DATE: January 24, 2012

2011
Transfer

DEPARTMENT HEAD: RAY EUFRACIO, HIDALGO COUNTY AUDITOR

DEPARTMENT NAME: Hidalgo County Auditor's Office

ACCOUNT NUMBER: 2-1100-415-21-170-001-0-XXX

Contact Person: Susie Medina Ph#: (956) 318-2511 Ext. 4602

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
531	Telephone & telegraph	607	Household & janitorial supplies	$200.00
			TOTAL	$200.00

REASON: *Transfer needed to purchase hand towels for use in auditor's office.*

DEPARTMENT HEAD SIGNATURE

1/24/12
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK