

# 2012 AEP Texas Central Memorandum of Understanding (MOU) SCORE<sup>SM</sup>/CitySmart<sup>®</sup> Program



AEP Texas Central Company is proud to offer the SCORE/CitySmart Program, aimed at improving the energy efficiency of educational and governmental facilities located within its service territory. AEP Texas Central has contracted with CLEAResult to sponsor, promote, and administer the Program.

\_\_\_\_\_, (herein referred to as "Partner") recognizes that it is a willing participant of this **no cost** program designed to help reduce energy bills for our facilities, freeing up operating dollars for other needs AND improving the usability and comfort of our facilities. This Memorandum of Understanding reflects the **voluntary collaborative** between your organization and the SCORE/CitySmart Program and details the commitments of each party in order to improve energy efficiency in your facilities. *The Program agrees to provide these services at no cost to the Partner with the understanding that the Partner will exert its best efforts to complete the applicable steps below and implement cost-effective energy efficiency recommendations. Projects being submitted to the 2012 SCORE/CitySmart Program must be completed by **November 30, 2012** to allow time for post-installation inspections to occur before the end of the calendar year.*

## DESCRIPTION OF COMMITMENTS

The SCORE/CitySmart Program will assist the Partner to identify cost effective energy efficiency improvements that can help to make facilities less costly to operate and more comfortable to use. To achieve potential energy savings and facility improvements, the Program and Partner have agreed to work together to complete some or all of the following tasks according to the specific needs identified for your organization:

- Identify and assess energy efficiency measures
- Develop and adhere to an Energy Master Plan that outlines administrative and financial decision-making criteria for energy efficiency improvements, installation of energy efficiency measures, and maintenance and operation procedures in order to success in implementing a cost-effective energy program in a timely manner
- Implement energy efficient operations and maintenance practices and procedures identified during walk-through energy assessments of specific utility(s)
- Locate funding sources to enable the Partner to complete capital projects
- Use utility incentives to buy-down the capital cost of energy efficient systems

## PRINCIPLES OF AGREEMENT

Specific responsibilities of the Partner and the Program in this agreement are listed below.

- Partner will select two contact persons to work with the SCORE/CitySmart Program throughout the term of the Partnership, including a representative from both the Facilities/Energy Management Department and the Finance/Business Department.
- If the Program elects to provide energy performance benchmarking of Partner's existing facilities, then the Partner agrees to provide the needed energy usage and building information required to complete this analysis. The SCORE/CitySmart Program will then develop a benchmarking report for the Partner illustrating the energy usage for the specified facilities.
- If the Program elects to provide assistance with the development of an Energy Master Plan, Partner agrees to attend a facilitated workshop in order to help this document and process. Partner will strive to finalize any draft Energy Master Plans that are provided by the Program and will ask that senior management endorse and approve this plan.





**2012 AEP Texas Central MOU  
SCORE/CitySmart Program**



**Partner**

**CLEAResult**

Signature:

Signature:

Printed Name:

Title:

Company Name:

Address:

City, State, ZIP:

Phone:

Fax:

Email:

Date:

AEP Texas Program Manager  
CLEAResult  
4301 Westbank Dr Bldg A – Ste 250  
Austin, TX 78746

Date:

Please identify one individual from the Facilities/Energy Management Department and one individual from the Business/Finance Department who will be the main points of contact while working with the Program.

**Facilities/Energy Management Point of Contact:**

Name (Mr./Mrs./Ms./Dr.):

Title:

Organization:

Phone:

Address:

Fax:

City, State, ZIP:

Email:

**Business/Finance Point of Contact**

Name (Mr./Mrs./Ms./Dr.):

Title:

Organization:

Phone:

Address:

Fax:

City, State, ZIP:

Email:

Please send completed MOU to:

CLEAResult  
ATTN: AEP Texas Team  
4301 Westbank Dr, Bldg A – Ste 250  
Austin, TX 78746  
Fax: 866.740.7210  
Email: [AEP-Efficiency@CLEAResult.com](mailto:AEP-Efficiency@CLEAResult.com)



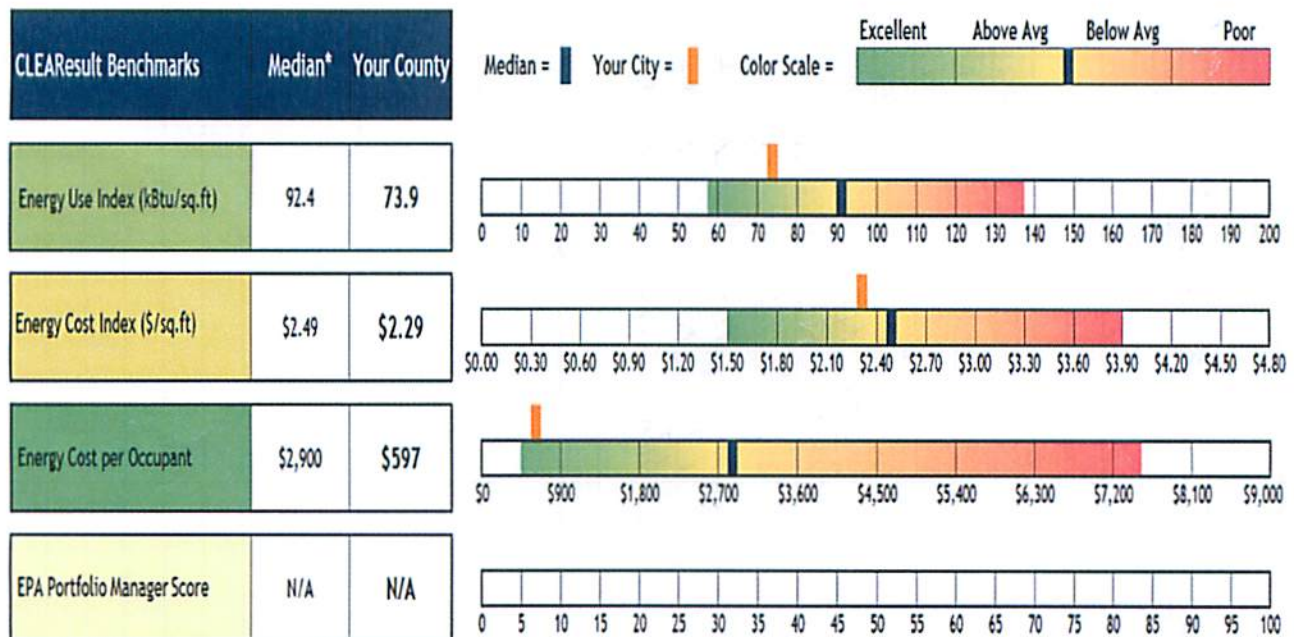
# Benchmarking Summary

AEP Texas CitySmart Program

Benchmarked on:	6/8/2011
Re-benchmarked on:	Never re-benchmarked
Candidate for re-benchmarking this year?	<b>NO</b>
	Should consider re-benchmarking in 2013.
Attended Energy Master Plan Workshop on:	6/8/2011

## Energy Performance Benchmarking Analysis

### County-Wide Summary / Hidalgo County



\* Median for a similar profile of municipal buildings in your climate region

District Characteristics	Monthly Utility Data						Annual Energy Use/Cost Summary		
	Month	kWh	kW	Cost	Therms	Cost			
Type of Building	All Bldgs	Feb-10	1,016,441	1,723	\$119,264	102	\$124	Usage- Electricity (kWh)	15,004,192
Year Built	N/A	Mar-10	937,263	1,707	\$107,608	0	\$38	Usage- Gas (therms)	133
Floor Area (sq. ft.)	693,389	Apr-10	1,079,804	2,226	\$127,070	2	\$40	Usage- Electricity (MMBtu)	51,194
Weekly Operating Hours	55	May-10	1,241,512	1,930	\$140,018	4	\$41	Usage- Gas (MMBtu)	13
Number of Occupants	2,655	Jun-10	1,328,699	2,164	\$150,330	3	\$40	Usage- Total Energy (MMBtu)	51,208
Number of PCs	1,322	Jul-10	1,876,618	2,012	\$182,908	2	\$80	Usage- Electricity % of Total	100%
Percent Cooled	100	Aug-10	1,294,562	2,016	\$150,511	3	\$40	Cost- Electricity (\$)	\$1,584,313