



## HIDALGO COUNTY, TEXAS APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 01/30/12

TOTAL NUMBER OF EMPLOYEES TRAVELING: 1

DEPARTMENT NAME: Eduardo Olivarez

NAME & TITLE OF EMPLOYEE(S): \_\_\_\_\_

TRAVELING: 1

### EVENT INFORMATION

TITLE OF EVENT: US Mexico Boarder 2012 TX Coah, NL, Tamp, Regional Workgroup Leaders Meeting

EVENT DATE(S) FROM: 02/17/12 TO: 02/17/12

DEPARTURE DATE: 02/16/12 RETURN DATE: 02/17/12

LOCATION OF EVENT: CITY: San Antonio STATE: Texas

### PURPOSE OF TRAVEL

- Place an "X" by the applicable purpose of the trip.
- To obtain statutorily required continuing professional education.
  - To obtain continuing education related to an employee's work or maintenance of a license or certification.
  - To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
  - To participate in professional organizations related to the employee or official's job assignment.
  - To conduct essential research & information-gathering for improvement of County operations or compliance with law.
  - To monitor the development of state or federal legislation or implementation of legislation that might affect the County
  - To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
  - To pursue the County's interests in litigation or criminal justice.
  - To promote the economic development interests of the County.
  - To carry out other purposes determined by Commissioners' Court to be in the interest of the County.

### JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/or event. If applicable, justify the need for multiple persons traveling to the same event.

#### Obtain Boarder updates

SUMMARY OF ESTIMATED TRAVEL EXPENSES	ESTIMATED EXPENSES	(DBM USE ONLY) FUNDS AVAILABLE BALANCE	MODE OF TRAVEL (Place an "X" by applicable mode of travel)
1. REGISTRATION FEE(S)			AIRFARE* _____
Subtotal for Object Code 584	\$ -	\$ -	BUS** _____
2. AIRFARE- ROUNDTRIP COACH FARE ONLY			Rental Car** _____
3. TAXI FARE	\$ -		County Vehicle** <input checked="" type="checkbox"/>
4. BUS FARE	\$ -		Private Vehicle** _____
5. RENTAL CAR	\$ -		OTHER** (Specify) _____
6. GASOLINE/DIESEL/FUEL	\$ 60.00		* If traveling by airplane, the traveler should consider purchasing a refundable fare if possibility of a cancellation exists.
7. MILEAGE REIMBURSEMENT	\$ 91.64		
8. TELEPHONE CALLS	\$ -		** If mode of travel includes bus, rental car, county vehicle, private vehicle, or other form of transportation, a comparison of the savings that will be achieved by not choosing to travel by airplane must be provided with supporting documentation.
9. PARKING	\$ 57.00		
10. LODGING	\$ 91.64		
11. MEALS	\$ 57.00		
12. OTHER EXPENSES			
Subtotal for Object Code 583	\$ 208.64		
13. TOTAL ESTIMATED TRAVEL EXPENSES	\$ 208.64	\$ -	

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

#### ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

- I certify that:
- Trip expenses are necessary and will be incurred for official county business.
  - Reasonable efforts to minimize the use of county funds have been explored.
  - Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.
  - If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD: \_\_\_\_\_ DATE: 1/31/12 DEPARTMENT CONTACT PERSON: Joni Escalante PHONE NO.: 383-6221

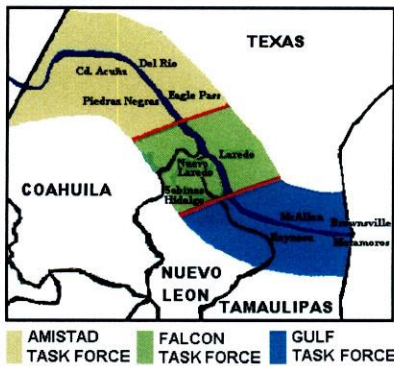
#### FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

TRAVEL IS **APPROVED** for the individuals listed below:

TRAVEL IS **NOT APPROVED** for the individuals listed below:

REVIEWED BY (PRINT NAME): \_\_\_\_\_ DATE: \_\_\_\_\_ REVIEWER'S SIGNATURE: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME): \_\_\_\_\_ DATE: \_\_\_\_\_ SIGNATURE OF DBM DEPARTMENT HEAD: \_\_\_\_\_



# US-MEXICO BORDER 2012 TX-COAH-NL-TAMP REGIONAL WORKGROUP LEADERS MEETING

February 17, 2012

San Antonio River Authority, Board Room  
100 East Guenther St., San Antonio, Texas 78204

**(Draft Agenda 1/26/12)**

**PURPOSE: Analyze pending priorities in each Taskforce, agree on a strategy for 2012, and take ownership/leadership of unresolved challenges**

- |                 |   |
|-----------------|---|
| <b>10:30 AM</b> | <p>Welcome &amp; Introductions</p> <ul style="list-style-type: none"> <li>• Hot topics - federal and state outlook for 2012 from the respective secretariats and agencies</li> <li>• Border program - discussion on workgroup structure &amp; funding sources</li> <li>• What is our vision and what do we want to accomplish in 2012?</li> </ul> |
| <b>11:15 AM</b> | <p>Presentations</p> <ul style="list-style-type: none"> <li>• Overview of new binational environmental program Border 2020</li> <li>• Role of Co-chairs, Co-leader, and Co-facilitators</li> </ul>  |
| <b>12:00 PM</b> | <b>Lunch</b>  |
| <b>1:00 PM</b>  | <p>Presentations continued</p> <ul style="list-style-type: none"> <li>• Discussion on public participation &amp; outreach</li> <li>• Connecting needs to resources with a quality grant proposal</li> </ul>   |
| <b>1:45 PM</b>  | <p>Analysis of Task Force Priorities for 2012 and Beyond (15 min each)</p> <p><b>Amistad-----Falcon-----Gulf</b></p>  |
| <b>2:30 PM</b>  | <p>Open discussion on emerging issues: used electronics, scrap tire flow, border air quality, etc.</p>  |
| <b>2:45 PM</b>  | Break   |
| <b>3:00 PM</b>  | Commitments and assignments   |
| <b>3:45 PM</b>  | Closing Remarks (Co-chairs)   |
| <b>4:00 PM</b>  | Meeting Adjourns  |

**Subject:** Fw: La Quinta Hotel Reservation for EDUARDO OLIVAREZ arriving 02/16/2012  
**From:** olivarez2@sbcglobal.net  
**Date:** Tue, 31 Jan 2012 14:43:18 +0000  
**To:** "Josie Escalante" <josie.escalante@hchd.org>

FYI

Sent on the Sprint® Now Network from my BlackBerry®

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**From:** La Quinta Reservations <reservations@laquinta.com>  
**Date:** Tue, 31 Jan 2012 09:31:14 -0600 (CST)  
**To:** EDUARDO OLIVAREZ<olivarez2@sbcglobal.net>  
**Subject:** La Quinta Hotel Reservation for EDUARDO OLIVAREZ arriving 02/16/2012

This is an automated message, please do not reply.

[Learn more about La Quinta Inns and Suites at LQ.com](#)

Find the Hotel

[Special Offers](#)

Confirmation Number(s):  
**3145488465**

[SAN ANTONIO MARKET SQUARE TX](#)  
900 Dolorosa St.  
SAN ANTONIO, TX 78207-4540  
1-210-271-0001

Guest Name: **EDUARDO OLIVAREZ**  
Arrival Date: **02/16/2012**  
Departure Date: **02/17/2012**  
Number of Nights: **1**  
Check-In Time: **15:00**  
Check-Out Time: **12:00**

**Nightly Rate: 79.00 USD**  
(Does not include all applicable taxes or fees)

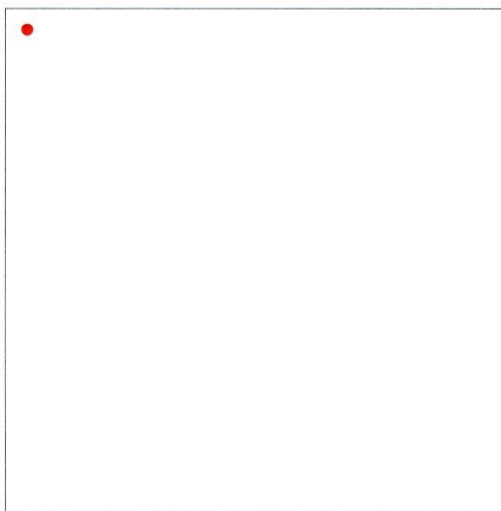
Room Type: **Two Full Beds**  
Rate Type: **##rateName##**  
Rate Description: **##rateDescription##**  
Number of Rooms: **1**  
Number of Adults: **1**

Visit [LQ.com](#) to update this reservation,  
please note that rates are subject to availability  
and may differ from those originally confirmed.

**Cancel Policy:**  
CXL BY 6PM LOCAL HOTEL TIME  
[Cancel](#) this reservation.

**Guarantee Method:**  
Your reservation has been guaranteed through  
LQ.com with a credit card or direct bill number.

Partner Offers



I-10 or I-35 south: exit Cesar Chavez Blvd, left  
on Santa Rosa, left on Nueva.  
[Get directions from a specific location](#)

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Earn the rewards you want, quickly and  
easily when staying with La Quinta Inns &  
Suites. Plus you'll enjoy extra member-only  
benefits like express check-in/late check-out  
and easy point redemption on LQ.com.

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# Requisition

Req # 00210339

PO #

Date: 01/31/12

Bill To: x  
x

Vendor : 296597  
OLIVAREZ, EDUARDO  
C/O HEALTH DEPT.

Ship To: HEALTH DEPARTMENT  
1304 S. 25TH  
EDINBURG TX 78539

Contact:

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	NGT	LODGING LA QUINTA AIRPORT CONFIRMATION 3145488465	91.64	91.64
1.00	EACH	PER DIEM 2-16-2012 DINNER \$18.00 2-17-2012 ALL DAY \$39.00	57.00	57.00
1.00	EACH	FUEL FOR COUNTY VEHICLE	60.00	60.00
		<u>Account No</u>	<u>Encumbrance</u>	
		2-1100-441-00-340-001-0-583	208.64	
			Freight	.00
			Total	208.64
		MEETING: US MEXICO BORDER 2012 REGIONAL WORKGROUP LEADERS MEETING DATE: 2-17-2012 LOCATION: SAN ANTONIO RIVER AUTHORITY SAN ANTONIO, TEXAS		

Authorized By: \_\_\_\_\_