

Cost Summary for Penitas Public Library to join Hidalgo County Library System

Library Sites	1
Technical Services Stations	1
Public Access Catalog Stations	Unlimited
Bibliographic Records	6,000

	1st Year	2nd Year
	Costs	Costs*
Software:		
Library•Solution Integrated Software Package	\$ 3,500.00	\$ 700.00
LS2 Staff	Included	Included
LS2 PAC	Included	Included
LS2 Kids	Included	Included
LS2 Mobile	Included	Included
Library•Z (Z39.50 server)	Included	Included
Oracle Database Licensing	Included	Included
Reports Manager (one user license per site)	Included	Included
Services:		
Data Preparation (\$.20/rec)	\$ 1,200.00	
AuthorityWorks: Authority Control Processing and Automatic Updates	Included	Included
Installation	\$ 1,200.00	
Total 1st Year Costs	\$ 5,900.00	
Total 2nd Year Costs		\$ 700.00

The costs in this proposal are guaranteed for 30 days. Additional costs may apply for installation if hardware is not purchased from TLC.

Annual support after year 2 will not increase more than 5% per year.

Payment terms are 25% at time of order with remainder due net 30 following installation.

This summary is not derived from our GSA pricing as it is for the addition of a location to an existing GSA contracted system. The subsequent addition of a site is not part of our GSA pricing. Since this is an addition to an existing system, the software, installation and data prep services are only compatible with an existing TLC system and should therefore be considered as conforming to the requirements of a sole source purchase.

Library•Solution® Software

The Library•Solution Integrated Software Package includes:

- Oracle database licensing
- Integrated Authority Control with access to national authority files
- Cataloging with Z39.50 client and Cataloger's Reference Shelf
- Circulation with inventory control
- Public Access Catalog with web access. Includes unlimited OPAC licensing
- Customized **YouSeeMore™** patron interface with library defined site layout, best-seller and hot item lists, Ready Reference page, and calendar

Also included are:

- software support for the first year, including software enhancements and full help desk access from 7:30 a.m. to 9:00 p.m. Eastern Time, Monday through Friday. After hours support is available 24 hours a day, 7 days a week at no additional charge.
- *the LC MARC English bibliographic record backfile and access to LC Authority files (Names and Subjects) and National subject authority files for LC Children's Subjects, Sears, and MeSH (Medical Subject Headings).*
- *Indexed help is found throughout each module. The Cataloging module includes context sensitive help with access to AACR2 cataloging rules. Press the F1 key in any MARC field and the AACR2 cataloging rules for that field populate.*

Library•Z (Z39.50 server module)

CostIncluded

LS2 Staff (web based circulation) LS2 Staff combines core circulation functionality with the convenience of a web-based product. Because LS2 Staff is web-based, there's no need to install everything before deploying the product in your library: at the Circulation desk, on the library floor, in the bookmobile, or any other area with internet access. Features Include:

- Color schemes ("skins") that you can choose from and easily change out;
- East of use: LS2 Staff requires minimal training for staff or even volunteers;
- Automatic updates: When your TLC system is upgraded, your workstations will automatically have access to all new features;
- LS2 Staff is easy on your library's budget, because LS2 Staff is web-based, hardware upgrades are usually not required.

The screenshot displays the LS2 Staff web interface for a borrower named Gerry Davies. At the top, there is a profile section with a photo, name, and ID (31113000162887). Below this, a 'Borrower Info' section is visible, which includes tabs for 'Basic Info', 'Extra Info', 'Notifications', and 'Loan History'. The 'Basic Info' tab is active, showing fields for Name (Last, First, Middle, Suffix, Title), Home (Washington), Type (In library district), ID (31113000162887), Alt ID (1205), PIN (masked), Status (Good), Gender (Male), D.O.B. (10/3/1959), and Resp. Party (Dena Davies). To the right of the 'Basic Info' section is a 'Contact Info' section with fields for Address 1 (608 Greenbriar Drive.), Address 2, City (Brandon), State (FL), Zip Code (33511), Primary Phone (813.661.2226), and Secondary Phone (813.482.8181). There is also an 'Address Correction Request' checkbox and an 'E-mail' field (gdavies@tlcdelivers.c). On the left side of the interface, there are several buttons: 'Check Out' (F2), 'Requests' (F6), 'Charges', 'Borrower Info' (highlighted in green), and 'Check In' (F3). At the top right, there are status indicators for 'Account Balance', 'Relationship Block', and 'Arrived Request'.

LS2 PAC

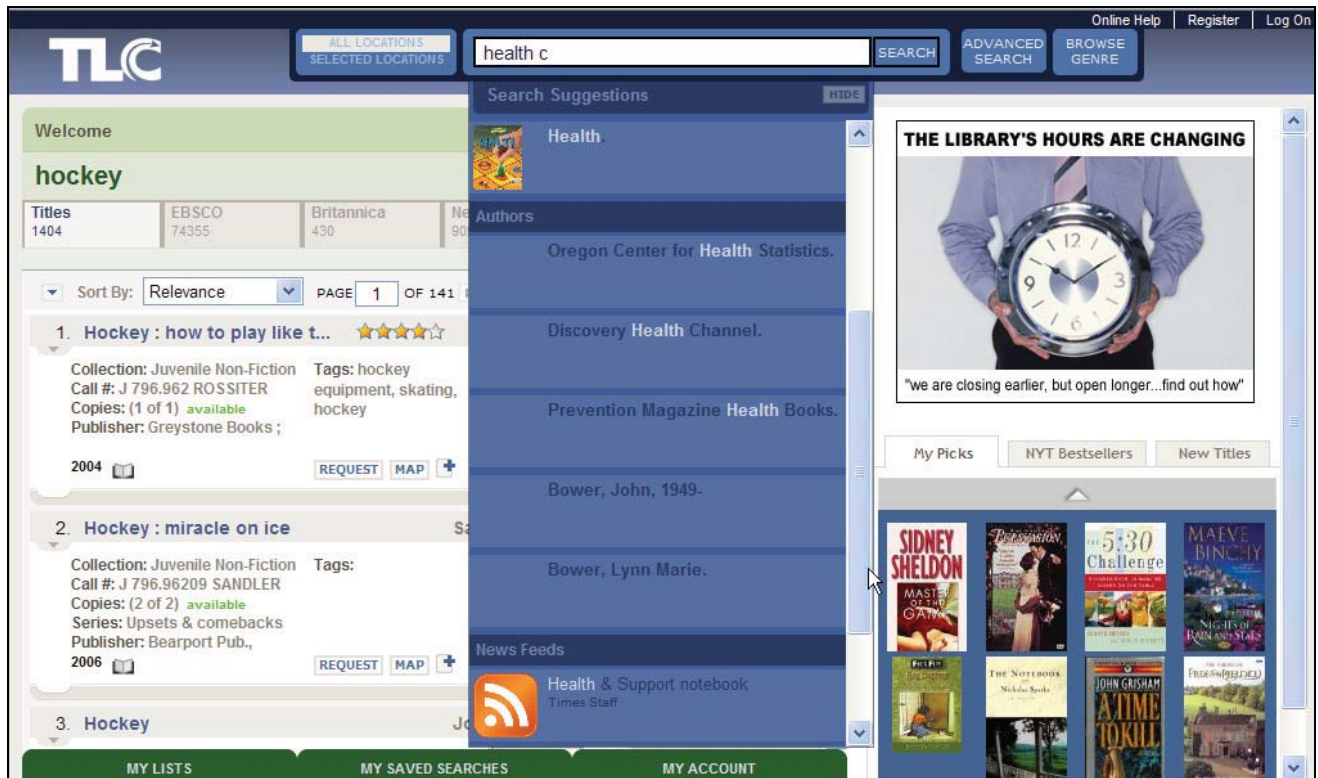
LS2 PAC for the Library•Solution® integrated library system (ILS) is an exciting, flexible, multi-application platform that merges library automation with the user-friendly amenities of Web 2.0.

LS2 PAC is beautiful software that boasts the Book River, an eye-catching representation of a library's titles, as well as RSS news feeds that highlight current events and related library books; maps that show where items are located within a library; federated searching of in-house and online content; integrated searching of subscription databases; and much more, including:

- Book jacket, CD cover and DVD cover art included
- List creation and sharing capabilities
- Patron ratings, reviews, and search tags
- Faceted, manageable search results ranked by relevancy
- Customized display of search results
- Genre browsing
- Smart promotion window
- Administrative access to custom-published lists for display case
- Patron recommendations based on ratings (coming soon)



TLC Proprietary/Confidential



Click below for a short flash presentation (upper right corner) and PDF download (bottom center).
<http://www.LS2delivers.com>

LS2 Kids

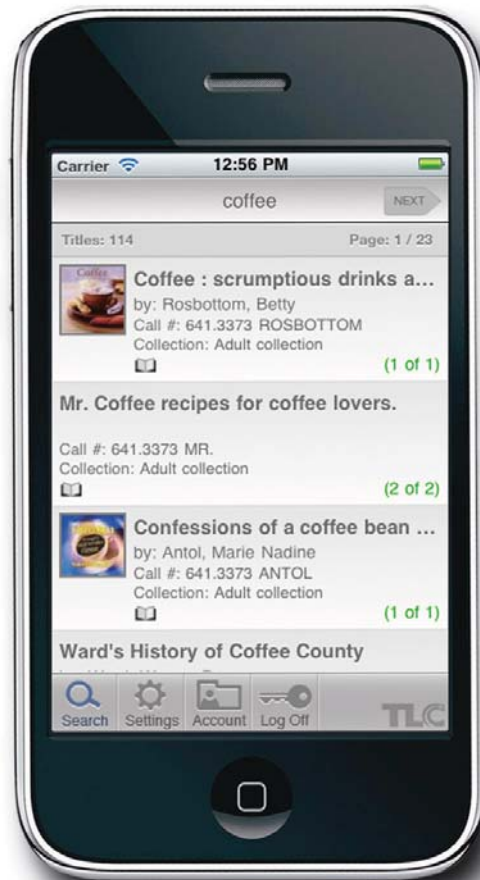
The child-friendly version of TLC's successful LS2 PAC, LS2 Kids contains the same technology with new features oriented to young library users including:

- A pre-defined list of popular titles
- An interactive title display,
- A category wheel offering dozens of subject areas from math and reading to cats and scary stories.



LS2 Mobile

LS2 Mobile, a smart-phone interface that allows people to connect with their library using any mobile or Wi-Fi Internet service. LS2 Mobile can search a library's entire catalog and reserve titles that a borrower can pick up at a more convenient time. Additionally, users can check their account balances and, if they've had a change of heart, cancel holds on previously reserved titles.



Data Preparation

All data analysis, data normalization, and migration is performed by TLC staff at our central headquarters; no work is sub-contracted. Data preparation includes conversion of your transaction (fines, holds, reserves, checkouts) and patron files. This applies to migration of MARC records with a consistent holdings field. Holdings field must include at a minimum a code signifying item location or collection, and a barcode or other unique item ID number. Additional costs may be incurred if the MARC data does not meet the above conditions.

NOTE: TLC has successfully imported extracted bibliographic MARC, holdings, patron and transaction data from most other legacy library automation systems into our system. Because of our experience with so many systems, we can offer guidance or refer you to an informed TLC customer for help in extracting your own data. In the rare instance that a library is unable to extract its own data, it may be necessary to have the legacy vendor extract this data. It has been our experience that these vendors will negotiate a fee for this service.

There are a few vendors whose transaction data is in proprietary format and cannot be converted by any vendor.

Automatic Authority Control

Authority Control.....Included

English is a living language that is constantly updated in dictionaries and through library catalog headings. Keeping headings up to date enables patrons to find materials using current terminology.

Standardized headings also guarantee that a patron searching for a particular topic will find *all* of your books on that topic – not just some of them.

Problem:

You just don't have the time to constantly update your MARC records. It's time consuming and expensive to stay up-to-date with current changes.

Solution:

TLC's Library**Solution** includes at no additional charge:

1. Authority Control at Implementation
 - This process cleans up your records and makes them consistent.
2. Automatic Updating
 - System checks for updates weekly and *automatically* fixes the records in your catalog.
3. Ongoing Access
 - TLC's proposal includes ongoing access to the national authority files.
4. Global Updating
 - Authorized staff can instantly update *all* MARC records with a new heading.

Installation

TLC will provide onsite installation of Library•**Solution** software and TLC-supplied hardware at the Library. Installation charges are based on the assumption that the Library has all Technical Services workstations loaded with Windows 2000 with Service Pack 2, Windows XP with Service Pack 2, Windows Vista, or Windows 7. They are to be installed and operational prior to the arrival of TLC's installation crew. "Installed and operational" means that the appropriate operating system is running and functioning, the network, with TCP/IP loaded, is in place, and each workstation can map and access the datasever on the network. (You should be able to copy a file from the mapped drive to the local drive on each workstation.) The PAC stations must also be installed and operational networked computers with Internet browsers loaded.

If hardware is purchased separately, there may be additional installation charges.

TLC Support will need the ability to access your network for diagnostic purposes using either a phone line or Internet connection to your server.

For multi-site configurations, TLC will require connectivity from the main library to each branch. A variety of connection options are available. We recommend you consult with a TLC systems engineer regarding the specifics of your system before planning your network or contacting your Internet Service Provider. You can also check with your state library or local Internet provider for options. Although TLC does not set up telecommunications for library automation systems, we would be happy to work with your telecommunications provider to ensure that your facilities meet the recommended specifications for Library•**Solution**.

Each network outlet is to be within ten feet of the computer site. There should also be a 110 volt power outlet within ten feet of each computer.

The authorized contact person for the library system should be on site at the time of installation.

If you have any questions about these requirements, please call TLC immediately. These requirements are absolutely necessary to ensure a smooth implementation and to prevent additional installation charges from being incurred.

NOTE: A Technical Services Workstation is defined as a station designated for Cataloging, Circulation, Acquisitions, or Serials Control use.

Training

Training includes the following:

- three days of onsite, formal training for one TLC trainer to train up to 10 library staff per session at a single location to be determined by the library and TLC
- one day of onsite assistance immediately following formal training for TLC trainer to answer questions and assist staff as they work with the new system
- all expenses

TLC suggests formal training at your Library location. Training should be conducted when the Library is closed or, if closure is not possible; the training should take place in a room away from the patrons.

This room should be capable of holding up to 10 persons and contain at least five Library•**Solution** computers with all software modules installed. It is preferable that staff not be disturbed during the training session.

Additional training sessions can be held onsite at a cost of \$1,500 per day (minimum two days) per TLC trainer for every 10 people to be trained.

Training is also available at TLC's corporate headquarters in Inwood, West Virginia. We require that the initial training be conducted at your main location so that your staff is trained on your actual system. Any additional training, such as training of new staff or annual "refresher" training can be conducted at TLC. Your annual support cost includes one free day of training per quarter at TLC. Additional days of training at TLC are available at \$750 per day. TLC's training facility can accommodate up to six trainees per session.

*OPTIONAL: Library•**Solution** Administrative Consultation consists of two days of instruction that familiarizes select administrative personnel with the Library•**Solution** core components, and enables TLC and your staff to develop the workflow procedures, circulation rules and a customized Core Training Schedule that will best suit the needs of your library.*

OPTIONAL: TLC has found that it is often useful to provide 2 days of follow-up training 3-6 weeks after installation. This time can be used to answer questions from library staff, resolve any outstanding issues, and to provide any additional training necessary. This training is available for \$1,500 per day.

OPTIONAL: Remote followup training consists of two (2) four (4) hour sessions of remote training to be utilized at the discretion of the library.

Leasing

The Library Corporation is proud to provide a lease purchase program to help you get the library automation solution that you need *Right Now!*

The Library Corporation in cooperation with Government Leasing Company has developed a program just for you. It is called Municipal Leasing.

Municipal Lease Purchase Financing for government agencies takes advantage of Internal Revenue Service rules declaring interest income derived from lease purchase financing to be exempt from Federal, and sometimes State, income tax. Because of this tax exemption, interest rates are significantly lower than commercial finance rates.

The library will own the equipment at the end of the term with a \$1.00 Buyout; there is no residual such as Future Market Value or 10%.

In most jurisdictions, the authority of a library administrator to enter into debt or obligation of future funds is severely limited. For this reason, the Municipal Lease Purchase program includes a Non-Appropriation clause which specifies that the lease may be terminated in the event funds are not available in subsequent fiscal years. This allows funds to be used from the operating budget to purchase equipment through a lease purchase finance program without having to go through the lengthy and costly process of issuing bonds and getting voter approval.

Government Leasing Company provides governmental financing exclusively. As a specialist, GLC provides documents to satisfy the IRS rules and any other State requirements. The whole process of receiving a Lease Rate quote, issuing documents and signature requirements on the Lease Purchase Agreement can happen in less than **One Week!**

Why Lease Purchase?

- Low Interest Rates: libraries qualify for interest rates as much as 30 to 40 percent lower than commercial financing.
- Municipal lease purchase is an ownership plan--not a rental. After completing the payment schedule, you will own the equipment.
- Municipal leases have no balloon or residual payment at completion.
- Municipal leases include a non-appropriation clause which means you are only obligating funds for the current fiscal year.
- If funds become available, you may buy out at any time after the completion of the 1st fiscal year. A detailed amortization schedule is provided for every transaction.
- Lease terms are flexible to meet your budgetary needs. Choose length of contract, payment interval, and advance or arrears payment as necessary.
- Finance equipment as low as \$5,000. Avoid the lengthy and costly process of issuing bonds or waiting for grants for equipment that is needed.
- Annual support costs can be included in the lease, if desired.

The process to begin a Lease Purchase Program is FAST and SIMPLE! The Library Corporation is ready to make this transaction as quick and easy as possible for you.

Hardware Requirements

If you are using existing equipment or obtaining equipment from a third-party, you will need to meet the following requirements:

Dataserver and Webserver

TLC has specific OS configuration and partition requirements. Please contact TLC for customized specifications before configuring existing equipment.

Cataloging or Circulation Workstation:

The recommended hardware configuration requirements for a Library•**Solution** Cataloging or Circulation workstation are Intel compatible Duo Processor (2.9GHz), 1.0 GB RAM, 250GB hard drive, SVGA monitor, standard keyboard, and mouse. Minimum resolution setting is 1024 X 768.

Your computer must be running Windows XP Pro, Windows Vista, or Windows 7 and the security updates should be current.

Public Access Catalog Workstation:

A Library•**Solution** Public Access Catalog workstation requires a workstation capable of running a graphical Web browser, such as Mozilla Firefox, Safari, Netscape Navigator or Microsoft Internet Explorer.

All stations require an Ethernet card and connection through the Ethernet network.

Barcode scanners that plug into the keyboard port of the computer typically work with Library•**Solution**. If your scanners do not plug into the keyboard port, we would be happy to test one for you to determine compatibility.

Note: TLC will help you determine if your existing hardware can be used with Library•**Solution**.

Optional Software and Other Services

TLC’s Subscription Services for OPAC Enrichment

Enrich your OPAC with a subscription to enhanced content. A search of the library catalog simultaneously searches TLC’s server and integrates content into your OPAC results.

***The following pricing is based on a circulation count of 6,000.**

Book Jacket Images: 1,300,000 book cover images and 35,000 Video/DVD Covers with more than 11,000 new covers added weekly.

Tables of Contents (TOCs): This service includes hundreds of thousands of TOCs from a wide variety of publications, including trade, small press, and scholarly publications. Spanish language titles are included.

Reviews: Over 540,000 books reviews are available for your OPAC from *Library Journal*, *School Library Journal*, *Publishers Weekly*, *Booklist*, *Choice*, and others. Review archives date back to 1985.

Fiction and Biography Profiles: 92,000 fiction, short story collections, and biography profiles, with over 12,000 new books reviewed annually. The profiles contain a broad range of headings for each title. Fiction, for example, contains genre and sub-genre, major and ancillary topics within the plot, main characters and their distinguishing attributes, and more. Biography profiles contain background, occupation, achievements, and more.

Summaries and Annotations: 1,800,000 summaries and annotations for fiction and non-fiction, including trade and scholarly titles.

Author Notes: 146,000 author notes from book jackets or publishers.

Excerpts and First Chapters: Over 60,000 excerpts and first chapters from prominently reviewed new titles, with hundreds of new files added monthly.

Annual Cost \$1,026

ITS•MARC®

The Library Corporation offers copy-cataloging access via the Internet! ITS•MARC provides Web or Z39.50 access to over 50 million MARC records. You can search the entire pool of more than 22 million non-royalty MARC records in the BiblioFile dataset for one low fixed price. (Access to royalty databases is priced separately.) These features enable you to budget accurately and save time. Costs are outlined below:

<u>No. of users</u>	<u>0-10k Titles</u>	<u>10k- 20K Titles</u>	<u>20K-40K Titles</u>	<u>40K+Titles</u>
1	\$495 per user	\$995 per user	\$1,495 per user	\$1,995 per user
2-5	\$495 per user	\$895 per user	\$1,350 per user	\$1,795 per user
6-9	\$495 per user	\$795 per user	\$1,195 per user	\$1,595 per user
10-19	\$495 per user	\$695 per user	\$1,050 per user	\$1,395 per user
20-49	\$495 per user	\$595 per user	\$ 895 per user	\$1,195 per user
50+	\$495 per user	\$495 per user	\$ 750 per user	\$ 995 per user

ITS•MARC includes the following databases:

Contributed Research & Academic Libraries	1,937,406 records
LC MARC English	2,473,866 records
LC MARC Backfile	5,796,482 records
LC MARC Foreign.....	4,810,179 records
Canadian MARC	1,357,963 records
French MARC	1,219,030 records
Contributed School & Public	1,317,967 records
Docufile	1,230,031 records
MARC en Español	739,322 records
MedMARC.....	1,078,317 records
TheoMARC	794,303 records

The following royalty databases are also available with ITS•MARC:

A/V Access (Over 1.6 million records representing audio and visual materials)	
<20,000 titles	\$ 595/Year
20,000 -39,999 titles	\$ 795/Year
40,000 - 99,999 titles	\$ 995/Year
>100,000 titles.....	\$1,195/Year
British MARC.....	\$1,095/Year
SchoolMARC Sears	\$ 850/Year
SchoolMARC LC	\$ 850/Year
NICEM A-V MARC	\$ 495/Year
NewPubMARC	\$ 595/Year

Online Selection & Acquisitions™

Includes first year support and integrated access to ITS•MARC

Cost	\$1,999
2nd Year Support	\$ 399

Library•Serial™ (Serials Control module)

Includes first year support

Cost	\$1,999
2nd Year Support	\$ 399

Library•Booking™ (Booking module)

Includes first year support

Cost	\$1,999
2nd Year Support	\$ 399

SIP Server (Version 2 with Extensions) Price is valid only for TLC certified vendors.

Includes first year support

Cost	\$1,500
2nd Year Support	\$ 300

NCIP (NCIP is a protocol that enables Library•Solution to communicate currently with ILL systems including SirsiDynix URSA, Auto-Graphics, OCLC, Innovative InnReach and others.)

Cost	\$1,500
2nd Year Support	\$ 300

Active Directory

One time set up charge..... \$ 1,999

Digital Content Integration

The LS2 Pac will index, search, and display digital content integrated with catalog results for any OAI compliant repository. Users will see records for both the library catalog and digital content in the result list. Thumbnail images will appear in place of books jackets for these records, and searches maybe filtered by a separate facet e.g. the RSS news feeds facet option. In the record display, users will see deep links back to Content DM or be able to display data for most common formats (image, sound, video) in the LS2 interface or browser.

Annual Cost	\$500
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E-Commerce

This functionality will allow the library to collect funds for fees or fines using credit cards from the LS2 PAC interface using the Authorized.net authorization service. Credit cards will not be stored on the library site.

Cost	\$1,999
2nd Year Support	\$ 199

Debt Collection Module

Debt collection interface with Unique Management Services, Inc. Includes reports and first year support.

Cost	\$1,999
2nd Year Support	\$ 399

TLC Reports Manager (Cognos ReportNet)

The TLC Reports Manager utilizes the power of Cognos' web-based ReportNet to deliver a full library of pre-written reports, lists, and notices to support most reporting needs. Report formats include lists, notice forms, bar charts, pie charts, line graphs, and cross-tabs. Staff can schedule the reports to run during off-hours and the reports can be automatically delivered to specified email recipients. Output can be saved in many formats, including Excel, pdf, text, csv, HTML, and XML.

User License (1 per site INCLUDED in software cost)

Library•Solution™ licensing includes one User License per site, which provides the ability to run any report in the Reports Library. This license also enables staff to set personal preferences, schedule reports, subscribe to a scheduled report, create and manage report folders, and personalize standard reports.

Additional License Cost (if more than one license per site is required)	\$200
Annual Support for additional license	\$ 50

Author License

The Author License enables staff to create reports using drag and drop tools to select the data elements to be reported. The program uses a specially prepared data framework that presents Library•Solution data in clearly labeled fields. Filters can be used to easily select data and the information can be viewed immediately. Queries can be saved for reuse at any time. This license enables staff to create fully formatted reports, graphs and notices.

TLC Database Training and Report Authoring Training are required.

License Cost	\$2,000
Annual Support	\$ 500
Report Authoring Training (2 days) *	\$ 3,000

**Report Authoring Training is a two-day instructor led course conducted at the library by a TLC Trainer. Training covers an introduction to Report Manager, report management through Cognos Connection, and basic and intermediate report building techniques and ways of enhancing, customizing, and managing professional reports in Report Studio. Price includes travel expenses. Trainees should have technical skills, Programming background is a plus. Regular use of the tool after training is necessary to retain what is taught. Training can also take place at TLC headquarters at a cost of \$2,000.*

Optional Hardware

Technical Services Workstations, PAC Workstations, Telephone Notification Systems and Bookmobile Laptops are also available. Please contact your Automation Consultant for technical specifications and pricing information.

Peripheral Hardware

Please Note: The following items include 1 year of TLC Full Replacement Support. If the item malfunctions, TLC will immediately ship a replacement. Unlike manufacturer's warranties, you do not have to ship the unit and wait for the repair. Prices are listed to continue this level of support after year 1.

Epson Parallel Receipt Printer

Epson TMU220PB. Parallel port connection. Includes first year support.

Cost	\$338
2 nd Year Support	\$ 68
Shipping and handling	\$ 30

Epson USB Receipt Printer

Epson TMU220B. USB connection. Includes first year support.

Cost	\$397
2 nd Year Support	\$ 79
Shipping and handling	\$ 30

Hewlett Packard LaserJet P1606 Printer

Produce professional documents with the HP LaserJet P1606 Printer series with HP spherical toner and an intelligent cartridge that enables high-end features on your desktop. Cost includes three years full replacement support USB port.

Cost	\$453
Shipping and handling	\$ 30

Hewlett Packard LaserJet p4515n Network Printer

Network printer accommodates a variety of media types and sizes. Expand paper handling and finishing capabilities with two-sided printing and multiple trays.

Cost	\$1,082
2 nd Year Support	\$ 216
Shipping and handling	\$ 40

Quick Scan L PS2 Circ Scanner

QuickScan L Key Board Wedge bar code reader with PS2 cable. Lightweight and small with an ergonomic form factor. Features include: Easy to handle and use, Plug & Play Kit includes scanner, interface cable and 'hands-free' stand; supports Linear Bar Codes and GS1 DataBar Symbologies. Designed for general purpose bar code scanning applications.

Cost	\$ 201
2 nd Year Support	\$ 40
Shipping and handling	\$ 20

TLC Proprietary/Confidential

MS 9520 USB Circ Scanner

Metrologic MS9520 Voyager Handheld Scanner (with Laser Emulation and Stand) - Color: Black Enabled for both In-stand and Out-of-stand operation; can be used as a hand-held and fixed presentation scanner. The feature-packed hand held Voyager comes equipped with PowerLink user-replaceable cables and power supply, MetroSelect one-code programming, MetroSet Windows-based software configuration utility, Bits n' Pieces data editing utility, and an Electronic Article Surveillance (EAS) option.

Cost	\$ 205
2 nd Year Support	\$ 41
Shipping and handling	\$ 20

Fusion Omni-directional Circ Scanner

MS3780 Fusion Hand Held Omni-directional Laser Barcode scanner for checkin and check out. Includes Stand, USB and Cable.

Primary omnidirectional scan pattern. Aggressive scanning of bar codes in any orientation, increasing throughput. Secondary single-line scan pattern. With a push of a button, switch to a targeted single-line for menu scanning. Automatic stand detection. Hands-free operation for presentation scanning, reducing operator fatigue. Sleep mode with IR wake up. Multiple sleep modes reduce power consumption, extending life and lowering cost of operation.

Cost	\$ 360
2 nd Year Support	\$ 54
Shipping and handling	\$ 20

TLC Bluetooth Wireless Scanner for Circ Desk or Inventory (USB ONLY)

Scanner can be used at the circulation desk or to collect barcodes for inventory control. At the circulation desk, the scanner includes autoscan capability, and the optional hands-free stand is recommended. When removed from the stand, the scanner automatically switches to button controlled scanning and can transmit scanned barcodes to the screen from up to 33 feet away. Switch to Inventory mode and the scanner stores up to 2500 barcodes for uploading to Notepad (Extended memory Range Gate feature). Price includes Extended Memory, USB cable, power supply, and cradle.

Cost	\$515
Hands Free Stand for Circ Desk	\$ 40
2nd Year Full Replacement Support	\$ 77
Shipping and handling	\$ 20