

**From:** [Nelda Olivarez](#)  
**To:** "Cris Villarreal"  
**Cc:** [Chris Yates](#); [Sylvia Solis](#)  
**Subject:** RE: Renewal for Cardinal Tracking Inc.  
**Date:** Friday, March 09, 2012 8:25:12 AM  
**Attachments:** [Transfer#3.pdf](#)

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Please proceed with the extension—please use account 2-1254-412-00-270-014-0-336 (see attachment)

Thank you,

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**From:** Cris Villarreal [mailto:[cris.villarreal@co.hidalgo.tx.us](mailto:cris.villarreal@co.hidalgo.tx.us)]  
**Sent:** Thursday, March 08, 2012 4:56 PM  
**To:** [nelda.olivarez@co.hidalgo.tx.us](mailto:nelda.olivarez@co.hidalgo.tx.us)  
**Subject:** Renewal for Cardinal Tracking Inc.  
**Importance:** High

**Hello Ms. Nelda,**  
**Just a reminder that the final renewal is coming up for the Records Management System with Cardinal Tracking Inc. The contract would be extended from April 27, 2012 thru April 26, 2013.**

**Please advise if you would like for me to proceed with the final extension of this contract so as to notify the vendor. I will also need budget account information for my agenda request.**

Thank you,

*Cris Ayala*

**Gricelda (Cris) Ayala, Buyer III**  
**Hidalgo County Purchasing Department**  
**Ph.: (956) 318-2626 or (956) 292-7000 Ext.x 4867**  
**Fax: (956) 292-7612**  
**email: [cris.villarreal@co.hidalgo.tx.us](mailto:cris.villarreal@co.hidalgo.tx.us)**



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

March 9, 2012

Cardinal Tracking Inc.  
C/O Steve Leushner  
Lewisville, Tx 75057-6046

Via email: [spusnie@cardinaltracking.com](mailto:spusnie@cardinaltracking.com)

Re: E-11-162-04-26

"Turn-key Purchase of a New Records Management Software" for Hidalgo County HIDTA Task Force.

Dear Mr. Leushner:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's option to exercise the final one (1) year extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of March 27, 2012 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than, Monday, March 12, 2012, via facsimile to (956) 956-292-7612 or email to : [cris.villareal@co.hidalgo.tx.us](mailto:cris.villareal@co.hidalgo.tx.us), so as to meet the agenda request form deadlines.

By:

Date: 4/4/2012

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

*Cris Ayala*

Gricelda (Cris) Ayala, Buyer III  
Hidalgo County Purchasing Department

cc:  
department  
auditors