

DEPARTMENT OF STATE HEALTH SERVICES



Amendment
To

The Department of State Health Services (DSHS) and HIDALGO COUNTY AND HUMAN SERVICES (Contractor) agree to amend the Program Attachment # 001 (Program Attachment) to Contract # 2011-038300 (Contract) in accordance with this Amendment No. 001A : NUTRITION PHYSICAL ACTIVITY AND OBESITY PREVENTION, effective 01/01/2012.

The purpose of this Amendment is to increase the contract amount and increase the contractor's responsibility.

Therefore, DSHS and Contractor agree as follows:

The program attachment is revised as follows:

PROGRAM ATTACHMENT NO. ~~001~~ 001A

SECTION VIII. SPECIAL PROVISIONS is revised to add the following:

General Provisions, Article XII. General Business Operations of Contractor, Section 12.20 Equipment (Including Controlled Assets) Purchases is amended to delete the following.

If the purchase of equipment is approved in writing by the Department, Contractor shall initiate the purchase of that equipment in the first quarter of the Contract or Program Attachment term, as applicable. Failure to timely initiate the purchase of equipment may result in loss of availability of funds for the purchase of equipment. Requests to purchase previously approved equipment after the first quarter of the Program Attachment must be submitted to the contract manager assigned to the Program Attachment.

The Exhibit A and categorical budget are revised as attached.

DEPARTMENT OF STATE HEALTH SERVICES



Amendment

The Department of State Health Services (DSHS) and HIDALGO COUNTY HEALTH AND HUMAN SERVICES WIC PROGRAM (Contractor) agree to amend Program Attachment # 001 (Program Attachment) to Contract # 2012-039974 (Contract) in accordance with this Amendment No. 001A: NSS/WIC LOCAL AGENCY, effective 01/27/2012.

The purpose of this amendment is to extend contract period from 3/31/2012 to 9/30/2012 and increase funding.

Therefore, DSHS and Contractor agree as follows:

Change Program Attachment Number as follows:

PROGRAM ATTACHMENT NO. ~~001~~ 001A

Contract Term/Budget Period end date is revised as follows:

TERM: 10/01/2011 THRU: ~~3/31/2012~~ 09/30/2012

SECTION VII. BUDGET, is revised as follows:

SOURCE OF FUNDS: CFDA # 10.557; 10.557.013

All categories of costs billed to DSHS WIC Program, and allocation of such costs, shall be in accordance with the "Plan to Allocate Direct Costs" (PADC) submitted by Contractor and approved by the DSHS WIC Program. This document is incorporated herein by reference and made a part of this Program Attachment.

Total reimbursements will not exceed \$12,235,614.00

All other terms and conditions not hereby amended are to remain in full force and effect. In the event of a conflict between the terms of this contract and the terms of this Amendment, this Amendment shall control

Department of State Health Services

Contractor

Signature of Authorized Official

Signature of Authorized Official

Date: _____

Date: _____

Bob Burnette, C.P.M., CTPM

Name: _____

Director, Client Services Contracting Unit

Title: _____

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AUSTIN, TEXAS 78756

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DEPARTMENT OF STATE HEALTH SERVICES



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CATEGORICAL BUDGET CHANGE REQUEST

DSHS PROGRAM: NUTRITION PHYSICAL ACTIVITY AND OBESITY PREVENTION

CONTRATOR: HIDALGO COUNTY AND HUMAN SERVICES

CONTRACT NO: 2011-038300

CONTRACT TERM: 06/30/2011 THRU: 06/29/2012

BUDGET PERIOD: 06/30/2011 THRU: 06/29/2012

CHG: 001B

DIRECT COST (OBJECT CLASS CATEGORIES)			
	Current Approved Budget (A)	Revised Budget (B)	Change Requested
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$4,948.00	\$4,948.00
Equipment	\$1,825.00	\$1,825.00	\$0.00
Supplies	\$5,775.00	\$5,775.00	\$0.00
Contractual	\$12,000.00	\$12,000.00	\$0.00
Other	\$20,400.00	\$24,305.00	\$3,905.00
Total Direct Charges	\$40,000.00	\$48,853.00	\$8,853.00
INDIRECT COST			
Base (\$)	\$0.00	\$0.00	\$0.00
Rate (%)	0.00%	0.00%	0.00%
Indirect Total	\$0.00	\$0.00	\$0.00
PROGRAM INCOME			
Program Income	\$0.00	\$0.00	\$0.00
Other Match	\$0.00	\$0.00	\$0.00
Income Total	\$0.00	\$0.00	\$0.00
LIMITS/RESTRICTIONS			
Advance Limit	\$0.00	\$0.00	\$0.00
Restricted Budget	\$0.00	\$0.00	\$0.00
SUMMARY			
Cost Total	\$40,000.00	\$48,853.00	\$8,853.00
Performing Agency Share	\$0.00	\$0.00	\$0.00
Receiving Agency Share	\$40,000.00	\$48,853.00	\$8,853.00
Total Reimbursements Limit	\$40,000.00	\$48,853.00	\$8,853.00
JUSTIFICATION			
Budget revised to add additional funds.			

Financial status reports are due: 10/31/2011, 01/31/2012, 04/30/2012, 08/31/2012

Hidalgo County and Human Services
Contractors Approved Work Plan
Exhibit A

Contractor shall support obesity prevention efforts through the use of evidence-based community strategies by addressing community policy and environmental changes.

Additional evaluation performance measures include:

1. Development of an evaluation plan that outlines indicators, data collection methods, and analyses associated with all proposed activities outlined in the Statement of Work and in this Exhibit.
2. Collection of process evaluation data for all project inputs and outputs.
3. Collection of data for assessing program outcomes
4. Development of one report/summary of evaluation findings.

Additional performance measures include:

By the June 30, 2012, the Contractor shall:

- Open one (1) Baby Café in the community in Hidalgo County.
- Visit with a minimum of 50 pregnant or breastfeeding mothers in the community.
- Establish a community advisory committee consisting of potential members from the Rio Grande Valley Breastfeeding Coalition, Texas A&M University School of Public Health, Hidalgo County WIC, local neonatologist and other identified groups.
- Disseminate information about the Hidalgo County WIC Baby Café in the region through marketing tools and outreach techniques in collaboration with local and state healthcare professionals.
- Disseminate quarterly promotional spots to be picked up by local media such as newspaper, county website, television and/or radio. A quarterly letter will be submitted to the editor of the local newspaper describing Baby Café project.
- Implement an obesity prevention policy to sustain the Baby Café.
- Develop a referral system for Baby Café in coordination with Doctor's Hospital at Renaissance, Rio Grande Regional Medical Center, McAllen Medical Center, Mission Regional Medical Center, Knapp Medical Center and WIC.
- Promote the local AgriLife Extension's farmer's market and Master Gardener's class, which is co-located with the Baby Café, to participants/patrons.

- Establish a sustainability plan for the project.
- Send 5 staff members to attend the Obesity Summit, hosted by DSHS' NPAOP Program in Austin, TX on April 10-11, 2012, in order to expand the knowledge base regarding environmental and policy change strategies and ways to implement the strategies locally through the Baby Café project.
- Send 5 staff members to attend the Texas Breastfeeding Summit: Improving Exclusive Breastfeeding Rates in the Hospital Setting in San Antonio, TX on February 18, 2012 in order to expand knowledge pertaining to environmental and policy change implementation strategies for hospitals and the local community to increase support for breastfeeding.
- Purchase and distribute 200 cookbooks, which incorporate organic fruits and vegetables available at the local farmer's market, to pregnant or breastfeeding mothers attending the quarterly cooking demo, in collaboration with the local farmer's market and Master Gardeners program at the Baby Café, in an effort to reduce obesity in the community.

Plan for Additional Funding Request

1. Plan:

Travel of 5 staff to attend the Obesity Summit in Austin, Texas on April 10-11, 2012. Budget to include flight (~\$178/person), car rental (\$34/day x 2 days), room (\$100/night x 3 rooms x 1 night) and registration fees (~\$100/person x 5), \$39 per diem x 2 days x 5 staff

Travel of 5 staff to attend and exhibit at the Texas Breastfeeding Summit: Improving Exclusive Breastfeeding Rates in the Hospital Setting in San Antonio, Texas on February 18, 2012. Budget to include car rental (~\$34/day x 3 days x 2 cars), gas (\$55 x 2 cars), room (\$99.24/night x 3 rooms x 2 nights), registration (\$200 x 5 staff), per diem \$78/person, exhibit fee \$500

Purchase 200-3rd Edition The Happy Kitchen/La Cocina Alegre™ cookbook with Fresh, Seasonal Recipes from the Sustainable Food Center in Austin, Texas. Budget to include: 200 cookbooks x \$18 each plus shipping.

Justification:

Attendance to the Obesity Summit is an opportunity to learn about environmental policy change and ways to implement locally through our Baby Café project. Flight ~\$890; car rental \$68; room \$300; registration fees ~\$500; per diem \$390 = \$2,148

Attendance to the Texas Breastfeeding Summit: Improving Exclusive Breastfeeding Rates in the Hospital Setting is an opportunity to learn about ways of implementing environmental policy change that will help hospitals and communities work together in increasing the support of breastfeeding. Car rental~\$204, gas ~\$110; room \$595.44; registration \$1,000; per diem \$390; exhibit fee \$500 = \$2,799.44

Cookbooks to be given to pregnant or breastfeeding mothers attending the quarterly cooking demo in collaboration with the local Farmer's Market/Master Gardeners program at the Baby Café. Cookbooks will serve as a tool for mothers to be able to cook meals at home that incorporate organic fruits and vegetables available at their local farmer's market. Cookbooks 200 x \$18 + shipping (\$305.20) = \$3,905.20

Total = \$8,852.64

2. The impact of the additional funding will be increased knowledge of tools and resources to create environmental policy change through enabling project staff to attend the Obesity Summit and the Texas Breastfeeding Summit. In addition, the purchase of the cookbooks designed especially for cooking with local grown produce will enable the Baby Café mothers to cook healthy meals at home with produce that can be purchased at their local farmer's market. The cookbook will be an extension to the quarterly cooking demo that will be provided in collaboration with the farmer's market and master gardener's program at the Baby Café. The cookbook can be shared among families impacting the number of individuals that can benefit from healthy eating. The impact can be far reaching through the cooking of fresh, seasonal recipes by Baby Café attendees in our efforts to reduce obesity in the community.