

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-155-05-31

WORK AUTHORIZATION No. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Service Contract made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, "**DOS LOGISTICS, INC.**", professional Engineer of Weslaco, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide Professional Civil Engineering Services to Prepare a Preliminary Engineering Report on Brushline Road Drainage.

The scope of services to be provided by the **Engineer** is identified in *EXHIBIT "A" - Scope of Services to be Provided by the Engineer* attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is **\$15,010.38**. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "B"**.

PART 3. PAYMENT

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Article/Part/Section 5 of the Agreement.

PART 4. FUNDING

This Work Authorization No.1 shall be funded through funding source:

Account No. 1-1200-431-00-124-007-0-733

Requisition Number 300479 (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by Hidalgo County Precinct No. 4 Commissioner Joseph Palacios as to content and detail of this Work Authorization No. 1.

HIDALGO COUNTY

COMMISSIONER PRECINCT NO. 4

BY: Joseph Palacios

Joseph Palacios, County Commissioner


PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on 8/19/11 as indicated below and effective as of 9th day of August, 2011.

THE ENGINEER:
DOS LOGISTICS, INC.

THE OWNER:
HIDALGO COUNTY

BY: _____
Eric C. Ybarra




BY: _____
Ramon Garcia, County Judge

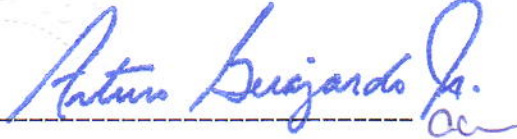


Approved by Commissioners' Court
on 8/9/11 

ATTEST:

by: Arturo Guajardo, Jr., County Clerk




ac

LIST OF ATTACHMENTS

- ATTACHMENT "A" - Service to be Provided by the Engineer
- ATTACHMENT "B" - Payment/ Fee Schedule
- ATTACHMENT "C" - Insurance Requirements provided by Engineer
- ATTACHMENT "D" - Work Authorization Form

EXHIBIT "A"
HIDALGO COUNTY PRECINCT No. 4

Preliminary Engineering Report on Brushline Road Drainage

SCOPE OF SERVICES

Project Startup

Recovery existing Right of Way

Review FEMA maps

Review Appraisal Maps

Geotechnical Bores, Topographic Survey and Preliminary Engineering Report

Provide two (2) bores logs fifteen feet (15') deep with Soil Conditions and Water Table Elevations

Prepare Bore Location Map

Set up control points for Topographic Survey

Run Elevations points to this project Area

Set up Two (2) Bench Marks

Perform Preliminary Hydrology and Hydraulic Analysis,

Prepare Preliminary Engineering Report,

Perform QA/QC

DOS Logistics
 Exhibit B - Fee Schedule
 PRELIMINARY ENGINEERING REPORT ON BRUSHLINE ROAD DRAINAGE

	Contracted Rates	Soil Bores	Principal	Project Manager	Sr. Engineer	Project Engineer	Assistant Engineer	Senior Designer	Designer	Survey Crew	Clerical	TOTALS
TASK 145		\$ 1.00	\$ 249.00	\$ 220.00	\$ 200.00	\$ 172.00	\$ 159.00	\$ 149.00	\$ 139.00	\$ 1.00	\$ 72.00	
PROJECT MANAGEMENT/ADMINISTRATION												
TASK 145.01 - PROJECT MANAGEMENT AND COORDINATION												
A) Coordinate, Execute and Administer Work Authorization												
B) Progress Reports and Invoices												
C) Record Keeping and File Management												
D) Correspondence												
E) Meetings (Hidalgo County, Utility Companies)												
TASK 145 SUBTOTAL												14
TASK 146												
PRELIMINARY ENGINEERING												
Task 160.01 - DESIGN CRITERIA												
Preliminary Engineering												
Task 160.01 SUBTOTAL												44
TASK 160.02 - TOPOGRAPHIC SURVEY (SUB-CONSULTANT)												
Field Topographic Survey												
TASK 160.02 SUBTOTAL										\$ 3,704.88		3705
TASK 160.03 - GEOTECHNICAL (SUB-CONSULTANT)												
Soil Boring		\$ 2,437.50										
TASK 160.03 SUBTOTAL		\$ 2,437.50								\$ 3,704.88		3705
TASK 160 SUBTOTAL		\$ 2,437.50								\$ 3,704.88		
TOTAL HOURS (DOS Logistics)		\$ 2,437.50										
Contracted Rates		\$ 1.00	\$ 249.00	\$ 220.00	\$ 200.00	\$ 172.00	\$ 159.00	\$ 149.00	\$ 139.00	\$ 1.00	\$ 72.00	15,010.38
Total Labor Cost		\$2,437.50	\$220.00	\$200.00	\$2,780.00	\$1,908.00	\$2,384.00	\$2,780.00	\$2,780.00	\$3,704.88		\$15,010.38
Total Expenses (see summary)												
Total Labor Plus Expenses												

AI-27892**2. 0.****CC CONSENT****Meeting Date:** 08/09/2011**Submitted By:** Jr. Munoz, COMM. PCT. #4**Department:** COMM. PCT. #4

Information

CAPTION

2011 - Pct. 4 Rd Maint (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1200-431-00-124-007-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 8-4-11

Attachments

lit

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/03/2011 05:10 PM
JC Carreon	JC Carreon	08/04/2011 09:59 AM
Auditor's Office	Arcilia Duran	08/04/2011 11:26 AM
Form Started By: Jr. Munoz		Started On: 08/03/2011 04:47 PM
	Final Approval Date: 08/04/2011	



AI-27911

19. D. 4.

CC REGULAR

Meeting Date: 08/09/2011

Submitted For: Martha L Salazar

Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION



Acceptance and approval of Work Authorization No. 1 in the amount of (\$ 15,010.38) submitted by Dos Logistics Inc. contracted engineer for provision of professional services for: Preparation of Preliminary Reports on Brushline Road (Drainage) Project through Contract #C-11-155-05-31-Road and Bridge, C.I.P. and Other Projects in General (on an as needed basis) for Hidalgo County Precinct No. 4.

BACKGROUND

WA#1-Dos Logisitics Inc-C-11-155-05-31
Contract Document# C-11-155-05-31

Fiscal Impact

FISCAL YEAR: 2011

ACCT. #: 1-1200-431-00-124-007-0-733

FUNDS AVAILABLE Y/N?: Y/Pending

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding pending approval of AI# 27892 8-9-11

Attachments

WA#1-DL Inc-C-11-155-05-31-Pct 4
contract C-11-155-05-31-DL Inc

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/05/2011 11:34 AM
Budget & Management	Merlen P. Munoz	08/05/2011 11:50 AM
Manuel Chapa	Manuel Chapa	08/05/2011 03:00 PM
Auditor's Office	Arcilia Duran	08/05/2011 04:17 PM
Form Started By: Letty Saenz		Started On: 08/04/2011 04:39 PM
	Final Approval Date: 08/05/2011	

AGENDA



CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
August 09, 2011
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held in the Commissioners' Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

- 1. Roll Call
- 2. Pledge of Allegiance
- 3. Prayer
- 4. Approval of Consent Agenda **approved**
- 5. Open Forum
- 6. Executive Officer - Valde Guerra:
 - A.
 - 1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."
 - 2. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation"
 - presentation** B. **AI-27919** Presentation on Operation Lone Star 2011
 - approved** **with report to cc** C. **AI-27909** Presentation, discussion and approval to proceed with "Operation Clean Slate", consisting of the following phases:
 - 1. Phase I:
 - a. Implement online searchable database, allowing public to view and confirm outstanding citations owed to Hidalgo County JP Offices
 - b. Implement accepting online payments for citations owed to Hidalgo County JP Offices
 - c. Implement public awareness media campaign through County Public Affairs Division
 - 2. Phase II:
 - a. Implement Omnibase Program for non-renewal of drivers license on outstanding citations owed to Hidalgo County
 - b. Implement Scofflaw Program for non-renewal of motor vehicle registration sticker on outstanding citations owed to Hidalgo County
 - 3. Phase III:

approved

D. AI-27930 Approval to authorize the Executive Officer to notify HHSC (UPL) and other external agencies of budget reductions.

approved

E. AI-27928 Approval to consolidate/sweep all General Fund travel from non-elected official departments and require departments to seek Commissioners' Court approval before traveling.

approved

F. AI-27922 Discussion, consideration, and approval for the development and implementation of an Hidalgo County Alternative Incarceration Program.

approved

G. AI-27902 Pct #4 R&B (1200):
 1. Approval of Certification of Revenues as certified by the County Auditor for Drainage Revenues.
 2. Approval of 2011 appropriation of funds into Precinct #4 Rd. Maint. (program 007) in the amount of \$60,421.46 (Reimbursement from HCDD#1 for Edinburg Lake Project).

no action

H. AI-27858 Approval of Interlocal Agreement with TxDOT (Texas Department of Transportation) for flagging of Texas Motor Vehicle Registration Records for the purposes of implementing a Scofflaw Program.

I. **Budget Appropriations:**

1. AI-27897 Constable Precinct No. 4 (1284):
 Approval of appropriation of the FY2010 Operation Stonegarden Grant funds for the Constable Precinct No. 4 in the total amount of \$20,090.11.

19. **Purchasing Department - Marty Salazar:**

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **Hidalgo County**

nothing to report

1. **Current inter-local(s) and/or contract(s) for the "Housing of Inmates"**

2. **Presentation for discussion, consideration and action**

nothing to report a-c

Including, but not limited to, the following items in connection with New Adult Detention Center:

- a) Detention Facility Law Enforcement Center Design- Build Contract with including action regarding Landmark Application for payment, final punch list and release of retainage
- b) Construction of additional pod(s)
- c) Selection and engagement of an architect for the construction of additional pods

3. Presentation for discussion, consideration and action (if necessary) including, but not limited to the following:

nothing to report a-c

- a) Renovations of administration building
- b) Other ongoing county owned building construction, renovation repair projects
- c) Emergency situations occurring since last agenda meeting

3. LeFevre Environmental & Management- Score 94 Rank: 1;

c. Authority for the Purchasing Department to negotiate a professional Engineering Services Contract with the No. 1 ranked firm of Le Fevre Environmental for the provision of engineering services for Carmen Avila Road from end of existing pavement, North of Cibolo Road located in Precinct No. 4

4. **AI-27911** Acceptance and approval of Work Authorization No. 1 in the amount of (\$ 15,010.38) submitted by Dos Logistics Inc. contracted engineer for provision of professional services for: Preparation of Preliminary Reports on Brushline Road (Drainage) Project through Contract #C-11-155-05-31-Road and Bridge, C.I.P. and Other Projects in General (on an as needed basis) for Hidalgo County Precinct No. 4.

E. HIDTA

1. **AI-27842** Presentation of the bids received detailed in tabulation sheet contained herein meeting all specifications and/or requirements for the purpose of award and approval of lease agreement for Request for Bid titled: Lease of Tower Space for HIDTA Task Force Project No. 2011-192-07-27CGA.

20.

Closed Session:

Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

- A. Real Estate Acquisition
- B. Cause No. C-3123-03-I; Hidalgo County, Texas v. Landmark Organization, L.P. et al
- C. Pending and/or potential litigation
- D. **AI-27836** C-1135-10-G; Jose Luis Salas, et al v. County of Hidalgo
- E. **AI-27866** C-2051-11-B; Juan Carlos Valdivia v. County of Hidalgo, Texas
- F. **AI-27862** Claim of Sofia Rivas Velasquez

21.

Open Session:

- A. Real Estate Acquisition and appropriation for same
- B. Cause No. C-3123-03-I; Hidalgo County, Texas v. Landmark Organization, L.P. et al
- C. Pending and/or potential litigation
- D. **AI-27837** C-1135-10-G; Jose Luis Salas, et al v. County of Hidalgo
- E. **AI-27867** C-2051-11-B; Juan Carlos Valdivia v. County of Hidalgo, Texas
- F. **AI-27863** Claim of Sofia Rivas Velasquez

22.

Closed Session:

Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed

23.

Open Session:

Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed