

From: [Martha Salazar](#)
To: ["Sandra Montalvo"](#)
Subject: FW: HIDALGO COUNTY-PROFESSIONAL AUDITING SERVICES-RFP NO. 2011-160-12-07-SMA
Date: Wednesday, February 08, 2012 1:24:35 PM
Attachments: [letter_of_engagement_from_firm.pdf](#)
Importance: High

Ms. Sandra:
Please print and attach this e-mail to agenda item.
Marty

From: Linda Fong [mailto:linda.fong@auditor.co.hidalgo.tx.us]
Sent: Thursday, February 02, 2012 3:43 PM
To: 'Sandra Montalvo'
Cc: Raymundo Eufrazio; Martha L. Salazar
Subject: FW: HIDALGO COUNTY-PROFESSIONAL AUDITING SERVICES-RFP NO. 2011-160-12-07-SMA
Importance: High

Sandra,

We reviewed the attached letter of engagement and it is generally the same standard letter of engagement that was approved in 2007. However, we recommend entering into a written professional services agreement instead of relying on the letter of engagement furnished by the auditor. The agreement should refer to the scope of services in the RFQ. In addition, the agreement should include the dates of commencement and completion of the work (project schedule) in compliance with the RFQ. The project schedule may be amended by mutual agreement of the parties. The agreement should also include the standard legal clauses included in other County professional service agreements.

Also, the account to be charged is 2-1100-415-13-125-005-0-335 INDEPENDENT AUDIT-ACC, AUDIT & FINANCE which has a budget of \$145,000.00.

Linda Fong
First Assistant Auditor
Hidalgo County Auditor's Office

From: Sandra Montalvo [mailto:sandra.montalvo@co.hidalgo.tx.us]
Sent: Thursday, February 02, 2012 9:23 AM
To: teresa.flores@hchsp.org; linda.fong@auditor.co.hidalgo.tx.us; sergio.cruz@co.hidalgo.tx.us; edmundogarcia@hchsp.org; drserna@bizrgv.rr.com; mnsaenz@csa-hidalgo.us
Cc: rocio.villarreal@co.hidalgo.tx.us
Subject: HIDALGO COUNTY-PROFESSIONAL AUDITING SERVICES-RFP NO. 2011-160-12-07-SMA
Importance: High

Good Morning,

Attached you will find the Letter of Engagement submitted by Burton McCUMBER & Cortez, L.L.P for the above mention project. Please thoroughly [review](#) and submit your recommendation including your account number by no later than, February 03, 2012 or earlier if possible. I want to place this item on the agenda for Commissioners Court on February 14, 2012.

Thank you for your prompt attention.....

Thank you,

Sandra Montalvo, Buyer II

Hidalgo County Purchasing Department

2812 S. Bus. Hwy. 281

Edinburg, Tx 78539

Office-(956)318-2626 or 956-292-7000 ext. 4865

Fax-(956)318-2629 or (956)292-7612

Email: sandra.montalvo@co.hidalgo.tx.us



From: [Sergio Cruz](#)
To: "Sandra Montalvo"
Subject: RE: HIDALGO COUNTY-PROFESSIONAL AUDITING SERVICES-RFP NO. 2011-160-12-07-SMA
Date: Wednesday, February 08, 2012 5:11:28 PM

Hidalgo County Account Number 2-1100-415-13-125-005-0-335 INDEPENDENT
AUDIT-ACC, AUDIT & FINANCE

From: Sandra Montalvo [mailto:sandra.montalvo@co.hidalgo.tx.us]
Sent: Wednesday, February 08, 2012 4:11 PM
To: teresa.flores@hchsp.org; sergio.cruz@co.hidalgo.tx.us; edmundogarcia@hchsp.org
Subject: HIDALGO COUNTY-PROFESSIONAL AUDITING SERVICES-RFP NO. 2011-160-12-07-SMA
Importance: High

Good Afternoon,

Attached you will find the Letter of Engagement submitted by Burton McCUMBER & Cortez, L.L.P for the above mention project. Please thoroughly **review** and submit your **recommendation including your budget account number ASAP**. I have placed this item on the agenda for Commissioners Court on February 14, 2012.

Thank you,

Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department
2812 S. Bus. Hwy. 281
Edinburg, Tx 78539
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> > sandra.montalvo@co.hidalgo.tx.us
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> Maribel Navarro-Saenz
> Executive Director
> County of Hidalgo Community Service Agency
> P.O. Box 204/2524 N. Closner
> Edinburg, Texas 78539
> ADM:(956) 383-6250 x: 12
> FAX: (956) 380-4324
> e-mail:mnsaenz@csa-hidalgo.us
>

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FAX: (956) 380-4324
e-mail:mnsaenz@csa-hidalgo.us

From: [Teresa Flores](mailto:Teresa.Flores@hchsp.org)
To: sandra.montalvo@co.hidalgo.tx.us
Subject: FW: HIDALGO COUNTY-PROFESSIONAL AUDITING SERVICES-RFP NO. 2011-160-12-07-SMA
Date: Wednesday, February 08, 2012 4:25:01 PM

From: Edmundo Garcia [mailto:edmundo.garcia@hchsp.org]
Sent: Thursday, February 02, 2012 4:27 PM
To: 'Sandra Montalvo'
Cc: Teresa Flores
Subject: RE: HIDALGO COUNTY-PROFESSIONAL AUDITING SERVICES-RFP NO. 2011-160-12-07-SMA

I can't detect anything different than in previous years, it looks fine to me. In reference to our account number, I assume that you are referring to and account in which to reflect the expenditure? Head Start pays the auditor directly, the program does not go through the County for payment. Please advise if you need any further details.

Thank you

From: Sandra Montalvo [mailto:sandra.montalvo@co.hidalgo.tx.us]
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To: teresa.flores@hchsp.org; linda.fong@auditor.co.hidalgo.tx.us; sergio.cruz@co.hidalgo.tx.us; edmundo.garcia@hchsp.org; drserna@bizrgv.rr.com; mnsaenz@csa-hidalgo.us
Cc: rocio.villarreal@co.hidalgo.tx.us
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Fax-(956)318-2629 or (956)292-7612
Email: sandra.montalvo@co.hidalgo.tx.us



From: diana.serna
To: "Sandra Montalvo"
Subject: RE: HIDALGO COUNTY-PROFESSIONAL AUDITING SERVICES-RFP NO. 2011-160-12-07-SMA
Date: Thursday, February 09, 2012 7:52:03 AM

Good Morning Sandra,

The Urban County Program has no concern over the letter of engagement with Burton McCumber & Cortez since the fee for our portion of the audit is lower than last year.

From: Sandra Montalvo [mailto:sandra.montalvo@co.hidalgo.tx.us]
Sent: Wednesday, February 01, 2012 5:26 PM
To: teresa.flores@hchsp.org; linda.fong@auditor.co.hidalgo.tx.us; sergio.cruz@co.hidalgo.tx.us; edmundogarcia@hchsp.org; drserna@bizrgv.rr.com
Cc: rocio.villarreal@co.hidalgo.tx.us
Subject: HIDALGO COUNTY-PROFESSIONAL AUDITING SERVICES-RFP NO. 2011-160-12-07-SMA
Importance: High

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Thank you,

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