



MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539★TEL: (956) 318-2626 ★ FAX: (956) 318-2629

To: Norma Longoria, Director
H.C. WIC Program
Attn: Margarita Gonzalez, Administrative Asst.

From: Yolanda Velasquez, Buyer III *YV*
Purchasing Dept.

Date: March 28, 2012

Re: **RFB No. 2012-052-00-00-YZV "LEASE OF OFFICE SPACE-CITY OF EDINBURG "**

Please review the attached **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. Please make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions or need additional information please call me at (956) 318-2626 ext# 4881.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS	<input type="checkbox"/>

FUNDS AVAILABILITY: Yes No Other specify _____

BUDGET ACCOUNT Nº: 2.1292.441.00.350.001.2.441

Norma L. Longoria Norma L. Longoria 4/2/12
AUTHORIZED SIGNATURE PRINTED NAME DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or E-mail: yolanda.velasquez@co.hidalgo.tx.us no later than WEDNESDAY, APRIL 04, 2012 by 3:00P.M.

ENCLOSURES



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From: Yolanda Velasquez, Buyer III *YV*
Purchasing Dept.

Date: March 28, 2012

Re: **RFB No. 2012-054-00-00-YZV "LEASE OF OFFICE SPACE-CITY OF ALTON"**

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