg, TX 78539
(956) 318-2313 ext. 3823
(956) 318-2079 FAX
josephine.ramirez@da.co.hidalgo.tx.us



The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE;
2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated
above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone
other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED
THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO josephine.ramirez@da.co.hidalgo.tx.us
AND DELETE THE COMMUNICATION.**

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Wednesday, December 21, 2011 11:01 AM
To: josephine.ramirez@da.co.hidalgo.tx.us
Cc: yvette.islas@co.hidalgo.tx.us; 'Evangelina Garcia'; flora.vazquez@co.hidalgo.tx.us; 'Darlene Betancourt'
Subject: RE: Requesting Signature
Importance: High

Ms. Josie:

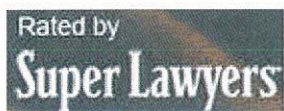
Does it need to be placed on CC agenda for said action.

Marty

From: Josephine L. Ramirez [mailto:josephine.ramirez@da.co.hidalgo.tx.us]
Sent: Wednesday, December 21, 2011 10:09 AM
To: 'Martha Salazar'
Cc: yvette.islas@co.hidalgo.tx.us; 'Evangelina Garcia'; flora.vazquez@co.hidalgo.tx.us; 'Darlene Betancourt'
Subject: RE: Requesting Signature

Since the County is self insured, the County is the insurer. It looks like the County Judge needs to sign the form on the County's behalf or designate someone who is authorized to sign for the County (as the designated "coordinator").

Josephine Ramirez Solis
Assistant Criminal District Attorney
County Affairs Section
Office of Criminal District Attorney
Hidalgo County, Texas
100 N Closner Rm 303
Edinburg, TX 78539
(956) 318-2313 ext. 3823
(956) 318-2079 FAX
josephine.ramirez@da.co.hidalgo.tx.us



The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO josephine.ramirez@da.co.hidalgo.tx.us AND DELETE THE COMMUNICATION.**

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Tuesday, December 20, 2011 2:47 PM
To: 'Josephine Ramirez'
Cc: yvette.islas@co.hidalgo.tx.us; 'Evangelina Garcia'; flora.vazquez@co.hidalgo.tx.us; 'Darlene Betancourt'
Subject: FW: Requesting Signature
Importance: High

Dear Mrs. Solis:

We ask that you review the attached documentation and comment on the County's next step in connection with our current Quality Claims Administration Services for Worker's Compensation provider Tristar's request with a "change

of protocol” related to legal representation. We ask that is the County obligated to sign this new protocol documentation or is this an issue between the provider and the law firm. Just need clarification. Your points of contact are Ms. Flora Vazquez and Ms. Vangie Garcia.

Yours truly,

Marty

From: Yvette Islas [mailto:yvette.islas@co.hidalgo.tx.us]
Sent: Tuesday, December 20, 2011 2:19 PM
To: 'Martha Salazar'
Subject: FW: Requesting Signature

Ms. Marty,

Please see attached email with “change of protocol,” RFP, Tristar submittal, Agreement/current renewal for Ms. Josie’s review and comment on Tristar’s request that Hidalgo County sign the form.

Yvette S. Islas
Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
956-318-2626

-2nd attempt-

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Monday, December 19, 2011 3:49 PM
To: 'Yvette Islas'
Subject: FW: Requesting Signature

Vangie Y. Garcia, Contract's Manager
2802 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539
(956) 292-7000-Extension 4856
email: evangelina.garcia@co.hidalgo.tx.us

From: flora.vazquez [mailto:flora.vazquez@co.hidalgo.tx.us]
Sent: Monday, December 19, 2011 2:01 PM

To: evangelina.garcia@co.hidalgo.tx.us

Cc: dina.trevino@co.hidalgo.tx.us; 'Sergio Cruz'; jose.jackson@co.hidalgo.tx.us

Subject: Requesting Signature

Good afternoon Vangie,

I was informed by the county's workers' comp. insurance carrier, Tristar Risk Management, that the attached form designating Thornton, Biechlin, Segrato, Reynolds & Guerra, L.C. as the County's Austin Workers' Comp. needs to be signed and filed with TX Dept. of Insurance, Division of WC by a county representative. This law firm is named in the agreement between Tristar Risk Management. Please review and advise...

Flora Vazquez, Employee Benefits Division

Dept. of Budget & Management

2818 S. BS HWY 281

Edinburg, TX 78539

O (956) 318-2663

F (956) 318-2610