



**HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL**

DATE OF REQUEST: 01/26/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1

DEPARTMENT NAME: Health & Human Services
NAME & TITLE OF EMPLOYEE(S): Eduardo Olivarez

EVENT INFORMATION

TITLE OF EVENT: 1115 Waiver Presentation for Web County and Meet with Billy Millwee, DSHSC
EVENT DATE(S) FROM: 02/12/12 TO: 02/13/12
DEPARTURE DATE: 02/12/12 RETURN DATE: 02/13/12
LOCATION OF EVENT: CITY: Laredo STATE: Texas

PURPOSE OF TRAVEL

Place an "X" by the applicable purpose of the trip.

- To obtain statutorily required continuing professional education.
- To obtain continuing education related to an employee's work or maintenance of a license or certification.
- To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
- To participate in professional organizations related to the employee or official's job assignment.
- To conduct essential research & information-gathering for improvement of County operations or compliance with law.
- To monitor the development of state or federal legislation or implementation of legislation that might affect the County
- To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
- To pursue the County's interests in litigation or criminal justice.
- To promote the economic development interests of the County.
- To carry out other purposes determined by Commissioners' Court to be in the interest of the County.

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

To obtain TB updates

SUMMARY OF ESTIMATED TRAVEL EXPENSES	ESTIMATED EXPENSES	(DBM USE ONLY) FUNDS AVAILABLE BALANCE	MODE OF TRAVEL	
			(Place an "X" by applicable mode of travel)	
1. REGISTRATION FEE(S)			AIRFARE*	<input type="checkbox"/>
Subtotal for Object Code 584	\$ -	\$	BUS**	<input type="checkbox"/>
2. AIRFARE- ROUNDTrip COACH FARE ONLY			Rental Car**	<input type="checkbox"/>
3. TAXI FARE	\$ -		County Vehicle**	<input checked="" type="checkbox"/>
4. BUS FARE	\$ -		Private Vehicle**	<input type="checkbox"/>
5. RENTAL CAR	\$ -		OTHER** (Specify)	<input type="checkbox"/>
6. GASOLINE/DIESEL/FUEL	\$ 80.00		* If traveling by airplane, the traveler should consider purchasing a refundable fare if possibility of a cancellation exists.	
7. MILEAGE REIMBURSEMENT				
8. TELEPHONE CALLS	\$ -		** If mode of travel includes bus, rental car, county vehicle, private vehicle, or other form of transportation, a comparison of the savings that will be achieved by not choosing to travel by airplane must be provided with supporting documentation.	
9. PARKING				
10. LODGING	\$ 119.70			
11. MEALS	\$ 78.00			
12. OTHER EXPENSES	\$ -			
Subtotal for Object Code 583	\$ 277.70			
13. TOTAL ESTIMATED TRAVEL EXPENSES	\$ 277.70	\$		

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:

- Trip expenses are necessary and will be incurred for official county business.
- Reasonable efforts to minimize the use of county funds have been explored.
- Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.
- If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD: [Signature] DATE: 1/26/12 DEPARTMENT CONTACT PERSON: [Signature] PHONE NO.: 383-6021

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

TRAVEL IS **APPROVED** for the individuals listed below:
TRAVEL IS **NOT APPROVED** for the individuals listed below:

REVIEWED BY (PRINT NAME): _____ DATE: _____ REVIEWER'S SIGNATURE: _____ PHONE NO.: _____
DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME): _____ DATE: _____ SIGNATURE OF DBM DEPARTMENT HEAD: _____

Requisition

Req # 00210142

PO #

Date: 01/26/12

Bill To: x
x

Vendor : 296597
OLIVAREZ, EDUARDO
C/O HEALTH DEPT.

Ship To: HEALTH DEPARTMENT
1304 S. 25TH
EDINBURG TX 78539

Contact: JOSIE ESCALANT
956-383-6221

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	NGT	DO NOT DUPLICATE ORDER LODGING: LA POSADA HOTEL, LAREDO, TEXAS CONFIRMATION NUMBER 10B8J5 RATES: \$119.70 PER NIGHT	119.70	119.70
2.00	DAY	PER DIEM 2/12-13/2012	39.00	78.00
1.00	EACH	FUE FOR COUNTY VEHICLHE	80.00	80.00
		<u>Account No</u>	<u>Encumbrance</u>	
		2-1100-441-00-340-001-0-583	277.70	
			Freight	.00
			Total	277.70
		MEETING: 1115 WAIVER PRESENTATION FOR WEB COUNTY AND MEET WITH BILLY MILLWEE, DSHS LOCATION: LA POSADA, LAREDO, TEXAS DATES: 2/12-13/2012		
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Subject: Fw: 1115 Waiver
From: eddie.olivarez@hchd.org
Date: Thu, 26 Jan 2012 20:04:04 +0000
To: "Josie Escalante" <josie.escalante@hchd.org>

FYI
Sent on the Sprint® Now Network from my BlackBerry®

From: Frank Salinas <fsalinas@webbcountytexas.gov>
Date: Thu, 26 Jan 2012 13:30:12 -0600
To: eddie.olivarez@hchd.org<eddie.olivarez@hchd.org>
Subject: FW: 1115 Waiver

Eddie if you are planning on coming in the day before the meeting of Feb. 13, 2012 please join us for supper at La Posada at 6:00pm. The Commissioners' Court meeting starts at 9:00am.

From: Frank Salinas
Sent: Thursday, January 26, 2012 1:05 PM
To: Judge Danny Valdez; Jerry Garza
Cc: Leroy R. Medford
Subject: 1115 Waiver

Billy Millwee, Deputy Executive Commissioner with the Health & Human Services Commission, asked me to put together a supper meeting on Sunday, February 12, 2012, with Elmo Lopez and Tim Schmidt. They have both agreed to be there, Rick Thompson from TAC will also be attending. Do you all want to attend? Mr. Millwee thinks it would be great if you all could join us.

Leroy please add Rick Thompson, Legislative Liaisons with the Texas Association of Counties (TAC) and Eddie Olivarez, Director of the Hidalgo County Health Department, to the Agenda item with Bill Millwee on the presentation of the 1115 Waiver on February 13, 2012.

If you have any questions please call me.

Frank

Frank X. Salinas
Director
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